

## BUDGET AMENDMENTS JOURNAL ENTRY PROOF

LN	ORG	OBJECT	PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	EFF DATE	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET	ERR
ACCOUNT					LINE DESCRIPTION					
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND				
2023	03	27 12/12/2022	BA#23	011-014	BUA BA#23	1 2				
1	01101420 550300			Courts	TRAVEL AND TRAINING		60,000.00	-6,000.00	54,000.00	
	011 -014-550300-20-000-				SUPPLIES/OTH OPER EXP		12/12/2022			
2	01101420 520100			Courts	SUPPLIES/OTH OPER EXP		43,000.00	6,000.00	49,000.00	
	011 -014-520100-20-000-				SUPPLIES/OTH OPER EXP		12/12/2022			
** JOURNAL TOTAL								0.00		
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND				
2023	03	53 12/12/2022	BA#25	020-190	BUA BA#25	1 2				
1	02019090 520100			Consolidated Road and Bridge	SUPPLIES/OTH OPER EXP		2,690,500.00	-1,000.00	2,689,500.00	
	020 -190-520100-90-000-				TMA traffic trailer		12/12/2022			
2	02019090 640700			Consolidated Road and Bridge	OTHER EQUIPMENT		25,500.00	1,000.00	26,500.00	
	020 -190-640700-90-000-				TMA traffic trailer		12/12/2022			
** JOURNAL TOTAL								0.00		
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND				
2023	03	63 12/12/2022	BA#27	077-075	BUA BA#27	1 2				
1	077 420100			DOMESTIC RELATIONS OFFICE	GRANT REVENUE		.00	-15,000.00	-15,000.00	
	077 -000-420100-00-000-				New Grant		12/12/2022			
2	07707525 562203			Domestic Relations Office	CONTRACT SVCE-STUDENT STIPNDS		.00	15,000.00	15,000.00	
	077 -075-562203-25-000-				New Grant		12/12/2022			
** JOURNAL TOTAL								0.00		
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND				
2023	03	69 12/12/2022	BA#24	011-023	BUA BA#24	1 2				
1	01102320 520100			District Clerk	SUPPLIES/OTH OPER EXP		95,140.00	-3,100.00	92,040.00	
	011 -023-520100-20-000-				BLANKET BOND		12/12/2022			
2	01102320 580100			District Clerk	INSURANCE AND BONDS		1,250.00	3,100.00	4,350.00	
	011 -023-580100-20-000-				BLANKET BOND		12/12/2022			
** JOURNAL TOTAL								0.00		
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND				
2023	03	82 12/12/2022	BA#26	106-001	BUA BA#26	1 2				

## BUDGET AMENDMENTS JOURNAL ENTRY PROOF

LN	ORG	OBJECT	PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	EFF DATE	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET
ACCOUNT					LINE DESCRIPTION				
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY	AMEND		
2023	03	82 12/12/2022	BA#26	106-001	BUA BA#26	1	2		
1	10600110	561400		AMERICAN RESCUE	PLAN ACT	PROFESSIONAL SERVICES	19,275,086.00	-11,571,683.00	7,703,403.00
	106	-001-561400-10-000-				Adj FY23 Budget	12/12/2022		
2	10600110	660500		AMERICAN RESCUE	PLAN ACT	CAPITAL OUTLAY TECH & INFO SYS	100,000.00	-77,403.00	22,597.00
	106	-001-660500-10-000-				Adj FY23 Budget	12/12/2022		
3	10600110	520100		AMERICAN RESCUE	PLAN ACT	SUPPLIES/OTH OPER EXP	.00	541,349.00	541,349.00
	106	-001-520100-10-000-				Adj FY23 Budget	12/12/2022		
4	10600110	523100		AMERICAN RESCUE	PLAN ACT	NON-CAPITAL EQUIPMENT	102,393.00	1,025,580.00	1,127,973.00
	106	-001-523100-10-000-				Adj FY23 Budget	12/12/2022		
5	10600110	530100		AMERICAN RESCUE	PLAN ACT	EQUIPMENT OPER/MAINT	118,614.00	10,622.00	129,236.00
	106	-001-530100-10-000-				Adj FY23 Budget	12/12/2022		
6	10600110	599916		AMERICAN RESCUE	PLAN ACT	ARPA REVENUE REPLACEMENT	.00	5,397,419.00	5,397,419.00
	106	-001-599916-10-000-				Adj FY23 Budget	12/12/2022		
7	106	420100		AMERICAN RESCUE	PLAN ACT	GRANT REVENUE	-34,372,468.00	4,674,116.00	-29,698,352.00
	106	-000-420100-00-000-				Adj FY23 Budget	12/12/2022		
** JOURNAL TOTAL								0.00	

