

# LUBBOCK COUNTY COMMISSIONERS COURT

Monday, December 22, 2025

**COUNTY AUDITOR:**

**A. 0164 Budget Adjustments: Transfers & Amendments**

<u>BA#</u>	<u>Budget Transfers</u>	
<b>22</b>	011-012 Auditor	50.00
<b>23</b>	011-046 Sheriff	3,670.00
<b>24</b>	054-051 TJJD-A Grant	3.00
<b>25</b>	150-046 TAG Grant	1,522,458.00
		<b>Line Item Transfers TOTAL \$ 1,526,181.00</b>

**Budget Amendments:**

<b>26</b>	075-075 DRC	143,437.00
<b>27</b>	146-046 LECE Grant	3,670.00
		<b>Budget Amendments TOTAL \$ 147,107.00</b>

**Accounts Payable**

**B. 0165 AUTHORIZE PAYMENTS OF CLAIMS**

General Accounts (POOLED CASH) **Accounts Payable TOTAL \$ 2,324,424.06**

**C. 0166 ACFR Award**

**D. 0167 Authority to pay claims for Grant #3401108 through a separate payment run.**

## **BUDGET ADJUSTMENT AUTHORIZATION**

Commissioners= Court Action: Approved   Denied   Other

The Commissioners Court of Lubbock County does hereby order the FY 2026 budget adjusted as presented and authorized by Local Government Code '111.010(d).

Passed this 22<sup>nd</sup> day of December 2025, on a motion by \_\_\_\_\_

and seconded by \_\_\_\_\_.

\_\_\_\_\_  
Curtis Parrish, County Judge

**LUBBOCK COUNTY**  
**REQUEST FOR BUDGET AMENDMENT/LINE ITEM TRANSFER**

**Department:** 012-Auditor

**Contact:** Kathy Williams  
rs

**Date:** 8/25/2025

It is requested that a Budget Amendment \_\_\_\_\_ Line Item Transfer XXX  
be approved for the purpose of: Purchase 1yr Bond renewal for Kathy Williams

Move funds from:

Move funds to:

Fund/Account No.	Account Name	Amount	Fund/Account No.	Account Name	Amount
01101215-520100	SUPPLIES/OTH OPER EXP	50.00	01101215-580100	INSURANCE & BONDS	50.00

\$ 50.00

\$ 50.00

**LUBBOCK COUNTY**  
**REQUEST FOR BUDGET AMENDMENT/LINE ITEM TRANSFER**

**Department:** 011-General Fund                      **Contact:** Dan Corbin                      **Date:** 12/12/2025

**It is requested that a Budget Amendment** \_\_\_\_\_ **Line Item Transfer** XXX  
**be approved for the purpose of:** Funding 10% Match for LECD Grant

Move funds from:			Move funds to:		
Fund/Account No.	Account Name	Amount	Fund/Account No.	Account Name	Amount
01104630-520100	SUPPLIES/OTH OPER EXP	3,670.00	011-914600	XFER TO LECD GRANT	3,670.00
		\$ <u>3,670.00</u>			\$ <u>3,670.00</u>

# LUBBOCK COUNTY

## REQUEST FOR BUDGET AMENDMENT/LINE ITEM TRANSFER

Fund Name/Dept: Juvenile Justice Center

**Contact:** Vickie Saddler

**Date:** 12/2/2025

It is requested that a Budget Amendment \_\_\_\_\_ Line Item Transfer \_\_\_\_\_ X  
be approved for the purpose of: PAYING FOR GUARDIAN RFID SOFTWARE AGREEMENT

**be approved for the purpose of:** PAYING FOR GUARDIAN RFID SOFTWARE AGREEMENT

**Move funds from:**

**Move funds to:**

Fund/Account No.	Account Name	Amount	Fund/Account No.	Account Name	Amount
05405135-520140	SUPPLIES/OTHER OP EXP	3.00	05405135-640820	COMPUTER SOFTWARE	3.00
		\$ 3.00			\$ 3.00

1. Must be on the County's approved form, found on the N Drive, in Excel format.
2. Must be typed.
3. Use whole dollars, NO cents
4. Include adequate description for the adjustment or it will not be submitted;
  - a. Phrases such as –"unanticipated expenses, to complete year or complete budget year"-do not provide sufficient information and should be avoided.
5. Funding in personnel line items cannot be transferred into operating line items and vice versa without prior consent from Commissioners' Court.
6. Line-item transfers/budget amendments must be approved prior to securing a purchase order that will place the expenditure line item into a deficit balance.
7. Budget adjustments-Line item transfers/Amendments will need to be entered in Munis, the LIT form along with any backup documentation must be attached in PDF format to your entry in Munis.

