

**BUDGET AMENDMENTS JOURNAL ENTRY PROOF**

LN	ORG	OBJECT	PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET	ERR	
LN	ORG	OBJECT	PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	EFF DATE	BUDGET	CHANGE	BUDGET	ERR
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND				
2022	07	22	04/11/2022	BA#62	01104630	BUA BA#62	1	1		
1	01104630	520100		Sheriff	SUPPLIES/OTH OPER EXP		309,600.00	-12,000.00	297,600.00	
	011	-046-520100-30-000-			body armor ordered	FY 21	04/11/2022			
2	01104630	523000		Sheriff	NON-CAPITAL SOFTWARE		11,000.00	-10,000.00	1,000.00	
	011	-046-523000-30-000-			body armor ordered	FY 21	04/11/2022			
3	01104630	522800		Sheriff	LAW BOOKS		3,500.00	-3,000.00	500.00	
	011	-046-522800-30-000-			body armor ordered	FY 21	04/11/2022			
4	01104630	540100		Sheriff	COMMUNICATIONS - MONTHLY		141,400.00	-10,000.00	131,400.00	
	011	-046-540100-30-000-			body armor ordered	FY 21	04/11/2022			
5	01104630	561400		Sheriff	PROFESSIONAL SERVICES		35,000.00	-10,000.00	25,000.00	
	011	-046-561400-30-000-			body armor ordered	FY 21	04/11/2022			
6	01104630	522400		Sheriff	UNIFORMS		135,000.00	45,000.00	180,000.00	
	011	-046-522400-30-000-			body armor ordered	FY 21	04/11/2022			
					** JOURNAL TOTAL			0.00		
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND				
2022	07	54	04/11/2022	BA#66	10800120	BUA BA#66	1	1		
1	10800120	523000		JP1 JUSTICE COURT TECHNOLOGY	NON-CAPITAL SOFTWARE		4,500.00	-1,000.00	3,500.00	
	108	-001-523000-20-000-					04/11/2022			
2	10800120	540100		JP1 JUSTICE COURT TECHNOLOGY	COMMUNICATIONS - MONTHLY		3,000.00	1,000.00	4,000.00	
	108	-001-540100-20-000-					04/11/2022			
					** JOURNAL TOTAL			0.00		
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND				
2022	07	55	04/11/2022	BA#68	30730093	BUA BA#68	1	1		
1	307	470000		CRTC RENOVATIONS #2	INTEREST INCOME		-700.00	-4,000.00	-4,700.00	
	307	-000-470000-00-000-			CRTC DESIGNS		04/11/2022			
2	30730093	561400		CRTC Renovations 2	PROFESSIONAL SERVICES		60,700.00	75,000.00	135,700.00	
	307	-300-561400-93-000-			CRTC DESIGNS		04/11/2022			
					** JOURNAL TOTAL			71,000.00		Z
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND				
2022	07	56	04/11/2022	BA#67	12204630	BUA BA#67	1	1		

**BUDGET AMENDMENTS JOURNAL ENTRY PROOF**

LN	ORG	OBJECT	PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET	
LN	ORG	OBJECT	PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	EFF DATE	BUDGET	CHANGE	BUDGET
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND			
2022	07	56	04/11/2022	BA#67	12204630	BUA BA#67	1	3	
1	12204630	550300		Sheriff Contraband	TRAVEL AND TRAINING		15,000.00	25,000.00	40,000.00
	122	-046-550300-30-000-			Unexpected needs	04/11/2022			
2	12204630	599900		Sheriff Contraband	OTHER CHARGES		38,500.00	75,000.00	113,500.00
	122	-046-599900-30-000-			Unexpected costs	04/11/2022			
3	12204630	640700		Sheriff Contraband	OTHER EQUIPMENT		100,000.00	120,000.00	220,000.00
	122	-046-640700-30-000-			FY 21 Vehicles/Unexpected cost	04/11/2022			
** JOURNAL TOTAL								220,000.00	Z
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND			
2022	07	76	04/11/2022	BA#63	02019090	BUA BA#63	1	1	
1	02019090	520100		Consolidated Road and Bridge	SUPPLIES/OTH OPER EXP		1,900,000.00	-100,000.00	1,800,000.00
	020	-190-520100-90-000-			Fuel	04/11/2022			
2	02019090	530200		Consolidated Road and Bridge	VEHICLE OPERATION/MAINT		465,000.00	100,000.00	565,000.00
	020	-190-530200-90-000-			Fuel	04/11/2022			
** JOURNAL TOTAL								0.00	
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND			
2022	07	82	04/11/2022	BA#64	03419480	BUA BA#64	1	1	
1	03419480	523100		Precinct 4 Park	NON-CAPITAL EQUIPMENT		3,000.00	-2,000.00	1,000.00
	034	-194-523100-80-000-			Error due to ATMOS invoicing	04/11/2022			
2	03419480	540600		Precinct 4 Park	UTILITIES		20,000.00	2,000.00	22,000.00
	034	-194-540600-80-000-			Error due to ATMOS invoicing	04/11/2022			
** JOURNAL TOTAL								0.00	
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND			
2022	07	94	04/11/2022	BA#65	10600110	BUA BA#65	1	1	
1	10600110	561400		AMERICAN RESCUE PLAN ACT	PROFESSIONAL SERVICES		22,155,517.00	-250,000.00	21,905,517.00
	106	-001-561400-10-000-			To cover Slaton Park improvmt	04/11/2022			
2	10600110	620500		AMERICAN RESCUE PLAN ACT	OTHER IMPROVEMENTS		.00	250,000.00	250,000.00
	106	-001-620500-10-000-			To cover Slaton Park improvmt	04/11/2022			
** JOURNAL TOTAL								0.00	

