

BUDGET AMENDMENTS JOURNAL ENTRY PROOF

LN	ORG	OBJECT	PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	EFF DATE	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET	ERR
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND				
2022	05	106	02/28/2022	BA#48	01101115	BUA BA#48	1 1			
1	01101115	520100		Purchasing	SUPPLIES/OTH OPER EXP		3,000.00	-800.00	2,200.00	
	011	-011-520100-15-000-			Backup Camera for Mail van		02/28/2022			
2	01101115	530200		Purchasing	VEHICLE OPERATION/MAINT		500.00	800.00	1,300.00	
	011	-011-530200-15-000-			Backup Camera for Mail van		02/28/2022			
** JOURNAL TOTAL								0.00		
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND				
2022	05	153	02/28/2022	BA#49	01104730	BUA BA#49	1 1			
1	01104730	520100		Detention Center	SUPPLIES/OTH OPER EXP		352,000.00	-3,500.00	348,500.00	
	011	-047-520100-30-000-			Increased inmate supply costs		02/28/2022			
2	01104730	540100		Detention Center	COMMUNICATIONS - MONTHLY		54,500.00	-3,000.00	51,500.00	
	011	-047-540100-30-000-			Increased inmate supply costs		02/28/2022			
3	01104730	562200		Detention Center	CONTRACT SERVICES		1,517,423.00	-5,000.00	1,512,423.00	
	011	-047-562200-30-000-			Increased inmate supply costs		02/28/2022			
4	01104730	664700		Detention Center	CAPITAL OUTLAY-JAIL		67,700.00	-5,150.00	62,550.00	
	011	-047-664700-30-000-			Increased inmate supply costs		02/28/2022			
5	01104730	522600		Detention Center	INMATE SUPPLIES		237,000.00	16,650.00	253,650.00	
	011	-047-522600-30-000-			Increased inmate supply costs		02/28/2022			
** JOURNAL TOTAL								0.00		
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND				
2022	05	234	02/28/2022	BA#46	01100710	BUA BA#46	1 1			
1	01100710	561400		Non Departmental	PROFESSIONAL SERVICES		375,000.00	-5.00	374,995.00	
	011	-007-561400-10-000-			Texas SS Program annual dues		02/28/2022			
2	01100710	550500		Non Departmental	ASSOCIATION DUES		68,187.00	5.00	68,192.00	
	011	-007-550500-10-000-			Texas SS Program annual dues		02/28/2022			
** JOURNAL TOTAL								0.00		
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND				
2022	05	346	02/28/2022	BA#47	01101015	BUA BA#47	1 1			

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LN	ORG	OBJECT	PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	EFF DATE	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND			
2022	05	346	02/28/2022	BA#47	01101015	BUA BA#47	1	1	
1	01100710	599800		Non Departmental	CONTINGENCY		265,846.00	-1,800.00	264,046.00
	011	-007-599800-10-000-			Tax Sign in Slaton		02/28/2022		
2	01101015	523100		Tax Office	NON-CAPITAL EQUIPMENT		.00	1,800.00	1,800.00
	011	-010-523100-15-000-			Tax Sign in Slaton		02/28/2022		
								** JOURNAL TOTAL	0.00
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND			
2022	05	348	02/28/2022	BA#50	022822	BUA BA#50	1	1	
1	01100710	599800		Non Departmental	CONTINGENCY		265,846.00	-165,033.00	100,813.00
	011	-007-599800-10-000-			Increase in Gas Utility Costs		02/28/2022		
2	01106140	540600		Facility Maintenance	UTILITIES		1,250,607.00	165,033.00	1,415,640.00
	011	-061-540600-40-000-			Increase in Gas Utility Costs		02/28/2022		
								** JOURNAL TOTAL	0.00

