

Vendor# _____

GL# 01106140-550300

**LUBBOCK COUNTY
TRAVEL AUTHORIZATION & ADVANCE REQUEST**

THE DEPARTMENT DIRECTOR IS RESPONSIBLE FOR SECURING ALL SIGNATURES PRIOR TO TRAVEL. AN APPROVED TRAVEL AUTHORIZATION MUST BE SUBMITTED TO THE AUDITOR'S OFFICE ACCORDING TO THE ACCOUNTS PAYABLE PAYMENT SCHEDULE TO RECEIVE A TRAVEL ADVANCE. RELATED BROCHURES OR OTHER SUPPORTING DATA MUST BE ATTACHED.

NAME: HILL NICK DATE: 6/27/2023
Last First

DESTINATION: DENVER, CO

PURPOSE: IFMA World Workplace Conference

DATE(S): Tuesday, September 26th - Friday, September 29th

Travel advance requested and required by the 11th day of September, 2023.

| | | | | | |
|----------------------|---------------------------------------|---|----|-------|------------------|
| _____ | Registration Fee | = | \$ | _____ | 0.00 |
| <u>4</u> | # of Breakfasts @ \$10.00 per meal | = | \$ | _____ | 40.00 |
| <u>2</u> | # of Lunches @ \$15.00 per meal | = | \$ | _____ | 30.00 |
| <u>4</u> | # of Dinners @ \$21.00 per meal | = | \$ | _____ | 84.00 |
| _____ | # of Days lodging @ \$_____ per night | = | \$ | _____ | 0.00 |
| Total Advance | | | | = | \$ 154.00 |

Fund #: 01106140-550300 Line Item: TRAVEL & TRAINING

I hereby request authorization to travel outside Lubbock County on official business as detailed above. I have read the Lubbock County Travel Policy and will follow that policy for travel and in making requests for advancement and reimbursement of expenses. I understand that I must submit a travel report within ten days of returning from this travel or the full advance will be deducted from my next paycheck.

[Signature] 3 Jul 23
EMPLOYEE SIGNATURE DATE

I hereby certify the above requested travel for official Lubbock County business is directly related to this department's operations. There are sufficient unexpended funds in the current budget line item to cover all reimbursable expenses incurred. Related brochures or other supporting data are attached and 2 meals are included in the registration fee being requested and will not be reimbursed. Please issue travel expense advance if requested.
[Signature] 6-29-23
DEPARTMENT DIRECTOR DATE

APPROVAL FROM TWO (2) MEMBERS OF THE COMMISSIONERS' COURT:

SIGNATURE DATE

SIGNATURE DATE


NOTE: TRAVEL IS NOT APPROVED WITHOUT ALL SIGNATURES. TRAVEL MAY NOT BE REIMBURSED WITHOUT PROPER AUTHORIZATION AND SUPPORTING DOCUMENTATION.

Attendee Registration Form

- Exhibitor Service Center
- Attendee Service Center
- Speaker Service Center
- Attendee Registration Form

Review

Review the information below to confirm your registration is correct. Then, click Continue to submit your payment and complete the registration process.

| Qty | Description | Amount |
|--------------------|---|-----------------|
| |  Niccolo Hill (Lubbock County) | |
| 1 | Full Event Full Member | \$935.00 |
| 1 | Explore FM Wednesday, September 27, 2023, 8:00 AM - 10:00 AM | \$0.00 |
| 1 | Wednesday Lunch Voucher Included | \$0.00 |
| 1 | Thursday Brunch Voucher Included | \$0.00 |
| Balance Due | | \$935.00 |

Enter your discount code in the box provided below. Then, select the Apply Discount button.

Group Registration

Select the button to the left to add an additional attendee(s). Reminder, groups of five or more from the same company (same physical address) receive the fifth full registration FREE! Please contact an IFMA Customer Service Specialist at +1-713-623-4362 or registrations@ifma.org for details. (Only valid for Full Event registrations and must be submitted and/or processed at the same time)



[Join](#) | [Sign In](#)

Homewood Suites by Hilton® Denver Downtown-Convention Center

[Edit stay](#)

Tue, Sep 26 – Fri, Sep 29, 2023

1 room for 1 adult

Payment and Guest Details

Step 3 of 3

Total for stay

\$1,144.84

[Hide price details](#)

Price in \$USD

1 King Bed Studio

Semi-Flex

26 Sep 2023

\$292.54

27 Sep 2023

\$378.02

28 Sep 2023

\$318.50

Total room charge

\$989.06

15.75 % per room, per night

Total taxes

\$155.78

Total for stay: \$1,144.84

Guarantee and Cancellation Policy

There is a Credit Card required for this reservation. **Free cancellation before 11:59 PM local hotel time on 20 Sep 2023.**

All fields are required unless marked optional.

