

Vendor# 15075

GL# 01104530

**LUBBOCK COUNTY
TRAVEL AUTHORIZATION & ADVANCE REQUEST**

THE DEPARTMENT DIRECTOR IS RESPONSIBLE FOR SECURING ALL SIGNATURES PRIOR TO TRAVEL. AN APPROVED TRAVEL AUTHORIZATION MUST BE SUBMITTED TO THE AUDITOR'S OFFICE ACCORDING TO THE ACCOUNTS PAYABLE PAYMENT SCHEDULE TO RECEIVE A TRAVEL ADVANCE. RELATED BROCHURES OR OTHER SUPPORTING DATA MUST BE ATTACHED.

NAME: Gramlich Trent DATE: 03/03/2022
Last First

DESTINATION: Omaha Nebraska

PURPOSE: To Attend the International Association for Identification's 106th Educational Conference

DATE(S): 07/31/2022 to 08/06/2022

Travel advance requested and required by the 25 day of July, 2022.

<u> </u>	Registration Fee	=	\$ <u> </u>	0.00
<u> 7 </u>	# of Breakfasts @ \$10.00	per meal =	\$ <u> </u>	70.00
<u> 7 </u>	# of Lunches @ \$15.00	per meal =	\$ <u> </u>	105.00
<u> 6 </u>	# of Dinners @ \$21.00	per meal =	\$ <u> </u>	126.00
<u> </u>	# of Days lodging @ \$ <u> </u>	per night =	\$ <u> </u>	0.00
	Total Advance	=	\$ <u> </u>	301.00

Fund #: 550300 Line Item: Travel and Training

I hereby request authorization to travel outside Lubbock County on official business as detailed above. I have read the Lubbock County Travel Policy and will follow that policy for travel and in making requests for advancement and reimbursement of expenses. I understand that I must submit a travel report within ten days of returning from this travel or the full advance will be deducted from my next paycheck.

[Signature] 03/03/22
EMPLOYEE SIGNATURE DATE

I hereby certify the above requested travel for official Lubbock County business is directly related to this department's operations. There are sufficient unexpended funds in the current budget line item to cover all reimbursable expenses incurred. Related brochures or other supporting data are attached and 0 meals are included in the registration fee being requested and will not be reimbursed. Please issue travel expense advance if requested.

[Signature] 03/03/22
DEPARTMENT DIRECTOR DATE

APPROVAL FROM TWO (2) MEMBERS OF THE COMMISSIONERS' COURT:

SIGNATURE DATE

SIGNATURE DATE

NOTE: TRAVEL IS NOT APPROVED WITHOUT ALL SIGNATURES. TRAVEL MAY NOT BE REIMBURSED WITHOUT PROPER AUTHORIZATION AND SUPPORTING DOCUMENTATION.



[\(https://www.theiai.org/\)](https://www.theiai.org/)

2022 IAI Omaha Conference

Home (<https://host8.viethwebhosting.com/~iai/>) / Conference
(<https://www.theiai.org/conference.php>) / [2022 IAI Omaha Conference](https://www.theiai.org/2022_iai_omaha_conference.php)
(https://www.theiai.org/2022_iai_omaha_conference.php)



The IAI educational program will include a full week of lectures and workshops. Monday and Wednesday mornings there are Keynote addresses, and Tuesday a formal poster presentation and photography contest will take place. All lectures are open to registered attendees, workshops are an additional fee and have limited enrollment. The lecture program is vast, including an average of six lecture theaters running consecutively for attendees to choose from. There will be over 80 different workshops to consider in advance for your selection. **Applications to present at the 2022 Educational Program are now closed.** If you are interested in viewing past year's programs, please visit [last year's conference page.](#)

<https://na.eventscloud.com/ehome/523830?&t=8719ef69614718e2d3b38039a3727cbb>

[2022 IAI Presenter Information](#)

https://www.theiai.org/conference_presenter_informati.php

FULL REGISTRATION

IAI Member Advance Registration is \$400 (U.S.) and \$450 (U.S.) onsite.

Non-Member Advance Registration is \$525 (U.S.) and \$575 (U.S.) onsite.

Advanced Registration will end on 7/22/2022 after which individuals must register on-site.

Individual Workshops sessions are additional and range from \$35 to \$160 (U.S.) per class.

The full registration DOES NOT include workshops that require an additional fee, hotel accommodations, or travel.

STUDENT REGISTRATION

Student registration is \$200 (U.S.).

To qualify as a Student Registrant, individuals must be full-time college students, with a major in a forensic-related field or law enforcement, taking 12 or more semester hours/credits or the equivalent in quarter hours/credits for undergraduate study and at least 9 semester hours/credits or the equivalent in quarter hours/credits for graduate study.

Students must provide a letter or transcript from their educational institution stating the number of credits currently being taken. The words "full-time student" will not suffice.

A Student Registration DOES NOT include workshops that require an additional fee, hotel accommodations, or travel.

SOCIAL REGISTRATION

A Social Registration is for the Spouse/Guest of a regular registrant. \$200 (U.S.) Advance Registration and \$225 (U.S.) onsite.

HOTELS

\$110/night room rate (exclusive of taxes).

Reservations must be secured for one night's guestroom and tax at the time of booking with either credit card, cash or check.

The cut-off date for the Conference Room Rate is when the secured conference block has been filled or Thursday, July 1, 2022 (whichever occurs first) Reservations after cut-off date will be accepted based on availability.

MAKING RESERVATIONS

A dedicated website is now available for you to book your hotel room online
All educational sessions, meetings, exhibits and events will be held at the CHI Health Omaha Convention Center and the Hilton Omaha

(<https://www.marriott.com/event-reservations/reservation-link.mi?id=1633627780599&key=GRP&app=resvlink>)

Following is a link for direction to available parking at the CHI Health Omaha Convention Center- please note that Lot B will not be available during the Conference dates: <http://chihealthcenteromaha.com/directions-and-parking/>

(<http://chihealthcenteromaha.com/directions-and-parking/>)

Hotels

2022 IAI TENTATIVE PROGRAM SCHEDULE

(Schedule times are approximate and subject to change.)

	Sunday July 31	Monday August 1	Tuesday August 2	Wednesday August 3	Thursday August 4	Friday August 5		
8:00		Opening Ceremonies	Lectures & Workshops	Keynote General Session	Lectures & Workshops	Membership Meeting		
8:30				Break in Exhibit Area			Exhibit Time	Break
9:00			Lectures & Workshops		Lectures & Workshops			
9:30							Lectures & Workshops	
10:00			Conference Group Photo	Lectures				
10:30		Lunch Break						
11:00								
11:30								
12:00								
12:30								
1:00	Registration 1pm - 7pm	Lectures	Lectures & Workshops	Lectures & Workshops	Lectures & Workshops	Lectures		
1:30		Break	Break in Exhibit Area	Break	Break	Break		
2:00							Lectures	Lectures & Workshops
2:30		Exhibitor Opening and Reception	Lectures & Workshops	Lectures & Workshops	Lectures & Workshops	Educational Program Ends at 4:00pm		
3:00			Exhibitor Reception, Poster Presentations & Photo Contest				Discipline Social Event	6:00 p.m. ~ Cocktails
3:30								
4:00								
5:00								
6:00								
7:00								
8:00								

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