4/24

Vendor#___9340

GL# 01104630-550300

LUBBOCK COUNTY TRAVEL AUTHORIZATION & ADVANCE REQUEST

THE DEPARTMENT DIRECTOR IS RESPONSIBLE FOR SECURING ALL SIGNATURES PRIOR TO TRAVEL. AN APPROVED TRAVEL AUTHORIZATION MUST BE SUBMITTED TO THE AUDITOR'S OFFICE ACCORDING TO THE ACCOUNTS PAYABLE PAYMENT SCHEDULE TO RECEIVE A TRAVEL ADVANCE. RELATED BROCHURES OR OTHER SUPPORTING DATA MUST BE ATTACHED.

NAME: Goldhammer	Gordon	DATE:_	2/2	22/23
Last First DESTINATION: Wahington D.C.				
PURPOSE: 2023 National Peace Office	er Memorail			
DATE(S): May 11-17, 2023				
☑ Travel advance requested and r	equired by the _	11 day of	May	, <mark>2023</mark>
Registration Fee)	=	\$	0.00
# of Breakfasts	@ \$10.00	per meal =	\$	70.00
7 # of Lunches	@ \$15.00	per meal =	\$	105.00
7 # of Dinners	@ \$21.00	(12)	\$	147.00
# of Days lodgi		5.	\$	0.00
		Advance =	\$	322.00
Fund #:01104630		e Item:		
advancement and reimbursement of exdays of returning from this travel or the f	full advance will be	e deducted from my $\frac{2 \int 22}{2}$	next payche	ck.
EMPLOYEE SIGNATURE		DATE	1205	
hereby certify the above requested to department's operations. There are cover all reimbursable expenses incu- and meals are included in the Please issue travel expense advance in	sufficient unexper rred. Related bro ne registration fee	nded funds in the ochures or other sup	current budo oporting dat	get line item to a are attached
DEPARTMENT DIRECTOR		DATE DATE	- 23	
APPROVAL FROM TWO (2) MEMBERS OF	THE COMMISSION	IERS' COURT:		
SIGNATURE		DATE		
SIGNATURE		DATE		

4/26

Vendor#	9307

GL# 01104630-550300

LUBBOCK COUNTY TRAVEL AUTHORIZATION & ADVANCE REQUEST

THE DEPARTMENT DIRECTOR IS RESPONSIBLE FOR SECURING ALL SIGNATURES PRIOR TO TRAVEL. AN APPROVED TRAVEL AUTHORIZATION MUST BE SUBMITTED TO THE AUDITOR'S OFFICE ACCORDING TO THE ACCOUNTS PAYABLE PAYMENT SCHEDULE TO RECEIVE A TRAVEL ADVANCE. RELATED BROCHURES OR OTHER SUPPORTING DATA MUST BE ATTACHED.

NAME: Holbert	Patricia	DATE:	2/22/23	
DESTINATION: Washington DC	First			
PURPOSE: 2023 National Peace	Officer Memoirial			
DATE(s): May 11-17, 2023				
✓ Travel advance requested (and required by the	I1 _day of	May ,	2023
Registratio	n Fee	=	\$	0.00
7 # of Break		per meal =	\$	70.00
7 # of Lunch		per meal =	\$	105.00
		per meal =	\$	147.00
	lodging @ \$		\$	0.00
	- V-y	dvance =		22.00
advancement and reimbursemen days of returning from this travel of			next paycheck.	within ten
EMPLOYEE SIGNATURE		DATE		
I hereby certify the above request department's operations. There cover all reimbursable expenses and meals are included Please issue travel expense advantage.	are sufficient unexpend incurred. Related brock d in the registration fee b	ed funds in the onures or other sup	current budget lir porting data are and will not be re	ne item to
DEPARTMENT DIRECTOR		DATE		
APPROVAL FROM TWO (2) MEMBER	RS OF THE COMMISSIONER	DATE		
SIGNATURE		DATE		_



