



**Lubbock County, TX Commissioners Court Regular Meeting**

**July 08, 2024**

**10:00 AM**

**904 Broadway, Lubbock County Courthouse, 5th Floor**

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BE IT REMEMBERED that on 07/08/2024, at 10:00 AM, there was held a Regular Meeting of the Lubbock County Commissioners' Court in and for the County of Lubbock, the following members present:

**Present:** County Judge Curtis Parrish  
Commissioner Precinct 1 Terence Kovar  
Commissioner Precinct 2 Jason Corley  
Commissioner Precinct 3 Gilbert Flores  
Commissioner Precinct 4 Jordan Rackler

Invocation and Pledges of Allegiance by Jason Corley.

**PUBLIC COMMENTS**

**Amber Davis, Lloyd Hill and Joe McClanahan addressed the Court.**

- 1.00 Discuss, consider and/or take action to approve the Minutes from Regular Commissioner's Court dated June 24, 2024.  
Upon a motion by Gilbert Flores, seconded by Jordan Rackler, the court unanimously voted to approve the Minutes from Regular Commissioner's Court dated June 24, 2024. As presented by Kelly Pinion.
- 2.00 Discuss, consider and/or take action to approve the Minutes from Commissioner's Court Work Sessions dated June 11th, 12th, 13th, 14th and 17th , 2024.  
Upon a motion by Jordan Rackler, seconded by Jason Corley, the court unanimously voted to approve the Minutes from Commissioner's Court Work Sessions dated June 11th, 12th, 13th, 14th and 17th , 2024. As presented by Kelly Pinion.
- 3.00 Discuss, consider and/or take action to approve the Minutes from Commissioner's Court Work Sessions dated June 20th and June 21st , 2024.  
Upon a motion by Jordan Rackler, seconded by Jason Corley, the court unanimously voted to approve the Minutes from Commissioner's Court Work Sessions dated June 20th and June 21st , 2024. As presented by Kelly Pinion.
- 4.00 Discuss, consider and/or take action regarding the Auditor and Financial Matters: Line Item Transfers and Budget Amendments.  
Upon a motion by Jordan Rackler, seconded by Terence Kovar, the court unanimously voted to approve Auditor and Financial Matters: Line Item Transfers in the amount of \$242,000.00 and Budget Amendments in the amount of \$73,310.00. As presented by Kathy Williams.
- 5.00 Discuss, consider and/or take action to Authorize Payment of Claims: General Accounts (Pooled Cash).  
Upon a motion by Gilbert Flores, seconded by Terence Kovar, the court unanimously voted to Authorize Payment of Claims: General Accounts (Pooled Cash) in the amount of \$2,110,362.21. As presented by Kathy Williams.
- 6.00 Discuss, consider and/or take action to accept the Monthly Unaudited Financial Report for May 2024.  
Upon a motion by Jordan Rackler, seconded by Terence Kovar, the court unanimously voted to accept the Monthly Unaudited Financial Report for May 2024. As presented by Kathy Williams.



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- 7.00** Discuss, consider and/or take action suspending all salary increase requests beginning July 6, 2024 until November 8, 2024 to allow for position control implementation and salary calculations for the FY25 budget, excluding the LSO STEP program..
- Upon a motion by Terence Kovar, seconded by Jordan Rackler, the court unanimously voted to take action suspending all salary increase requests beginning July 6, 2024 until November 8, 2024 to allow for position control implementation and salary calculations for the FY25 budget, excluding the LSO STEP program.. As presented by Kathy Williams.
- 8.00** Discuss, consider and/or take action to accept the Distinguished Budget Presentation Award from Government Finance Officers Association (GFOA) for the fiscal period 10/01/23-09/30/24.
- Upon a motion by Jordan Rackler, seconded by Gilbert Flores, the court unanimously voted to accept the Distinguished Budget Presentation Award from Government Finance Officers Association (GFOA) for the fiscal period 10/01/23-09/30/24. As presented by Kathy Williams.

**CONSENT AGENDA (ITEMS 9 - 23)**

Upon a motion by Terence Kovar, seconded by Jordan Rackler, the court unanimously voted to approve the consent agenda.

