



Via Email

July 27, 2023

Mr. Dean Stanzione

Director of Court Administration

904 Broadway, Ste. 325

Re: Additional Funding Request

Dear Mr. Stanzione:

It has been identified that our current budgetary provisions may not be sufficient to fully cover the costs of Direct Client Services. Per our FY 2023 annual contract with Lubbock County and the Office of Court Administration under Section 6.03(c) see page 2, this allows the LPDO to request assistance from the OCA on extraordinary occasions. As stated, the additional funding will enable us to address the following challenges:

1. Replenish extraordinary payments made out to attorneys that left the panel during the middle of the fiscal year and to formally close out their cases with LPDO; billed us for their remaining entire appointed caseloads. This created several months where attorney payments exceeded our monthly Direct Client Services budget. See attorney list below:

Attorney	Qualification	Number of Returned Cases
1. Robert Sullivan	1st Degree	157
2. Roland Rivera	2nd Degree	35
3. Natalio Hernandez	2nd Degree	55
4. Janani Srinivasan	3rd Degree	208
5. Kristen Ayers	3rd Degree	43
6. Alex Taylor	MA	53
7. Scott Hillyer	MA	30

2. Additionally, funds are being requested to ensure adequate funding is available to accommodate a Fee Schedule increase implemented in May 2023. Currently, where our budget stands because of several attorneys leaving the panel, we are \$180k over budget with August and September remaining until we end the fiscal year.

We kindly request you to review this proposal and consider approving the attached invoice allocating \$180,000 to cover the current over-budget amount. Your support of our operation will greatly contribute to the success of our continued mission and achievement of our common goals.

Sincerely,

Shannon Evans

Executive Director, LPDO



c. Extraordinary and Complex Cases

The parties understand and agree that the funds provided to Office by County, in any fiscal year, may become insufficient due to (1) an increase in the number of cases assigned to Office, or (2) an unanticipated number of complex cases. By way of example, what is considered complex may be based on the number of defendants, the number of counts against a particular defendant, the number of complaints or extraneous offenses, the nature of the prosecution, the mental health or special needs of the defendant, the existence of novel questions of fact or law, the sheer volume of discovery and investigation that makes an otherwise straightforward case unusually difficult to manage and provide excellent representation by counsel. In the event this occurs, both parties understand and agree that additional funds may be requested to be provided to Office by County, subject to approval of the Lubbock County Commissioner's Court consistent with the Texas Open Meetings Act and the availability of funds. The County may, at any point during the Agreement, audit whether funds received by Office are in excess of the initially anticipated caseloads and study whether current contract compensation is appropriate. In the event Office experiences a budgetary shortfall during the fiscal year, Office may request additional funding from the Lubbock County Commissioner's Court consistent with the Texas Open Meetings Act.



Via Email

July 28th, 2023
Mr. Dean Stanzione
Director of Court Administration
904 Broadway, Ste. 325

Re: FY23 – Funding Request

Dear Mr. Stanzione,

Invoice for Payment

Pursuant to Section 6.03 c. of the Agreement between Lubbock County and the Lubbock Private Defenders Office, this letter is our written request for payment in the amount of \$180,000.00.

Should you have any questions, please notify the undersigned.

Thank you for your understanding.

Sincerely,

Shannon Evans
Executive Director, LPDO