

BUDGET AMENDMENTS JOURNAL ENTRY PROOF

LN	ORG	OBJECT	PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	EFF DATE	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET	ERR
ACCOUNT					LINE DESCRIPTION					
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND				
2024 05	343	02/26/2024	BA#38	128-046	BUA BA#38	1 1				
1	12804630 664600			Homeland Security Grant	CAPITAL OUTLAY-SHERIFF		91,960.00	-17,370.00	74,590.00	
	128 -046-664600-30-000-				OOG apprv'd Cap Eq to Supplies	02/26/2024				
2	12804630 520100			Homeland Security Grant	SUPPLIES/OTH OPER EXP		8,410.00	3,340.00	11,750.00	
	128 -046-520100-30-000-				OOG apprv'd Cap Eq to Supplies	02/26/2024				
3	12804630 522400			Homeland Security Grant	UNIFORMS		.00	14,030.00	14,030.00	
	128 -046-522400-30-000-				OOG apprv'd Cap Eq to Uniforms	02/26/2024				
** JOURNAL TOTAL								0.00		
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND				
2024 05	344	02/26/2024	BA#39	057-051	BUA BA#39	1 1				
1	057 420100			JUVENILE FOOD SERVICE	GRANT REVENUE		.00	-6,447.00	-6,447.00	
	057 -000-420100-00-000-				SUPPLY CHAIN GRANT	02/26/2024				
2	05705135 521900			Juvenile Food Service	FOOD		225,000.00	6,447.00	231,447.00	
	057 -051-521900-35-000-				SUPPLY CHAIN GRANT	02/26/2024				
** JOURNAL TOTAL								0.00		
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND				
2024 05	345	02/26/2024	BA#40	097-001	BUA BA#40	1 1				
1	09700110 562200			Child Abuse Prevention	CONTRACT SERVICES		.00	1,500.00	1,500.00	
	097 -001-562200-10-000-				Rule 145 costs	02/26/2024				
** JOURNAL TOTAL								1,500.00		Z
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND				
2024 05	389	02/26/2024	BA#37	011-005	BUA BA#37	1 1				
1	01104630 523000			Sheriff	NON-CAPITAL SOFTWARE		11,000.00	-1,355.00	9,645.00	
	011 -046-523000-30-000-				Offenderwatch Booking Alerts	02/26/2024				
2	01100510 523000			Technology Information Systems	NON-CAPITAL SOFTWARE		64,800.00	1,355.00	66,155.00	
	011 -005-523000-10-000-				Offenderwatch Booking Alerts	02/26/2024				
** JOURNAL TOTAL								0.00		
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND				
2024 05	540	02/26/2024	BA#41	011-007	BUA BA#41	1 1				

BUDGET AMENDMENTS JOURNAL ENTRY PROOF

LN	ORG	OBJECT	PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	EFF DATE	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET
ACCOUNT					LINE DESCRIPTION				
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND			
2024 05	540	02/26/2024	BA#41	011-007	BUA BA#41	1 1			
1	01100710	599800		Non Departmental	CONTINGENCY		2,907,738.00	-281,000.00	2,626,738.00
	011 -007-599800-10-000-				Increase Insurance & LCAD		02/26/2024		
2	01100710	562300		Non Departmental	INTER LOCAL AGREEMENTS		1,450,000.00	140,500.00	1,590,500.00
	011 -007-562300-10-000-				Increase Insurance & LCAD		02/26/2024		
3	01100710	580100		Non Departmental	INSURANCE AND BONDS		600,000.00	140,500.00	740,500.00
	011 -007-580100-10-000-				Increase Insurance & LCAD		02/26/2024		
** JOURNAL TOTAL								0.00	
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND			
2024 05	541	02/26/2024	BA#42	011-046	BUA BA#42	1 1			
1	01100710	599501		Non Departmental	CONTINGENCY-PAYROLL		458,044.00	-25,664.00	432,380.00
	011 -007-599501-10-000-				Fringe for Investigator-Tax		02/26/2024		
2	01104630	510100		Sheriff	FICA		751,671.00	4,587.00	756,258.00
	011 -046-510100-30-000-				Fringe for Investigator-Tax		02/26/2024		
3	01104630	510200		Sheriff	MEDICARE		175,795.00	1,072.00	176,867.00
	011 -046-510200-30-000-				Fringe for Investigator-Tax		02/26/2024		
4	01104630	510300		Sheriff	RETIREMENT		1,346,951.00	8,804.00	1,355,755.00
	011 -046-510300-30-000-				Fringe for Investigator-Tax		02/26/2024		
5	01104630	510400		Sheriff	GROUP HEALTH INSURANCE		1,540,835.00	7,531.00	1,548,366.00
	011 -046-510400-30-000-				Fringe for Investigator-Tax		02/26/2024		
6	01104630	510500		Sheriff	GROUP DENTAL INSURANCE		80,769.00	415.00	81,184.00
	011 -046-510500-30-000-				Fringe for Investigator-Tax		02/26/2024		
7	01104630	510600		Sheriff	LIFE INSURANCE		10,320.00	60.00	10,380.00
	011 -046-510600-30-000-				Fringe for Investigator-Tax		02/26/2024		
8	01104630	510700		Sheriff	UNEMPLOYMENT INSURANCE		12,596.00	73.00	12,669.00
	011 -046-510700-30-000-				Fringe for Investigator-Tax		02/26/2024		
9	01104630	510900		Sheriff	WORKER'S COMPENSATION		506,246.00	3,122.00	509,368.00
	011 -046-510900-30-000-				Fringe for Investigator-Tax		02/26/2024		
** JOURNAL TOTAL								0.00	

BUDGET AMENDMENT JOURNAL ENTRY PROOF

CLERK: RScott

YEAR	PER	JNL	SRC	ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC	T	OB	DEBIT	CREDIT
2024	5	343												
BUA	12804630-664600									CAPITAL OUTLAY-SHERIFF	5			17,370.00
	02/26/2024 BA#38					BA#38	128-046			T OOG apprv'd Cap Eq to Supplies	5			
BUA	12804630-520100									SUPPLIES/OTH OPER EXP	5		3,340.00	
	02/26/2024 BA#38					BA#38	128-046			T OOG apprv'd Cap Eq to Supplies	5			
BUA	12804630-522400									UNIFORMS	5		14,030.00	
	02/26/2024 BA#38					BA#38	128-046			T OOG apprv'd Cap Eq to Uniforms	5			
										JOURNAL 2024/05/343 TOTAL			.00	.00
2024	5	344												
BUA	057-420100									GRANT REVENUE	5			6,447.00
	02/26/2024 BA#39					BA#39	057-051			T SUPPLY CHAIN GRANT	5			
BUA	05705135-521900									FOOD	5		6,447.00	
	02/26/2024 BA#39					BA#39	057-051			T SUPPLY CHAIN GRANT	5			
													.00	.00
BUA	057-360301									APPROPRIATIONS				6,447.00
	02/26/2024 BA#39					BA#39	057-051							
BUA	057-360302									BUDGETED REVENUES			6,447.00	
	02/26/2024 BA#39					BA#39	057-051							
										SYSTEM GENERATED ENTRIES TOTAL			6,447.00	6,447.00
										JOURNAL 2024/05/344 TOTAL			6,447.00	6,447.00
2024	5	345												
BUA	09700110-562200									CONTRACT SERVICES	5		1,500.00	
	02/26/2024 BA#40					BA#40	097-001			T Rule 145 costs	5			
													.00	.00
BUA	097-360301									APPROPRIATIONS				1,500.00
	02/26/2024 BA#40					BA#40	097-001							
BUA	097-360300									BUDGET FUND BAL UNRESERVED			1,500.00	
	02/26/2024 BA#40					BA#40	097-001							
										SYSTEM GENERATED ENTRIES TOTAL			1,500.00	1,500.00
										JOURNAL 2024/05/345 TOTAL			1,500.00	1,500.00