Payment

Card number

Month

Year

Guest information

My Road Trip

From:

Lubbock, (Lubbock), TX.

To:

550 15th St, Denver, (Denver), CO.

Estimated Fuel Costs:

\$97.37

Total Trip Length:

544.0 mi $\times .655 = 356.32 \times 2 = \712.64

will be reimbursed up to final cost of Natalie's flight

Total Drive Time:

07:47

Start at stop #1: Lubbock, (Lubbock), TX.

1. Head toward Buddy Holly Ave on Broadway. Go for 180 ft. - Go 0 miles (0min, 24sec)
2. Turn left onto Buddy Holly Ave. Go for 1.1 mi. - Go 1.1 miles (3min, 26sec)
3. Turn left onto I-27 N. Go for 276 ft. - Go 0.1 miles (0min, 7sec)
4. Take left ramp onto I-27 N (Amarillo Rd) toward US-87 N. Go for 111 mi. - Go 110.7 miles (89min, 2sec)
5. Take exit 115 toward Sundown St/TX-335-LOOP/Hollywood Rd/Hospital onto I-27 N. Go for 1.3 mi. - Go 1.3 miles (2min, 0sec)
6. Turn left onto W Hollywood Rd. Go for 7.2 mi. - Go 7.2 miles (12min, 7sec)
7. Turn right onto W Loop 335. Go for 2.8 mi. - Go 2.8 miles (2min, 44sec)
8. Take ramp toward Tascosa Road/RM-1061. Go for 0.4 mi. - Go 0.4 miles (0min, 45sec)
9. Turn left onto RM 1061 (FM-1061). Go for 24.8 mi. - Go 24.8 miles (22min, 24sec)
10. Continue on FM-1061. Go for 5.9 mi. - Go 5.9 miles (5min, 23sec)
11. Turn right onto US Highway 385 (US-385). Go for 13.8 mi. - Go 13.8 miles (12min, 28sec)
12. Continue on Rock Island Ave (US-385). Go for 29.6 mi. - Go 29.6 miles (29min, 0sec)
13. Turn left onto Railroad St (US-87 N). Go for 36.6 mi. - Go 36.6 miles (31min, 19sec)
14. Continue on Texline Hwy (US-87). Go for 90.7 mi. - Go 90.7 miles (79min, 45sec)
15. Turn right and take ramp onto I-25 N toward Trinidad. Go for 9.0 mi. - Go 9 miles (9min, 2sec)

16. Continue on I-25 (Santa Fe Trl). Go for 206 mi. - Go 206.3 miles (187min, 41sec)
17. Take exit 207A toward Lincoln St/Broadway. Go for 0.2 mi. - Go 0.2 miles (0min, 21sec)
18. Continue on Interstate 25. Go for 0.1 mi. - Go 0.1 miles (0min, 8sec)
19. Continue on Interstate 25. Go for 0.1 mi. - Go 0.1 miles (0min, 10sec)
20. Continue on Interstate 25. Go for 482 ft. - Go 0.1 miles (0min, 9sec)
21. Continue on Interstate 25. Go for 0.1 mi. - Go 0.1 miles (0min, 17sec)
22. Continue on S Lincoln St. Go for 2.7 mi. - Go 2.7 miles (8min, 55sec)
23. Turn left onto E Colfax Ave (I-70-BL). Go for 0.2 mi. - Go 0.2 miles (0min, 50sec)
24.
Keep right onto 15th St. Go for 0.3 mi.

End at stop #2: 550 15th St, Denver, (Denver), CO.

Stop #1

Name: Lubbock, (Lubbock), TX.

Address: Lubbock, (Lubbock), TX.

Stop #2

Name: 550 15th St, Denver, (Denver), CO.

Address: 550 15th St, Denver, (Denver), CO.

