

Return to: Amy Collier

Vendor# \_\_\_\_\_

GL# 01101420-550300

**LUBBOCK COUNTY  
TRAVEL AUTHORIZATION & PER DIEM REQUEST**

THE DEPARTMENT DIRECTOR IS RESPONSIBLE FOR SECURING ALL SIGNATURES PRIOR TO TRAVEL. AN APPROVED TRAVEL AUTHORIZATION MUST BE SUBMITTED TO THE AUDITOR'S OFFICE ACCORDING TO THE ACCOUNTS PAYABLE PAYMENT SCHEDULE TO RECEIVE A TRAVEL ADVANCE. AGENDAS, BROCHURES, FLYERS, OR OTHER SUPPORTING DOCUMENTS MUST BE ATTACHED.

NAME: Webb, Ben DATE: 3/5/2024  
Last First

DESTINATION(CITY,STATE): Las Vegas, Nevada

PURPOSE: AAYLA and LYCLA 18th Biennial Las Vegas CLE

TRAVEL DATE(S): 4/25/2024 - 4/26/2024

Per Diem requested by the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

_____ # of Breakfasts	@ \$15.00	per meal	=	\$	<u>0.00</u>
_____ # of Lunches	@ \$16.00	per meal	=	\$	<u>0.00</u>
_____ # of Dinners	@ \$30.00	per meal	=	\$	<u>0.00</u>
<b>Total Advance</b>				=	\$ <u>0.00</u>

Org: \_\_\_\_\_ Object: \_\_\_\_\_

I hereby request authorization to travel outside Lubbock County on official business as detailed above. I have read the Lubbock County Travel Policy and will follow that policy for travel and in making requests for advancement and reimbursement of expenses. I understand that I must submit a travel expense form within ten days of returning from this travel or the full advance will be deducted from my next paycheck.

Amy Collier for Ben Webb  
EMPLOYEE SIGNATURE

3/5/2024  
DATE

I hereby certify the above-requested travel for official Lubbock County business is directly related to this department's operations. There are sufficient unexpended funds in the current budget line item to cover all reimbursable expenses incurred. Agendas, brochures, flyers, and supporting documents are attached and 0 meals are included in the registration fee and will not be reimbursed. Please issue a travel expense advance if requested.

Amy Collier for Dean Stanzione  
DEPARTMENT DIRECTOR

3/5/2024  
DATE

**APPROVAL FROM TWO (2) MEMBERS OF THE COMMISSIONERS' COURT:**

\_\_\_\_\_  
SIGNATURE

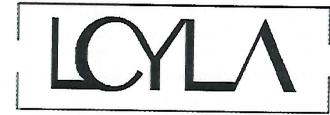
\_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

**NOTE: ALL SIGNATURES ARE REQUIRED FOR TRAVEL AND/OR PER DIEM ADVANCES. FAILURE TO FILL OUT THE FORM CORRECTLY OR PROVIDE PROPER DOCUMENTATION MAY CAUSE A DELAY IN TRAVEL AUTHORIZATION AND PER DIEM ADVANCES.**

**AAyla and LCYLA present  
The 18th Biennial Las Vegas CLE**



Lubbock County  
Young Lawyers Association

*The Amarillo Area Young Lawyers Association and the Lubbock County Young Lawyer Association are proud to announce the return of*

**The Las Vegas CLE\***

**Friday, April 26, 2024  
Caesars Palace  
Las Vegas, Nevada**

Includes morning brunch and happy hour following the CLE.  
Course Director: Holton Westbrook

Suites at Caesars Palace are available for \$135.00 per night plus a resort fee and taxes.

**\*\*Suites at this special rate are limited and must be booked by March 19, 2024\*\***

Guests may begin to book their reservations immediately at <https://book.passkey.com/go/SCBLV4>. Guests may also book by calling our Caesars Palace line at 1-800-CAESARS (223-7277) and mentioning either the group name or group code -SCBLV4

For more information, email Carter Bruening at [carter@greaklaw.com](mailto:carter@greaklaw.com)

**Everyone is invited, young and old. We hope to see you there!**

\*An application for accreditation of this activity has not yet been submitted to the MCLE Committee of the State Bar of Texas.

(Detach Here)

**Registration Form**

Ben Webb Name CCL3 Lubbock County Court Firm/Organization  
P.O. Box 10536 Lubbock, Texas 79408 Mailing Address  
(806) 775-1703 Phone Number bwebb@lubbockcounty.gov E-mail Address

	LCYLA MEMBERS	NON- MEMBERS
Cost Through March 19, 2024	<input type="checkbox"/> \$300.00	<input checked="" type="checkbox"/> \$320.00
Cost After March 19, 2024	<input type="checkbox"/> \$320.00	<input type="checkbox"/> \$340.00

Please return completed registration forms and checks payable to LCYLA to: **Carter Bruening, Greak, Uryasz & Bruening, P.C., 8008 Slide Road, Suite 30, Lubbock, Texas 79424-2828** or via email to [carter@greaklaw.com](mailto:carter@greaklaw.com) or via fax to (806) 783-0045.