## BUDGET AMENDMENT JOURNAL ENTRY PROOF

CLERK: RScott

YEAR	PER	JNL	SRC	ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT LINE	DESC	T	OB	DEBIT	CREDIT
2023	3	27													
BUA	01101420-550300														
	12/12/2022	BA#23					BA#23	011-014		T	TRAVEL AND TRAINING	5			6,000.00
											SUPPLIES/OTH OPER EXP				
BUA	01101420-520100									T	SUPPLIES/OTH OPER EXP	5		6,000.00	
	12/12/2022	BA#23					BA#23	011-014		T	SUPPLIES/OTH OPER EXP				
											JOURNAL 2023/03/27	TOTAL		.00	.00
2023	3	53													
BUA	02019090-520100														
	12/12/2022	BA#25					BA#25	020-190		T	SUPPLIES/OTH OPER EXP	5			1,000.00
											TMA traffic trailer				
BUA	02019090-640700									T	OTHER EQUIPMENT	5		1,000.00	
	12/12/2022	BA#25					BA#25	020-190		T	TMA traffic trailer				
											JOURNAL 2023/03/53	TOTAL		.00	.00
2023	3	63													
BUA	077-420100														
	12/12/2022	BA#27					BA#27	077-075		T	GRANT REVENUE	5			15,000.00
											New Grant				
BUA	07707525-562203									T	CONTRACT SVCE-STUDENT STIPNDS	5		15,000.00	
	12/12/2022	BA#27					BA#27	077-075		T	New Grant				
														.00	.00
BUA	077-360301														
	12/12/2022	BA#27					BA#27	077-075			APPROPRIATIONS				15,000.00
BUA	077-360302										BUDGETED REVENUES			15,000.00	
	12/12/2022	BA#27					BA#27	077-075							
											SYSTEM GENERATED ENTRIES	TOTAL		15,000.00	15,000.00
											JOURNAL 2023/03/63	TOTAL		15,000.00	15,000.00
2023	3	69													
BUA	01102320-520100														
	12/12/2022	BA#24					BA#24	011-023		T	SUPPLIES/OTH OPER EXP	5			3,100.00
											BLANKET BOND				
BUA	01102320-580100									T	INSURANCE AND BONDS	5		3,100.00	
	12/12/2022	BA#24					BA#24	011-023		T	BLANKET BOND				
											JOURNAL 2023/03/69	TOTAL		.00	.00
2023	3	82													

## BUDGET AMENDMENT JOURNAL ENTRY PROOF

YEAR PER SRC ACCOUNT	JNL EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
BUA 10600110-561400	12/12/2022	BA#26	BA#26	106-001		T PROFESSIONAL SERVICES	5		11,571,683.00
BUA 10600110-660500	12/12/2022	BA#26	BA#26	106-001		T Adj FY23 Budget			
BUA 10600110-520100	12/12/2022	BA#26	BA#26	106-001		T CAPITAL OUTLAY TECH & INFO SYS	5		77,403.00
BUA 10600110-523100	12/12/2022	BA#26	BA#26	106-001		T Adj FY23 Budget			
BUA 10600110-530100	12/12/2022	BA#26	BA#26	106-001		T SUPPLIES/OTH OPER EXP	5	541,349.00	
BUA 10600110-599916	12/12/2022	BA#26	BA#26	106-001		T Adj FY23 Budget			
BUA 106-420100	12/12/2022	BA#26	BA#26	106-001		T NON-CAPITAL EQUIPMENT	5	1,025,580.00	
						T Adj FY23 Budget			
						T EQUIPMENT OPER/MAINT	5	10,622.00	
						T Adj FY23 Budget			
						T ARPA REVENUE REPLACEMENT	5	5,397,419.00	
						T Adj FY23 Budget			
						T GRANT REVENUE	5	4,674,116.00	
						T Adj FY23 Budget			
								.00	.00
BUA 106-360301	12/12/2022	BA#26	BA#26	106-001		APPROPRIATIONS		4,674,116.00	
BUA 106-360302	12/12/2022	BA#26	BA#26	106-001		BUDGETED REVENUES			4,674,116.00
						SYSTEM GENERATED ENTRIES TOTAL		4,674,116.00	4,674,116.00
						JOURNAL 2023/03/82 TOTAL		4,674,116.00	4,674,116.00



