

Return to: ANGELA MARTINEZ

Vendor# 9568

GL# 01104630-550300

**LUBBOCK COUNTY
TRAVEL AUTHORIZATION & PER DIEM REQUEST**

THE DEPARTMENT DIRECTOR IS RESPONSIBLE FOR SECURING ALL SIGNATURES PRIOR TO TRAVEL. AN APPROVED TRAVEL AUTHORIZATION MUST BE SUBMITTED TO THE AUDITOR'S OFFICE ACCORDING TO THE ACCOUNTS PAYABLE PAYMENT SCHEDULE TO RECEIVE A TRAVEL ADVANCE. AGENDAS, BROCHURES, FLYERS, OR OTHER SUPPORTING DOCUMENTS MUST BE ATTACHED.

NAME: Valdez III Robert DATE: 08/29/2024
Last First

DESTINATION(CITY,STATE): 419 N. Pierce Street, Tampa, FL 33602

PURPOSE: Advanced Homicide & Violent Crimes Investigations Course

TRAVEL DATE(S): Jan 12 to Jan 17 2024

Per Diem requested by the _____ day of _____, _____.

<u>5</u>	# of Breakfasts	@ \$15.00	per meal	=	\$ <u>75.00</u>
<u>6</u>	# of Lunches	@ \$16.00	per meal	=	\$ <u>96.00</u>
<u>6</u>	# of Dinners	@ \$30.00	per meal	=	\$ <u>180.00</u>
				Total Advance	= \$ <u>351.00</u>

Org: 01104630-550300 Object: 01104630-550300

I hereby request authorization to travel outside Lubbock County on official business as detailed above. I have read the Lubbock County Travel Policy and will follow that policy for travel and in making requests for advancement and reimbursement of expenses. I understand that I must submit a travel expense form within ten days of returning from this travel or the full advance will be deducted from my next paycheck.

[Signature]
EMPLOYEE SIGNATURE

08/29/2024
DATE

I hereby certify the above-requested travel for official Lubbock County business is directly related to this department's operations. There are sufficient unexpended funds in the current budget line item to cover all reimbursable expenses incurred. **Agendas, brochures, flyers, and supporting documents are attached and 0 meals are included in the registration fee and will not be reimbursed.** Please issue a travel expense advance if requested.

[Signature]
DEPARTMENT DIRECTOR

9-10-24
DATE

APPROVAL FROM TWO (2) MEMBERS OF THE COMMISSIONERS' COURT:

SIGNATURE

DATE

SIGNATURE

DATE

NOTE: ALL SIGNATURES ARE REQUIRED FOR TRAVEL AND/OR PER DIEM ADVANCES. FAILURE TO FILL OUT THE FORM CORRECTLY OR PROVIDE PROPER DOCUMENTATION MAY CAUSE A DELAY IN TRAVEL AUTHORIZATION AND PER DIEM ADVANCES.



LUBBOCK COUNTY SHERIFF'S OFFICE

P. O. Box 10536
LUBBOCK, TX 79408
PHONE: (806) 775-1469
FAX: (806) 775-1491

KELLY S. ROWE
Sheriff

Mike Reed
Chief Deputy LE

Ryan Braus
Chief Deputy Detention

To: Lieutenant Joe Davis
From: Investigator Robert Valdez
Date: August 30th, 2024
Reference: Advanced Homicide & Violent Crimes Investigations Course (Tampa, FL)

I am requesting to attend the Advanced Homicide & Violent Crimes Investigations Course. The course runs from January 12th through January 17th, 2025 including travel days and will be held at the State Attorney's Office (13th Judicial Circuit) at 419 N. Pierce Street in Tampa, FL. The cost to attend this course is \$435.00 and is only open to law enforcement personnel.

