

Expanded Tool for Courts and Skills for Parents

Fall 2022 Grant Application

Office of Dispute Resolution for Lubbock County

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FollowUp Form Texas Bar Foundation Grant Agreement

Terms & Conditions

Grant Number

47 23

Primary Organization Name

Office of Dispute Resolution for Lubbock County

Project Name

Name of Project

Expanded Tool for Courts and Skills for Parents

Amount Awarded

\$15,000.00

THIS AGREEMENT DETAILS THE RESPONSIBILITIES OF THE TEXAS BAR FOUNDATION AND YOUR ORGANIZATION (GRANTEE), AND THE TERMS AND CONDITIONS OF THE GRANT.

The following terms apply to your use of the Foundation's grant:*

- Grant funds will be available for a one-year period. Texas Bar Foundation grant funds may be used only in the manner stated in your application. **To vary the use, you first must request the variance and receive the Foundation's written approval.** Please contact Amy Weir at 512-480-8000 or aweir@txbf.org for instructions to request a variance.
- An agreement accepting the terms and conditions of the grant must be **submitted within 90 days of funding notification or the award will be rescinded.**
- **Grant checks must be cashed within 90 days of the award date or the award may be rescinded.**
- Any grant funds not expended for the purposes of the grant within the year beginning October 28, 2022 must be returned to the Foundation. You are required to maintain financial records for expenditures and receipts relating to this project.
- The Texas Bar Foundation reserves the property rights, copyrights and all other rights of reproduction with respect to any intellectual property for which service is provided as a condition of this grant.
- In any publication; print, electronic, or social media, if copyrighted material is used, a copy of the release must be included with your final report.

Special Terms or Conditions

n/a

Acceptance of Special Terms or Conditions, if any Extension Request*

We strongly discourage extension requests. If one is needed, please contact Amy Weir at 512-480-8000 or aweir@txbf.org *at least 2 weeks before your grant expires* for instructions on how to make the request. If the extension is approved, you will be notified of the new deadline.

Press Release*

A press release regarding the grant must be sent to the media by the grant recipient.

The **press release** MUST include standard language and a list:

- The following standard language must be included: **"Since its inception in 1965, the Texas Bar Foundation has awarded more than \$24 million in grants to law-related programs. Supported by members of the State Bar of Texas, the Texas Bar Foundation is the nation's largest charitably-funded bar foundation."**
- A list of the media outlets receiving the press release should be submitted to the Foundation. The Bar Foundation understands that media (newspapers, radio, etc.) may not use your release at all, or may edit your press release, but you must use the language so they have the opportunity to include it.

Grant Reporting*

(1) The **6-month narrative report** describes progress made toward the goals. The **Final narrative report, due at the end of 12 months**, should specify how the target community has benefited from the project, should identify obstacles and successes encountered in the project. If applicable, a copy of any printed or electronic final product should be included with the final report.

(2) A financial summary according to the line-item categories of the approved budget, which has been certified as correct by the responsible financial official of your organization must be included with your final report.

(3) Project Highlights & Client Profile with either report – Please include a short story of any special project highlights occurring during the past year, and a separate, short description of a client who was assisted by this project. This information may be used by the Texas Bar Foundation for publicity efforts, therefore, please change identifiers to protect client confidentiality.

Noncompliance, for any reason, with the Texas Bar Foundation's requests regarding reports or the content of the press release could result in disapproval of future applications from your organization.

Receipt of Grant Funds*

After submitting this agreement a check will be mailed to the name and address on the grant application. The Grant Award Check will void after 90 days if not cashed. If grantee has not cashed the grant award check within 90 days of funding the Foundation may deny or withdraw the approved funding.

Project Description

Please verify this description of the grant which will be used in our print materials. If any changes are needed, please contact Amy Weir aweir@txbf.org or 512-480-8000.

To collaborate with university faculty and graduate students on materials for judges to promote referrals of high-conflict parents to ODR for supervised visitation services.

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Generic Communications

In order to reduce the amount of mail the Texas Bar Foundation receives that is not specifically relevant to the management of this grant, the Grantee agrees to keep the Foundation off its generic marketing, distribution, and mailing lists, including, but not limited to, annual reports, newsletters, and donor appeals.

In serving the public interest, the Foundation gives high priority to the realization of equality of opportunity for all members of society. Accordingly, it is the Foundation's expectation that in the implementation of this grant you will not discriminate with respect to race, color, religion, sex, national origin, mental or physical disability, age, citizenship status, veteran's status, or sexual orientation.

If this agreement sets forth your understanding of the terms of this grant, please sign this form as soon as possible. Approximately three weeks after we receive the signed form you will receive our check for the full amount of your grant.

In all written correspondence, please use the grant number above.

Acceptance of Terms & Conditions*

This grant is conditional upon Grantee's acceptance of the terms and conditions set forth herein. By selecting the "I Accept Grant Terms and Conditions" below Grantee agrees to accept and comply with the stated terms and conditions of this grant.

Authorized Signature*

The electronic signature on this document of the person authorized to make legal contracts for Grantee will represent Grantee's acceptance of this award and agreement to comply with the stated terms and conditions of this grant. Please signify your agreement to the foregoing terms and conditions by typing in your Name, Title, and Date in the spaces below. You must be an authorized officer of the Grantee duly empowered to make legal contracts for Grantee.

Title*

Date*

File Attachment Summary

Applicant File Uploads

No files were uploaded