**BUDGET AMENDMENT JOURNAL ENTRY PROOF**

FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
077	DOMESTIC RELATIONS OFFICE	2023	3	63	12/12/2022			
	077-360301					APPROPRIATIONS		15,000.00
	077-360302					BUDGETED REVENUES	15,000.00	
						FUND TOTAL	15,000.00	15,000.00
106	AMERICAN RESCUE PLAN ACT	2023	3	82	12/12/2022			
	106-360301					APPROPRIATIONS	4,674,116.00	
	106-360302					BUDGETED REVENUES		4,674,116.00
						FUND TOTAL	4,674,116.00	4,674,116.00

\*\* END OF REPORT - Generated by Scott, Rhonda \*\*

## **BUDGET ADJUSTMENT AUTHORIZATION**

Commissioners' Court Action: Approved   Denied   Other

The Commissioners' Court of Lubbock County does hereby order the FY2023 budget adjusted as presented and authorized by Local Government Code §111.010(d).

Passed this 12<sup>th</sup> day of December, 2022, on a motion by \_\_\_\_\_

and seconded by \_\_\_\_\_.

\_\_\_\_\_  
Curtis Parrish, County Judge

# LUBBOCK COUNTY

## REQUEST FOR BUDGET AMENDMENT/LINE ITEM TRANSFER

Fund Name/Dept: 70

**Contact:** Denise Smith

**Date:** 11/29/2022

It is requested that a Budget Amendment \_\_\_\_\_ Line Item Transfer \_\_\_\_\_ **XX**  
be approved for the purpose of: Supplies/Other Operational Expenses

**Move funds from:**

**Move funds to:**

Fund/Account No.	Account Name	Amount	Fund/Account No.	Account Name	Amount
01101420 - 550300	Travel and Training	\$6,000.00	01101420 - 520100	Supplies /Oth Oper Exp	\$6,000.00
		\$ 6,000.00			\$ 6,000.00

1. Must be on the County's approved form, found on the N Drive, in Excel format.
2. Must be typed.
3. Use whole dollars, NO cents
4. Include adequate description for the adjustment or it will not be submitted;
  - a. Phrases such as –"unanticipated expenses, to complete year or complete budget year"-do not provide sufficient information and should be avoided.
5. Funding in personnel line items cannot be transferred into operating line items and vice versa without prior consent from Commissioners' Court.
6. Line-item transfers/budget amendments must be approved prior to securing a purchase order that will place the expenditure line item into a deficit balance.
7. Budget adjustments-Line item transfers/Amendments will need to be entered in Munis, the LIT form along with any backup documentation must be attached in PDF format to your entry in Munis.

## REQUEST FOR BUDGET AMENDMENT/LINE ITEM TRANSFER

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USI Southwest

PO Box 61187 \* Virginia Beach, VA 23466

-----INVOICE-----

Lubbock County  
PO Box 10536  
Lubbock, TX 79408

Invoice Date 11/29/22  
Invoice No. 4395283  
Bill-To Code LUBBOCOU2  
Client Code LUBBOCOU2  
Inv Order No. 377\*7001724

Named Insured: Lubbock County

Amount Remitted: \$  
Pay via Credit Card or EFT Draft: [usi.com/paymybill](http://usi.com/paymybill)

Make checks payable to: USI Southwest

Effective Date	Policy Period	Coverage Description	Transaction Amount
01/01/23	01/01/23 to 01/01/26	RLI Insurance Company Policy No. LFM0047011 *Renewal - Miscellaneous Bond  Blk PO - District Clerk  Invoice Number: 4395283	3,077.00
		Amount Due:	3,077.00

**\*Premiums Due and Payable on Effective Date**

FRAUD PREVENTION NOTICE: USI will never provide unsolicited payment instructions. You should only change payment instructions if confirmed by calling your USI Account Manager or contacting your local USI office.

## REQUEST FOR BUDGET AMENDMENT/LINE ITEM TRANSFER

**Date:** 12/1/2022

It is requested that a Budget Amendment	Line Item Transfer	XXXX
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**be approved for the purpose of:** This request is to make funds available to finish the purchase of a TMA traffic trailer.