**BUDGET AMENDMENTS JOURNAL ENTRY PROOF**

LN	ORG	OBJECT	PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	EFF DATE	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET	ERR
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND				
2022	07	106	04/11/2022	BA#69	05505135	BUA BA#69	1	1		
1	05505135	500600		Juvenile Detention	STAFF EMPLOYEES		3,357,466.00	-40,000.00	3,317,466.00	
	055	-051-500600-35-000-			Adding Funds for Overtime		04/11/2022			
2	05505135	500700		Juvenile Detention	OVERTIME COMPENSATION		25,500.00	40,000.00	65,500.00	
	055	-051-500700-35-000-			Adding Funds for Overtime		04/11/2022			
								** JOURNAL TOTAL	0.00	

**BUDGET AMENDMENT JOURNAL ENTRY PROOF**

CLERK: RScott

YEAR	PER	JNL	SRC	ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC	LINE DESC	T	OB	DEBIT	CREDIT	
2022	7	22	BUA	01104630-520100	04/11/2022	BA#62	BA#62	01104630		SUPPLIES/OTH OPER EXP	body armor ordered FY 21	5			12,000.00	
2022	7	22	BUA	01104630-523000	04/11/2022	BA#62	BA#62	01104630		NON-CAPITAL SOFTWARE	body armor ordered FY 21	5			10,000.00	
2022	7	22	BUA	01104630-522800	04/11/2022	BA#62	BA#62	01104630		LAW BOOKS	body armor ordered FY 21	5			3,000.00	
2022	7	22	BUA	01104630-540100	04/11/2022	BA#62	BA#62	01104630		COMMUNICATIONS - MONTHLY	body armor ordered FY 21	5			10,000.00	
2022	7	22	BUA	01104630-561400	04/11/2022	BA#62	BA#62	01104630		PROFESSIONAL SERVICES	body armor ordered FY 21	5			10,000.00	
2022	7	22	BUA	01104630-522400	04/11/2022	BA#62	BA#62	01104630		UNIFORMS	body armor ordered FY 21	5		45,000.00		
												JOURNAL 2022/07/22	TOTAL		.00	.00
2022	7	54	BUA	10800120-523000	04/11/2022	BA#66	BA#66	10800120		NON-CAPITAL SOFTWARE		5			1,000.00	
2022	7	54	BUA	10800120-540100	04/11/2022	BA#66	BA#66	10800120		COMMUNICATIONS - MONTHLY		5		1,000.00		
												JOURNAL 2022/07/54	TOTAL		.00	.00
2022	7	55	BUA	307-470000	04/11/2022	BA#68	BA#68	30730093		INTEREST INCOME		5			4,000.00	
2022	7	55	BUA	30730093-561400	04/11/2022	BA#68	BA#68	30730093		PROFESSIONAL SERVICES		5		75,000.00		
												JOURNAL 2022/07/55	TOTAL		.00	.00
												SYSTEM GENERATED ENTRIES TOTAL		75,000.00	75,000.00	
												JOURNAL 2022/07/55	TOTAL		75,000.00	75,000.00