BUDGET AMENDMENT JOURNAL ENTRY PROOF

CLERK: RScott

YEAR	PER	JNL	SRC	ACCOUNT	JNL	DESC	REF 1	REF 2	REF 3	ACCOUNT	DESC	T	OB	DEBIT	CREDIT
			EFF	DATE						LINE	DESC				
2022	5	106													
BUA	01101115	-520100									SUPPLIES/OTH OPER EXP	5			800.00
			02/28/2022		BA#48	01101115				T	Backup Camera for Mail Van				
BUA	01101115	-530200									VEHICLE OPERATION/MAINT	5		800.00	
			02/28/2022		BA#48	01101115				T	Backup Camera for Mail Van				
													.00	.00	
2022	5	153													
BUA	01104730	-520100									SUPPLIES/OTH OPER EXP	5			3,500.00
			02/28/2022		BA#49	01104730				T	Increased inmate supply costs				
BUA	01104730	-540100									COMMUNICATIONS - MONTHLY	5			3,000.00
			02/28/2022		BA#49	01104730				T	Increased inmate supply costs				
BUA	01104730	-562200									CONTRACT SERVICES	5			5,000.00
			02/28/2022		BA#49	01104730				T	Increased inmate supply costs				
BUA	01104730	-664700									CAPITAL OUTLAY-JAIL	5			5,150.00
			02/28/2022		BA#49	01104730				T	Increased inmate supply costs				
BUA	01104730	-522600									INMATE SUPPLIES	5		16,650.00	
			02/28/2022		BA#49	01104730				T	Increased inmate supply costs				
													.00	.00	
2022	5	234													
BUA	01100710	-561400									PROFESSIONAL SERVICES	5			5.00
			02/28/2022		BA#46	01100710				T	Texas SS Program annual dues				
BUA	01100710	-550500									ASSOCIATION DUES	5		5.00	
			02/28/2022		BA#46	01100710				T	Texas SS Program annual dues				
													.00	.00	
2022	5	346													
BUA	01100710	-599800									CONTINGENCY	5			1,800.00
			02/28/2022		BA#47	01101015				T	Tax Sign in Slaton				
BUA	01101015	-523100									NON-CAPITAL EQUIPMENT	5		1,800.00	
			02/28/2022		BA#47	01101015				T	Tax Sign in Slaton				
													.00	.00	
2022	5	348													
BUA	01100710	-599800									CONTINGENCY	5			165,033.00
			02/28/2022		BA#50	022822				T	Increase in Gas Utility Costs				
BUA	01106140	-540600									UTILITIES	5		165,033.00	
			02/28/2022		BA#50	022822				T	Increase in Gas Utility Costs				

BUDGET AMENDMENT JOURNAL ENTRY PROOF

YEAR PER	JNL	ACCOUNT	JNL	DESC	REF 1	REF 2	REF 3	ACCOUNT	DESC	T	OB	DEBIT	CREDIT
SRC	EFF	DATE	DESC					LINE	DESC				
								JOURNAL	2022/05/348	TOTAL		.00	.00

BUDGET AMENDMENT JOURNAL ENTRY PROOF

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
				FUND TOTAL	.00	.00

** END OF REPORT - Generated by Scott, Rhonda **

BUDGET ADJUSTMENT AUTHORIZATION

Commissioners' Court Action: Approved Denied Other

The Commissioners' Court of Lubbock County does hereby order the FY2022 budget adjusted as presented and authorized by Local Government Code §111.010(d).

Passed this 28th day of February, 2022, on a motion by _____

and seconded by _____.

Curtis Parrish, County Judge

LUBBOCK COUNTY
REQUEST FOR BUDGET AMENDMENT/LINE ITEM TRANSFER

Fund Name/Dept: 001 Commissioners Court

Contact: Lindsey Diaz ext. 1330



Date: 2/16/2022

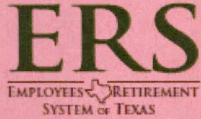
It is requested that a Budget Amendment _____ Line Item Transfer XXX
 be approved for the purpose of: To pay additional fee for the Texas Social Security Program annual dues.

