



Lubbock County, TX Commissioner's Court Regular Meeting

February 28, 2022

9:00 AM

904 Broadway, Lubbock County Courthouse, 5th Floor

REGULAR AGENDA

- 1.00** 9:00 am- A work session will be held regarding the American Rescue Plan Act prior to the Regular Commissioners Court meeting.

BE IT REMEMBERED that on 2/28/2022 at 9:00 AM there was held a work session meeting of the Lubbock County Commissioners' Court in and for the County of Lubbock, the following members present:

At this time, 9:29 AM, 2/28/2022, the work session of the Commissioner's Court was adjourned.

BE IT REMEMBERED that on 2/28/2022 at 10:00 AM there was held a Regular Meeting of the Lubbock County Commissioners' Court in and for the County of Lubbock, the following members present:

PUBLIC COMMENTS

No member of the public addressed the court.

- 2.00** Discuss, consider and/or take action to approve the Minutes from Regular Commissioner's Court dated February 14, 2022.

Upon a motion by Terence Kovar, seconded by Jason Corley, the Court unanimously voted to approve the Minutes from Regular Commissioner's Court dated February 14, 2022. As presented by Kelly Pinion.

- 3.00** Discuss, consider and/or take action regarding the Auditor and Financial Matters: Line Item Transfers and Budget Amendments.

Upon a motion by Jason Corley, seconded by Gilbert Flores, the Court unanimously voted to approve Auditor and Financial Matters: Line Item Transfers of \$184,288.00 and no Budget Amendments. As presented by Kathy Williams.

- 4.00** Discuss, consider and/or take action to Authorize Payment of Claims: General Accounts (Pooled Cash).

Upon a motion by Gilbert Flores, seconded by Chad Seay, the Court unanimously voted to Authorize Payment of Claims: General Accounts (Pooled Cash) of \$9,533,857.27. As presented by Kathy Williams.

CONSENT AGENDA (ITEMS 5-10)

Upon a motion by Jason Corley, seconded by Chad Seay, the Court unanimously voted to approve the Consent Agenda.

- 5.00** Discuss, consider and/or take action to approve out of state travel for Judge Farmer to go to "Innovations: Breaking Boundaries in Custody Litigation 2022" in Chicago, IL.

- 6.00** Discuss, consider and/or take action to approve out of state travel for Larissa Ramos to Clarksville, Indiana to attend a Child Death Investigations Training Course.

- 7.00** Discuss, consider and/or take action to approve out of state travel for Olivia McLean to attend a Basic Crime Scene Photography Course in Sanford, Maine.

- 8.00** Discuss, consider and/or take action to approve out of state travel for Robby Holbert to attend the 2022 National Peace Officers Memorial in Washington, D.C.



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- 9.00** Discuss, consider and/or take action to approve the Utility Permit Application 22-002 for Daniel B. Stephens to install a groundwater monitoring well on the eastside of CR 3460. Approximately 67' north of the intersection of CR 3460 & E CR 7600.
- 10.00** Discuss, consider and/or take action to approve the Utility Permit Application 22-003 for Daniel B. Stephens to install a groundwater monitoring well on the south side of E CR 7600. Approximately 150' SSE of the intersection of CR 3460 & E CR 7600.

REGULAR AGENDA

- 11.00** Presentation and Certificate of Recognition honoring Tina Patrick for being with the Lubbock Private Defenders Office and serving the community as an Executive Assistant.
- Upon a motion by Terence Kovar, seconded by Chad Seay, the Court unanimously voted to accept a Presentation and Certificate of Recognition honoring Tina Patrick for being with the Lubbock Private Defenders Office and serving the community as an Executive Assistant. As presented by Shannon Evans.
- 12.00** Discuss, consider and/or take action to authorize the County Judge to sign an agreement with Local CFO, LLC for the project administration of small business grants as awarded in RFP 221201.
- Upon a motion by Chad Seay, seconded by Jason Corley, the Court unanimously voted to authorize the County Judge to sign an agreement with Local CFO, LLC for the project administration of small business grants as awarded in RFP 221201. As presented by Clint Wehrman.
- 13.00** Discuss, consider and/or take action to award ITB 220112, Volunteer Fire Department Extractors as allocated with ARPA Funds.
- Upon a motion by Chad Seay, seconded by Jason Corley, the Court unanimously voted to award ITB 220112, Volunteer Fire Department Extractors as allocated with ARPA Funds as a multi-award bid to Casco Industries, Inc. & Pellerin Machinery Sales Company. As presented by Clint Wehrman.
- 14.00** Discuss, consider and/or take action to authorize the County Judge to sign a Pricing Supplement and Addendum with TransUnion Risk and Alternative Data Solutions, Inc. for the Criminal District Attorney's Office.
- Upon a motion by Gilbert Flores, seconded by Jason Corley, the Court unanimously voted to authorize the County Judge to sign a Pricing Supplement and Addendum with TransUnion Risk and Alternative Data Solutions, Inc. for the Criminal District Attorney's Office. As presented by Eddie Wharff.
- 15.00** Discuss, consider and/or take action to approve the Joint Election Resolution to conduct a Special Constitutional Amendment Election on May 7, 2022 with the Cities and Schools in Lubbock County.
- Upon a motion by Jason Corley, seconded by Chad Seay, the Court unanimously voted to approve the Joint Election Resolution to conduct a Special Constitutional Amendment Election on May 7, 2022 with the Cities and Schools in Lubbock County. As presented by Roxzine Stinson.
- 16.00** Discuss, consider and/or take action to approve Roxzine Stinson, in her capacity as Elections Administrator, as the Joint Elections Officer for the May 7, 2022 Special Election.
- Upon a motion by Terence Kovar, seconded by Gilbert Flores, the Court unanimously voted to approve Roxzine Stinson, in her capacity as Elections Administrator, as the Joint Elections Officer for the May 7, 2022 Special Election. As presented by Roxzine Stinson.