**BUDGET AMENDMENT JOURNAL ENTRY PROOF**

YEAR	PER	JNL	SRC	ACCOUNT	EFF DATE	JNL	DESC	REF 1	REF 2	REF 3	ACCOUNT	DESC	T	OB	DEBIT	CREDIT
2022	7	56	BUA	12204630-550300	04/11/2022	BA#67		BA#67	12204630		TRAVEL AND TRAINING		5		25,000.00	
											Unexpected needs		T			
2022	7	56	BUA	12204630-599900	04/11/2022	BA#67		BA#67	12204630		OTHER CHARGES		5		75,000.00	
											Unexpected costs		T			
2022	7	56	BUA	12204630-640700	04/11/2022	BA#67		BA#67	12204630		OTHER EQUIPMENT		5		120,000.00	
											FY 21 Vehicles/Unexpected cost		T			
															.00	.00
2022	7	56	BUA	122-360301	04/11/2022	BA#67		BA#67	12204630		APPROPRIATIONS					220,000.00
2022	7	56	BUA	122-360300	04/11/2022	BA#67		BA#67	12204630		BUDGET FUND BAL UNRESERVED				220,000.00	
															220,000.00	220,000.00
															220,000.00	220,000.00
															220,000.00	220,000.00
2022	7	76	BUA	02019090-520100	04/11/2022	BA#63		BA#63	02019090		SUPPLIES/OTH OPER EXP		5			100,000.00
											Fuel		T			
2022	7	76	BUA	02019090-530200	04/11/2022	BA#63		BA#63	02019090		VEHICLE OPERATION/MAINT		5		100,000.00	
											Fuel		T			
															.00	.00
2022	7	82	BUA	03419480-523100	04/11/2022	BA#64		BA#64	03419480		NON-CAPITAL EQUIPMENT		5			2,000.00
											Error due to ATMOS invoicing		T			
2022	7	82	BUA	03419480-540600	04/11/2022	BA#64		BA#64	03419480		UTILITIES		5		2,000.00	
											Error due to ATMOS invoicing		T			
															.00	.00
2022	7	94	BUA	10600110-561400	04/11/2022	BA#65		BA#65	10600110		PROFESSIONAL SERVICES		5			250,000.00
											To cover Slaton Park improvmt		T			
2022	7	94	BUA	10600110-620500	04/11/2022	BA#65		BA#65	10600110		OTHER IMPROVEMENTS		5		250,000.00	
											To cover Slaton Park improvmt		T			
															.00	.00

**BUDGET AMENDMENT JOURNAL ENTRY PROOF**

YEAR PER	JNL	SRC ACCOUNT	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC	T	OB	DEBIT	CREDIT
EFF DATE							LINE DESC				
2022	7	106									
BUA	05505135-500600						STAFF EMPLOYEES		5		40,000.00
	04/11/2022	BA#69		BA#69	05505135		Adding Funds for Overtime	T			
BUA	05505135-500700						OVERTIME COMPENSATION		5	40,000.00	
	04/11/2022	BA#69		BA#69	05505135		Adding Funds for Overtime	T			
JOURNAL 2022/07/106 TOTAL										.00	.00

**BUDGET AMENDMENT JOURNAL ENTRY PROOF**

FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
307	CRTC RENOVATIONS #2	2022	7	55	04/11/2022			
	307-360300					BUDGET FUND BAL UNRESERVED	71,000.00	
	307-360301					APPROPRIATIONS		75,000.00
	307-360302					BUDGETED REVENUES	4,000.00	
						FUND TOTAL	75,000.00	75,000.00
122	SHERIFF CONTRABAND	2022	7	56	04/11/2022			
	122-360300					BUDGET FUND BAL UNRESERVED	220,000.00	
	122-360301					APPROPRIATIONS		220,000.00
						FUND TOTAL	220,000.00	220,000.00

\*\* END OF REPORT - Generated by Scott, Rhonda \*\*

**BUDGET ADJUSTMENT AUTHORIZATION**

Commissioners' Court Action: Approved   Denied   Other

The Commissioners' Court of Lubbock County does hereby order the FY2022 budget adjusted as presented and authorized by Local Government Code §111.010(d).

Passed this 11<sup>th</sup> day of April, 2022, on a motion by \_\_\_\_\_

and seconded by \_\_\_\_\_.

\_\_\_\_\_  
Curtis Parrish, County Judge



**LUBBOCK COUNTY**  
**REQUEST FOR BUDGET AMENDMENT/LINE ITEM TRANSFER**

Fund Name/Dept: 020 / Roads Contact: Rodshadi Moore Date: 4/1/2022

It is requested that a Budget Amendment \_\_\_\_\_ Line Item Transfer XXXXX  
 be approved for the purpose of: This request is to have funds available for future expenditures for fuel due to rising prices.