Vendor#	12706
Marine and the second s	

GL#_ 01104630-550300

LUBBOCK COUNTY TRAVEL AUTHORIZATION & ADVANCE REQUEST

THE DEPARTMENT DIRECTOR IS RESPONSIBLE FOR SECURING ALL SIGNATURES PRIOR TO TRAVEL. AN APPROVED TRAVEL AUTHORIZATION MUST BE SUBMITTED TO THE AUDITOR'S OFFICE ACCORDING TO THE ACCOUNTS PAYABLE PAYMENT

CHEDULE TO RECEIVE A TRAVEL ADVANCE.	RELATED BROCHU	RES OR OTHER SUPPOR		
IAME: Huerta	Miriam	DATE:_	212	22/23
DESTINATION: Washington DC				
PURPOSE: 2023 National Peace Office	er Memoirial			
DATE(S): May 11-17, 2023				
✓ Travel advance requested and re	equired by the	11 _day of	May	, 2023
Registration Fee			\$	0.00
7 # of Breakfasts	@ \$10.00	per meal =	\$	70.00
7 # of Lunches	@ \$15.00		\$	105.00
	@ \$21.00		\$	147.00
# of Days lodgii			\$	0.00
		I Advance =	\$	322.00
Fund #:01104630	Lin	e Item:		
advancement and reimbursement of exdays of returning from this travel or the following travel or the f	ull advance will b	e deducted from my 2- 23	next payche	ck.
MUMM) 886	<u> </u>	DATE	D. 43	
EMPLOYEE SIGNATURE	46 minut		in one is direct	by related to thi
hereby certify the above requested tr department's operations. There are s cover all reimbursable expenses incur and meals are included in th	sufficient unexpe red. Rela ted br ne registration fe	ended funds in the ochu res or other su	current bud apporting da	get line item to ta are attached
Please issue travel expense advance if	requested.	3-	7.23	
DEPARTMENT DIRECTOR	n de reconstructivo	DATE		per unit or to religious to the second state of
APPROVAL FROM TWO (2) MEMBERS OF	THE COMMISSIO	NERS' COURT:		
SIGNATURE		DATE		
SIGNATURE		DATE		

SIGNATURE

SIGNATURE

Vendor#	12889

01104630-550300

LUBBOCK COUNTY TRAVEL AUTHORIZATION & ADVANCE REQUEST

THE DEPARTMENT DIRECTOR IS RESPONSIBLE FOR SECURING ALL SIGNATURES PRIOR TO TRAVEL. AN APPROVED TRAVEL AUTHORIZATION MUST BE SUBMITTED TO THE AUDITOR'S OFFICE ACCORDING TO THE ACCOUNTS PAYABLE PAYMENT SCHEDULE TO RECEIVE A TRAVEL ADVANCE. RELATED BROCHURES OR OTHER SUPPORTING DATA MUST BE ATTACHED. NAME. Glover Ashlie 2/22/23 DATE: DESTINATION: Washington DC PURPOSE: 2023 National Peace Officer Memoirial DATE(S): May 11-17, 2023 Travel advance requested and required by the ___11 __day of____ May 2023 Reaistration Fee 0.00 # of Breakfasts @ \$10.00 70.00 per meal 105.00 # of Lunches @ \$15.00 per meal = 147.00 # of Dinners @ \$21.00 per meal = 0.00 __# of Days lodging @ \$_____ per night = 322.00 Total Advance Fund #:01104630 Line Item: I hereby request authorization to travel outside Lubbock County on official business as detailed above. 1 have read the Lubbock County Travel Policy and will follow that policy for travel and in making requests for advancement and reimbursement of expenses. I understand that I must submit a travel report within ten days direturning from this travel or the full advance will be deducted from my next paycheck. EMPLOYEE SIGNATURE I hereby certify the above requested travel for official Lubbock County business is directly related to this department's operations. There are sufficient unexpended funds in the current budget line item to cover all reimbursable expenses incurred. Related brochures or other supporting data are attached and ______ meals are included in the registration fee being requested and will not be reimbursed. Please issue travel expense advance it requested. 3-7-23 APPROVAL FROM TWO (2) MEMBERS OF THE COMMISSIONERS' COURT:

NOTE: TRAVEL IS NOT APPROVED WITHOUT ALL SIGNATURES. TRAVEL MAY NOT BE REIMBURSED WITHOUT PROPER AUTHORIZATION AND SUPPORTING DOCUMENTATION.