Move funds from:

Move funds to:

Fund/Account No.	Account Name	Amount	Fund/Account No.	Account Name	Amount
01100710-561400	Professional Services	5.00	01100710-550500	Association Dues	5.00
		\$ <u>5.00</u>			\$ <u>5.00</u>

1. Must be on the County's approved form, found on the N Drive, in Excel format.
2. Must be typed.
3. Please use whole dollars.
4. Include adequate description for the adjustment or it will not be submitted;
 - a. Phrases such as –"unanticipated expenses, to complete year or complete budget year"-do not provide sufficient information and should be avoided.
5. Funding in personnel line items cannot be transferred into operating line items and vice versa without prior consent from Commissioners' Court.
6. Line-item transfers/budget amendments must be approved prior to securing a purchase order that will place the expenditure line item into a deficit balance.
7. Line-item transfers/budget adjustments should be delivered to the Auditor's Office or emailed to Rhonda Scott.



TEXAS SOCIAL SECURITY PROGRAM
Administered by
EMPLOYEES RETIREMENT SYSTEM OF TEXAS

200 E. 18TH STREET, AUSTIN, TEXAS 78701 | P. O. BOX 13207, AUSTIN, TEXAS 78711-3207 | (512) 867-7711 | (877) 275-4377 TOLL-FREE | WWW.ERS.STATE.TX.US

February 04, 2022

→ THE HONORABLE JACKIE LATHAM
COUNTY AUDITOR
* LUBBOCK COUNTY COMMISSIONER'S COURT
POST OFFICE BOX 10536
LUBBOCK TX 79408-3536

RCVD AUDITOR

14 FEB '22 PM3:06

Dear Program Administrator:

Re: Second Notice \$35 Fee Assessment for the Texas Social Security Program

In September 2004 the State of Texas began assessing a \$35.00 annual fee to governmental employers who had entered into a Section 218 agreement with the State of Texas for Social Security coverage via federal regulations in Section 218 of the Social Security Act. The fee assessed is to assist with administrative costs related to the operation of the Texas Social Security Program. To date our records indicate your entity was invoiced and a balance remains on your account.

WARNING: If the billed amount is not paid within 45 days of the date of this letter, ERS has the authority to initiate the warrant hold procedure in accordance with the State Comptroller Accounting Policy Statement 028 and Govt. Code, Chapter 606, Sec. 606.028, and Sec. 606.029. Any payments from the State of Texas due to your organization will be held until this debt owed to the state has been paid. More information on warrant hold procedures may be found on the Comptroller's website at http://fmx.cpa.state.tx.us/fmx/pubs/hold_guide/04-payments.php.

Payment Inquiries: Finance (512) 867-7338

Texas Social Security Program Incoming Phone Line: (512) 867-7373

Texas Social Security Program Facsimile: (512) 867-3379

Texas Social Security Program Website: <http://www.ers.texas.gov/About-ERS/ERS-Organization/Section-218>

→ **Photocopy:** To request a photocopy of your entity's agreement, fax a written request to the attention of the Texas Social Security Program.

State Social Security Administrator: James E. Sawyer, MPA, CEBS

LUBBOCK COUNTY

REQUEST FOR BUDGET AMENDMENT/LINE ITEM TRANSFER

Department: Tax Office

Contact: Mary Gomez

Date: 2/22/2022

It is requested that a **Budget Amendment** _____ **Line Item Transfer** XX _____
be approved for the purpose of: for payment of the tax asseccor collector sign at Slaton

Move funds from:

Move funds to:

Fund/Account No.	Account Name	Amount	Fund/Account No.	Account Name	Amount
01100710-599800	Contingency	1,800.00	1101015-523100	Non Capital Equip.	1,800.00
		\$ <u>1,800.00</u>			\$ <u>1,800.00</u>

Scott, Rhonda

From: Gomez, Mary
Sent: Friday, February 11, 2022 7:42 AM
To: Lockhart, Lindsey; Williams, Kathy
Cc: Keister, Ronald (Ronnie); Hinsley, Brittany
Subject: Re: Tax Assessor Sign: Invoice

Good Morning Kathy,
We will be receiving the invoice for the Tax Assessor sign in Slaton today. I was wondering if the funds had been transferred, if so to which account.