Move funds from:			Move funds to:		
Fund/Account No.	Account Name	Amount	Fund/Account No.	Account Name	Amount
02019090-520100-90	SUPPLIES/ OTH OPER EXP	100,000.00	02019090-530200-90	VEHICLE OPERATION/MAIN	100,000.00
		\$ <u>100,000.00</u>			\$ <u>100,000.00</u>

1. Must be on the County's approved form, found on the N Drive, in Excel format.
2. Must be typed.
3. Use whole dollars, NO cents
4. Include adequate description for the adjustment or it will not be submitted;
  - a. Phrases such as –"unanticipated expenses, to complete year or complete budget year"–do not provide sufficient information and should be avoided.
5. Funding in personnel line items cannot be transferred into operating line items and vice versa without prior consent from Commissioners' Court.
6. Line-item transfers/budget amendments must be approved prior to securing a purchase order that will place the expenditure line item into a deficit balance.
7. Budget adjustments-Line item transfers/Amendments will need to be entered in Munis, the LIT form along with any backup documentation must be attached in PDF format to your entry in Munis.



**LUBBOCK COUNTY**  
**REQUEST FOR BUDGET AMENDMENT/LINE ITEM TRANSFER**

Fund Name/Dept: Shallowater Parks 034

Contact: Chad Seay ext. 1335

Date: 4/1/2022

It is requested that a Budget Amendment \_\_\_\_\_ Line Item Transfer XXX  
 be approved for the purpose of: Error due to ATMOS invoicing and additional invoice received from December of 2020.

Move funds from:

Move funds to:

Fund/Account No.	Account Name	Amount	Fund/Account No.	Account Name	Amount
03419480-523100	Non-Capital	2,000.00	03419480-540600	Utilities	2,000.00

\$ 2,000.00

\$ 2,000.00

*Chad Seay*

1. Must be on the County's approved form, found on the N Drive, in Excel format.
2. Must be typed.
3. Please use whole dollars.
4. Include adequate description for the adjustment or it will not be submitted;
  - a. Phrases such as "unanticipated expenses, to complete year or complete budget year"-do not provide sufficient information and should be avoided.
5. Funding in personnel line items cannot be transferred into operating line items and vice versa without prior consent from Commissioners' Court.
6. Line-item transfers/budget amendments must be approved prior to securing a purchase order that will place the expenditure line item into a deficit balance.
7. Line-item transfers/budget adjustments should be delivered to the Auditor's Office or emailed to Rhonda Scott.

**Reyes, Tania**

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**From:** Goswick, Kristi  
**Sent:** Thursday, December 2, 2021 11:29 AM  
**To:** Reyes, Tania  
**Cc:** Cantu, Melissa; Diaz, Lindsey  
**Subject:** Re: Pending invoice approval

You approved the November invoice and the December 2020 invoice, was not paid and needs to be paid I am trying to reconcile Atmos account .

*Kristi Goswick*  
*Accounts Payable Manager*  
*Lubbock County Auditor's Office*  
*Office 806-775-1085*  
*Fax 806-775-7917*  
*Email kgoswick@lubbockcounty.gov*

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**From:** Reyes, Tania <TReyes@lubbockcounty.gov>  
**Sent:** Thursday, December 2, 2021 10:53 AM  
**To:** Goswick, Kristi <KGoswick@lubbockcounty.gov>  
**Cc:** Cantu, Melissa <MCantu@lubbockcounty.gov>; Diaz, Lindsey <LDiaz@lubbockcounty.gov>  
**Subject:** FW: Pending invoice approval

Good afternoon,

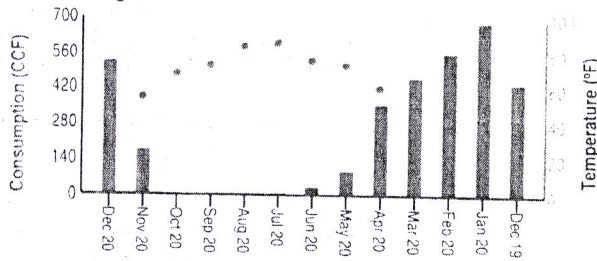
I was looking at the invoices that need approval and I noticed that this invoice has the dates for 2020, not 2021. Also, I noticed that the invoice is for December and we have not received the one for November. Could you please advise?

Thank you.