- 9.00** Discuss, consider and/or take action to approve out of state travel for Joanna Alba to attend the Administrative Professionals Conference in Aurora, Colorado.
- As presented by Bambi Trevino.
- 10.00** Discuss, consider and/or take action to authorize the County Judge to sign a Renewal Notice with Open Text, Inc. for XM Fax Enterprise.
- 11.00** Discuss, consider and/or take action to authorize the County Judge to sign an addendum to Terms and Conditions of Sale and Master Service Agreement with Cranel Incorporated for ballet scanner maintenance.
- 12.00** Discuss, consider and/or take action to authorize the County Judge to sign the second of three one-year renewals with Erllys Janitorial Services for landscaping services.
- 13.00** Discuss, consider and/or take action to authorize the County Judge to sign the annual agreement with Sanex Cleaning Services, LP for janitorial services.
- 14.00** Discuss, consider and/or take action to authorize the County Judge to sign a Quotation and Addendum to i2 License Agreement with North Harris Computer Corporation for i2 Analyst's Notebook Concurrent User Annual Subscription and Support.
- 15.00** Discuss, consider and/or take action to authorize the County Judge to sign Amendment #3 with LexisNexis VitalChek Network, Inc. to add Point of Sale (1) Verifone Engage-In Person Transactions for the Lubbock County Medical Examiner's Office.
- 16.00** Discuss, consider and/or take action to approve the reappointment of Carlos Morales to the StarCare System's Board of Trustees for a two-year term beginning September 1, 2024.
- 17.00** Discuss, consider and/or take action to authorize the County Judge to sign the first of four one-year renewals with Firetrol Protection Systems for fire detection and alarm system testing and inspections.
- 18.00** Discuss, consider and/or take action to authorize the County Judge to sign the first of four one-year renewals with Firetrol Protection Systems for fire sprinkler system inspections.



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- 19.00 Discuss, consider and/or take action to approve Utility Permit #24-038 and authorize the County Judge to sign the resolution to allow Air Force Civil Engineer Center to install a ground water monitoring well in the ROW of CR 6820 approximately 236 feet west of CR 1350 in Precinct 1.
- 20.00 Discuss, consider and/or take action to approve Utility Permit #24-039 and authorize the County Judge to sign the resolution to allow Air Force Civil Engineer Center to install a ground water monitoring well in the ROW of CR 6830 approximately ½ west of CR 1500 in Precinct 1.
- 21.00 Discuss, consider and/or take action to approve Utility Permit #24-040 and authorize the County Judge to sign the resolution to allow Air Force Civil Engineer Center to install a ground water monitoring well in the ROW of CR 6500 approximately 1950 feet west of NCR 1600 in Precinct 4.
- 22.00 Discuss, consider and/or take action to approve Utility Permit #24-041 and authorize the County Judge to sign the resolution to allow Air Force Civil Engineer Center to install a ground water monitoring well in the ROW of NCR 1330, north of CR 6440 in Precinct 4.
- 23.00 Discuss, consider and/or take action to approve Woodrow Road right-of-way for Parcel 196, Alfredo Moreno Jr. and Pauline Moreno, in the amount of \$9,707.66.

**REGULAR AGENDA**

- 24.00 Presentation and discussion on behalf of Ronnie Keister, Tax Assessor-Collector, regarding the Venue and Short Term Rental Tax collections.
- 25.00 Discuss, consider and/or take action to approve the sale of Lubbock County's surplus or salvage property through an online auction per Local Government Code §263.152(a)(1) and the transfer of surplus property per Local Government Code §262.011(j) and §263.152(a)(4)(B).  
Upon a motion by Jordan Rackler, seconded by Terence Kovar, the court unanimously voted to approve the sale of Lubbock County's surplus or salvage property through an online auction per Local Government Code §263.152(a)(1) and the transfer of surplus property per Local Government Code §262.011(j) and §263.152(a)(4)(B). As presented by Kristina Handley.
- 26.00 Discuss, consider and/or take action to approve the sale of seized weapons under Code of Criminal Procedure, Article 18.19, DISPOSITION OF SEIZED WEAPONS, by an auctioneer licensed under Chapter 1802, Occupations Code.  
Upon a motion by Jordan Rackler, seconded by Jason Corley, the court unanimously voted to Discuss, consider and/or take action to approve the sale of seized weapons under Code of Criminal Procedure, Article 18.19, DISPOSITION OF SEIZED WEAPONS, by an auctioneer licensed under Chapter 1802, Occupations Code. As presented by Clint Wehrman.
- 27.00 Discuss, consider and/or take action to authorize the County Judge to sign an Interlocal Cooperation Agreement with Floyd County for inmate housing at the Lubbock County Detention Center.  
Upon a motion by Terence Kovar, seconded by Jordan Rackler, the court unanimously voted to authorize the County Judge to sign an Interlocal Cooperation Agreement with Floyd County for inmate housing at the Lubbock County Detention Center. As presented by Dan Corbin.
- 28.00 Discuss, consider and/or take action to authorize the County Judge to sign an Interlocal Cooperative Agreement with Young County for inmate housing at the Lubbock County Detention Center.  
Upon a motion by Jordan Rackler, seconded by Gilbert Flores, the court unanimously voted to authorize the County Judge to sign an Interlocal Cooperative Agreement with Young County for inmate housing at the Lubbock County Detention Center. As presented by Dan Corbin.



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- 29.00** Discuss, consider and/or take action to authorize the County Judge to sign a Command Cloud Subscription Agreement with Guardian RFID for the Juvenile Justice Center.

Upon a motion by Jordan Rackler, seconded by Terence Kovar, the court unanimously voted to authorize the County Judge to sign a Command Cloud Subscription Agreement with Guardian RFID for the Juvenile Justice Center. As presented by Isaac Badu.