Thank you,
Mary

From: Lockhart, Lindsey <LLockhart@lubbockcounty.gov>
Sent: Thursday, February 10, 2022 1:56 PM
To: Williams, Kathy <KWilliams@lubbockcounty.gov>
Cc: Keister, Ronald (Ronnie) <RKeister@lubbockcounty.gov>; Hinsley, Brittany <BHinsley@lubbockcounty.gov>; Gomez, Mary <MGomez@lubbockcounty.gov>
Subject: RE: Tax Assessor Sign: Invoice

The available budget in 562200 is for Facebook Contract. It will be consumed.

Best Regards,

Lindsey Lockhart

Lubbock County Tax Assessor's Office
Finance Manager

Main Tax Office
916 Main Street, Suite 102
Lubbock, TX 79401
Phone: 806-775-1344
Fax: 806-775-7951

From: Williams, Kathy <KWilliams@lubbockcounty.gov>
Sent: Thursday, February 10, 2022 1:09 PM
To: Lockhart, Lindsey <LLockhart@lubbockcounty.gov>
Cc: Keister, Ronald (Ronnie) <RKeister@lubbockcounty.gov>; Hinsley, Brittany <BHinsley@lubbockcounty.gov>; Gomez, Mary <MGomez@lubbockcounty.gov>
Subject: RE: Tax Assessor Sign: Invoice

It looks like there are funds in 011010-562200 to cover this so you will need to do a LIT to transfer the funds from there to 011010-570200.

Thanks,
Kathy

Kathy Williams

County Auditor
Lubbock County
WK 806.775.1097
FAX 806.775.7917

Please note my email address has changed:
kwilliams@lubbockcounty.gov

From: Lockhart, Lindsey <LLockhart@lubbockcounty.gov>
Sent: Thursday, February 10, 2022 9:38 AM
To: Williams, Kathy <KWilliams@lubbockcounty.gov>
Cc: Keister, Ronald (Ronnie) <RKeister@lubbockcounty.gov>; Hinsley, Brittany <BHinsley@lubbockcounty.gov>; Gomez, Mary <MGomez@lubbockcounty.gov>
Subject: Re: Tax Assessor Sign: Invoice

Hello Kathy,

I am circling back on the below conversation. Mary will be managing the payments in the future; and she is cc'd here.

Best Regards,

Lindsey Lockhart

Lubbock County Tax Assessor's Office
Finance Manager

Main Tax Office
916 Main Street, Suite 102
Lubbock, TX 79401
Phone: 806-775-1344
Fax: 806-775-7951

From: Lockhart, Lindsey
Sent: Tuesday, January 18, 2022 9:34:20 AM
To: Williams, Kathy <KWilliams@lubbockcounty.gov>
Cc: Keister, Ronald (Ronnie) <RKeister@lubbockcounty.gov>; Hinsley, Brittany <BHinsley@lubbockcounty.gov>
Subject: Tax Assessor Sign: Invoice

Good Morning Kathy,

The invoice for the Tax Assessor sign in Slaton will arrive shortly. It is estimated at \$1,500.

Are there funds outside of the Tax Assessor's budget to cover this? If yes, will it be transferred to us, or shall we send the invoice elsewhere?

Best Regards,

Lindsey Lockhart

Lubbock County Tax Assessor's Office
Finance Manager

Main Tax Office
916 Main Street, Suite 102
Lubbock, TX 79401
Phone: 806-775-1344
Fax: 806-775-7951

LUBBOCK COUNTY

REQUEST FOR BUDGET AMENDMENT/LINE ITEM TRANSFER

Fund Name/Dept: 011- Purchasing

Contact: Clint Wehrman

Date: 02/09/2022

It is requested that a Budget Amendment _____ Line Item Transfer _____ **xx**
 be approved for the purpose of: Backup Camera & Installation for Mail Room van.