**Move funds to:**

Fund/Account No.	Account Name	Amount	Fund/Account No.	Account Name	Amount
02019090-520100-90	SUPPLIES/OTH OPER EXP	1,000.00	02019090-640700-90	OTHER EQUIPMENT	1,000.00
#53					
	\$	1,000.00		\$	1,000.00

1. Must be on the County's approved form, found on the N Drive, in Excel format.
2. Must be typed.
3. Use whole dollars, NO cents
4. Include adequate description for the adjustment or it will not be submitted;
  - a. Phrases such as "unanticipated expenses, to complete year or complete budget year"-do not provide sufficient information and should be avoided.
5. Funding in personnel line items cannot be transferred into operating line items and vice versa without prior consent from Commissioners' Court.
6. Line-item transfers/budget amendments must be approved prior to securing a purchase order that will place the expenditure line item into a deficit balance.
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11/23/2022  
 08:26:23

 Lubbock County  
 FLEXIBLE PERIOD REPORT 2023 FISCAL YEAR

 PAGE 1  
 glflxrpt

FROM 2023 01 TO 2023 12

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
106 AMERICAN RESCUE PLAN ACT							
<b>106 AMERICAN RESCUE PLAN ACT</b>							
420100 GRANT REVENUE	29,198,352	-34,372,468	<46,741.67	0	-34,372,468	-29,698,352.33	.00
470000 INTEREST INCOME	0	0	0	0	0	-345,933.62	.00
902000 XFER TO CONSOLIDATED R & B	4,000,000	0	4,000,000	0	0	4,000,000.00	.00
TOTAL AMERICAN RESCUE PLAN ACT	-30,372,468	0	-30,372,468	-30,044,285.95	.00	-328,182.05	98.9%
<b>10600110 AMERICAN RESCUE PLAN ACT</b>							
500600 STAFF EMPLOYEES	597633	470,184	0	470,184	9,207.68	.00	460,976.32
510100 FICA		29,402	0	29,402	536.31	.00	28,865.69
510200 MEDICARE		6,876	0	6,876	125.43	.00	6,750.57
510300 RETIREMENT		55,975	0	55,975	1,095.72	.00	54,879.28
510400 GROUP HEALTH INSURANCE		31,325	0	31,325	863.19	.00	30,461.81
510500 GROUP DENTAL INSURANCE		1,934	0	1,934	53.31	.00	1,880.69
510600 LIFE INSURANCE		251	0	251	6.72	.00	244.28
510700 UNEMPLOYMENT INSURANCE		416	0	416	9.21	.00	406.79
510900 WORKER'S COMPENSATION		1,269	0	1,269	24.87	.00	1,244.13
523100 NON-CAPITAL EQUIPMENT		102,393	0	102,393	.00	.00	102,393.00
530100 EQUIPMENT OPER/MAINT	4127973	118,614	0	118,614	.00	.00	118,614.00
561400 PROFESSIONAL SERVICES	129,236	19,275,086	0	19,275,086	45,347.50	267,785.22	18,961,953.28
562200 CONTRACT SERVICES	7,749,003	10,000,000	0	10,000,000	.00	.00	10,000,000.00
620500 OTHER IMPROVEMENTS	144568	118,763	0	118,763	1,110.00	11,435.00	106,218.00
660500 CAPITAL OUTLAY TECH & INFO SYS	22597	100,000	0	100,000	.00	.00	100,000.00
661060 CAPITAL OUTLAY-ARPA	59,980	59,980	0	59,980	.00	.00	59,980.00
TOTAL AMERICAN RESCUE PLAN ACT	30,372,468	0	30,372,468	58,379.94	279,220.22	30,034,867.84	1.1%
TOTAL AMERICAN RESCUE PLAN ACT	0	0	0	-29,985,906.01	279,220.22	29,706,685.79	.0%
Rev Replacement	TOTAL REVENUES	-34,372,468	0	-34,372,468	-30,044,285.95	.00	-4,328,182.05
	TOTAL EXPENSES	34,372,468	0	34,372,468	58,379.94	279,220.22	34,034,867.84

5201

495748

495748



## Wilmot, Robin

**From:** Handley, Kristina  
**Sent:** Tuesday, November 22, 2022 4:09 PM  
**To:** Williams, Kathy; Wilmot, Robin  
**Cc:** Wehrman, Clint  
**Subject:** RE: VFD Payables Requiring FY 23 POs (ARPA)

**Importance:** High

New totals! I have a handful of invoices to pay as soon as funds are moved.