DATE

10/14-TA507



Vendor#129	14
------------	----

GL# 01104630-550300

LUBBOCK COUNTY TRAVEL AUTHORIZATION & ADVANCE REQUEST

THE DEPARTMENT DIRECTOR IS RESPONSIBLE FOR SECURING ALL SIGNATURES PRIOR TO TRAVEL. AN APPROVED TRAVEL AUTHORIZATION MUST BE SUBMITTED TO THE AUDITOR'S OFFICE ACCORDING TO THE ACCOUNTS PAYABLE PAYMENT SCHEDULE TO RECEIVE A TRAVEL ADVANCE. RELATED BROCHURES OR OTHER SUPPORTING DATA MUST BE ATTACHED.

NAME: Hart		Shaina	D/	ATE:	2	/22/23
Last DESTINATION: Washin	gton DC					
PURPOSE: 2023 Nation		Memoirial				
DATE(S): May 11-17, 20	023					
☑ Travel advance re	quested and red	quired by the _	11 day of		May	, 2023
R	egistration Fee			=	\$	0.00
7#	of Breakfasts	@ \$10.00	per meal	=	\$	70.00
7#	of Lunches	@ \$15.00	per meal	=	\$	105.00
7#	of Dinners	@ \$21.00	per meal	=	\$	147.00
#	of Days lodging	g @\$	per night	=	\$	0.00
	, ,		Advance	=	\$	322.00
01104630					,	
hereby request authori have read the Lubbock advancement and reim	County Travel Poli- abursement of exp	side Lubbock cy and will follow enses. I under	w that policy for stand that I mu	ial bus r trave	siness as de I and in mo mit a travel	etailed above. aking requests t I report within to
hereby request authori have read the Lubbock advancement and reim	County Travel Poli- abursement of exp his travel or the full	iside Lubbock cy and will follow enses. I under advance will be	County on office withat policy for stand that I mule deducted from	ial bus r trave st subi m my i	siness as de I and in mo mit a travel next paych	etailed above. aking requests t I report within to eck.
I hereby request authorichave read the Lubbock advancement and reim days of returning from the second control of the second control	County Travel Poli- abursement of exp his travel or the full	side Lubbock cy and will follow enses. I under	County on office withat policy for stand that I mule deducted from	ial bus r trave st subi m my i	siness as de I and in mo mit a travel	etailed above. aking requests t I report within to eck.
Fund #:01104630 I hereby request authorichave read the Lubbock advancement and reim days of returning from the EMPLOYEE SIGNATURE I hereby certify the abord department's operation cover all reimbursable and meals are Please issue travel expenses.	County Travel Poli- abursement of exp his travel or the full 8/1/2 ove requested travel expenses incurre included in the	vel for official Lufficient unexperied. Related bro	County on office with that policy for stand that I must be deducted from DATE. Abbook County and funds in ochures or other being requesting the county of the the coun	rial busing the certain	siness as de I and in mo mit a travel next paych accurrent but aporting do and will no	etailed above. aking requests to report within to eck. city related to to diget line item at a are attache
I hereby request authorichave read the Lubbock advancement and reim days of returning from the EMPLOYEE SIGNATURE I hereby certify the abord department's operation cover all reimbursable and meals are Please issue travel expenses.	County Travel Polishbursement of expense travel or the full 8112 ove requested travels. There are surexpenses incurred included in the ease advance if reference and the ease advance in the ea	vel for official Lufficient unexperd. Related bromegistration feedquested.	County on office with that policy for stand that I must be deducted from DATE. DATE Abbook County and funds in ochures or other being requestible.	r trave r trave r trave r trave r trave r trave r busir r the cer sup r sted co	siness as de I and in mo mit a travel next paych accurrent but aporting do and will no	etailed above. aking requests to report within to eck. city related to to diget line item at a are attache
I hereby request authorichave read the Lubbock advancement and reim days of returning from the EMPLOYEE SIGNATURE I hereby certify the abord department's operation cover all reimbursable and meals are please issue travel expending the properties of the prop	County Travel Polishbursement of expense travel or the full 8112 ove requested travels. There are surexpenses incurred included in the ease advance if reference and the ease advance in the ea	vel for official Lufficient unexperd. Related bromegistration feedquested.	County on office with that policy for stand that I must be deducted from DATE. Abbook County and funds in ochures or other being requested by DATE. JERS' COURT:	r trave r trave r trave r trave r trave r trave r busir r the cer sup r sted co	siness as de I and in mo mit a travel next paych accurrent but aporting do and will no	etailed above. aking requests to report within to eck. city related to to diget line item at a are attache



