



Lubbock County, TX Commissioner's Court Regular Meeting

December 13, 2021

9:00 AM

904 Broadway, Lubbock County Courthouse, 5th Floor

- 1.00 9:00 am- A work session will be held regarding the American Rescue Plan Act prior to the Regular Commissioners Court meeting.

Work session was adjourned at 9:40 A.M

BE IT REMEMBERED that on 12/13/2021 at 10:00 AM there was held a Regular Meeting of the Lubbock County Commissioners' Court in and for the County of Lubbock, the following members present:

- Present:**
- County Judge Curtis Parrish
  - Commissioner Precinct 1 Terence Kovar
  - Commissioner Precinct 2 Jason Corley
  - Commissioner Precinct 3 Gilbert Flores
  - Commissioner Precinct 4 Chad Seay

Invocation and Pledges of Allegiance by Judge Curtis Parrish.

**PUBLIC COMMENTS**

John Shipley, Clara Aragon, Joe Lopez and Beth Lawson addressed the court.

- 2.00 Discuss, consider and/or take action to approve the Minutes from Regular Commissioner's Court dated November 22, 2021.

Upon a motion by Gilbert Flores, seconded by Chad Seay, the court unanimously voted to approve the Minutes from Regular Commissioner's Court dated November 22, 2021. As presented by Kelly Pinion.

- 3.00 Discuss, consider and/or take action to approve the Minutes from Commissioner's Court work session dated November 17, 2021.

Upon a motion by Terence Kovar, seconded by Chad Seay, the court unanimously voted to approve the Minutes from Commissioner's Court work session dated November 17, 2021. As presented by Kelly Pinion.

- 4.00 Discuss, consider and/or take action regarding the Auditor and Financial Matters: Line Item Transfers and Budget Amendments.

Upon a motion by Terence Kovar, seconded by Jason Corley, the court unanimously voted to approve Auditor and Financial Matters: Line Item Transfers of \$6,031.00 and Budget Amendments of \$146,690.00. As presented by Kathy Williams.

Upon a motion by Curtis Parrish, seconded by Jason Corley, the court unanimously voted to reconsider action regarding the Auditor and Financial Matters: Line Item Transfers. As presented by Kathy Williams.

Upon a motion by Jason Corley, seconded by Terence Kovar, the court unanimously voted to amend previous action regarding the Auditor and Financial Matters: Line Item Transfers to correct the amount to reflect \$7,369,415.00. As presented by Kathy Williams.

- 5.00 Discuss, consider and/or take action to Authorize Payment of Claims: General Accounts (Pooled Cash).

Upon a motion by Gilbert Flores, seconded by Chad Seay, the court unanimously voted to Authorize Payment of Claims: General Accounts (Pooled Cash) of \$2,331,599.47. As presented by Kathy Williams.



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- 6.00 Discuss, consider and/or take action to accept the Monthly Unaudited Financial Report for October 2021.

Upon a motion by Terence Kovar, seconded by Jason Corley, the court unanimously voted to accept the Monthly Unaudited Financial Report for October 2021. As presented by Kathy Williams.

**CONSENT AGENDA (Items 7-14)**

Upon a motion by Terence Kovar, seconded by Chad Seay, the court unanimously voted to approve the Consent Agenda.

- 7.00 Discuss, consider and/or take action to approve Lindsey Diaz, Mary Duenas, and Christopher Lopez to serve on the Lubbock County Child Welfare Board for a two-year term ending December 31, 2023.
- 8.00 Discuss, consider and/or take action to nominate Chad Seay to serve on the Texas Conference of Urban Counties Policy Committee for the 2022-2023 biennium.
- 9.00 Discuss, consider and/or take action to authorize the County Judge to sign an agreement with the City of Lubbock for FY22 Vector Control Services.
- 10.00 Discuss, consider and/or take action regarding Fund 092, Records Preservation for office supplies up to \$600.00 in FY 2022.
- 11.00 Discuss, consider and/or take action on out of state travel for Trent Gant to Las Vegas, Nevada to attend 5 Day Homicide and Death Investigation Course.
- 12.00 Discuss, consider and/or take action to authorize the County Judge to sign a Contract for Care and Housing of Lubbock County Jail Inmates with Cochran County.
- 13.00 Discuss, consider and/or take action to authorize the County Judge to sign an Agreement with Grayson County Juvenile Services for Residential Services.
- 14.00 Discuss, consider and/or take action to authorize the County Judge to sign an Agreement for Secure Long-Term Residential Services of Juvenile Offenders with Youth Opportunity Investments, LLC, Center for Success and Independence at Rockdale Academy.

**REGULAR AGENDA**

- 15.00 Discuss, consider and/or take action to approve Shelby Cargill, Laura Beth Fossett, Sophie Jaramillo, Brad McMahan, Donnal Neel, and Remington Jolly to the Lubbock County Sexual Assault Response Team (SART) appointments for an unexpired term beginning January 1, 2022.