I have made a list of the amts I need in the applicable accounts below. I have also included that information in more detail below with the VFD, AMT and PO.

**Please let me know if you need anything. THANKS!**

**Totals Needed for ORG 10600110, OBJs below:**

5201 Totals \$ 541,348.08  
5231 Totals \$ 980,185.66  
~~660500 Totals~~ \$ 58,395.00  
**661060** \$ 1,579,928.74

VFD	Totals	5201 / 5231 Net	POs to pay ...
Abernathy	<b>\$210,212.44</b>	\$ 198,216.44	Daco 20221151
5201	\$ 92,586.44		Heat Safety 20221152
5231	\$ 105,630.00		Daco PO 20221151-002
660500	\$ 11,996.00		Pellerin 20221080
Buffalo	<b>\$ 155,521.00</b>	\$143,525.00	
5201	\$ 54,775.00		Casco PO 20221064
5231	\$ 88,750.00		
660500	\$ 11,996.00		Pellerin PO 20221081
Idalou	<b>\$ 124,063.00</b>	\$124,063.00	
5201	\$ 35,313.00		Casco PO 20221066
5231	\$ 88,750.00		Casco PO 20221066
660500	\$ -		
New Deal	<b>\$ 109,738.00</b>	\$109,738.00	
5201	\$ 20,988.00		Casco PO 20221068
5231	\$ 88,750.00		Casco PO 20221068
660500	\$ -		
Ransom Canyon	<b>\$ 35,500.00</b>	\$35,500.00	
5201	\$ -		
5231	\$ 35,500.00		Casco PO 20221070
660500	\$ -		



<b>Roosevelt</b>	<b>\$ 107,298.00</b>	<b>\$107,298.00</b>	
5201	\$ 36,298.00		Casco PO 20221072
5231	\$ 71,000.00		
660500	\$ -		
<b>Shallowater, City of</b>	<b>\$ 191,135.44</b>	<b>\$179,139.44</b>	<b>Daco PO 20221155</b>
5201	\$ 79,299.44		Heat Safety PO 20221156
5231	\$ 99,840.00		Daco PO 20221155
660500	\$ 11,996.00		Pellerin PO 20221086
<b>Slaton FD</b>	<b>\$ 108,564.46</b>	<b>\$98,153.46</b>	
5201	\$ 25,745.80		Heat Safety PO 20221154
5231	\$ 72,407.66		
660500	\$ 10,411.00		Pellerin PO 20221087
<b>West Carlisle VFD</b>	<b>\$ 118,150.00</b>	<b>\$118,150.00</b>	
5201	\$ 29,400.00		Casco PO 20221075
5231	\$ 88,750.00		Casco PO 20221075
660500	\$ -		
<b>Wolfforth FD</b>	<b>\$ 283,642.40</b>	<b>\$271,646.40</b>	
5201	\$ 130,238.40		Daco PO 20221153
5231	\$ 141,408.00		Daco PO 20221153
660500	\$ 11,996.00		Pellerin PO 20221089
<b>Woodrow VFD</b>	<b>\$ 136,104.00</b>	<b>\$136,104.00</b>	
5201	\$ 36,704.00		Casco PO 20221077
5231	\$ 99,400.00		Casco PO 20221077
660500	\$ -		

<b>Volunteer Fire Department</b>	<b>Need to pay in FY 23 PPE</b>	<b>Need to pay in FY 23 Extractor</b>	<b>Totals</b>
Abernathy FD	\$198,216.44	\$11,996.00	\$210,212.44
Buffalo Springs Lake FD	\$143,525.00	\$11,996.00	\$155,521.00
Idalou FD	\$124,063.00		\$124,063.00
New Deal VFD	\$109,738.00		\$109,738.00
Ransom Canyon VFD	\$35,500.00		\$35,500.00
Roosevelt VFD	\$107,298.00		\$107,298.00
Shallowater, City of	\$179,139.44	\$11,996.00	\$191,135.44
Slaton FD	\$98,153.46	\$10,411.00	\$108,564.46
West Carlisle VFD	\$118,150.00		\$118,150.00
Wolfforth FD	\$271,646.40	\$11,996.00	\$283,642.40
Woodrow VFD	\$136,104.00		\$136,104.00
<b>Net Totals</b>	<b>\$1,521,533.74</b>	<b>\$58,395.00</b>	<b>\$1,579,928.74</b>





