



MEMORANDUM

TO: Ms. Jennifer Davidson, P.E.
FROM: Barry Heard, P.E. *Barry Heard*
DATE: December 16, 2024
RE: Discussion of Possession and Use Agreement for the Woodrow Road Phase 2-CR 2330 Project, Parcel 194 – Joshua Barrett, Gabriella Barrett, Damian Barrett, and Sarah Barrett

Lubbock County is acquiring the necessary right-of-way and easements for Woodrow Road Phase 2-CR 2330 Project. For Parcel 194 – Joshua Barrett, Gabriella Barrett, Damian Barrett, and Sarah Barrett – Lubbock County will enter into a Possession and Use Agreement. Attached is the agreement for execution. The cost for the Possession and Use Agreement for Parcel 194, Barrett, is \$1,000.00. This Possession and Use Agreement allows the County to access the property ahead of title closing.

Funding for this Possession and Use Agreement is as follows:
\$1,000.00 to come from Woodrow Road, Auditor #B11004.

Check in the amount of \$1,000.00 should be made out to Joshua Barrett and should be delivered to Hugo Reed and Associates, Inc., 1601 Avenue N, Lubbock, TX 79401.

Please include the following language in agenda packet:

“Discussion/Consideration of Approval of Woodrow Road Phase 2-CR 2330 Possession and Use Agreement for Parcel 194, Barrett, in the amount of \$1,000.00.”

It is ITS’s recommendation that the Lubbock County Commissioners Court consider approval of the Possession and Use Agreement. Please take the necessary steps to place this on the court’s agenda for consideration. If you have any questions, please call me at (972) 484-2525.

Attachment

cc: Ms. Lisa Perkins, Administrative Assistant, Public Works Department
Ms. Catie Wall, Internal Audit Manager, County Auditor