*Tania Reyes*  
Administrative Assistant  
Lubbock County Commissioner's Court  
904 Broadway  
Lubbock, TX 79408  
(806) 775-1678

**From:** munis@lubbockcounty.gov <munis@lubbockcounty.gov>  
**Sent:** Thursday, December 2, 2021 10:13 AM  
**To:** Reyes, Tania <TReyes@lubbockcounty.gov>  
**Subject:** Pending invoice approval

**Gas Usage Trend**



**Account Summary**

**Billing Date: 12/22/20**

Previous Balance	130.11
Payment(s)	-130.11
Current Charges	311.15

**Total Amount Due \$311.15**

*(see reverse for billing details)*

**Important Messages from Your Natural Gas Company**

**SMELL GAS? ACT FAST!**

- If you suspect a natural gas leak, take these precautions:
- SMELL** for a "rotten egg" odor or other pungent scent.
- LISTEN** for an unusual hissing, roaring or blowing sound near pipelines or appliances.
- LOOK** for blowing dirt, a bubbling creek or pond or dead vegetation.
- LEAVE** the area immediately.
- DO NOT** smoke, use a phone or cell phone, turn on or off any lights or appliances or operate any vehicle or equipment that could cause sparks.
- If you suspect a gas leak, don't wait! Leave the area immediately and call 911 and Atmos Energy at 1-866-322-8667.

For more information about your bill, go to [www.atmosenergy.com](http://www.atmosenergy.com).

Go paperless with E-Bill and sign up for other billing and payment options at [www.atmosenergy.com](http://www.atmosenergy.com).

*For instructions on reading your Atmos Energy bill, please visit [www.atmosenergy.com/yourbill](http://www.atmosenergy.com/yourbill).*

**CONTACT US:**

Emergency Phone 24/7: 1-866-322-8667  
Customer Service M-F 7am - 6pm CST: 1-888-286-6700

**Help Your Neighbors Stay Warm**

When you donate to Atmos Energy's Sharing the Warmth program, you help families and the elderly stay warm and secure.



**How to donate:**

- Online at [www.atmosenergy.com/share](http://www.atmosenergy.com/share)
- Check off your voluntary donation amount on the back of this bill
- Or call 888-286-6700 to speak with a Customer Support Representative.

309105914158

Keep this portion for your records

Page 1 of 2

Return this portion with your check or money order and include your account number. If paying in person, please bring the bill.



**Account Number**    **Due Date**    **Total Amount Due**  
3005380562            01/06/2021            \$311.15



Amount Enclosed: \$ \_\_\_\_\_



To update your mailing address or donate to energy assistance check here and complete the form on the back.

SHALLOWATER CLUB  
LUBBOCK CNTY AUDITOR  
PO BOX 10536  
LUBBOCK TX 79408-3536

ATMOS ENERGY  
PO Box 740353  
Cincinnati Ohio 45274-0353

*\* See notes ->*

2222222222222222222522252275 : 2784222253337 :

## Your Rights as a Customer

If you would like a free copy of our Service Guidelines/Your Rights as a Customer brochure, please call our Customer Contact Center toll free at 1-888-286-6700, or visit [www.atmosenergy.com/TexasInfo](http://www.atmosenergy.com/TexasInfo).

This document contains information on:

- billing procedures
- the process for terminating and reconnecting service
- alternate payment plans
- procedures for registering a complaint
- meter reading instructions
- your right to information concerning the company's rates and services.

The information is provided at no charge. You may also write to:

Gas Services Division  
Texas Railroad Commission  
P.O. Box Drawer 12967  
Austin, TX 78711

The available information is described in detail in Section 7.45 (2)(A) (vi)(1)-(X) of the Substantive Rules of the Texas Railroad Commission.

### Your Billing Detail Information:

Meter Serial #	Date of Service		Meter Reading	
	From	To	Previous	Present
121147685	11/20/20	12/22/20	6523	7050
	Read Difference:			527.00
	Actual Usage in CCF:			527.00

### Your Charges:

PREVIOUS BALANCE	130.11
Payment Received 12/15/2020	-130.11
<b>CURRENT GAS CHARGE TOTAL</b>	<b>294.52</b>
Commercial 05LI	
Customer Charge	51.50
Commodity Charge 527.000 @ 0.16254 / CCF	85.66
Gas Cost @ 0.301 / CCF	158.63
Rider WNA 527.000 @ 0.00240559-	-1.27
<b>TAX/FEE CHARGE TOTAL</b>	<b>16.63</b>
Reimbursement of MGRT	1.81
Rider FF @ 0.05000	14.82
<b>CURRENT CHARGES</b>	<b>311.15</b>
<b>TOTAL AMOUNT DUE</b>	<b>311.15</b>