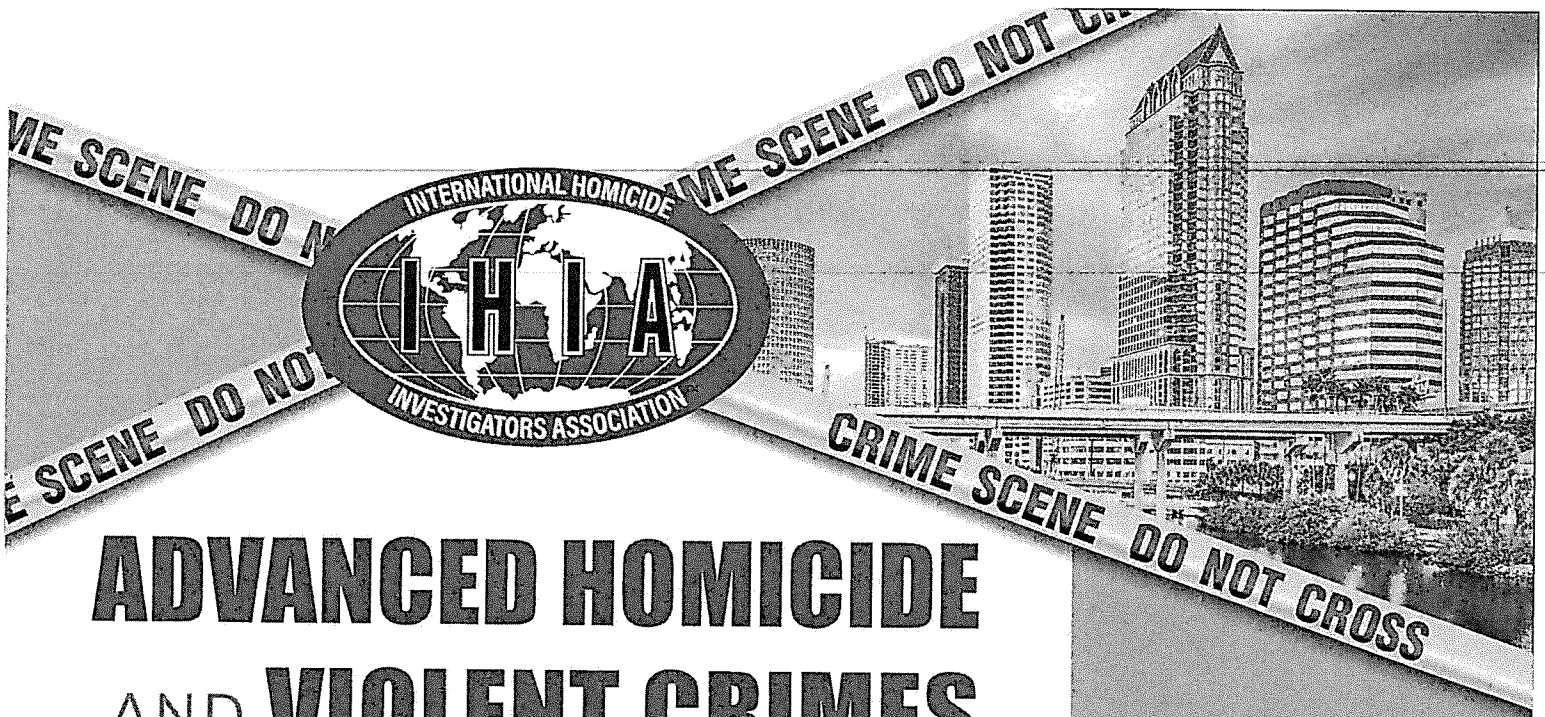
As I am preparing for an assignment to the Lubbock Metropolitan Special Crimes Unit, this course was recommended to me by the investigators that are both currently assigned, and have previously been assigned to that unit. Some of the objectives of this course are to further enhance the skills acquired working in the Criminal Investigations Division and supply students with the knowledge and abilities to handle even the most challenging homicide investigations. Students will learn how to organize a complex homicide investigation and how to apply advanced forensic techniques to the case. Discussions include criminal profiling and abnormal psychology as well as learning specific interrogation techniques to use on the suspects. There will be opportunities to apply the skills acquired while studying complex homicide cases presented by the instructors.

Some of the course objectives are listed as follows:

1. Organization of a complex homicide investigation
2. Criminal investigative analysis (criminal profiling)
3. Abnormal psychology for investigators
4. Interrogation techniques for homicide suspects
5. Application of advanced forensic techniques
6. Reconstruction of a high profile homicide case

Respectfully, Submitted

Inv Robert Valdez



ADVANCED HOMICIDE AND VIOLENT CRIMES

INVESTIGATIONS COURSE

JANUARY 13-17, 2025

State Attorney's Office, 13th Judicial Circuit
419 N. Pierce Street | TAMPA, FL 33602

Presented by the IHIA, FBI, Hillsborough County Sheriff's Office and the State Attorney's Office of the 13th Judicial Circuit of Florida.



\$385.00

IHIA MEMBERS

\$435.00

NON-IHIA MEMBERS

Includes all training materials, IHIA membership, coffee each morning, and a networking event.

REGISTER

BOOK HOTEL

This event is for Law Enforcement personnel only. If you are not in law enforcement, please contact the IHIA to confirm you eligibility to attend.

Topics Include:

- Mass Killing Investigations
- Forensic Genetic Genealogy
- Personality Based Interviews
- Exploitation of Digital Evidence
- Identifying Unknowns
- Serial, Sexual Based Crime Scenes
- Digital Criminalistics
- Victim Services
- Social Media/ Imbedded Engineering

For questions, please contact: D/F/Lt. Dave Eddy (ret), deddy@ihia.org, | (517) 749-4167
Lt. Steve Lewis (ret), (813) 299-9921, slewis@ihia.org or visit IHIA.org