BUDGET AMENDMENT JOURNAL ENTRY PROOF

YEAR	PER	JNL	SRC	ACCOUNT	EFF	DATE	JNL	DESC	REF 1	REF 2	REF 3	ACCOUNT	DESC	LINE	DESC	T	OB	DEBIT	CREDIT
2024	5	389																	
BUA	01104630-523000												NON-CAPITAL SOFTWARE			5			1,355.00
	02/26/2024	BA#37					BA#37	011-005				T	OffenderWatch Booking Alerts			5		1,355.00	
BUA	01100510-523000												NON-CAPITAL SOFTWARE			5			
	02/26/2024	BA#37					BA#37	011-005				T	OffenderWatch Booking Alerts						
												JOURNAL 2024/05/389	TOTAL					.00	.00
2024	5	540																	
BUA	01100710-599800												CONTINGENCY			5			281,000.00
	02/26/2024	BA#41					BA#41	011-007				T	Increase Insurance & LCAD			5		140,500.00	
BUA	01100710-562300												INTER LOCAL AGREEMENTS			5			
	02/26/2024	BA#41					BA#41	011-007				T	Increase Insurance & LCAD			5		140,500.00	
BUA	01100710-580100												INSURANCE AND BONDS			5			
	02/26/2024	BA#41					BA#41	011-007				T	Increase Insurance & LCAD					.00	.00
												JOURNAL 2024/05/540	TOTAL					.00	.00
2024	5	541																	
BUA	01100710-599501												CONTINGENCY-PAYROLL			5			25,664.00
	02/26/2024	BA#42					BA#42	011-046				T	Fringe for Investigator-Tax			5			
BUA	01104630-510100												FICA			5		4,587.00	
	02/26/2024	BA#42					BA#42	011-046				T	Fringe for Investigator-Tax			5		1,072.00	
BUA	01104630-510200												MEDICARE			5			
	02/26/2024	BA#42					BA#42	011-046				T	Fringe for Investigator-Tax			5		8,804.00	
BUA	01104630-510300												RETIREMENT			5			
	02/26/2024	BA#42					BA#42	011-046				T	Fringe for Investigator-Tax			5		7,531.00	
BUA	01104630-510400												GROUP HEALTH INSURANCE			5			
	02/26/2024	BA#42					BA#42	011-046				T	Fringe for Investigator-Tax			5		415.00	
BUA	01104630-510500												GROUP DENTAL INSURANCE			5			
	02/26/2024	BA#42					BA#42	011-046				T	Fringe for Investigator-Tax			5		60.00	
BUA	01104630-510600												LIFE INSURANCE			5			
	02/26/2024	BA#42					BA#42	011-046				T	Fringe for Investigator-Tax			5		73.00	
BUA	01104630-510700												UNEMPLOYMENT INSURANCE			5			
	02/26/2024	BA#42					BA#42	011-046				T	Fringe for Investigator-Tax			5		3,122.00	
BUA	01104630-510900												WORKER'S COMPENSATION			5			
	02/26/2024	BA#42					BA#42	011-046				T	Fringe for Investigator-Tax					.00	.00
												JOURNAL 2024/05/541	TOTAL					.00	.00

BUDGET AMENDMENT JOURNAL ENTRY PROOF

FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
057	JUVENILE FOOD SERVICE	2024	5	344	02/26/2024			
	057-360301					APPROPRIATIONS		6,447.00
	057-360302					BUDGETED REVENUES	6,447.00	
						FUND TOTAL	6,447.00	6,447.00
097	CHILD ABUSE PREVENTION	2024	5	345	02/26/2024			
	097-360300					BUDGET FUND BAL UNRESERVED	1,500.00	
	097-360301					APPROPRIATIONS		1,500.00
						FUND TOTAL	1,500.00	1,500.00

** END OF REPORT - Generated by Scott, Rhonda **

BUDGET ADJUSTMENT AUTHORIZATION

Commissioners' Court Action: Approved Denied Other

The Commissioners' Court of Lubbock County does hereby order the FY 2024 budget adjusted as presented and authorized by Local Government Code §111.010(d).

Passed this 26th day of February 2024, on a motion by _____

and seconded by _____.

Curtis Parrish, County Judge

LUBBOCK COUNTY

REQUEST FOR BUDGET AMENDMENT/LINE ITEM TRANSFER

Contact: Ashley Quijada

Date: 2/14/2024

It is requested that a Budget Amendment **XX**

Line Item Transfer

be approved for the purpose of: Purchasing OffenderWatch booking alerts software.

Move funds to:

Fund/Account No.	Account Name	Amount	Fund/Account No.	Account Name	Amount
01104630 - 523000	Non-Capital Software	1,355.00	01100510 - 523000	Non-Capital Software	1,355.00
		\$ 1,355.00			\$ 1,355.00

1. Must be on the County's approved form, found on the N Drive, in Excel format.
2. Must be typed.
3. Use whole dollars, NO cents
4. Include adequate description for the adjustment or it will not be submitted;
 - a. Phrases such as –"unanticipated expenses, to complete year or complete budget year"-do not provide sufficient information and should be avoided.
5. Funding in personnel line items cannot be transferred into operating line items and vice versa without prior consent from Commissioners' Court.
6. Line-item transfers/budget amendments must be approved prior to securing a purchase order that will place the expenditure line item into a deficit balance.
7. Budget adjustments-Line item transfers/Amendments will need to be entered in Munis, the LIT form along with any backup documentation must be attached in PDF format to your entry in Munis.

From: [Williams, Kathy](#)
To: [Corbin, Daniel](#); [Badu, Isaac](#); [Quijada, Ashley](#); [techtracts](#)
Cc: [Scott, Rhonda](#); [Ammons, Kimberlea \(Kim\)](#); [Martinez, Angela](#)
Subject: RE: Offender Watch service addition
Date: Wednesday, February 14, 2024 10:33:35 AM
Importance: High

All,

In order to assist in the compliance with GASB 96, this will need to come out of IT's budget. The funds will need to be transferred from 011-046 to 011-005.