**SMELL GAS? ACT FAST!**



**LEAVE** the area immediately.

**CALL 911** and call us from a safe distance at **866-322-8667**.

Page 2 of 2

### CHANGE OF MAILING ADDRESS:

Address/P.O. Box

City, State, Zip Code

Telephone Number

Cell Phone Number

To change account name, please call 1-888-286-6700

### Help Your Neighbors in Need. Contribute to Sharing the Warmth

You can help the elderly, the disabled and families-in-need keep their homes warm and secure by donating to Atmos Energy's Sharing the Warmth program.

All donations are distributed to a local area non-profit energy assistance agency(s) that serves your community. Visit [www.atmosenergy.com/share](http://www.atmosenergy.com/share) to find agencies near you.

Please indicate the contribution amount below to be billed monthly on your Atmos Energy statement.

Thank you for sharing the warmth with those in need in your community.

- |                          |                       |                          |          |
|--------------------------|-----------------------|--------------------------|----------|
| <input type="checkbox"/> | \$1                   | <input type="checkbox"/> | \$20     |
| <input type="checkbox"/> | \$5                   | <input type="checkbox"/> | Other    |
| <input type="checkbox"/> | \$10                  | <input type="checkbox"/> | Round-up |
| <input type="checkbox"/> | One-time Contribution |                          |          |

**LUBBOCK COUNTY**  
**REQUEST FOR BUDGET AMENDMENT/LINE ITEM TRANSFER**

**Fund Name/Dept:** Juvenile Justice Center

**Contact:** Vickie Saddler

**Date:** 3/18/2022

**It is requested that a Budget Amendment** \_\_\_\_\_ **Line Item Transfer** X  
**be approved for the purpose of:** adding funds to pay for additional overtime to juvenile supervision staff in

detention/residential facilities.

Move funds from:			Move funds to:		
Fund/Account No.	Account Name	Amount	Fund/Account No.	Account Name	Amount
05505135-500600	Staff Employees	40,000.00	05505135-500700	Overtime Compensation	40,000.00
		\$ 40,000.00			\$ 40,000.00

1. Must be on the County's approved form, found on the N Drive, in Excel format.
2. Must be typed.
3. Please use whole dollars.
4. Include adequate description for the adjustment or it will not be submitted;
  - a. Phrases such as "unanticipated expenses, to complete year or complete budget year"-do not provide sufficient information and should be avoided.
5. Funding in personnel line items cannot be transferred into operating line items and vice versa without prior consent from Commissioners' Court.
6. Line-item transfers/budget amendments must be approved prior to securing a purchase order that will place the expenditure line item into a deficit balance.
7. Line-item transfers/budget adjustments should be delivered to the Auditor's Office or emailed to Rhonda Scott.

## LUBBOCK COUNTY

### REQUEST FOR BUDGET AMENDMENT/LINE ITEM TRANSFER

Department: 106 - ARPA

Contact: Robin Wilmot

Date: 3/31/2022

It is requested that a Budget Amendment \_\_\_\_\_ Line Item Transfer XXX

be approved for the purpose of: To move funding to cover Slaton Park improvements

Move funds from:

Move funds to:

Fund/Account No.	Account Name	Amount	Fund/Account No.	Account Name	Amount
10600110-561400	Professional	250,000.00	10600110-620500	Other Improvements	250,000.00
		\$ <u>250,000.00</u>			\$ <u>250,000.00</u>

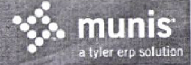
BA072294



**BUDGET AMENDMENTS JOURNAL ENTRY PROOF**

LN	ORG	OBJECT PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	EFF DATE	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET	ERR
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND			
2022	07	94 04/04/2022	041122	BA072294	BUA ARPA funds	1 1			
1	10600110	561400	AMERICAN RESCUE PLAN ACT	PROFESSIONAL SERVICES		22,155,517.00	-250,000.00	21,905,517.00	
	106	-001-561400-10-000-		To cover Slaton Park improvmt	04/04/2022				
2	10600110	620500	AMERICAN RESCUE PLAN ACT	OTHER IMPROVEMENTS		.00	250,000.00	250,000.00	
	106	-001-620500-10-000-		To cover Slaton Park improvmt	04/04/2022				
				** JOURNAL TOTAL			0.00		