**CLE\* presentations from:**

**Joseph Cox**  
Duane Morris LLP Dallas, Texas

**Hon. Judy Parker**  
Seventh District  
Court of Appeals for the State of Texas

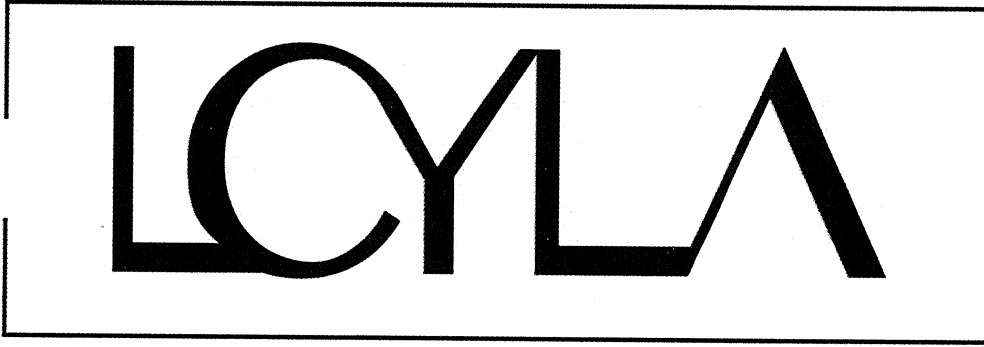
**Robert Witte**  
Clark Hill, PLC Dallas, TX

**Hon. Alex Yarbrough**  
Seventh District  
Court of Appeals for the State of Texas

**Hon. John Board**  
Retired Judge  
181st District Court  
Potter and Randall Counties

**Hon. Dan Schaap**  
Retired Judge  
47th District Court  
Armstrong, Potter, and Randall Counties

...and **MORE** to be determined!



# Lubbock County Young Lawyers Association

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Fri, Apr 26

Caesars Palace

## **AAYLA & LCYLA 2024 Las Vegas CLE**

Contact: Carter Bruening - [carter@gublaw.com](mailto:carter@gublaw.com) This event was made possible through a grant from the Texas Young Lawyers Association For General Information & Registration (Online or PDF Form) see details below.

RSVP





## Time & Location

Apr 26, 2024, 8:00 AM – 5:00 PM

Caesars Palace, 3570 S Las Vegas Blvd, Paradise, NV 89109, USA

## Guests

+ 1 other guests

## About the event

This event was made possible through a grant from the *Texas Young Lawyers Association*

### **DATE & LOCATION:**

Friday, April 26, 2024

Caesars Palace

Las Vegas, Nevada

Course Director: *Holton Westbrook*

### **REGISTRATION:**

- **Online** (Please remit online payments via *PayPal*® [HERE](#) and enter “*Las Vegas CLE*” in the payment description); *or*
- **PDF Form** (Please return completed registration forms and remit payment (checks payable to LCYLA) to: *Carter Bruening, Greak, Uryasz & Bruening, P.C., 8008 Slide Road, Suite 30,*



Lubbock, Texas 79424-2828 or via email to [carter@greaklaw.com](mailto:carter@greaklaw.com) or via fax to (806) 783-0045)

**FEE:**

**Cost Through March 19, 2024**

**LCYLA MEMBERS**

\$300.00

**NON- MEMBERS**

\$320.00

**Cost After March 19, 2024**

\$320.00

\$340.00

Includes morning brunch and happy hour following the CLE.

Payments via PayPal® made be made HERE (please enter “Las Vegas CLE” in the payment description)

***ACCOMMODATIONS:***

- Suites at Caesars Palace are available for \$135.00 per night plus a resort fee and taxes.
- **\*\*Suites at this special rate are limited and must be booked by March 19, 2024\*\***
- Guests may begin to book their reservations immediately at <https://book.passkey.com/go/SCBLV4>. Guests may also book by calling our Caesars Palace line at 1-800-CAESARS (223-7277) and mentioning either the group name or group code – SCBLV4
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- **Hon. John Board**, Retired Judge 181st District Court Potter and Randall Counties
- **Hon. Dan Schaap**, Retired Judge 47th District Court Armstrong, Potter, and Randall Counties  
...and **MORE** to be determined!