*Thank you,
Kathy*

Kathy Williams

County Auditor

Lubbock County

WK 806.775.1097

FAX 806.775.7917

Email kwilliams@lubbockcounty.gov

From: Corbin, Daniel <DCorbin@lubbockcounty.gov>
Sent: Wednesday, February 14, 2024 9:29 AM
To: Badu, Isaac <ibadu@lubbockcounty.gov>; Quijada, Ashley <AQuijada@lubbockcounty.gov>; techtracts <techtracts@lubbockcounty.gov>
Cc: Williams, Kathy <KWilliams@lubbockcounty.gov>; Scott, Rhonda <RScott@lubbockcounty.gov>; Ammons, Kimberlea (Kim) <KAmmons@lubbockcounty.gov>; Martinez, Angela <AMartinez@lubbockcounty.gov>
Subject: RE: Offender Watch service addition

Ashley,

Please use 01104630-523000 for this purchase

Dan Corbin
Chief Administrator
Lubbock County Sheriff's Office

From: Badu, Isaac <ibadu@lubbockcounty.gov>
Sent: Wednesday, February 14, 2024 9:24 AM
To: Quijada, Ashley <AQuijada@lubbockcounty.gov>; techtracts <techtracts@lubbockcounty.gov>

Cc: Corbin, Daniel <DCorbin@lubbockcounty.gov>; Williams, Kathy <KWilliams@lubbockcounty.gov>; Scott, Rhonda <RScott@lubbockcounty.gov>
Subject: FW: Offender Watch service addition

Ashley,

Please process the attached order and work with Chief Corbin to transfer fund into 5230 to cover the purchase.

Thanks,

IOB

From: Davis, Joe <JDavis@lubbockcounty.gov>
Sent: Wednesday, January 31, 2024 1:11 PM
To: Badu, Isaac <ibadu@lubbockcounty.gov>; Jackson, Greg <GJackson@lubbockcounty.gov>
Cc: Corbin, Daniel <DCorbin@lubbockcounty.gov>; Barrera, Rebecca <RBarrera@lubbockcounty.gov>; Navejar, Melissa <MeNavejar@lubbockcounty.gov>
Subject: Offender Watch service addition

Sirs, we are wanting to add the booking alerts service to our existing Offender Watch registration. I have attached the quote to add this service. I do fully believe this addition will assist in our prosecution and filing of cases.

Thank you and if there are any questions please feel free to reach out to me.

Joe Davis, Lieutenant

Criminal Investigations Division
Lubbock County Sheriff's Office
Office 806-775-1413





4 Sanctuary Blvd., Suite 100
Mandeville, LA 70471
(985)871-8110

offenderwatch.com

LUBBOCK COUNTY TEXAS SHERIFF'S OFFICE

REBECCA BARRERA

(806)775-1406

OFFENDERWATCH® IS PROUD TO PROVIDE YOU A PROPOSAL FOR:

OFFENDERWATCH BOOKING ALERTS

- New
Renewal
- Annual
Multi-year

Katie Cormaci LaFleur
kcormaci@watchsystems.com
10/19/2023

This proposal is good for 90 days from date of proposal

OFFENDERWATCH - THE PUBLIC SAFETY SOLUTION

Our proposed OffenderWatch solution will help deliver effective sex offender registration, support mobile operations, and provide public notification

We believe in exceeding the *letter* of the law and fulfilling the intent of the current sex offender management statutes.

CONTRACT COST PROPOSAL

PRODUCTS		PRICE
<input type="checkbox"/> WS501 – OffenderWatch Active Contact	Helps increase compliance with automatic email and telephone reminders to offenders.	
<input type="checkbox"/> WS503 – OffenderWatch Booking Alerts	Booking Alerts automatically notifies you when one of your registered offenders is booked or released from a jail in the U.S. included in our network.	\$ 1,355.00
<input type="checkbox"/> WS508 – OffenderWatch Express Check In	Cuts processing time of re-registration and address changes by allowing offenders to go online to update certain data or use a kiosk in the waiting area.	
<input type="checkbox"/> WS520 – OffenderWatch Family Safety App	Agency will be able to offer an App that alerts parents when their children are communicating (email, text, snapchat) with a registered sex offender by accessing offender email, phone number and Internet identifier data in agency database. In addition, the App allows access to certain public web portal information on mobile devices in an application design.	
<input type="checkbox"/> WS509 - OffenderWatch Focus	Software analytic for law enforcement agencies. To better utilize resources on registered sex offenders who need the most oversight.	
<input type="checkbox"/> WS515 – OffenderWatch Mobile	Used to perform field address verifications, sweeps, field investigations, and locate homeless offenders. Search for offenders, create My Queue to do list, display maps, take photos, pin-point location on map, capture Latitude & Longitude, add notes, and automatically update the record in OffenderWatch database.	
<input type="checkbox"/> OffenderWatch Post Card Notificaiton Service (One-time fee)	Many agencies are required to send postal notifications to a specified area surrounding the offender. OffenderWatch calculates the addresses needed and mails notifications on your behalf, all for the cost of a first-class stamp (\$0.60 each with a \$35 minimum). Agency will get separate, but linked OffenderWatch account/log in	
TOTAL PROPOSAL COST		\$ 1,355.00

☐ - FIRST INVOICE PRO – RATED

The first invoice will reflect pro-rated amounts and they are calculated based on annual service dates already established or to match customers fiscal year.

$$\frac{\text{Annual Amount}}{\text{12 Months}} \times \text{Months} = \$ \text{Total Pro-Rate Amount}$$

PAYMENT AND BILLING TERMS

Invoicing

Your agency will be invoiced with the execution of the agreement, payment is due net-30 days. A 1% late fee will be applied to any invoice more than 10 days past due.

☒ - Annual Subscription

The cost for an OffenderWatch unlimited license for all law enforcement in your agency is calculated using a formula that is based on estimates for the number of offenders, and users.

☐ - Renewal

Renewal invoice payment is due Net 30 days.

☐ - Annual Renewal Cost

The annual renewal cost for OffenderWatch and other subscriptions is subject to increase based on Federal requirements, market conditions, increasing product value, customer deployment scenarios, and other factors.

☐ - Advantage of a Multi-Year Contract

Multi-year contracts are eligible for limitations on annual renewal rate increase.

Multi-Year Contract Pricing				
- Years at				
1st Year	2nd Year	3rd Year	4th Year	5th Year
	\$ -	\$ -	\$ -	\$ -

KEY PERSONNEL

Please provide contact information below for your key personnel and billing assigned to this effort.

Name	Function	Phone	Email
Rebecca Barrera	Project Manager	(806)775-1406	rbarrera@lubbockcounty.gov
	IT Coordinator		
	GIS Coordinator		
	Accounting/Billing/PO		
	Purchase Order Required?		

