

Vendor# 56554

Return to: \_\_\_\_\_

GL# 01100510-550300

**LUBBOCK COUNTY  
TRAVEL AUTHORIZATION & PER DIEM REQUEST**

THE DEPARTMENT DIRECTOR IS RESPONSIBLE FOR SECURING ALL SIGNATURES PRIOR TO TRAVEL. AN APPROVED TRAVEL AUTHORIZATION MUST BE SUBMITTED TO THE AUDITOR'S OFFICE ACCORDING TO THE ACCOUNTS PAYABLE PAYMENT SCHEDULE TO RECEIVE A TRAVEL ADVANCE. AGENDAS, BROCHURES, FLYERS, OR OTHER SUPPORTING DOCUMENTS MUST BE ATTACHED.

NAME: Lopez Judith DATE: 02/01/2024  
Last First

DESTINATION(CITY,STATE): Indianapolis, Indiana

PURPOSE: Tyler Connect 2024

TRAVEL DATE(S): Sunday, 05/19/2024 - Wednesday, 05/22/2024

Per Diem requested by the 13th day of March, 2024.

<u>4</u>	# of Breakfasts	@ \$15.00	per meal	=	\$ <u>60.00</u>
<u>2</u>	# of Lunches	@ \$16.00	per meal	=	\$ <u>32.00</u>
<u>3</u>	# of Dinners	@ \$30.00	per meal	=	\$ <u>90.00</u>
<b>Total Advance</b>				=	\$ <u>182.00</u>

Org: 01100510 Object: 550300

I hereby request authorization to travel outside Lubbock County on official business as detailed above. I have read the Lubbock County Travel Policy and will follow that policy for travel and in making requests for advancement and reimbursement of expenses. I understand that I must submit a travel expense form within ten days of returning from this travel or the full advance will be deducted from my next paycheck.

[Signature] 02/01/2024  
EMPLOYEE SIGNATURE DATE

I hereby certify the above-requested travel for official Lubbock County business is directly related to this department's operations. There are sufficient unexpended funds in the current budget line item to cover all reimbursable expenses incurred. **Agendas, brochures, flyers, and supporting documents are attached and 2 meals are included in the registration fee and will not be reimbursed.** Please issue a travel expense advance if requested.

[Signature] 2/2/24  
DEPARTMENT DIRECTOR DATE

**APPROVAL FROM TWO (2) MEMBERS OF THE COMMISSIONERS' COURT:**

\_\_\_\_\_  
SIGNATURE DATE

\_\_\_\_\_  
SIGNATURE DATE

**NOTE: ALL SIGNATURES ARE REQUIRED FOR TRAVEL AND/OR PER DIEM ADVANCES. FAILURE TO FILL OUT THE FORM CORRECTLY OR PROVIDE PROPER DOCUMENTATION MAY CAUSE A DELAY IN TRAVEL AUTHORIZATION AND PER DIEM ADVANCES.**

# Conference Info

Find out all the Connect 2024 details here: when, where, agenda, registration fees, and more



## Agenda

Plan your training classes, networking, and break times.

[See the Conference Agenda](#)



## Sessions

Learn about product training classes and session types.

[View Offered Sessions](#)



## Maps

Check out the area and plan your way around the conference venue. Be sure to also take a look at the [interactive Indianapolis map](#) where you can get a quick view of what Indy has to offer!

[See Property Maps](#)



## Connect 101

New to Connect? Or need a refresher? Learn about the conference on the Connect 101 page.

[Learn the Basics](#)

## Conference Info Details

### When & Where

May 19-22, 2024  
Indianapolis, Indiana

[Indiana Convention Center](#)

### Registration Fees

Join us the entire time or just for a day.

Early Bird (ends 3.22.24): \$1,199  
Standard (begins 3.23.24): \$1,449  
Sunday Workshops: \$200

### Daily Registration

Monday \$599  
Tuesday \$649 (includes evening event)  
Wednesday \$449 (half-day)

### Contact

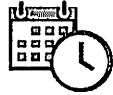
Email us at [tyler.events@tylertech.com](mailto:tyler.events@tylertech.com).

### Mobile App

Prior to Connect, download our mobile app and keep up with the latest conference info, including class documents, instructor bios, attendee lists, maps, and more. App and demo video coming soon!

# Full Conference Agenda

All times listed are Eastern



**Sunday, May 19**

**Registration &  
Solutions Hub Open**  
12:00 p.m.–6:00 p.m.

**Workshops**  
1:00 p.m.–5:00 p.m.



**Monday, May 20**

**Registration &  
Solutions Hub Open**  
7:30 a.m.–4:30 p.m.

**Session 1  
(Opening & Keynote)**  
8:30 a.m.–9:30 a.m.

**Break**  
9:30 a.m.–10:00 a.m.

**Session 2**  
10:00 a.m.–11:00 a.m.

**Break**  
11:00 a.m.–11:30 a.m.

**Session 3**  
11:30 a.m.–12:30 p.m.

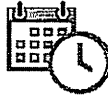
**Lunch**  
12:30 p.m.–2:00 p.m.

**Session 4**  
2:00 p.m.–3:00 p.m.

**Break**  
3:00 p.m.–3:30 p.m.

**Session 5**  
3:30 p.m.–4:30 p.m.

**Client Happy Hours**  
4:30 p.m.–6:00 p.m.



**Tuesday, May 21**

**Registration &  
Solutions Hub Open**  
8:00 a.m.–4:30 p.m.

**Session 6**  
8:30 a.m.–9:30 a.m.

**Break**  
9:30 a.m.–10:00 a.m.

**Session 7**  
10:00 a.m.–11:00 a.m.

**Break**  
11:00 a.m.–11:30 a.m.

**Session 8**  
11:30 a.m.–12:30 p.m.

**Lunch**  
12:30 p.m. 2:00 p.m.

**Session 9**  
2:00 p.m.–3:00 p.m.

**Break**  
3:00 p.m. 3:30 p.m.

**Session 10**  
3:30 p.m.–4:30 p.m.

**Client Appreciation Event**  
7:30 p.m.–10:30 p.m.



**Wednesday, May 22**

**Registration Open**  
8:00 a.m.–12:00 p.m.

**Session 11**  
8:30 a.m. 9:30 a.m.

**Break**  
9:30 a.m.–10:00 a.m.

**Session 12**  
10:00 a.m. 11:00 a.m.

**Break**  
11:00 a.m.–11:30 a.m.

**Session 13**  
11:30 a.m.–12:30 p.m.

## Connect 2024 FAQs

See answers to our most frequently asked questions about Tyler Connect.

### Who, When & Where

When and where is the conference?

Who should attend?

### Registration & Cancellation

What are the registration rates?

What is the cancellation policy?

Can I transfer my registration to another client?

How can I pay for the conference?

### Before Connect

When should I sign up for classes?

How do I book my hotel?

### At Connect

What meals are included in conference registration?

Sunday: No meals or snacks

Monday: Lunch

Tuesday: Lunch and light snacks and refreshments at the **client appreciation event**

Wednesday: Snacks only

Will I receive continuing education credits?

Will there be networking opportunities?

Will commemorative T-shirts be available?

What is the dress code?

### Miscellaneous Questions

Is there a virtual component to the Connect 2024 conference?

Is there a Code of Conduct for Tyler Connect?

What if I have more questions?

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