Kind regards,

*Kristina Handley, CTCD, CTCM*  
Assistant Purchasing Agent

**Lubbock County Purchasing**

916 Main Street, Suite 503 | PO Box 10536 (79408-3536)

Lubbock, TX 79401

PH: 806-775-1014 | Fax: 806-775-7981

Website: [www.co.lubbock.tx.us](http://www.co.lubbock.tx.us)

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**From:** Handley, Kristina

**Sent:** Thursday, November 3, 2022 3:11 PM

**To:** Williams, Kathy <KWilliams@lubbockcounty.gov>; Wilmot, Robin <RWilmot@lubbockcounty.gov>

**Cc:** Wehrman, Clint <CWehrman@lubbockcounty.gov>

**Subject:** RE: VFD Payables Requiring FY 23 POs (ARPA)

**Importance:** High

Howdy,

Just talked to Kristi in AP. She informed me that the four (4) invoices we keyed for items received last fiscal year will not be paid via the FY 22 POs on 11/14 as the ARPA fund numbers have been finalized. Therefore, disregard the totals below, I will need to recalculate.



Kind regards,

*Kristina Handley, CTCD, CTCM*  
Assistant Purchasing Agent

**Lubbock County Purchasing**

916 Main Street, Suite 503 | PO Box 10536 (79408-3536)

Lubbock, TX 79401

PH: 806-775-1014 | Fax: 806-775-7981

Website: [www.co.lubbock.tx.us](http://www.co.lubbock.tx.us)

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**From:** Handley, Kristina

**Sent:** Wednesday, November 2, 2022 2:59 PM

**To:** Williams, Kathy <KWilliams@lubbockcounty.gov>; Wilmot, Robin <RWilmot@lubbockcounty.gov>

**Cc:** Wehrman, Clint <CWehrman@lubbockcounty.gov>

**Subject:** VFD Payables Requiring FY 23 POs (ARPA)

**Importance:** High

Howdy ladies,

I have wrapped up the FY22 payables for the VFD Purchase Order **items received by Sept 30**. As we have discussed in the past, some items would not meet the FY22 EOY receipt date; therefore, an FY23 PO will be needed to pay those final invoices from ARPA funds. I intend on going through the PO listed below, and canceling/closing the ones Kristi hasn't keyed payments against as she will close those with final payment. In order for me to encumber those funds in a FY23 PO, I need them moved to FY23. ☺

I have made a list of the amts I need in the applicable accounts below. I have also included that information in more detail below with the VFD, AMT and PO.

**Please let me know if you need anything. THANKS!**

**Totals Needed for ORG 10600110, OBJs below:**

5201 Totals	\$	457,575.98
5231 Totals	\$	907,779.00
660500 Totals	\$	58,395.00
Net Total	\$	1,423,749.98

**More detail ....**

VFD	Net Total	FY 22 Purchase Orders
<b>Abernathy</b>	<b>\$210,212.44</b>	
5201	\$ 92,586.44	Daco 20221151 & Heat
5231	\$ 105,630.00	Safety 20221152
660500	\$ 11,996.00	Daco PO 20221151
		Pellerin 20221080
<b>Buffalo</b>	<b>\$ 110,346.00</b>	
5201	\$ 9,600.00	Casco PO 20221064
5231	\$ 88,750.00	Casco PO 20221064
660500	\$ 11,996.00	Pellerin PO 20221081
<b>Idalou</b>	<b>\$ 108,788.00</b>	
5201	\$ 20,038.00	Casco PO 20221066
5231	\$ 88,750.00	Casco PO 20221066
660500	\$ -	
<b>New Deal</b>	<b>\$ 102,454.00</b>	
5201	\$ 13,704.00	Casco PO 20221068
5231	\$ 88,750.00	Casco PO 20221068
660500	\$ -	
<b>Ransom Canyon</b>	<b>\$ 35,500.00</b>	
5201	\$ -	
5231	\$ 35,500.00	Casco PO 20221070
660500	\$ -	
<b>Roosevelt</b>	<b>\$ 107,298.00</b>	
5201	\$ 36,298.00	Casco PO 20221072
5231	\$ 71,000.00	
660500	\$ -	
<b>Shallowater, City of</b>	<b>\$ 191,135.44</b>	
5201	\$ 79,299.44	Daco PO 20221155, Heat
5231	\$ 99,840.00	Safety PO 20221156
660500	\$ 11,996.00	Daco PO 20221155
		Pellerin PO 20221086
<b>Slaton FD</b>	<b>\$ 20,118.70</b>	