Vendor#	9134

GL# 01104630-550300

LUBBOCK COUNTY TRAVEL AUTHORIZATION & ADVANCE REQUEST

THE DEPARTMENT DIRECTOR IS RESPONSIBLE FOR SECURING ALL SIGNATURES PRIOR TO TRAVEL. AN APPROVED TRAVEL AUTHORIZATION MUST BE SUBMITTED TO THE AUDITOR'S OFFICE ACCORDING TO THE ACCOUNTS PAYABLE PAYMENT

NAME: Hargrave		Donny	DATI	E:	2/22/23
DESTINATION: Was	First hington DC				
	ional Peace Officer N	Memoirial			
DATE(S): May 11-17	, 2023				
	requested and req	uired by the _	11 day of	May	, 2023
	_ Registration Fee		3	= \$	0.00
7	_ # of Breakfasts	@ \$10.00	per meal :	= \$	70.00
7	# of Lunches	@ \$15.00	per meal =	= \$	105.00
7	_ # of Dinners	@ \$21.00	per meal :	= \$	147.00
	_# of Days lodging	@\$	_ per night	= \$	0.00
			Advance	= \$	322.00
Fund #:0110463	0	Line	e Item:		
	m this travel or the full of			73/2	3
EMPLOYEE SIGNATURE			DATE	/-	
department's opera cover all reimbursal and meals	above requested trave stions. There are suff ole expenses incurred are included in the r xpense advance if re	icient unexpe d. Related bro registration fee	nded funds in the	ne current l sup porting	budget line item to data are attached
DEPARTMENT DIRECT	CTOR		DATE	1-2	5
APPROVAL FROM TW	O (2) MEMBERS OF THE	COMMISSION	IERS' COURT:		
SIGNATURE			DATE		
SIGNATURE			DATE		



Vendor#	7417
VEHICOI#	111

GL# 01104630-550300

LUBBOCK COUNTY TRAVEL AUTHORIZATION & ADVANCE REQUEST

THE DEPARTMENT DIRECTOR IS RESPONSIBLE FOR SECURING ALL SIGNATURES PRIOR TO TRAVEL. AN APPROVED TRAVEL AUTHORIZATION MUST BE SUBMITTED TO THE AUDITOR'S OFFICE ACCORDING TO THE ACCOUNTS PAYABLE PAYMENT SCHEDULE TO RECEIVE A TRAVEL ADVANCE. RELATED BROCHURES OR OTHER SUPPORTING DATA MUST BE ATTACHED.