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- 17.00** Discuss, consider and/or take action to approve Roxzine Stinson, in her capacity as Elections Administrator, as the Joint Early Voting Clerk for the May 7, 2022 Special Election.
Upon a motion by Chad Seay, seconded by Jason Corley, the Court unanimously voted to approve Roxzine Stinson, in her capacity as Elections Administrator, as the Joint Early Voting Clerk for the May 7, 2022 Special Election. As presented by Roxzine Stinson.
- 18.00** Discuss, consider and/or take action to approve the Dates, Times, and Locations for the Early Voting period for the May 7, 2022 Special Election.
Upon a motion by Terence Kovar, seconded by Chad Seay, the Court unanimously voted to approve the Dates, Times and Locations for the Early Voting period for the May 7, 2022 Special Election. As presented by Roxzine Stinson.
- 19.00** Discuss, consider and/or take action to appoint the Elections Office at 1308 Crickets Avenue as the main early voting polling location for the May 7, 2022 Special Election.
Upon a motion by Gilbert Flores, seconded by Chad Seay, the Court unanimously voted to appoint the Elections Office at 1308 Crickets Avenue as the main early voting polling location for the May 7, 2022 Special Election. As presented by Roxzine Stinson.
- 20.00** Discuss, consider and/or take action to approve the Vote Centers to be used on Election Day for the May 7, 2022 Special Election.
Upon a motion by Chad Seay, seconded by Jason Corley, the Court unanimously voted to approve the Vote Centers to be used on Election Day for the May 7, 2022 Special Election. As presented by Roxzine Stinson.
- 21.00** Discuss, consider and/or take action to appoint Mary Ann Bridges, Charles Britton, Jean Anne Stratton, Patricia Page, Anita Neff and Billie Russell to the Signature Verification Committee for the May 7, 2022 Special Election.
Upon a motion by Jason Corley, seconded by Terence Kovar, the Court unanimously voted to appoint Mary Ann Bridges, Charles Britton, Jean Anne Stratton, Patricia Page, Anita Neff and Billie Russell to the Signature Verification Committee for the May 7, 2022 Special Election. As presented by Roxzine Stinson.
- 22.00** Discuss, consider and/or take action to appoint Mary Ann Bridges as Chair and Charles Britton as Vice-Chair of the Signature Verification Committee for the May 7, 2022 Special Election.
Upon a motion by Chad Seay, seconded by Jason Corley, the Court unanimously voted to appoint Mary Ann Bridges as Chair and Charles Britton as Vice-Chair of the Signature Verification Committee for the May 7, 2022 Special Election. As presented by Roxzine Stinson.
- 23.00** Discuss, consider and/or take action to appoint Johnny Franklin, Ruth Martinez, DeAnn Britton, Ed Zendel, Billy Martinez, Patricia Zendel, Debbie Rowan, Melba Parchman, Beth Shapiro, Barbara Sucsy, and Peter Laverty to the Early Voting Ballot Board for the May 7, 2022 Special Election.
Upon a motion by Gilbert Flores, seconded by Chad Seay, the Court unanimously voted to appoint Johnny Franklin, Ruth Martinez, DeAnn Britton, Ed Zendel, Billy Martinez, Patricia Zendel, Debbie Rowan, Melba Parchman, Beth Shapiro, Barbara Sucsy and Peter Laverty to the Early Voting Ballot Board for the May 7, 2022 Special Election. As presented by Roxzine Stinson.
- 24.00** Discuss, consider and/or take action to Appoint Johnny Franklin as Judge and Ruth Martinez as Alternate Judge of the Early Voting Ballot Board for the May 7, 2022 Special Election.
Upon a motion by Terence Kovar, seconded by Jason Corley, the Court unanimously voted to Appoint Johnny Franklin as Judge and Ruth Martinez as Alternate Judge of the Early Voting Ballot Board for the May 7, 2022 Special Election. As presented by Roxzine Stinson.



