

Return to: IT

Vendor# _____

GL# 01100510 - 550300

**LUBBOCK COUNTY
TRAVEL AUTHORIZATION & PER DIEM REQUEST**

THE DEPARTMENT DIRECTOR IS RESPONSIBLE FOR SECURING ALL SIGNATURES PRIOR TO TRAVEL. **AN APPROVED TRAVEL AUTHORIZATION MUST BE SUBMITTED TO THE AUDITOR'S OFFICE ACCORDING TO THE ACCOUNTS PAYABLE PAYMENT SCHEDULE TO RECEIVE A TRAVEL ADVANCE.** AGENDAS, BROCHURES, FLYERS, OR OTHER SUPPORTING DOCUMENTS MUST BE ATTACHED.

NAME: Badu Isaac DATE: 08/27/2024
Last First

DESTINATION(CITY,STATE): Marana, Arizona

PURPOSE: Tyler Courts & Justice Executive Forum 2024 Conference

TRAVEL DATE(S): October 7th, 2024 - October 9th, 2024

Per Diem requested by the _____ day of _____, _____.

_____ # of Breakfasts	@ \$15.00	per meal	=	\$	<u>0.00</u>
_____ # of Lunches	@ \$16.00	per meal	=	\$	<u>0.00</u>
_____ # of Dinners	@ \$30.00	per meal	=	\$	<u>0.00</u>
Total Advance				=	\$ <u>0.00</u>

Org: 01100510 Object: 550300

I hereby request authorization to travel outside Lubbock County on official business as detailed above. I have read the Lubbock County Travel Policy and will follow that policy for travel and in making requests for advancement and reimbursement of expenses. I understand that I must submit a travel expense form within ten days of returning from this travel or the full advance will be deducted from my next paycheck.

Isaac Badu 08/27/2024
EMPLOYEE SIGNATURE DATE

I hereby certify the above-requested travel for official Lubbock County business is directly related to this department's operations. There are sufficient unexpended funds in the current budget line item to cover all reimbursable expenses incurred. **Agendas, brochures, flyers, and supporting documents are attached and 5 meals are included in the registration fee and will not be reimbursed.** Please issue a travel expense advance if requested.
Isaac Badu 08/27/2024
DEPARTMENT DIRECTOR DATE

APPROVAL FROM TWO (2) MEMBERS OF THE COMMISSIONERS' COURT:

SIGNATURE DATE

SIGNATURE DATE

NOTE: ALL SIGNATURES ARE REQUIRED FOR TRAVEL AND/OR PER DIEM ADVANCES. FAILURE TO FILL OUT THE FORM CORRECTLY OR PROVIDE PROPER DOCUMENTATION MAY CAUSE A DELAY IN TRAVEL AUTHORIZATION AND PER DIEM ADVANCES.

[Home](#) [Agenda](#) [Events](#) [Travel/Lodging](#)

[Register Now](#)

[Already Registered?](#)

The Ritz-Carlton, Dove Mountain
15000 North Secret Springs Drive
Marana, AZ 85658

October 7, 2024 – October 9, 2024

This invitation-only event connects leaders and innovators in the Justice community who are Enterprise Justice clients – senior court, IT, and elected officials from some of the largest jurisdictions in the country.

Please do not share this website. We have limited spaces available for this by-invitation-only event.

Agenda Topics Listed Below

From Paper to Pixels

An exploration into AI-powered productivity tools and paperless processes for enhancing efficiency and reducing operational costs. Discover real-world implementations and best practices for transitioning from traditional paper methods to fully digital workflows.

SaaS and Cyber Resilience

Learn how SaaS solutions and other techniques can fortify IT infrastructure against cyber threats while addressing labor shortages in the technology sector. Discuss innovative funding strategies to adopt and sustain these solutions and more cost-effectively.

Integrations and Cross-Agency Process Improvements

Understand the benefits of seamless integration across justice agencies and using APIs and specialized solutions designed to improve inter-agency

processes. Gain insights into successful case studies where these integrations have led to significant operational improvements.

Leveraging Data to Drive Outcomes

Examine the potential of unified case management systems to provide comprehensive data analytics, driving better policy and strategy decisions. Learn how data-driven approaches can lead to more effective and just outcomes within the justice system.

Agenda at a Glance

Monday, October 7

Check-in and Welcome
Reception
5:00 PM - 6:30 PM

Dine Arounds
6:45 PM - 9:00 PM

Tuesday, October 8

Breakfast
7:00 AM - 8:00 AM

Meeting
8:15 AM - 11:30 AM

Lunch
11:30 AM - 12:30 PM

Afternoon Networking
Activities
12:45 PM - 4:30 PM

Dinner and Entertainment
5:30 PM - 9:30 PM

Wednesday, October 9

Breakfast
7:00 AM - 8:00 AM

Meeting
8:15 AM - 11:30 AM

Lunch
11:30 AM - 12:30 PM

Departures

[Register Now](#)

[Already registered?](#)

For questions regarding the 2024 Courts & Justice Executive Forum, please get in touch with [Tyler Events](#).

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Event Management Software

Mobile Event Apps

Survey Software

Event Venues

Strategic Meetings Management

Hotel & Meeting Space

The Executive Forum will take place at the elegant The Ritz-Carlton, Dove Mountain Hotel in Marana, Arizona. This is where you can experience adventure in style. This deluxe Arizona resort is situated in the high Sonoran Desert, surrounded by the Tortolita Mountains, and offers comfortable accommodations in a stunning canyon setting. Guests can enjoy a world-class space, three swimming pools, a 235-foot water slide, Jack Nicklaus Signature Golf, hiking, biking, geocaching trails, stargazing, and five indoor and outdoor dining options.

We have arranged a special rate of \$239.00 plus taxes per night during the meeting nights. Tyler Technologies will also pay the resort fee of \$35.00 for each night of the meeting. The rooms are subject to availability and may be reserved on a first-come, first-served basis.

This is an exclusive rate available only to meeting registrants. You will receive the hotel booking details after you finish your meeting registration.

Airport Transportation

Complimentary transportation will be available for arrivals and departures for this event. We strongly recommend flying to Tucson International Airport (TUS), which is 31.5 miles away and takes approximately 45 minutes to reach the hotel.

We will plan the transportation according to the itineraries you provide. If feasible, we may use a 15-passenger bus for group travel for up to 10 attendees. The Tyler Events team will communicate with you regularly and ask for the required information before the event.

To take advantage of the free transport, please send your flight details for arrival and departure to [Tyler Events](#) by Friday, September 13. We will reserve your seat on the transport the week before the event and send you instructions.

Below are estimated costs for getting from the Tucson International Airport if you want to arrange transportation.

- Private Sedan – Approximately \$80–\$100 each way
- Uber or Lyft – Approximately \$50–\$80 each way

[Register Now](#)

[Already registered?](#)

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