Move funds from:

Move funds to:

Fund/Account No.	Account Name	Amount	Fund/Account No.	Account Name	Amount
01101115-520100	Supplies	\$800.00	01101115-530200	Vehicle Operation/Maint	\$800.00
\$		<u>800.00</u>	\$		<u>800.00</u>

LUBBOCK COUNTY

REQUEST FOR BUDGET AMENDMENT/LINE ITEM TRANSFER

Department: 047-Detention

Contact: Dan Corbin

Date: 2/11/2022

It is requested that a Budget Amendment _____ Line Item Transfer X _____
 be approved for the purpose of: Increased costs of inmate supplies

Move funds from:

Move funds to:

Fund/Account No.	Account Name	Amount	Fund/Account No.	Account Name	Amount
01104730-520100	Supplies	\$3,500.00	01104730-522600	Inmate Supplies	\$16,650.00
01104730-540100	Communications	\$3,000.00			
01104730-562200	Contracts	\$5,000.00			
01104730-664700	Capital	\$5,150.00			

\$16,650.00

\$16,650.00

LUBBOCK COUNTY

REQUEST FOR BUDGET AMENDMENT/LINE ITEM TRANSFER

Department: 011061-Maintenance

Contact: Kathy Williams/Natalie

Date: 2/22/2022

It is requested that a Budget Amendment _____ Line Item Transfer _____
 be approved for the purpose of: Utility gas cost increase

Move funds from:			Move funds to:		
Fund/Account No.	Account Name	Amount	Fund/Account No.	Account Name	Amount
011007110-599800	Contingency	165,033.00	011061-540600	Utilities	165,033.00
		\$ <u>165,033.00</u>			\$ <u>165,033.00</u>

Scott, Rhonda

From: Williams, Kathy
Sent: Tuesday, February 22, 2022 10:34 AM
To: Scott, Rhonda
Subject: FW: natural gas prices & needed funds

From: Williams, Kathy
Sent: Tuesday, February 22, 2022 10:15 AM
To: Harvill, Natalie <NHarvill@lubbockcounty.gov>
Subject: RE: natural gas prices & needed funds

Rhonda,

Please complete an LIT for Maintenance from 01100710-599800 Contingency to 01106140 540600 for \$165,033.

*Thank you,
Kathy*

From: Harvill, Natalie <NHarvill@lubbockcounty.gov>
Sent: Thursday, February 17, 2022 12:30 PM
To: Williams, Kathy <KWilliams@lubbockcounty.gov>; Parrish, Curtis <CParrish@lubbockcounty.gov>
Cc: Hill, Niccolo <NHill@lubbockcounty.gov>
Subject: natural gas prices & needed funds

Kathy,

Over the last 5 months we have seen a significant increase in the cost of natural gas. A comparison of gas cost per CCF and total cost per CCF for Oct-Nov of 2019-2021 is below for the detention center. (Total cost includes all riders, fees, taxes, commodity charges, etc.)

Month	FY20-gas cost	FY21- gas cost	FY22-gas cost	FY20 – Total cost	FY21 – total cost	FY22 – total cost
October	\$0.18	\$0.291	\$0.721	\$0.28	*	\$1.67
November	\$0.20	\$0.301	\$0.609	\$0.36	\$0.51	\$1.00
December	*	\$0.322	\$0.507	\$0.37	\$0.50	\$0.93

*missing data

The average total cost for the last 12 months is \$0.795/CCF.

The average total cost for the last 6 months is \$1.05/CCF

Average volume usage for County buildings paid from 01106140 funds is 340,033 CCF.

Project total cost for FY22 in natural gas between **\$277,234 to \$364,555.***

*cost includes added meter fees where typically there is no usage (radio tower sites)

I am asking that at least \$102,234 be added to 01106140 540600 for this FY but we could need as much as \$165,033 if gas cost do not adjust.

This is only for natural gas. I will need to look at electricity as well since it is at least partially generated by natural gas. Hopefully, it won't be as big of a change.

Natalie Y. Harvill, P.E.
Director of Facilities
Lubbock County
O: 806.775.1003
F: 806.775.7923