

**LUBBOCK COUNTY
FY2026 BUDGET CALENDAR**

| Date | Calendar of Events | Time |
|-------------------------|---|-----------------|
| March 24, 2025 | <u>Public Meeting</u> - Approve Budget Calendar. | Agenda Item |
| April - May 2025 | Departments develop technology budget request with ITS Department | |
| April 2025 | Preliminary Budget, Strategic Plan, Long Range Plan meeting with Commissioners Court/Budget Officer | Tues & Thurs |
| April 2025 | Compile initial revenue estimates - County Auditor | |
| April 1, 2025 | Capital Improvement Plan - Facilities Maintenance W/ Budget Officer and Commissioners Court | By Appt. |
| April 8, 2025 | Capital Improvement Plan - Road & Bridge W/ Budget Officer and Commissioners Court | By Appt. |
| April 10, 2025 | Capital Improvement Plan - Road & Bridge W/ Budget Officer and Commissioners Court | By Appt. |
| April 30, 2025 | Chief Appraiser delivers "Estimate of Total Taxable Value." Tax Code 26.01(e) | |
| May 1, 2025 | Departmental Budget Preparation Packets distributed; Enterprise ERP (Munis) open for budget entry. | |
| May 13, 15, 2025 | Departments present personnel request to Personnel Committee. | 1:30-4:30 PM |
| May 20, 22, 2025 | Departments present personnel request to Personnel Committee. | 1:30-4:30 PM |
| May 30, 2025 | Deadline for Departments to submit initial budget requests. | Noon |
| June | Budget Meetings - Budget Officer and Commissioners Court; departments as needed | Tues & Thurs |
| June 16, 2025 | <u>Public Meeting</u> - Budget Hearing - Preliminary Budget with Commissioners Court. | 8:30 AM |
| June 16-18, 2025 | <u>Public Meeting</u> - Department Budget Hearings with Commissioners Court | 9:00 AM /1:30PM |
| June 23-27, 2025 | <u>Public Meeting</u> - Department Budget Hearings with Commissioners Court | 9:00 AM /1:30PM |

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| July 2025 | Budget Meetings - Budget Officer and Commissioners Court; departments as needed | Tues & Thurs |
| July 21, 2025 | Need proposed Elected Officials salary increases & allowances <i>LGC 152.013(b)(1)</i> | |
| July 24, 2025 | Publish proposed salary increases or allowances for Elected Officials <i>LGC 152.013(b)</i> | |
| July 25, 2025 | Certified Roll Delivered from LCAD. (<i>statutory date July 25</i>) <i>Tax Code 26.01(a-1)</i> | |
| July 28, 2025 | Commissioners Court to vote proposed salary increases or allowances for Elected Officials <i>LGC 152.013(b)</i> | Agenda Item |
| July 28, 2025 | Notify in writing, each elected county/precinct officers of their salary and expense allowances. <i>LGC 152.013(c)</i> | |
| July 30, 2025 | **File proposed budget with the County Clerk <i>by July 30th LGC 111.006, 111.037, 111.066</i> | ** Suggested date |
| August 2025 | Budget Meetings - Budget Officer and Commissioners Court; departments as needed | Tues. & Thurs |
| August 1, 2025 | LCAD sends calculated no new revenue, formerly called "effective rate". <i>Tax Code 26.04(b)(e-1)</i> | |
| August 2, 2025 | Requests for hearing due from aggrieved officials; 5 days from written notification <i>LGC 152.016(a)(2)</i> | |
| August 6, 2025 | Calculation and posting of tax rate on county website, <i>Tax Code 26.052(c) Tax Code 26.04(e)</i> | |
| August 11, 2025 | <u>Public Meeting</u> - UMC Hospital District presents hospital budget to Commissioners Court | Agenda Item |
| August 11, 2025 | <u>Public Meeting</u> - to select Grievance Committee Members. within 15 days after request for hearings are due. <i>LGC 152.016</i> | Agenda Item |

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| August 14, 2025 | Publish "Notice of Proposed Tax Rate". (if needed) <i>Tax Code 26.06(b)</i> | |
| August 18, 2025 | <u>Deadline</u> for County Judge to order General Election. <i>TX Election Code 3.005</i> | |
| August 21, 2025 | <u>Public Meeting</u> - Public hearing of the Grievance Committee. <i>LGC 152.016(b)</i> | 2:00 PM |
| August 25, 2025 | <u>Public Meeting</u> - 1st Public Hearing on Tax Increase. (if needed) | 10:15 AM |
| August 25, 2025 | <u>Public Meeting</u> - Consider Grievance Committee recommendations. <i>LGC 152.016(c)</i> | Agenda Item |
| August 25, 2025 | <u>Public Meeting</u> - to discuss tax rate. <i>Tax Code 26.17, Tax Code 26.04(e)</i> | Agenda Item |
| August 25, 2025 | <u>Public Meeting</u> - Adopt tax rate. <i>Tax Code 26.05(a), 26.06(e)</i> | Agenda Item |
| August 25, 2025 | <u>Public Meeting</u> - Call/Order an election if the proposed tax rate is more than the VAR. <i>Elect. Code Sec. 3.005(c)</i> | Agenda Item |
| August 25, 2025 | Notify departments of proposed budget appropriations, after adoption of the tax rate. | |
| August 29, 2025 | File proposed budget with County Clerk and make it available for public review on website. | |
| September 2025 | Budget Meetings - Budget Officer and Commissioners Court; departments as needed | Tues. & Thurs |
| September 4, 2025 | Publish the "Notice of Public Hearing on Budget" by this date. | |
| September 8, 2025 | <u>Public Meeting</u> -Adopt the tax rate, if needed Tax Code Sec.26.05(A) | Agenda Item |
| September 8, 2025 | <u>Public Meeting</u> - Vote on the UMC Hospital District proposed tax rate and the UMC Hospital District's Budget. | Agenda Item |
| September 8, 2025 | <u>Public Meeting</u> - set the salary, expenses, & other allowances of elected county or precinct officers. <i>LGC 152.013(a)</i> | Agenda Item |
| September 8, 2025 | <u>Public Meeting</u> - Approve the County Clerk's Archive Fee <i>LGC 118.025(e)</i> | Agenda Item |
| September 8, 2025 | <u>Public Meeting</u> - Hearing on Budget. | 10:45 AM |
| September 8, 2025 | <u>Public Meeting</u> - Adopt Budget. <i>File copy of Adopted Budget with County Clerk.</i> | After Hearing |

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| September 15, 2025 | <u>Public Meeting</u> -Adopt the tax rate, if needed. Tax Code Sec.26.05(A) | Agenda Item |
| September 15, 2025 | <u>Public Meeting</u> - Adopt Budget. <i>File copy of Adopted Budget with County Clerk.</i> | Agenda Item |
| September 22, 2025 | <u>Public Meeting</u> -Adopt the tax rate, if needed. Tax Code Sec.26.05(A) | Agenda Item |
| September 22, 2025 | <u>Public Meeting</u> - Adopt Budget. <i>File copy of Adopted Budget with County Clerk.</i> | Agenda Item |
| September 29, 2025 | <u>Public Meeting</u> -Adopt the tax rate, if needed. Tax Code Sec.26.05(A) | Agenda Item |
| September 29, 2025 | <u>Public Meeting</u> - Adopt Budget. <i>File copy of Adopted Budget with County Clerk.</i> | Agenda Item |
| November 4, 2025 | <i>Unified election w/tax rate increase on the ballot, if needed.</i> | |