5201	\$	9,707.70	Heat Safety PO 20221154
5231	\$	-	
660500	\$	10,411.00	Pellerin PO 20221087
<b>West Carlisle VFD</b>	<b>\$</b>	<b>118,150.00</b>	
5201	\$	29,400.00	Casco PO 20221075
5231	\$	88,750.00	Casco PO 20221075
660500	\$	-	
<b>Wolfforth FD</b>	<b>\$</b>	<b>283,642.40</b>	
5201	\$	130,238.40	Daco PO 20221153
5231	\$	141,408.00	Daco PO 20221153
660500	\$	11,996.00	Pellerin PO 20221089
<b>Woodrow VFD</b>	<b>\$</b>	<b>136,105.00</b>	
5201	\$	36,704.00	Casco PO 20221077
5231	\$	99,401.00	Casco PO 20221077
660500	\$	-	



Kind regards,

*Kristina Handley, CTCD, CTCM*  
Assistant Purchasing Agent

**Lubbock County Purchasing**

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## **BUDGET AMENDMENT AUTHORIZATION**

Commissioners' Court Action:   Approved   Denied   Other

The Commissioners' Court of Lubbock County does hereby authorize an emergency expenditure as an amendment to the original budget and order the FY2023 budget amended as presented and authorized by Local Government Code §111.010(c).

Passed this 12<sup>th</sup> day of December 2022, on a motion by \_\_\_\_\_

and seconded by \_\_\_\_\_.

\_\_\_\_\_  
Curtis Parrish, County Judge



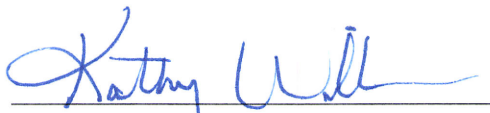
**CERTIFICATION OF REVENUE  
RECEIVED AFTER START OF FISCAL YEAR  
LOCAL GOVERNMENT CODE § 111.0106**

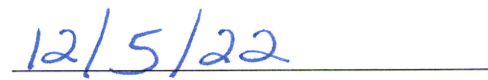
In accordance with Local Government Code § 111.0106:

The county auditor or the county judge in a county that does not have a county auditor shall certify to the commissioners' court the receipt of revenue from a new source not anticipated before the adoption of the budget and not included in the budget for that fiscal year. On certification, the court may adopt a special budget for the limited purpose of spending the revenue for general purposes or for any of its intended purposes.

I, Kathy Williams, County Auditor of Lubbock County certify to the Lubbock County Commissioners' Court the receipt of \$15,000 for 077-075 DRO Tx Bar Foundation Grant Program, in the 2023 fiscal year.

CERTIFIED BY:

  
Kathy Williams

  
Date

## LUBBOCK COUNTY

## REQUEST FOR BUDGET AMENDMENT/LINE ITEM TRANSFER

**Fund Name/Dept:** Office of Dispute Resolution

**Contact:** Kristi Thompson

**Date:** 11/22/2022

It is requested that a Budget Amendment	X	Line Item Transfer
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**be approved for the purpose of:** adjusting to show receipt of grant funds from Texas Bar Foundation.

**Move funds from:**

**Move funds to:**

Fund/Account No.	Account Name	Amount	Fund/Account No.	Account Name	Amount
			077-420100	Grant Revenue	15,000.00
			07707525-562203	Contract Services-Stud Stip	15,000.00
		\$ -			\$ 30,000.00

1. Must be on the County's approved form, found on the N Drive, in Excel format.
2. Must be typed.
3. Use whole dollars, NO cents
4. Include adequate description for the adjustment or it will not be submitted;
  - a. Phrases such as –"unanticipated expenses, to complete year or complete budget year"-do not provide sufficient information and should be avoided.
5. Funding in personnel line items cannot be transferred into operating line items and vice versa without prior consent from Commissioners' Court.
6. Line-item transfers/budget amendments must be approved prior to securing a purchase order that will place the expenditure line item into a deficit balance.
7. Budget adjustments-Line item transfers/Amendments will need to be entered in Munis, the LIT form along with any backup documentation must be attached in PDF format to your entry in Munis.