SIGNATURES

Agreed to and Accepted by Signatures

For OffenderWatch



John Strain, Director of Sales
OffenderWatch, 4 Sanctuary Blvd., Suite 100, Mandeville, LA 70471
jstrain@offenderwatch.com
Mobile: 985.264.1011

10/19/2023

Date

Lubbock County Texas Sheriff's Office

Signature

Date

Agency Name & Title

Agency Address

Agency Email

Agency Phone Number

Email to: kcormaci@watchsystems.com

LUBBOCK COUNTY

REQUEST FOR BUDGET AMENDMENT/LINE ITEM TRANSFER

Department: 011-007 Non-Departmental

Contact: Kathy Williams

Date: 2/20/2024

It is requested that a Budget Amendment _____ Line Item Transfer _____ **XXX**
be approved for the purpose of: Insurance Increases

Move funds from:

Move funds to:

Fund/Account No.	Account Name	Amount	Fund/Account No.	Account Name	Amount
01100710-5998000	CONTINGENCY	281,000.00	01100710-562300	INTER LOCAL AGREEMENTS	140,500.00
			01100710-580100	INSURANCE AND BONDS	140,500.00
		\$ 281,000.00			\$ 281,000.00

BUDGET SUMMARIES REPORT
FUND SUMMARY

FOR 2024 13

			ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES		
011 GENERAL FUND									
52 Supplies/Materials									
01100710	520100	SUPPLIES/OTH OPER	2,500.00	2,500.00	179.97	.00	982.92		
01100710	521000	IS-NETWORK PRINTER	.00	.00	.00	.00	.00		
01100710	522500	POSTAGE	310,000.00	310,000.00	172,808.65	.00	39,267.25		
01100710	522900	PUBLICATIONS LEGAL	30,500.00	30,500.00	1,454.00	.00	17,546.00		
01100710	523110	NON-CAPITAL EQUIPM	.00	.00	.00	.00	.00		
54 Utilities									
01100710	540100	COMMUNICATIONS - M	193,200.00	193,200.00	22,657.38	.00	127,342.62		
01100710	540200	TELEPHONE - LONG D	24,000.00	24,000.00	3,417.37	.00	8,582.63		
55 Training/Dues									
01100710	550500	ASSOCIATION DUES	70,632.00	70,632.00	42,701.76	.00	.00		
01100710	551100	LICENSE AND FEES	.00	.00	.00	.00	.00		
56 Prof/Contract Servs									
01100710	561400	PROFESSIONAL SERVI	375,000.00	375,000.00	87,549.04	.00	53,750.00	233,700.96	37.7
01100710	562200	CONTRACT SERVICES	100,000.00	100,000.00	37,252.37	.00	.00	62,747.63	37.3
01100710	562300	INTER LOCAL AGREEM	1,450,000.00	1,450,000.00	795,228.00	.00	704,772.00	-50,000.00	103.4
57 Rentals/Leases									
01100710	570100	RENTALS AND LEASES	.00	.00	.00	.00	.00	.00	.0
58 Insurance/Bonds									
01100710	580100	INSURANCE AND BOND	600,000.00	600,000.00	656,122.48	.00	77,998.52	-134,121.00	122.4
01100710	580200	PUBLIC OFFICIALS L	400,000.00	400,000.00	289,382.00	.00	.00	110,618.00	72.3
01100710	583000	CIVIL JUDGEMENTS	50,000.00	50,000.00	.00	.00	.00	50,000.00	.0
59 Other Charges									
01100710	599300	LEGISLATIVE & ADMI	5,000.00	5,000.00	665.90	.00	.00	4,334.10	13.3

0 • C

Insurance

351,809.00 +

101,511.00 +

FY23

453,320.00 S

FY24

471,425.00 -

Required

122,233.00 -

140,338.00 -

0 • C

↑ 01100710 - 580100 \$140,500
 ↑ 01100710 - 562300 \$140,500
 ↓ 01100710 - 599800 \$281,000

Increase in Insurance Premium & TAC Risk Mgt. Claims
 Increase in LCAD Payment.

BUDGET SUMMARIES REPORT

FUND SUMMARY

FOR 2024 13

		ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01100710 599310	PAST YR LEGISLATIV	1.00	1.00	.00	.00	.00	1.00	.0
01100710 599501	CONTINGENCY-PAYROL	603,474.00	458,044.00	.00	.00	.00	458,044.00	.0
01100710 599800	CONTINGENCY	3,000,000.00	2,907,738.00	.00	.00	.00	2,907,738.00	.0
01100710 599900	OTHER CHARGES	77,927.00	77,927.00	205.81	.00	.00	77,721.19	.3
01100710 599940	CARES ACT COVID-19	.00	.00	.00	.00	.00	.00	.0
60 Capital Outlay								
01100710 660700	CAPITAL OUTLAY-NON	.00	.00	.00	.00	.00	.00	.0
	TOTAL EXPENSES	7,292,234.00	7,054,542.00	2,109,624.73	.00	1,030,241.94	3,914,675.33	
	GRAND TOTAL	7,292,234.00	7,054,542.00	2,109,624.73	.00	1,030,241.94	3,914,675.33	44.5%

** END OF REPORT - Generated by Scott, Rhonda **

LUBBOCK CENTRAL APPRAISAL DISTRICT



November 28, 2023

Ms. Kathy Williams
County Auditor
Lubbock County
P.O. Box 10536
Lubbock, Texas 79408-3536

Dear Ms. Williams:

The 2024 budget for the Lubbock Central Appraisal District was adopted on August 23, 2023. The budget, which consists of appraisal and collections, has been allocated and divided into quarterly payments. Listed below is the amount due by your taxing unit for the first quarterly payment.

Appraisal Quarterly Payment	Collections Quarterly Payment	Total Due	Date Due
\$273,975.75	\$123,638.25	\$397,614.00	12/31/2023

Please remit \$397,614.00 on or before December 31, 2023 to the attention of Margie Smith, Fiscal/HR Administrator. If you have any questions concerning this billing, please contact me.

Sincerely,

Margie Smith
Fiscal/HR Administrator

cc: Rhonda Scott

FY24 Actual 1,590,456.0000 +
FY24 Budget 1,450,000.0000 -
140,456.0000 T

0-C
397,614.0000 x
4.0000 =
1,590,456.0000 *
0.0000 T
0-C

LUBBOCK COUNTY

REQUEST FOR BUDGET AMENDMENT/LINE ITEM TRANSFER

Department: 011-046 Sheriff

Contact: Kathy Williams

Date: 2/20/2024

It is requested that a Budget Amendment _____ Line Item Transfer _____ XXX
 be approved for the purpose of: Tax Assessor's Investigator position for Sheriff

Move funds from:

Move funds to:

Fund/Account No.	Account Name	Amount	Fund/Account No.	Account Name	Amount
01100710-599501	CONTINGENCY-PAYROLL	25,664.00	01104630-510100	FICA	4,587.00
			01104630-510200	MEDICARE	1,072.00
			01104630-510300	RETIREMENT	8,804.00
			01104630-510400	GROUP HEALTH INSURANCE	7,531.00
			01104630-510500	GROUP DENTAL INSURANCE	415.00
			01104630-510600	LIFE INSURANCE	60.00
			01104630-510700	UNEMPLOYMENT INSURANCE	73.00
			01104630-510900	WORKER'S COMPENSATION	3,122.00
		\$ 25,664.00	\$ 25,664.00		

Scott, Rhonda

From: Williams, Kathy
Sent: Tuesday, February 20, 2024 11:49 AM
To: Scott, Rhonda
Cc: Corbin, Daniel
Subject: FW: Tax Assessor's Investigator
Attachments: LIT 046 Investigator Benefits .pdf

Rhonda,

Please complete an LIT for the Investigator's position for the TAX office. We did an LIT for the salary but not the benefits. Increase the benefit line items for 046 by the amounts on the attachment and decrease 01100710-599501 Contingency Payroll.