Lubbock County



BUDGET AMENDMENT JOURNAL ENTRY PROOF

CLERK: RWilmoth

YEAR PER	JNL					ACCOUNT DESC	T	OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC				
2022	7	94								
BUA 10600110-561400	04/04/2022	ARPA funds	041122	BA072294		T PROFESSIONAL SERVICES	5			250,000.00
						To cover Slaton Park improvmt				
BUA 10600110-620500	04/04/2022	ARPA funds	041122	BA072294		T OTHER IMPROVEMENTS	5	250,000.00		
						To cover Slaton Park improvmt				
						JOURNAL 2022/07/94	TOTAL		.00	.00



BUDGET AMENDMENT JOURNAL ENTRY PROOF

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
FUND TOTAL					.00	.00

\*\* END OF REPORT - Generated by wilmot, Robin \*\*

## Wilmot, Robin

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**From:** Williams, Kathy  
**Sent:** Wednesday, March 30, 2022 4:10 PM  
**To:** Diaz, Lindsey; Wilmot, Robin  
**Cc:** Jarvis, Kailee  
**Subject:** RE: ITB 220301 Slaton City Park - Shade Structure

*I have ask Rhonda to add account 10600110 620500 Other Improvements in Munis. Robin will need to do an LIT.*

*Thanks,*  
**Kathy Williams**  
County Auditor  
Lubbock County  
WK 806.775.1097  
FAX 806.775.7917

*Please note my email address has changed:*  
[kwilliams@lubbockcounty.gov](mailto:kwilliams@lubbockcounty.gov)

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**From:** Diaz, Lindsey <LDiaz@lubbockcounty.gov>  
**Sent:** Wednesday, March 30, 2022 1:33 PM  
**To:** Williams, Kathy <KWilliams@lubbockcounty.gov>; Wilmot, Robin <RWilmot@lubbockcounty.gov>  
**Cc:** Jarvis, Kailee <KJarvis@lubbockcounty.gov>  
**Subject:** FW: ITB 220301 Slaton City Park - Shade Structure

Ladies,

Kailee is ready to get the requisition put on for Precinct 2 Park. Since this will utilize ARPA funds where does it need to be taken out from? I do not want to assume we have line items set up already. I know Commissioner Corley will have other Bids that may go through this process so with your instruction I can get this taken care and hopefully not have to bug you again. Thanks for your help!

*Lindsey*

Lindsey Diaz  
Lubbock County  
[ldiaz@lubbockcounty.gov](mailto:ldiaz@lubbockcounty.gov)

**ATTENTION PUBLIC OFFICIALS:** A "Reply to All" on this email could lead to violations of the Texas Open Meetings Act. Please "Reply" directly to the sender if you are elected, serve on a board, or other appointed position to avoid any violations.

This message is intended only for the named recipient. If you are not the intended recipient, you are notified that disclosing, copying, distributing, or taking any action in reliance on the contents of this information is strictly prohibited. Also note that any views presented in this email are solely those of the author and do not necessarily represent those of Lubbock County.



**Cc:** Handley, Kristina <KHandley@lubbockcounty.gov>  
**Subject:** ITB 220301 Slaton City Park - Shade Structure

*Hello,*

*The ITB 220301 Slaton City Park - Shade Structure was awarded in Commissioner's Court Monday, March 28<sup>th</sup> at 10:00 AM for the Precinct 2 Park.*

*I am emailing to see which account this project will be allocated to, as ARPA funds are to be utilized.*

*Let me know if you have any questions.*

*Thank you*

*Kailee Jarvis*

*Buyer*

*Ph: 806.775.1019 | Fax: 806.775.7981*

*Lubbock County Purchasing Dept.*

*916 Main Street Suite 503*

*Lubbock, Texas 79401*





**BUDGET AMENDMENT AUTHORIZATION**

Commissioners' Court Action: Approved   Denied   Other

The Commissioners' Court of Lubbock County does hereby authorize an emergency expenditure as an amendment to the original budget and order the FY2022 budget amended as presented and authorized by Local Government Code §111.010(c).

Passed this 11th day of March 2022, on a motion by \_\_\_\_\_

and seconded by \_\_\_\_\_.