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- 25.00** Discuss, consider and/or take action to appoint Roxzine Stinson, in her capacity as Elections Administrator, as the Central Count Manager, Kristen Phelps as the Tabulation Supervisor, Charla Carpenter as the Assistant Tabulation Supervisor, Tom Grimes as the Presiding Judge, and Debra Spencer as the Alternate Judge of the Central Count Station for the May 7, 2022 Special Election.
- Upon a motion by Jason Corley, seconded by Terence Kovar, the Court unanimously voted to appoint Roxzine Stinson, in her capacity as Elections Administrator, as the Central Count Manager, Kristen Phelps as the Tabulation Supervisor, Charla Carpenter as the Assistant Tabulation Supervisor, Tom Grimes as the Presiding Judge and Debra Spencer as the Alternate Judge of the Central Count Station for the May 7, 2022 Special Election. As presented by Roxzine Stinson.
- 26.00** Discuss, consider and/or take action to appoint Kristina Martinez, Arlene Duenes, and Aaron Frodsham as Bilingual Election Clerks pursuant to Section 272.009(b) of the Texas Election Code for the May 7, 2022 Special Election.
- Upon a motion by Jason Corley, seconded by Chad Seay, the Court unanimously voted to appoint Kristina Martinez, Arlene Duenes and Aaron Frodsham as Bilingual Election Clerks pursuant to Section 272.009(b) of the Texas Election Code for the May 7, 2022 Special Election. As presented by Roxzine Stinson.
- 27.00** Discuss, consider and/or take action to authorize the County Judge to sign a modification to the Temporary Personnel Services agreement with Elwood Staffing Services, Inc.
- Upon a motion by Chad Seay, seconded by Jason Corley, the Court unanimously voted to authorize the County Judge to sign a modification to the Temporary Personnel Services agreement with Elwood Staffing Services, Inc. As presented by Clint Wehrman/Roxzine Stinson.
- 28.00** Discuss, consider and/or take action regarding the opening of a bank account at City Bank for the Public Works credit card payment.
- Upon a motion by Jason Corley, seconded by Terence Kovar, the Court unanimously voted to approve the opening of a bank account at City Bank for the Public Works credit card payment. As presented by Jennifer Davidson.
- 29.00** Discuss, consider and/or take action to approve and authorize the County Judge to sign, for filing purposes the final plat regarding Magnolia Estates, Lots 77-130.
- Upon a motion by Terence Kovar, seconded by Chad Seay, the Court unanimously voted to approve and authorize the County Judge to sign, for filing purposes, the final plat regarding Magnolia Estates, Lots 77-130. As presented by Jennifer Davidson.
- 30.00** Discuss, consider and/or take action for the preliminary acceptance of roads included in Magnolia Estates, Lots 77-130.
- Upon a motion by Terence Kovar, seconded by Jason Corley, the Court unanimously voted to approve the preliminary acceptance of roads included in Magnolia Estates, Lots 77-130. As presented by Jennifer Davidson.
- 31.00** Report on the status of County Road Projects, Department Staffing, Training and Safety, unpaved and paved road maintenance, signs, parks, and fleet management report.

NOTICE

- 32.00** A quorum of the Commissioners Court may attend the following events: Commissioners Court Administrative Training meeting on March 8, 2022, from 1:00pm to 4:30pm at 2322 Mac Davis Ln. (Overton Hotel & Conference Center) Lubbock, Texas.



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EXECUTIVE SESSION

As authorized by the Texas Government Code, the Commissioners' Court of Lubbock County, Texas reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters, including but not limited to any of the matters listed above, as they may relate to Texas Government Code § 551.071(1) (Consultation with Attorney about pending or contemplated litigation or settlement offers); Texas Government Code § 551.071(2) (Consultation with Attorney when the Attorney's obligations under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflicts with Chapter 551 of the Texas Government Code); Texas Government Code § 551.072 (Deliberations About Real Property); Texas Government Code § 551.073 (Deliberations about Gifts and Donations); Texas Government Code § 551.074 (Personnel Matters); Texas Government Code § 551.0745 (Personnel Matters Affecting a County Advisory Body); Texas Government Code § 551.076 (Deliberations Regarding Security Devices or Security Audits); and Texas Government Code § 551.087 (Deliberations Regarding Economic Development Negotiations).

At this time 10:40 A.M. Commissioners' Court adjourned into executive session.

At this time 10:55 A.M. Executive session was adjourned and Commissioners' Court reconvened into regular session.

At this time, 10:55 A.M., 2/28/2022, the Regular Meeting of the Commissioner's Court was adjourned.

THE FOREGOING MINUTES WERE READ AND APPROVED IN OPEN COURT ON THIS DAY 3/14/2022

Presiding Officer: _____ County Clerk: _____