Let me know if you have any questions,

Kathy

Kathy Williams

County Auditor

Lubbock County

WK 806.775.1097

FAX 806.775.7917

Email kwilliams@lubbockcounty.gov

From: Corbin, Daniel <DCorbin@lubbockcounty.gov>
Sent: Friday, January 26, 2024 1:49 PM
To: Williams, Kathy <KWilliams@lubbockcounty.gov>
Cc: Scott, Rhonda <RScott@lubbockcounty.gov>
Subject: RE: Tax Assessor's Investigator

Thanks Kathy

Dan Corbin
Chief Administrator
Lubbock County Sheriff's Office

From: Williams, Kathy <KWilliams@lubbockcounty.gov>
Sent: Friday, January 26, 2024 1:43 PM
To: Corbin, Daniel <DCorbin@lubbockcounty.gov>
Cc: Scott, Rhonda <RScott@lubbockcounty.gov>
Subject: RE: Tax Assessor's Investigator

Dan,

Rhonda will put this on for the 2.12.24 Court.

*Thanks,
Kathy*

Kathy Williams
County Auditor
Lubbock County
WK 806.775.1097
FAX 806.775.7917
Email kwilliams@lubbockcounty.gov

From: Corbin, Daniel <DCorbin@lubbockcounty.gov>
Sent: Thursday, January 25, 2024 9:16 AM
To: Williams, Kathy <KWilliams@lubbockcounty.gov>
Cc: Keister, Ronald (Ronnie) <RKeister@lubbockcounty.gov>
Subject: RE: Tax Assessor's Investigator

Kathy,

Following up on this. Will this be moved on the next court?

Dan Corbin
Chief Administrator
Lubbock County Sheriff's Office

From: Corbin, Daniel
Sent: Tuesday, January 16, 2024 9:24 AM
To: Williams, Kathy <KWilliams@lubbockcounty.gov>
Cc: Keister, Ronald (Ronnie) <RKeister@lubbockcounty.gov>
Subject: Tax Assessor's Investigator

Kathy,

These are the costs for the Tax Assessor's Investigator position. I was told this be will paid out of 011-046, please advise if this isn't correct.

PS-05 Investigator:
Salary- \$33.282 Hr and \$73,985.88 Annually (2,223 Hour calculation due to this being a 171Hour position)
5201: \$1,000 Weapon and misc equipment
5224: \$3,800 For uniforms and body armor
5231: \$15,032 For radios and equipment
5401: \$600 For cell phone and service
6646: \$57,000 for a vehicle

Dan Corbin
Chief Administrator

FY2024 ESTIMATE FOR PERSONNEL COST

For a single employee:

ENTER DATA

DESCRIPTION	DEDUCTION RATE	CALCULATION
-------------	----------------	-------------

Salary		\$ 73,985.88
510100 Fica	6.20%	4,587.12
510200 Medicare	1.45%	1,072.80
510300 Retirement	11.11%	8,804.32
510400 Unemployment	0.13%	73.99
510900 **Worker's Comp	0.0422	3,122.20
510400 Health Insurance	\$289.66 X 26 Pay Periods	7,531.16
510300 Dental Insurance	\$15.97 X 26 Pay Periods	415.22
510600 Life Insurance:	\$ 2.31 X 26 Pay Periods	60.06

VARIES; SEE RATES BELOW

TOTAL ESTIMATE OF PERSONNEL COST	\$ 99,652.75
---	---------------------

**Worker's Comp

Please refer to position control to determine your department's Worker's Comp Code.

WORKER'S COMP CODE	WORKER'S COMP DESCRIPTION	WORKER'S COMP RATE
237310	HIGHWAY STREETS ROADS	0.0912
519120	LIBRARY ARCHIVES	0.0084
541513	COMPUTER SERVICES	0.0027
561720	JONITORIAL SERVICES	0.0470
624190	FAMILY SERVICES	0.0027
712190	PARKS	0.0634
812930	PARKING LOT GARAGES	0.0549
813910	BUSINESS ASSOCIATES	0.0027
921120	LEGISLATIVE BODIES	0.0027
921130	PUBLIC FINANCE	0.0027
921190	OTHER GENERAL GOVERNMENT	0.0027
922110	COURTS	0.0027
922120	POLICE PROTECTION	0.0422
922130	LEGAL PROSECUTION	0.0027
922140	CORRECTIONAL INSTITUTIONS	0.0422
922150	PROBATION	0.0027
923120	ADMIN PUBLIC HEALTH	0.0123
923140	ADMINISTRATION VETERAN	0.0027
926150	MEDIATION SERVICES	0.0027
NUWC	NOT UNDER WORKERS COMP	0.0000

EXEMPT & NON-EXEMPT EMPLOYEES

\$ 73,985.88 Salary entered from above

↑ increase
046

↓ \$25,667 01100710
599501
Payroll
Contingency

REQUEST FOR BUDGET AMENDMENT/LINE ITEM TRANSFER

Date: 2/13/2024

be approved for the purpose of: Move funds from Capital Equipment to Supplies and Uniforms
per request approved by the OOG

Fund/Account No.	Account Name	Amount	Fund/Account No.	Account Name	Amount
12804630-664600	Capital	17,370.00	12804630-520100	Supplies	3,340.00
			12804630-522400	Uniforms	14,030.00
		\$ 17,370.00			\$ 17,370.00

BA0524343

02/13/2024
09:14:57

Lubbock County
FLEXIBLE PERIOD REPORT 2023 FISCAL YEAR

PAGE 1
glflxrpt

FROM 2024 01 TO 2024 12

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
128 HOMELAND SECURITY GRANT							
128 HOMELAND SECURITY GRANT							
423000 2014 HSGP HOMELAND SECURITY	-212,674	0	-212,674	-48,259.58	.00	-164,414.42	22.7%
TOTAL HOMELAND SECURITY GRANT	-212,674	0	-212,674	-48,259.58	.00	-164,414.42	22.7%
12804630 Homeland Security Grant							
520100 SUPPLIES/OTH OPER EXP ^{25,780}	4,000 ✓	4,410	8,410	3,525.00	.00	4,885.00	41.9%
523130 HSGP-NON CAPITAL EQUIP ^{112,304}	106,304 ✓	6,000	112,304	31,169.58	73,970.97	7,163.45	93.6%
664600 CAPITAL OUTLAY-SHERIFF ^{74,590}	102,370 ✓	-10,410	91,960	17,090.00	13,904.68	60,965.32	33.7%
TOTAL Homeland Security Grant	212,674	0	212,674	51,784.58	87,875.65	73,013.77	65.7%
TOTAL HOMELAND SECURITY GRANT	0	0	0	3,525.00	87,875.65	-91,400.65	.0%
TOTAL REVENUES	-212,674	0	-212,674	-48,259.58	.00	-164,414.42	
TOTAL EXPENSES	212,674	0	212,674	51,784.58	87,875.65	73,013.77	

Agency Name: Lubbock County
 Grant/App: 4755701 Start Date: 10/1/2023 End Date: 9/30/2024

Project Title: Regional SWAT Team
 Status: Active Grant

Budget Details Information
 Budget Information by Budget Line Item:

*need to move
 \$17,370 from
 Capital to Supplies
 + Uniforms*

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Equipment	02EX-00-EXMP Magazines, Portable or Transportable, Explosive	Four ATF approved and required Day boxes for storage of explosive breaching equipment and distraction devices (14"x23"x16"). This equipment will be utilized by the Regional SWAT Team to support response to Terrorist Incidents, Gang Related Incident and Search and Rescue Hostage Incidents, such as armed barricaded subjects.	\$3,814.58	\$0.00	\$0.00	\$0.00	\$3,814.58	4
Supplies and Direct Operating Expenses	01LE-02-BDUS Specialized Clothing, NFPA 1975 or NFPA 2112	24 Cold Weather Jackets Systems for SWAT Team Deployments. Actual AEL Code 01WF-01-COLD - Outerwear, Cold Weather, Wildland Fire Fighting Protective	\$14,029.99	\$0.00	\$0.00	\$0.00	\$14,029.99	0
Supplies and Direct Operating Expenses	03OE-03-KTFA Kit, First Aid, Trauma Type	Four 5.11 UCR Active Shooter Sling Pack Response Kit to provide first responders with Basic Life Support supplies	\$3,525.00	\$0.00	\$0.00	\$0.00	\$3,525.00	0

Supplies

*Supplies
 uniforms*

Supplies

needed to treat
multiple
casualties of
active shooter
incidents. Built
on the 5.11
Tactical UCR
SLINGPACK for
easy carry and
quick access..
Contain
(Bleeding
Control Items) 8
Combat
Application
Tourniquet, 4
QuikClot
Combat Gauze
LE Hemostatic
Dressing, 4 Flat
Fold Bandage, 8
Gauze Sponge,
4" x 4", 2
Conforming
Stretch Roller
Gauze, 8
Petrolatum
Gauze, 4" x 4", 2
Elastic Bandage
with velcro
closure, 3", 1
Adhesive Tape,
1", 8 ABD Pad,
5" x 9", (Airway
& Respiration
Support) 4
Nasopharyngeal
Airway with
Lube, 28fr, 2
Hyfin Vent Chest
Seal Twin Pack,
4 ARS Chest
Decompression
Needle, 14ga,
(Evacuation
Support) 1
Rescue
Essentials
QuikLitter, .
(Tools) 10
SMART Triage
Tag, 8
Chemlight
(Green), 2
Chemlight
(Red), 1
Chemlight
(Blue), 2 Mini
Sharpie Marker,
1 EMT Shears,

		7.5",. (PPE) 8 Pair Nitrile Gloves (XL), ect. This equipment will be utilized by the Regional SWAT Team to support response to Terrorist Incidents, Gang Related Incident and Search and Rescue Hostage Incidents, such as armed barricaded subjects. at cost of \$1000.00 each.						
--	--	---	--	--	--	--	--	--

You are logged in as **User Name:** LCAuditor

BUDGET AMENDMENT AUTHORIZATION

Commissioners' Court Action: Approved Denied Other

The Commissioners' Court of Lubbock County does hereby authorize an emergency expenditure as an amendment to the original budget and order the FY 2024 budget amended as presented and authorized by Local Government Code §111.010(c).

Passed this 26th day of February 2024, on a motion by _____

and seconded by _____.

Curtis Parrish, County Judge

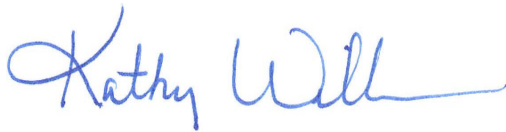
**CERTIFICATION OF REVENUE
RECEIVED AFTER START OF FISCAL YEAR
LOCAL GOVERNMENT CODE § 111.0106**

In accordance with Local Government Code § 111.0106:

The county auditor or the county judge in a county that does not have a county auditor shall certify to the commissioners' court the receipt of revenue from a new source not anticipated before the adoption of the budget and not included in the budget for that fiscal year. On certification, the court may adopt a special budget for the limited purpose of spending the revenue for general purposes or for any of its intended purposes.

I, Kathy Williams, County Auditor of Lubbock County certify to the Lubbock County Commissioners' Court the receipt of \$6,467 for 057-051 Supply Chain Assistance Grant Program, in the 2024 fiscal year.

CERTIFIED BY:



Kathy Williams

February 26, 2024

Date

LUBBOCK COUNTY
REQUEST FOR BUDGET AMENDMENT/LINE ITEM TRANSFER

Fund Name/Dept: Juvenile Justice Center

Contact: Kymberlee Dinwiddie

Date: 2/13/2024

It is requested that a Budget Amendment X **Line Item Transfer** _____

be approved for the purpose of: receiving funds from Texas Department of Agriculture for Supply Chain Assistance.

Move funds from:

Move funds to:

Fund/Account No.	Account Name	Amount	Fund/Account No.	Account Name	Amount
			57420100	Grant Revenue	6,466.40
			05705135-521900	Food	6,446.40

\$ -

\$ 12,912.80

1. Must be on the County's approved form, found on the N Drive, in Excel format.
2. Must be typed.
3. Use whole dollars, NO cents
4. Include adequate description for the adjustment or it will not be submitted;
 - a. Phrases such as –"unanticipated expenses, to complete year or complete budget year"-do not provide sufficient information and should be avoided.
5. Funding in personnel line items cannot be transferred into operating line items and vice versa without prior consent from Commissioners' Court.
6. Line-item transfers/budget amendments must be approved prior to securing a purchase order that will place the expenditure line item into a deficit balance.
7. Budget adjustments-Line item transfers/Amendments will need to be entered in Munis, the LIT form along with any backup documentation must be attached in PDF format to your entry in Munis.

Saddler, Vickie

From: Rivera, Christopher
Sent: Thursday, February 8, 2024 9:37 AM
To: Fry, Kevin; Saddler, Vickie; Walker, Arnalda
Cc: Carter, William
Subject: FW: TDA SCA Grant Approval - 01300 - LUBBOCK COUNTY JUVENILE JUSTICE CENTER

From: Texas Agriculture via Smartsheet <automation@app.smartsheet.com>
Sent: Thursday, February 8, 2024 9:36 AM
To: Rivera, Christopher <CRivera@lubbockcounty.gov>
Subject: TDA SCA Grant Approval - 01300 - LUBBOCK COUNTY JUVENILE JUSTICE CENTER



TDA SCA Grant Approval - 01300 - LUBBOCK COUNTY JUVENILE JUSTICE CENTER

Congratulations LUBBOCK COUNTY JUVENILE JUSTICE CENTER!

The Texas Department of Agriculture (TDA) approved your request to receive the Supply Chain Assistance Grant. Your final allocation amount will be \$6,466.40. Additional details will be provided in a follow-up letter from TDA.