- 30.00** Discuss, consider and/or take action to exempt from competition, per Local Government Code 262.024(a)(4) professional services, Terracon Consultants, Inc. to provide construction material testing and observation services for Lubbock County projects.

Upon a motion by Terence Kovar, seconded by Gilbert Flores, the court unanimously voted to exempt from competition, per Local Government Code 262.024(a)(4) professional services, Terracon Consultants, Inc. to provide construction material testing and observation services for Lubbock County projects. As presented by Clint Wehrman.

- 31.00** Discuss, consider and/or take action to authorize the County Judge to sign a consulting services agreement with Terracon Consultants, Inc. for construction material testing.

Upon a motion by Terence Kovar, seconded by Gilbert Flores, the court unanimously voted to authorize the County Judge to sign a consulting services agreement with Terracon Consultants, Inc. for construction material testing. As presented by Natalie Harvill.

- 32.00** Report on the status of the committee created to organize and create a compensation and pay band policy from the Human Resources Department.

- 33.00** Discuss, consider and/or take action to approve the Compensation Policy effective July 8, 2024.

Upon a motion by Jordan Rackler, seconded by Jason Corley, the court unanimously voted to approve the Compensation Policy effective July 8, 2024. As presented by Melanie Hall.

- 34.00** Discuss, consider and/or take action to approve the donation transaction, of a VHF Repeater used for fire radio communications between Lubbock County and Abernathy VFD and Colin Zapalac and Lubbock County.

Upon a motion by Jordan Rackler, seconded by Terence Kovar, the court unanimously voted to approve the donation transaction, of a VHF Repeater used for fire radio communications between Lubbock County and Abernathy VFD and Colin Zapalac and Lubbock County. As presented by Clinton Thetford.

- 35.00** Presentation from Freese and Nichols, reporting on the feasibility study for roadway options for repairs on CR 3600 (Horseshoe Bend).

- 36.00** Report on the status of County Road Projects, Department Staffing, Training and Safety, unpaved and paved road maintenance, signs, parks, and fleet management report.

**NOTICE**

- 37.00** A quorum of the Commissioners Court may attend the following events:  
The Lubbock County Expo Center Local Government Corporation Board of Directors meeting on Wednesday, July 17, 2024, at 12:00pm at 1500 Broadway, 5th Floor (LEDA Conference Room), Lubbock, Texas.

**EXECUTIVE SESSION**



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As authorized by the Texas Government Code, the Commissioners' Court of Lubbock County, Texas reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters, including but not limited to any of the matters listed above, as they may relate to Texas Government Code § 551.071(1) (Consultation with Attorney about pending or contemplated litigation or settlement offers); Texas Government Code § 551.071(2) (Consultation with Attorney when the Attorney's obligations under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflicts with Chapter 551 of the Texas Government Code); Texas Government Code § 551.072 (Deliberations About Real Property); Texas Government Code § 551.073 (Deliberations about Gifts and Donations); Texas Government Code § 551.074 (Personnel Matters); Texas Government Code § 551.0745 (Personnel Matters Affecting a County Advisory Body); Texas Government Code § 551.076 (Deliberations Regarding Security Devices or Security Audits); and Texas Government Code § 551.087 (Deliberations Regarding Economic Development Negotiations).

No Executive session held.

At this time, 11:16 AM, 07/08/2023, the Regular Meeting of the Commissioner's Court was adjourned.

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BE IT REMEMBERED that on 7/8/2024 at 1:34 PM there was held a Budget hearings and workshop of the Lubbock County Commissioners' Court in and for the County of Lubbock, the following members present:

**Present:** County Judge Curtis Parrish  
Commissioner Precinct 1 Terence Kovar  
Commissioner Precinct 2 Jason Corley  
Commissioner Precinct 3 Gilbert Flores  
Commissioner Precinct 4 Jordan Rackler

**38.00** Budget Hearings and workshops will be held at various times from 1:30pm - 5:00pm in the Commissioner's Courtroom on the 5th floor. The Commissioners Court will consider requests from all County departments which are requesting County funding for FY 2025. The requests may include precinct road operations and maintenance, capital expenditures, salaries, benefits, personnel issues, departmental operational expenses including travel, educational, professional expenses, and other budgetary requests. Discussion may include but is not limited to budget policies, priorities, timelines, and updates. This will be live streamed on the Lubbock County website, [www.lubbockcounty.gov](http://www.lubbockcounty.gov).

Public Meeting - Budget Workshops & Hearings are being held  
July 8-11, 16-19, 22-23, 30  
August 1-, 5-9, 13-15, 20-23, 27-30

At this time, 3:27 PM, 7/8/2024, the Budget Hearings and workshop of the Commissioner's Court was adjourned.

THE FOREGOING MINUTES WERE READ AND APPROVED IN OPEN COURT ON THIS DAY 08/12/2024.

Presiding Officer:

*Curtis Parrish*

County Clerk:

*Debra Vaughan*  
*Chief Deputy*