Upon a motion by Gilbert Flores, seconded by Jason Corley, the court unanimously voted to approve the appointment of Shelby Cargill, Laura Beth Fossett, Sophie Jaramillo, Brad McMahan, Donnal Neel, and Remington Jolly to the Lubbock County Sexual Assault Response Team (SART) for an unexpired term beginning January 1, 2022. As presented by Curtis Parrish.

- 16.00 Discuss, consider and/or take action to select and/or reappoint three positions to the Hospital District Board of Managers for a two-year term beginning January 1, 2022 and ending December 31, 2023.

Upon a motion by Jason Corley to select and/or reappoint three positions to the Hospital District Board of Managers for a two-year term beginning January 1, 2022 and ending December 31, 2023, Curtis Griffith, John Thomas and Tim Smith. Motion failed for lack of a second. As presented by Commissioner's Court.



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Upon a motion by Terence Kovar, seconded by Gilbert Flores, the court voted "3" For Curtis Parrish, Terence Kovar & Gilbert Flores, "1" against Jason Corley and "1" Recused Chad Seay to select and/or reappoint three positions to the Hospital District Board of Managers for a two-year term beginning January 1, 2022 and ending December 31, 2023, Curtis Griffith, JoLynn Wilkens & Gladys Whitten. As presented by Commissioner's Court.

Upon a motion by Jason Corley to amend item #16 to Discuss, consider and/or take action to select and/or reappoint three positions to the Hospital District Board of Managers for a two-year term beginning January 1, 2022 and ending December 31, 2023. Item failed for lack of a second. As presented by Commissioner's Court.

**17.00** Presentation and discussion on behalf of Ronnie Keister, Tax Assessor-Collector, regarding the Venue and Short Term Rental Tax collections.

**18.00** Discuss, consider and/or take action to authorize the County Judge to sign a lease extension with City Bank for the lease of office space at 5219 City Bank Parkway, Lubbock, Texas for use by the Lubbock County Tax Assessor-Collector.

Upon a motion by Chad Seay, seconded by Terence Kovar, the court unanimously voted to authorize the County Judge to sign a lease extension with City Bank for the lease of office space at 5219 City Bank Parkway, Lubbock, Texas for use by the Lubbock County Tax Assessor-Collector. As presented by Ronnie Keister or Mary Gomez.

**19.00** Discuss, consider and/or take action to award ITB 221101, Asphalt Materials for the Public Works Department.

Upon a motion by Chad Seay, seconded by Gilbert Flores, the court unanimously voted to award ITB 221101, Asphalt Materials for the Public Works Department. As presented by Clint Wehrman.

**20.00** Discuss, consider and/or take action to authorize the County Judge to sign Interlocal Cooperation Agreement with Tom Green County.

Upon a motion by Chad Seay, seconded by Gilbert Flores, the court unanimously voted to authorize the County Judge to sign Interlocal Cooperation Agreement with Tom Green County. As presented by Kristina Handley.

**21.00** Discuss, consider and/or take action to authorize the County Judge to sign the third of five one-year renewals with Office Store Depot for Printer & Copier Maintenance & Repair Services as authorized in ITB 191001.

Upon a motion by Terence Kovar, seconded by Jason Corley, the court unanimously voted to authorize the County Judge to sign the third of five one-year renewals with Office Store Depot for Printer & Copier Maintenance & Repair Services as authorized in ITB 191001. As presented by Clint Wehrman.

**22.00** Discuss, consider and/or take action to authorize the County Judge to sign Change Order #2 with ABF Roofing and Foam, Inc. for the 916 Main Office Building Re-Roof Project for an additional 45 days.

Upon a motion by Chad Seay, seconded by Jason Corley, the court unanimously voted to authorize the County Judge to sign Change Order #2 with ABF Roofing and Foam, Inc. for the 916 Main Office Building Re-Roof Project for an additional 45 days. As presented by Natalie Harvill.



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- 23.00** Discuss consider and/or take action to approve Grant Adjustment to Project Safe Neighborhood Grant #4082102 to pay AT&T for service and data for 12 months for (2) PSN cameras in the amount of \$960.00.

Upon a motion by Chad Seay, seconded by Jason Corley, the court unanimously voted to approve Grant Adjustment to Project Safe Neighborhood Grant #4082102 to pay AT&T for service and data for 12 months for (2) PSN cameras in the amount of \$960.00. As presented by David Ponce.

- 24.00** Discuss, consider and/or take action on the acceptance of a \$25,000 financial award in conjunction with the MOU in place as of 4/26/2021 between Wilson Sheehan Lab, a non-profit research center at the University of Notre Dame, and the Lubbock County Sheriff's Office.

Upon a motion by Terence Kovar, seconded by Jason Corley, the court unanimously voted to accept a \$25,000 financial award in conjunction with the MOU in place as of 4/26/2021 between Wilson Sheehan Lab, a non-profit research center at the University of Notre Dame, and the Lubbock County Sheriff's Office. As presented by Chief Administrator Dan Corbin.

- 25.00** Discuss, consider and/or take action to authorize the County Judge to sign an Interlocal Agreement with the City of Lubbock for the FY2021 Byrne Justice Assistance Grant (JAG) Program Award.