Click the link below for final amounts, more information and FAQs related to how SCA funds must be spent and tracked:

<https://squaremeals.org/FandNResources/CoronavirusUpdateforContractingEntities/SupplyChainAssistanceFunds.aspx>

Thank you,
Supply Chain Assistance Grant Team
SupplyChainGrant@TexasAgriculture.gov
Food & Nutrition
Texas Department of Agriculture



Agenda

Commissioners Court Regular Meeting

12/11/23 9:30 AM

904 Broadway, Lubbock County Courthouse, 5th Floor

Filed 12/7/2023 9:30 AM
Kelly Pinion
County Clerk
Lubbock County, Texas

REGULAR AGENDA

- 11.00 Discuss, consider and/or take action to provide Specialized Public Finance Inc. with authorization to pursue the issuance of the General Obligation Bond Series 2024 for the Lubbock County Medical Examiner's Office.
- 12.00 Presentation and discussion on behalf of Ronnie Keister, Tax Assessor-Collector, regarding the Venue and Short Term Rental Tax collections.
- 13.00 Discuss, consider and/or take action to approve the use of Data services from the JP Technology Fund, 10900120-540100 for iPad usage in Justice of the Peace 2.
- 14.00 Discuss, consider and/or take action to authorize the County Judge to sign a Cooperative Agreement between Texas A&M AgriLife Extension Service and Lubbock County.
- 15.00 Discuss, consider and/or take action to award ITB 241101 Class 7 Cab and Chassis Truck for the Lubbock County Sheriff's Office.
- 16.00 Discuss, consider and/or take action to exempt from competition, per Local Government Code 262.024(a)(4) professional services, Terracon to provide Geotechnical Engineering Services for the Collaborative Law Enforcement Center.
- 17.00 Discuss, consider and/or take action to authorize the County Judge to sign an Agreement and Addendum with Terracon Consultants, Inc. for geotechnical engineering services at the southeast corner of East Kent Street and North Holly Avenue.
- 18.00 Discuss, consider and/or take action to authorize the County Judge to sign the 2023-2024 Agreement between Lubbock County and the Lubbock Private Defenders Office and authorize the Lubbock County Auditor's Office to make the first payment pursuant to Section 6.03(d) of the Agreement minus the three payments made under the month-to-month terms of the 2022-2023 Agreement for a total amount of \$885,985.25.
- 19.00 Discuss, consider and/or take action to approve Form FSA-338, Request for Obligation of Funds for FY 2024 Continuing Resolution 1 USDA Certified Mediation Program Grant.
- 20.00 Discuss, consider and/or take action to approve the Department of Justice FY 2023 State Criminal Alien Assistance Program Award in the amount of \$86,094.00, along with all other requisite documentation, and for County Judge Curtis Parrish to sign and submit all necessary award documents.
- 21.00 Discuss, consider and/or take action to authorize the County Judge to sign the FY 2024 Supply Chain Assistance Grant application.
- 22.00 Discuss, consider and/or take action to ratify the Criminal District Attorney's Office to hire an experienced PS05 investigator at a rate that exceeds the median starting salary for that position effective November 25, 2023.
- 23.00 Discuss, consider and/or take action to ratify the Criminal District Attorney's Office to hire an experienced PR07 attorney at a rate that exceeds the current maximum pay band for that position effective November 25, 2023, up to the amount of \$130,000.00.

Fry, Kevin

From: Rivera, Christopher
Sent: Friday, November 17, 2023 12:48 PM
To: Walker, Arnalda; Saddler, Vickie; Fry, Kevin; Cartèr, William; Hill, Chris
Subject: Fwd: Supply Chain Assistance Round 4 Is Here!

Sent from my T-Mobile 5G Device
[Get Outlook for Android](#)

From: Supply Chain Grant <supplychaingrant@texasagriculture.gov>
Sent: Friday, November 17, 2023 12:35:16 PM
To: Supply Chain Grant <supplychaingrant@texasagriculture.gov>
Subject: Supply Chain Assistance Round 4 Is Here!

Hello,

TDA is distributing Round 4 Supply Chain Assistance (SCA) funds to eligible Contracting Entities (CEs). These funds are to exclusively purchase unprocessed or minimally processed domestic food products where CEs have experienced unanticipated cancellation of food and supply contracts, reduced availability of certain foods, unexpected substitution of certain products, unpredictable increases in food and supply prices, and other obstacles related to pricing and/or availability.

Public, charter, private nonprofit schools, and Resident Child Care Institutions (RCCIs), are eligible for SCA funding if they met the following criteria:

- Currently operate the National School Lunch Program (NSLP) and/or School Breakfast Program (SBP).
- Have claim data for the month of May 2023.
- Encountered supply chain disruptions caused by the COVID-19 public health emergency; and
- Faced financial difficulties because of those supply chain disruptions.

We understand that many district situations have improved. As such, many have declined subsequent rounds of SCA funding. Therefore, to most efficiently identify recipients and allocate remaining funds, TDA requests that eligible CEs submit the required attestation form to certify eligibility and attest to understanding and adhering to the funding requirements by 12/18/2023.

Information about the funding and required request forms are all available on Square Meals at the following site:

[Supply Chain Assistance Funds \(squaremeals.org\)](https://squaremeals.org)

Thank you for promoting healthy eating!

TDA - Food & Nutrition
Supply Chain Assistance Grant Support
1-877-TEX-MEAL (839-6325)
Visit our website: SquareMeals.org- Supply Chain Assistance Grant

Did you know you could search payments from TDA or any other state agency at the comptroller's [Search State Payments Issued](#) website? You can find instructions how on their website here [Payment Search Information](#).

TDA is distributing Round 4 Supply Chain Assistance (SCA) funds to eligible Contracting Entities (CEs). These funds are to exclusively purchase unprocessed or minimally processed domestic food products where CEs have experienced unanticipated cancelation of food and supply contracts, reduced availability of certain foods, unexpected substitution of certain products, unpredictable increases in food and supply prices, and other obstacles related to pricing and/or availability.

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Information about the funding and required request forms are all available on Square Meals at the following site: <https://squaremeals.org/SCA>

CE Approved Amounts are shown below in alphabetical order.

Scroll to find your CE's approved amount as reference while completing questions 4a or 4b.

1. Contracting Entity (CE) Identification *

Search by CE Name or CE ID, then select your Contracting Entity.

01300 - LUBBOCK COUNTY JUVENILE JUSTICE CENTER ▼

If your CE is not listed above, you have not been approved for an allocation of SCA Funds in Round 4. If you believe this is an error, please reach out to SupplyChainGrant@TexasAgriculture.gov.

2. UEI Number *

Please enter your 12-digit alphanumeric Unique Entity Identifier.

Attestations with incorrect UEIs will be denied.

EMEVAQELZ7D7

3. Select the Program in which you are currently serving and claiming breakfast and lunch meals during SY 2023-2024 *

National School Lunch Program (NSLP)/Special Breakfast Program (SBP) ▼

4. Having reviewed the amount allocated to my CE, I agree to receive the following SCA funding amounts. *

NOTE: Each CE's Approved Amount is listed to the right.

- ☐ a. The base \$5,000 payment only.
- ☒ b. The approved amount and any future reallocation.
- ☐ c. Partial allocation of the amount listed on TDA's report.
- ☐ d. I do not wish to receive any SCA funding. By selecting this option, you agree to forfeit your allocated SCA funding, which will be reallocated to eligible CEs.

4b. You indicated an interest in future reallocations. *

What is the maximum amount you wish to receive should funds become available?

Enter "No Limit" to receive as much funding as possible.

