

## Smith, Sara

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**From:** Scott, Rhonda  
**Sent:** Thursday, August 25, 2022 2:09 PM  
**To:** Smith, Sara; Womble, Maria  
**Cc:** Wall, Catie; Robinson-Janes, Maegan; Williams, Kathy  
**Subject:** FW: District Clerk (BSucsy) Bank Accounts

Hello Sara,

Please see email below concerning Barbara Sucsy's City Bank accounts. Please place an item on the Commissioners' Court Agenda for Monday, September 12, 2022 to close these accounts.

Thank You,

*Rhonda* =^,^=

Rhonda Scott  
Lubbock County Auditor's Office  
1<sup>st</sup> Assistant Auditor  
P.O. Box 10536, Suite 700  
Lubbock, Tx 79408  
Phone: (806) 775-1096  
Fax: (806) 775-7917

**From:** Scott, Rhonda  
**Sent:** Thursday, August 25, 2022 2:04 PM  
**To:** Miranda Young <myoung@city.bank>; Kerri Hughes <KHughes@city.bank>  
**Cc:** Williams, Kathy <KWilliams@lubbockcounty.gov>; Ben Wells <Bwells@city.bank>; Wall, Catie <CWall@lubbockcounty.gov>  
**Subject:** FW: District Clerk (BSucsy) Bank Accounts

Hello,

We have now reconciled and transferred remaining funds from prior District Clerk Barbara Sucsy's City Bank accounts. The request to close the accounts will go to Commissioners' Court on Monday, September 12, 2022. We need to know what if anything needs to be done to ensure that any outstanding checks on any of these accounts are not cleared by the bank. It is my understanding that all outstanding checks are past the stale date. Below are the accounts that have zero (0) balances, and should not have any activity and will need to be closed once they have been approved for closure by Commissioners' Court on the 12<sup>th</sup>.

1480	LUBBOCK COUNTY DISTRICT CLERK CREDIT CARD ACC
0030	LUBBOCK COUNTY DISTRICT CLERK CUSTODIAL-BARBARA SUCSY
5582	LUBBOCK COUNTY DISTRICT CLERK E FILE ACCOUNT
1339	LUBBOCK COUNTY DISTRICT CLERK BARBARA SUCSY

Thank You,

*Rhonda* =^,^=

Rhonda Scott  
Lubbock County Auditor's Office  
1<sup>st</sup> Assistant Auditor  
P.O. Box 10536, Suite 700  
Lubbock, Tx 79408  
Phone: (806) 775-1096  
Fax: (806) 775-7917

**From:** Robinson-Janes, Maegan <[MJanes@lubbockcounty.gov](mailto:MJanes@lubbockcounty.gov)>  
**Sent:** Thursday, August 25, 2022 10:10 AM  
**To:** Scott, Rhonda <[RScott@lubbockcounty.gov](mailto:RScott@lubbockcounty.gov)>  
**Cc:** Wall, Catie <[CWall@lubbockcounty.gov](mailto:CWall@lubbockcounty.gov)>  
**Subject:** District Clerk Bank Accounts

Good morning,

Can you please send me an account detail of Barbara Sucsy's District Clerk General Account 1339 and Custodial Account 0030 from August 1, 2022 through today August 25, 2022?

Also, both those accounts above and the Lubbock County District Clerk E-File 5582 and Credit Card 1480 Accounts will also need to be closed.

Thank you,

**Maegan Robinson-Janes**  
Lubbock County  
Internal Auditor  
(806) 775-1091  
[mjanes@lubbockcounty.gov](mailto:mjanes@lubbockcounty.gov)