Upon a motion by Chad Seay, seconded by Jason Corley, the court unanimously voted to authorize the County Judge to sign an Interlocal Agreement with the City of Lubbock for the FY2021 Byrne Justice Assistance Grant (JAG) Program Award. As presented by Dan Corbin.

- 26.00** Discuss, consider and/or take action to authorize the County Judge to sign an agreement with the Abilene Chamber of Commerce for booth space for the Office of Dispute Resolution at the Texas Farm, Ranch and Wildlife Expo.

Upon a motion by Chad Seay, seconded by Gilbert Flores, the court unanimously voted to authorize the County Judge to sign an agreement with the Abilene Chamber of Commerce for booth space for the Office of Dispute Resolution at the Texas Farm, Ranch and Wildlife Expo. As presented by Kristi Thompson or Gene Valentini.

- 27.00** Discuss, consider and/or take action regarding Form FSA-338 "Request for Obligation of Funds" for USDA Certified Mediation Program Grant.

Upon a motion by Jason Corley, seconded by Chad Seay, the court unanimously voted to Discuss, consider and/or take action regarding Form FSA-338 "Request for Obligation of Funds" for USDA Certified Mediation Program Grant. As presented by D. Gene Valentini.

- 28.00** Discuss, consider and/or take action to change the organization chart to move the Information Technology Systems department under the direction of all four County Commissioner's and the County Judge.

Upon a motion by Gilbert Flores, seconded by Terence Kovar, the court voted "3" for Curtis Parrish, Gilbert Flores and Terence Kover and "2" against Jason Corley and Chad Seay to table item #28 to change the organization chart to move the Information Technology Systems department under the direction of all four County Commissioner's and the County Judge until July 25, 2022 Regular Commissioner Court meeting. As presented by Jason Corley.

- 29.00** Report on the status of the software conversion from Isaac Badu, Director of the Information Technology Systems Department.

- 30.00** Discuss, consider and/or take action to direct the Human Resources Director to develop a new employee handbook with updated policies.

Upon a motion by Jason Corley to direct the Human Resources Director to develop a new employee handbook with updated policies. Item failed for lack of a second. As presented by Jason Corley.



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- 31.00** Discuss, consider and/or take action to direct the Human Resources Director to develop a new department director's handbook with updated policies.  
Upon a motion by Jason Corley to direct the Human Resources Director to develop a new department director's handbook with updated policies.  
Item failed for lack of a second. As presented by Jason Corley.
- 32.00** Discuss, consider and/or take action to direct the Human Resources Director to finish the Lubbock County employee audit.
- 33.00** Discuss, consider and/or take action to authorize the County Judge to sign a Customer Purchase Order and Addendum with John Deere for the purchase of a 2021 Etnyre Chip Spreader.  
Upon a motion by Chad Seay, seconded by Terence Kovar, the court unanimously voted to authorize the County Judge to sign a Customer Purchase Order and Addendum with John Deere for the purchase of a 2021 Etnyre Chip Spreader. As presented by Rodshadi Moore.
- 34.00** Discuss, consider and/or take action to authorize the County Judge to sign a Sales Agreement and Addendum with Warren Cat for the purchase of a 2022 Caterpillar 140JY motor grader.  
Upon a motion by Gilbert Flores, seconded by Chad Seay, the court unanimously voted to authorize the County Judge to sign a Sales Agreement and Addendum with Warren Cat for the purchase of a 2022 Caterpillar 140JY motor grader. As presented by Rodshadi Moore.
- 35.00** Report on the status of County Road Projects, Department Staffing, Training and Safety, unpaved and paved road maintenance, signs, parks, and fleet management report.

**NOTICE**

- 36.00** A quorum of the Commissioners Court may attend the following events:  
Lubbock County Expo Center Local Government Corporation Board of Directors meeting on  
December 14, 2021 at 11:00am at 1500 Broadway, 5th Floor (LEDA Conference Room)  
Lubbock, Texas.

**EXECUTIVE SESSION**

As authorized by the Texas Government Code, the Commissioners' Court of Lubbock County, Texas reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters, including but not limited to any of the matters listed above, as they may relate to Texas Government Code § 551.071(1) (Consultation with Attorney about pending or contemplated litigation or settlement offers); Texas Government Code § 551.071(2) (Consultation with Attorney when the Attorney's obligations under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflicts with Chapter 551 of the Texas Government Code); Texas Government Code § 551.072 (Deliberations About Real Property); Texas Government Code § 551.073 (Deliberations about Gifts and Donations); Texas Government Code § 551.074 (Personnel Matters); Texas Government Code § 551.0745 (Personnel Matters Affecting a County Advisory Body); Texas Government Code § 551.076 (Deliberations Regarding Security Devices or Security Audits); and Texas Government Code § 551.087 (Deliberations Regarding Economic Development Negotiations).

No Executive session held.



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At this time, 12:05 PM, 12/13/2021, the Regular Meeting of the Commissioner's Court was adjourned.

THE FOREGOING MINUTES WERE READ AND APPROVED IN OPEN COURT ON THIS DAY 12/27/2021

Presiding Officer: \_\_\_\_\_ County Clerk: \_\_\_\_\_