You may request more than your approved amount, but any reallocation above the approved amount will be limited to the unclaimed funds available and the enrollment counts of CEs requesting reallocated funds.

5000.00

A deposit of SCA funds that results in an Excess Fund Balance (EFB) will not place a CE out of compliance with federal regulations, although TDA expects that you are requesting funds due to an immediate and ongoing need.

Additionally, while a current EFB will not exclude you from receiving SCA funds, TDA may contact you for additional information to better understand how the supply chain disruption has financially impacted your district.

Certification

Check that each of the following statements is true.

- ☒ I certify that my district/school has experienced supply chain disruptions during the public health emergency, including, but not limited to, unanticipated cancellation of food and supply contracts, reduced availability of certain foods, unexpected substitution of certain products, unpredictable increases in food and supply prices, and other obstacles related to pricing and/or availability. *
- ☒ I certify that my district/school has experienced financial difficulties because of these supply chain disruptions. *
- ☒ My district/school has documented the supply chain disruptions via invoices and/or vendor notifications. *
- ☒ I agree to only use SCA funds to purchases domestic unprocessed or minimally processed foods in accordance with USDA and TDA guidance. *
- ☒ I certify that SCA funds will not be used for any labor, indirect, or other administrative expenses. *

- ☒ I certify that my district/school will comply with all record keeping and review requirements per 7 CFR 210.9(b)(17) and 7 CFR 210.18, which would include maintaining documentation demonstrating appropriate use of SCA funds. *
- ☒ I certify that my district/school will comply with all applicable Federal procurement and financial management requirements per 2 CFR 200. *

Attestation Statements

Check that each of the following statements is true.

- ☒ I am employed by the CE named on this waiver. I am not an employee of a Food Service Management Company (FSMC). *
- ☒ I am an Authorized Representative (AR) of the Contracting Entity (CE) listed on the "FND-101, CERTIFICATE of AUTHORITY for EXTERNAL USERS" or "FND-135, USER ACCESS MANAGER FORM" that has been approved by TDA prior to this submission of this waiver notification. *
- ☒ I understand that it is the CE's RESPONSIBILITY TO UTILIZE AND TRACK ALL ADDITIONAL FUNDING IN ACCORDANCE WITH ALL APPLICABLE REGULATIONS and that NON-COMPLIANCE MAY RESULT IN ADVERSE AND/OR FISCAL ACTION. *

Authorized Representative

Each party acknowledges and agrees that information in this form is attested to by the name entered in the field above and shall be considered as an original signature for all purposes and shall have the same force and effect as an original signature.

Authorized Representative *

First and last name

Kevin Fry

Contact Information

Contact Name *

First and last name

Kevin Fry

Contact Position/Role *

Administrator

Contact Email *

kfry@lubbockcounty.gov

Contact Telephone Number *

+1 (806) 775-1831

A confirmation email will be sent to the Contact Email listed above.

To receive an additional copy of your results or send to another email address, please check the "Send me a copy of my responses" box and enter the email address before submitting.

☒ Send me a copy of my responses

Email address

kfry@lubbockcounty.gov

Submit

Texas Department of Agriculture
Food and Nutrition Division
Supply Chain Assistance (SCA) Payments as of 10/31/2023

CE ID	CE Name	Grant	ALN	FAIN	Processing Date	Payment
01300	LUBBOCK COUNTY	2022 SCA	10.555	226TX400N8903	4/8/2022	6,405.19
					8/18/2022	417.33
					1/12/2023	6,591.47
01303	ATASCOSA COUNTY	2022 SCA	10.555	226TX400N8903	3/30/2022	5,949.98
					8/12/2022	282.14
					1/10/2023	6,084.55
01308	LITTLE FLOWER SCHOOL	2022 SCA	10.555	226TX400N8903	4/8/2022	7,414.54
					1/12/2023	5,000.00
		2023 SCA	10.555	236TX400N8903	8/4/2023	5,545.32
					10/4/2023	277.56
01310	ROY MAAS YOUTH ALTERNATIVES INC	2022 SCA	10.555	226TX400N8903	6/30/2022	5,000.00
					8/22/2022	740.61
					1/12/2023	7,803.67
01327	ST PETER-ST JOSEPH CHILDREN'S HOME	2022 SCA	10.555	226TX400N8903	4/8/2022	6,187.48
					8/22/2022	352.67
					1/12/2023	6,349.03
		2023 SCA	10.555	236TX400N8903	6/2/2023	5,504.62
					10/4/2023	256.85
01334	FATHER YERMO SCHOOL CAFETERIA	2022 SCA	10.555	226TX400N8903	3/30/2022	9,690.55
					8/12/2022	1,393.05
					1/10/2023	10,250.11
01335	LYDIA PATTERSON INSTITUTE	2022 SCA	10.555	226TX400N8903	1/12/2023	5,000.00
01340	MONTGOMERY COUNTY JUVENILE DEPT	2022 SCA	10.555	226TX400N8903	6/30/2022	5,000.00
					8/18/2022	687.71
					1/12/2023	7,605.31
01342	THE DEPARTMENT OF JUVENILE SERVICES	2022 SCA	10.555	226TX400N8903	4/28/2022	6,998.93
					8/5/2022	0.00
					1/10/2023	7,252.67
01348	SALESMANSHIP CLUB YOUTH AND FAMILY CENTE	2022 SCA	10.555	226TX400N8903	1/12/2023	5,000.00
01352	TARRANT COUNTY CLERK	2022 SCA	10.555	226TX400N8903	3/30/2022	6,741.64
					8/22/2022	517.25
					1/12/2023	6,966.15
		2023 SCA	10.555	236TX400N8903	6/2/2023	6,001.10
					10/4/2023	509.56
01356	HAYS COUNTY JUVENILE BOARD	2022 SCA	10.555	226TX400N8903	1/10/2023	5,000.00

LUBBOCK COUNTY

REQUEST FOR BUDGET AMENDMENT/LINE ITEM TRANSFER

Fund Name/Dept: Child Abuse Prevention / ODR

Contact: Kristi Thompson

Date: 2/13/2024

It is requested that a Budget Amendment _____ **X** _____ **Line Item Transfer** _____
be approved for the purpose of: allowing funds to be used for Rule 145 supervised visitation services.

be approved for the purpose of: allowing funds to be used for Rule 145 supervised visitation services.

Move funds from:

Move funds to:

Fund/Account No.	Account Name	Amount	Fund/Account No.	Account Name	Amount
			09700110-562200	Contract Services	1,500.00
		\$ -			\$ 1,500.00

1. Must be on the County's approved form, found on the N Drive, in Excel format.
2. Must be typed.
3. Use whole dollars, NO cents
4. Include adequate description for the adjustment or it will not be submitted;
 - a. Phrases such as –"unanticipated expenses, to complete year or complete budget year"-do not provide sufficient information and should be avoided.
5. Funding in personnel line items cannot be transferred into operating line items and vice versa without prior consent from Commissioners' Court.
6. Line-item transfers/budget amendments must be approved prior to securing a purchase order that will place the expenditure line item into a deficit balance.
7. Budget adjustments-Line item transfers/Amendments will need to be entered in Munis, the LIT form along with any backup documentation must be attached in PDF format to your entry in Munis.