REDULE TO RECEIV ME: G arrett		Kortney	DA	\TE:	2/2	22/23
Last STINATION: Was	First shington DC					
	ational Peace Office	r Memoirial				
TE(S): May 11-1	7, 2023					
Travel advanc	e requested and re	quired by the _	11 day of		May	, 2023
	Registration Fee			=	\$	0.00
7	# of Breakfasts	@ \$10.00	per meal	=	\$	70.00
7	# of Lunches	@ \$15.00	per meal	=	\$	105.00
7	# of Dinners	@ \$21.00	per meal	=	\$	147.00
	# of Days lodgin	g @\$	per night	==	\$	0.00
		3	Advance	-	\$	322.00
nd #:0110463	30	Line	e Item:			
ereby request au ve read the Lubb vancement and	thorization to travel out book County Travel Pol reimbursement of exp	utside Lubbock licy and will follow penses. I under	County on offic w that policy for stand that I mu	ial busir travel o st subm	ness as det and in mak it a travel i	ting requests freport within to
ereby request au re read the Lubb rancement and	thorization to travel ou book County Travel Pol	utside Lubbock licy and will follow penses. I under	County on offic w that policy for stand that I mu e deducted fror	ial busir travel o st subm	ness as det and in mak it a travel i ext payche	ting requests freport within to
ereby request au ye read the Lubb vancement and ys of returning fro very Ja-	thorization to travel out book County Travel Pol reimbursement of exp or this travel or the fu	utside Lubbock licy and will follow penses. I under Il advance will be	County on office withat policy for stand that I must be deducted from DATE	ial busir travel of st submin m my ne	ness as det and in mak it a travel i ext payche	ing requests freport within to
ereby request audie read the Lubby vancement and ys of returning from PLOYEE SIGNATURE reeby certify the partment's oper all reimbursed meal	above requested training and expenses advance it	utside Lubbock licy and will follow penses. I under all advance will be avel for official Lu utficient unexpe ed. Related bro pregistration fee	County on office withat policy for stand that I must be deducted from DATE. Ubbook County and funds in ochures or other being requestions.	ial busing travel of st submin my new travel of submin my new travel of the current supposted an	ness as det and in mak it a travel i ext payche 23 ss is direct rrent buck orting dat	report within to ck. ly related to to get line item
ereby request audie read the Lubb vancement and ys of returning from PLOYEE SIGNATURE reby certify the partment's open are issue travel	above requested training and expenses advance it	utside Lubbock licy and will follow penses. I under Il advance will be avel for official Lu utficient unexpe ed. Related bro e registration fer requested.	County on office withat policy for stand that I must be deducted from DATE DATE ubbock County nded funds in ochures or other being requestible.	ial busing travel of st submin my new travel of submin my new travel of the current supposted an	ness as det and in mak it a travel i ext payche -23 ss is direct rrent bud orting dat d will not	report within to ck. ly related to to get line item
ereby request audie read the Lubb vancement and vs of returning from PLOYEE SIGNATURE reby certify the partment's open are all reimbursed meal ase issue travel	above requested tradel out above requested trade are included in the expense advance if a control of the contro	utside Lubbock licy and will follow penses. I under Il advance will be avel for official Lu utficient unexpe ed. Related bro e registration fer requested.	County on office withat policy for stand that I must be deducted from DATE DATE ubbock County nded funds in ochures or other being requestible.	ial busing travel of st submin my new travel of submin my new travel of the current supposted an	ness as det and in mak it a travel i ext payche -23 ss is direct rrent bud orting dat d will not	report within to ck. ly related to to get line item

NOTE: TRAVEL IS NOT APPROVED WITHOUT ALL SIGNATURES. TRAVEL MAY NOT BE REIMBURSED WITHOUT PROPER AUTHORIZATION AND SUPPORTING DOCUMENTATION.

10/14-TA507



LUBBOCK COUNTY SHERIFF'S OFFICE

P. O. Box 10536 LUBBOCK, TX 79408 PHONE: (806) 775-1469 FAX: (806) 775-1491 KELLY S. ROWE Sheriff

Mike Reed Chief Deputy LE

Cody Scott Chief Deputy Detention

MEMORADUM

To: Honorable Curtis Parrish, County Judge

Honorable Terence Kovar, County Commissioner Precinct #1 Honorable Jason Corley, County Commissioner Precinct #2 Honorable Gilbert Flores, County Commissioner Precinct #3 Honorable Jordan Rackler, County Commissioner Precinct #4

From: Chief Deputy Mike Reed

Date: February 22, 2023

Re: Requesting Travel Authorization

Seven officers from the Honor Guard Team will be traveling to Washington D.C. on May 11-17, 2023. They will be attending National Police Week and participating in several events. Gordon Goldhammer, Kortney Garrett, Patricia Holbert, Miriam Huerta, Donny Hargrave, Shaina Hart, and Ashlie Glover will be leaving for Washington D.C. on May 11, 2023 and returning to Lubbock on May 17, 2023. These officers will be representing the Lubbock County Sheriff's Office Honor Guard Team.

If you have any questions regarding this information, please contact me at 775-1496.

Thank you in advance for your consideration.

MR/ph