# LUBBOCK COUNTY

## REQUEST FOR BUDGET AMENDMENT/LINE ITEM TRANSFER

Fund Name/Dept: 150 TAG

**Contact:** Paul Mohler / RK

**Date:** 12/12/2025

It is requested that a Budget Amendment _____	Line Item Transfer _____	XXXX
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**be approved for the purpose of:** BA to move part of FY25 rollover funds from building cost to pay for Cellebrite expense  
along with adding budget to Investigative Exp to align with grant docs

**Move funds from:**

### Move funds to:

Fund/Account No.	Account Name	Amount	Fund/Account No.	Account Name	Amount
15004630-615000	Other Improvements	\$1,432,134.80	15004630-664600	Capital Outlay	\$1,432,134.80
15004630-561400	Professional Services	\$90,324.00	15004630-590600	Investigative Expenditures	\$90,324.00
		\$ 1,522,458.80			\$ 1,522,458.80

## **BUDGET AMENDMENT AUTHORIZATION**

Commissioners= Court Action: Approved   Denied   Other

The Commissioners= Court of Lubbock County does hereby authorize an emergency expenditure as an amendment to the original budget and order the FY 2026 budget amended as presented and authorized by Local Government Code '111.010(c).

Passed this 22<sup>nd</sup> day of December 2025, on a motion by \_\_\_\_\_

and seconded by \_\_\_\_\_.

\_\_\_\_\_  
Curtis Parrish, County Judge

# LUBBOCK COUNTY

## REQUEST FOR BUDGET AMENDMENT/LINE ITEM TRANSFER

Fund Name/Dept: 75

**Contact:** Kristi Thompson

**Date:** 12/9/2025

It is requested that a Budget Amendment	X	Line Item Transfer
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**be approved for the purpose of:** adjusting for an arbitration that was provided by our department. The fees

will be paid by the disputants to our office then paid to the arbitrators, so both revenue and expense line items need to be adjusted.

**Move funds from:**

**Move funds to:**

Fund/Account No.	Account Name	Amount	Fund/Account No.	Account Name	Amount
			075-438210	Mediation Fees	143,437.00
			07507525-562200	Contract Services	143,437.00
		\$ -			\$ 286,874.00

1. Must be on the County's approved form, found on the N Drive, in Excel format.
2. Each line you are moving from or to should only be listed ONCE with a TOTAL amount you are increasing/decreasing from that line, and it must be typed.
3. Use whole dollars, NO cents
4. Include adequate description for the adjustment or it will not be submitted;
  - a. Phrases such as –"unanticipated expenses, to complete year or complete budget year"-do not provide sufficient information and should be avoided.
5. Funding in personnel line items cannot be transferred into operating line items and vice versa without prior consent from Commissioners' Court.
6. Line-item transfers/budget amendments must be approved prior to securing a purchase order that will place the expenditure line item into a deficit balance.
7. Budget adjustments-Line item transfers/Amendments will need to be entered in Munis, the LIT form along with any backup documentation must be attached in PDF format to your entry in Munis.



**LUBBOCK COUNTY**

## REQUEST FOR BUDGET AMENDMENT/LINE ITEM TRANSFER

**Department:** 146 LECD Grant

**Contact:** Dan Corbin

**Date:** 12/10/2025

**It is requested that a Budget Amendment**

XXX

### Line Item Transfer

**be approved for the purpose of:** Funding 10% Match for LECD Grant

**Move funds from:**

**Move funds to:**

Fund/Account No.	Account Name	Amount	Fund/Account No.	Account Name	Amount
			14604630-550300	TRAVEL AND TRAINING	620.00
			14604630-640700	OTHER EQUIPMENT	3,050.00
		\$ -			\$ 3,670.00