

**LUBBOCK COUNTY  
FY2025 BUDGET CALENDAR  
DRAFT**

Date	Calendar of Events	Time
March 19, 2024	<b>Public Meeting</b> - Joint Commissioners Court & City Council meeting. Economic Development, Road Bond Update, ARPA, Public Health, and Ports to Plains Corridor Update	5:30 PM
March-April 2024	Update policies: Debt Policy. Capital Improvement Program, Investment Policy as needed.	
March 25, 2024	<b>Public Meeting</b> - Approve Budget Calendar.	Agenda Item
April 2024	Preliminary Budget meeting with Commissioners Court/County Auditor.	TBD
April 2024	Compile initial revenue estimates/Prepare Preliminary Budget.	
April 15-26,2024	Departments develop technology budget request with ITS	
April 30, 2024	Chief Appraiser delivers "Estimate of Total Taxable Value." Tax Code 26.01(e)	
May 1, 2024	Departmental Budget Preparation Packets distributed. Enterprise ERP (Munis) open for Budget Entry.	
May 2024	Departments present personnel request to Personnel Committee. May 14,17,24th @ 4:00. May 28 @ 2:00 & May 31 @ 4:00	4:00 PM
May 31, 2024	Deadline for Departments to submit initial Budget Requests.	Noon
June/July	Department meeting with County Auditor (as needed)	
June 10, 2024	<b>Public Meeting</b> - Preliminary Budget Hearing with Commissioners Court.	1:30 PM
June 11-21, 2024	<b>Public Meeting</b> - Department Budget Hearings with Commissioners Court. June 11,18,20 -PM June 12,13,14,17,21 - All Day	9:00 AM/1:30 PM
July 2024	<b>Public Meeting</b> - Budget Workshop with Commissioners Court. July 8, 9, 22- PM July 10, 11, 16-19, 23-25, 30	9:00 AM/1:30 PM
July 8, 2024	Need Proposed salary increases & allowances for EO LGC 152.013(b)(1)	
July 11, 2024	Publish proposed salary increases or allowances for Elected Officials LGC 152.013(b)	Agenda Item
July 22, 2024	Commissioners Court to vote proposed salary increases or allowances for Elected Officials LGC 152.013(b)	Agenda Item
July 22, 2024	Notify in writing, each elected county/precinct officers of their salary and expense allowances. LGC 152.013(c)	
July 25, 2024	Certified Roll Delivered from LCAD. (statutory date July 25) Tax Code 26.01(a-1)	
July 30, 2024	**File proposed budget with the County Clerk by July 30th LGC 111.006, 111.037, 111.066	** Suggested date
July 29, 2024	Requests for hearing due from aggrieved officials; 5 days from written notification LGC 152.016(a)(2)	
August 1, 2024	LCAD sends calculated no new revenue, formerly called "effective rate". Tax Code 26.04(b)(e-1)	
August 2024	<b>Public Meeting</b> - Budget Workshop with Commissioners' Court. August 1, 5-9, 13-15, 20-23 Aug 12 -PM, Aug 27-30 , If needed	9:00 AM/1:30 PM
August 7, 2024	Calculation and posting on county website of tax rate, voter-approval rate, etc. Tax Code 26.052(c ) Tax Code26.04(e)	
August 12, 2024	<b>Public Meeting</b> - to discuss UMC Hospital District Budget	Agenda Item
August 12, 2024	<b>Public Meeting</b> - to select Grievance Committee Members. within 15 days after request for hearings are due. LGC 152.016	Agenda Item
August 15, 2024	Publish "Notice of Proposed Tax Rate". (if needed) Tax Code 26.06(b)	
August 19, 2024	<u>Deadline</u> for County Judge to order General Election. TX Election Code 3.005	
August 20, 2024	<b>Public Meeting</b> - Public hearing of the grievance committee. LGC 152.016(b)	2:00 PM
August 26, 2024	<b>Public Meeting</b> - 1st Public Hearing on Tax Increase. (if needed)	10:15 AM
August 26, 2024	<b>Public Meeting</b> - Consider Grievance Committee recommendation. LGC 152.016( c)	Agenda Item
August 26, 2024	<b>Public Meeting</b> - to discuss tax rate. Tax Code 26.17, Tax Code26.04(e)	Agenda Item
August 26, 2024	<b>Public Meeting</b> - Adopt tax rate. Tax Code 26.05(a), 26.06(e)	Agenda Item
August 26, 2024	<b>Public Meeting</b> - Call/Order an election if the proposed tax rate is more than the Voter Approval Rate. Elect. Code Sec. 3.005( c)	Agenda Item
August 26, 2024	Notify departments of proposed Budget appropriations, after adoption of the tax rate.	
August 30, 2024	Publish and Post on Website "Notice of Public Hearing on Elected officials salaries " by this date. LGC152.013(b)	
August 30, 2024	File proposed Budget with County Clerk and make it available for public review on Website.	
September 5, 2024	Publish the "Notice of Public Hearing on Budget" by this date.	
September 9, 2024	<b>Public Meeting</b> - Vote on the UMC Hospital District proposed tax rate and the UMC Hospital District's Budget.	Agenda Item
September 9, 2024	<b>Public Meeting</b> - set the salary, expenses, & other allowances of elected county or precinct officers. LGC 152.013(a)	Agenda Item
September 9, 2024	<b>Public Meeting</b> - Approve the County Clerk's Archive Fee LGC 118.025(e)	Agenda Item
September 9, 2024	<b>Public Meeting</b> - Hearing on Budget.	10:45 AM
September 9, 2024	<b>Public Meeting</b> - Adopt Budget. File copy of Adopted Budget with County Clerk.	After Hearing
September 23, 2024	<b>Public Meeting</b> -Deadline to adopt the tax rate, if needed. Tax Code Sec.26.05(A) Deadline 9/30/2024	Agenda Item
November 7, 2024	Unified election w/tax rate increase on the ballot, if needed.	7:00 AM-7:00 PM