



Showagon Rental Agreement Policies and Procedures

- 1. The showagon may be moved only by authorized City of Lubbock employees.
2. Showagon rentals are \$1000 for the first day and \$500 for each additional day.
3. All showagon rentals require a \$500 damage/security deposit payable one week in advance of reservation.
4. The renting party must provide proof of \$100,000 general liability insurance with the City of Lubbock named as an additional insured.
5. No alterations may be made to the showagon without the prior approval of the Parks and Recreation Director or Representative.
6. The renting party is responsible for the cleanup and removal of all decorations, trash, etc. from the showagon prior to its return.
7. Deposit, rental fee and insurance is due at least one week prior to the reservation date.
8. The renting party is responsible for any damage incurred to the showagon during the rental period.
9. Rental includes delivery, set up and take down of the showagon.
10. Callbacks requiring the return of Parks and Recreation personnel for any changes after the initial set-up will be charged a \$50 per hour fee.
11. Cancellations must occur at least 4 hours prior to the delivery of the showagon in order to receive a refund.
12. Indemnity: Lessee, to the fullest extent permitted by law, shall indemnify, defend and hold City, its officers, agents, employees and elected officials free and harmless from and against any and all claims, losses and/or liabilities which arise directly or indirectly, or are related to, in any way, manner or form, the activities contemplated by the Lease and/or the Lessee's agents, employees, invitees, patrons, licensees, guests and/or independent contractors use and possession of the persons, including Lessee, in or about the premises. Such indemnification includes but is not limited to liability resulting from the unintentional interruption of utility services.

I, the undersigned, have read and do thoroughly understand and agree to abide by all the rules and regulations of this agreement. I agree to obey all federal, state and local ordinances. I further understand that The City of Lubbock has the authority to use whatever actions necessary to discontinue a reservation if the conditions stated in this agreement are not followed.

Issued to: Lindsey Diaz 904 Broadway Lubbock, TX 79401 Lubbock County
Name Address Organization
Rental Date(s): 04/25/2023 Time: 8:00 a.m. Phone: 806-775-1335 Email: commissionerscourt.lubbockcount.gov
Location Kitalou Gin 6008 E. County Road 6300, Lubbock, Texas 79403
Signature: Lindsey Diaz Date: 2/2/2023

\*\*Deposit must be on separate check from other fees\*\*