\_\_\_\_\_  
Curtis Parrish, County Judge



## LUBBOCK COUNTY

### REQUEST FOR BUDGET AMENDMENT/LINE ITEM TRANSFER

Department: 122-Sheriff Contrabanc

Contact: Dan Corbin

Date: 3/24/2022

It is requested that a Budget Amendment X Line Item Transfer \_\_\_\_\_  
 be approved for the purpose of: Receipt of Vehicles from FY 21 and unexpected costs

Move funds from:

Move funds to:

Fund/Account No.	Account Name	Amount	Fund/Account No.	Account Name	Amount
			12204630-550300	Travel	\$25,000.00
			12204630-599900	Other Charges	\$75,000.00
			12204630-640700	Capital	\$120,000.00
		<u>\$0.00</u>			<u>\$220,000.00</u>

**LUBBOCK COUNTY**  
**REQUEST FOR BUDGET AMENDMENT/LINE ITEM TRANSFER**

**Fund Name/Dept:** 061 Maintenance

**Contact:** Natalie Harvill

**Date:** 3/31/2022

It is requested that a Budget Amendment X Line Item Transfer \_\_\_\_\_

be approved for the purpose of: Funds for professional services to complete the design of renovations at CRTC

**Move funds from:**

**Move funds to:**

Fund/Account No.	Account Name	Amount	Fund/Account No.	Account Name	Amount
			307-000-470000-00-000	Interest	4,000.00
			307-300-561400-93-000	Professional Services	75,000.00

\$ -

\$ 79,000.00

## Scott, Rhonda

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**From:** Williams, Kathy  
**Sent:** Wednesday, March 30, 2022 4:50 PM  
**To:** Harvill, Natalie  
**Cc:** Hill, Niccolo; Scott, Rhonda  
**Subject:** FW: Crap moment

*Nick,*

*I see Natalie is out of the office and this amendment should be done before she returns to get on the next Court. See email below. Let me know if I need to send you the instructions on how to do an amendment.*

*Natalie,*

*Sorry for the delay. Please put on a budget amendment for the next Court for fund 307. You will need to move funds to 307-000-470000-00-000 Interest by \$4,000 AND move funds to 307-300-561400-93-000 Professional Service by at least the \$63,000. I might increase it to \$75,000. You should be able to change the budget type from a 1 to a 2 or 3 in Munis. Let me know if you have trouble doing that.*

*Kathy*

**Kathy Williams**  
County Auditor  
Lubbock County  
WK 806.775.1097  
FAX 806.775.7917

*Please note my email address has changed:*  
[kwilliams@lubbockcounty.gov](mailto:kwilliams@lubbockcounty.gov)

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**From:** Harvill, Natalie <NHarvill@lubbockcounty.gov>  
**Sent:** Tuesday, March 22, 2022 11:04 AM  
**To:** Williams, Kathy <KWilliams@lubbockcounty.gov>  
**Subject:** RE: Crap moment

I would need \$62,175 to complete the design of the project.

Natalie Y. Harvill, P.E.

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**From:** Williams, Kathy <[KWilliams@lubbockcounty.gov](mailto:KWilliams@lubbockcounty.gov)>  
**Sent:** Saturday, March 19, 2022 11:28 AM  
**To:** Harvill, Natalie <[NHarvill@lubbockcounty.gov](mailto:NHarvill@lubbockcounty.gov)>  
**Subject:** RE: Crap moment

*Natalie,*

*I think you'll be ok. It can be fixed. So, I know which way to go can you tell me, how much do you need to finish out the professional services for this FY?*

*KW*

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**From:** Williams, Kathy  
**Sent:** Monday, March 14, 2022 4:58 PM  
**To:** Harvill, Natalie <[NHarvill@lubbockcounty.gov](mailto:NHarvill@lubbockcounty.gov)>  
**Subject:** RE: Crap moment

*Lol. Let me look at it.*

*KW*

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**From:** Harvill, Natalie <[NHarvill@lubbockcounty.gov](mailto:NHarvill@lubbockcounty.gov)>  
**Sent:** Monday, March 14, 2022 2:46 PM  
**To:** Williams, Kathy <[KWilliams@lubbockcounty.gov](mailto:KWilliams@lubbockcounty.gov)>  
**Subject:** Crap moment

Kathy,

I'm going to start with an apology because I really goofed up. I didn't pay enough attention to all the contracts I had for professional services in 307300093 561400 and continued with design on the renovations at CRTC as I heard the Judge direct. I have stopped progress on the design and have invoices for work to date.

To cover the invoice amounts, I need an additional \$1,571.90 added to 30730093 561400. There are no funds in 30730093 610000 to transfer.

Are there funds from any of the other accounts I have access to that could be used?

Natalie Y. Harvill, P.E.  
Director of Facilities  
Lubbock County  
O: 806.775.1003  
F: 806.775.7923