***SPONSORSHIPS AVAILABLE: SPONSORSHIP FORM***

**\*An application for accreditation of this activity has not yet been submitted to the MCLE Committee of the State Bar of Texas.**

Show More

RSVP

## Share this event

Lubbock County Young Lawyers Association

[lubbockyounglawyers@gmail.com](mailto:lubbockyounglawyers@gmail.com)



- [Start Over](#)
- [Contact Information](#)

# 16th Biennial Las Vegas CLE

April 25, 2024 - April 26, 2024

## Reservation Summary

- Check-in
- Checkout
- Rooms
- Guests per room
- CAESARS PALACE

[Search](#)

## Restaurants



[Show details](#)

## Qua Baths and Spa



[Show details](#)

## Pool



[Show details](#)

## Airport Transportation

**HOTEL**

Caesars Palace  
3570 Las Vegas Boulevard South, Las Vegas, NV 89109  
866-227-5944

<b>Acknowledgement Number: 9EOIS9ER</b>													
Date Booked:	Mar 5, 2024												
Guest Name:	Ben Webb												
Arrival:	Apr 25, 2024												
Departure:	Apr 27, 2024												
Room Type:	Octavius   Premium Room   King Please note: Room preferences are not guaranteed and additional charges may apply.												
Guests:	2												
Nightly Rate:	<table border="1"><thead><tr><th>Date</th><th>Guests</th><th>Status</th><th>Rate</th></tr></thead><tbody><tr><td>Apr 25, 2024</td><td>2</td><td>Confirmed</td><td>135.00</td></tr><tr><td>Apr 26, 2024</td><td>2</td><td>Confirmed</td><td>135.00</td></tr></tbody></table> <p>Please note: Maximum occupancy is four persons per room. An additional nightly fee of \$30 plus tax per person will apply to rooms with more than two occupants and is not reflected in the rate above.</p>	Date	Guests	Status	Rate	Apr 25, 2024	2	Confirmed	135.00	Apr 26, 2024	2	Confirmed	135.00
Date	Guests	Status	Rate										
Apr 25, 2024	2	Confirmed	135.00										
Apr 26, 2024	2	Confirmed	135.00										
Rate, Tax and Fee Policy:	<p>Negotiated group rates are not valid with, during, or in conjunction with other discount programs and are subject to change prior to reservation confirmation. Hotel tax is currently 13.38% and subject to change prior to arrival. Total charges presented on the website will include room and tax and will be subject to a Resort Fee. The daily Resort Fee is \$45.95 plus hotel tax and includes the following services: In-room high speed Internet each day (two devices per day), daily access to the fitness center for two, and all local calls.</p> <p>Please note: Parking fees (self and valet) may apply. See <a href="http://www.caesars.com/parking">www.caesars.com/parking</a> for details.</p>												
Cancel Policy:	<p>Cancellation Policy: The hotel requires a 72-hour cancellation policy prior to the arrival date and the guest may then cancel the reservation with no penalties. However, if the reservation is canceled less than 72 hours prior to arrival date, the guest will forfeit their deposit of the 1st night's room and tax. When booked within 3 days, cancellations will be allowed, but the guest will forfeit the 1st night's room and tax deposit.</p>												
Deposits and Credit Cards:	<p>All reservations must be guaranteed by a major credit card. A valid credit card in the guest's name along with proper identification is required upon arrival for remaining room balance and incidentals. Unless otherwise specified, one night's room and tax are charged upon booking. Reservations made with declined or invalid credit cards are subject to cancellation. Personal checks will be accepted for pre-payment of reservation balance only if</p>												



	received at least 30 days prior to arrival date. Checks will not be accepted if received less than 30 days prior to arrival.
Check-In Check-Out:	Check-In time is 4:00 p.m. and Check-Out time is 11:00 a.m. Early Check-in and Late Check-out fees may apply.  The hotel requires photo identification and a credit card deposit per day at check-in for incidental charges. Cash will not be accepted. Check-in will not be permitted if the requested identification and credit card are not provided.
Room Preferences:	We will make every effort to fulfill your preference requests; however they are not guaranteed, as rooms are assigned upon arrival. Additional charges may apply for some requests. For accommodation preferences for the physically challenged, please call us at 866-227-5944.
Age Policy:	You must be 21 years of age or older to reserve and check-in to a hotel room.
Room Entry Policy:	Please note that our team members will be entering rooms, even if the "Room Occupied" sign is displayed on the door, for housekeeping, maintenance, safety, security or for any other appropriate purpose. Our team members will knock and announce their presence before entering.



Show details



# Caesars Palace

3570 Las Vegas Boulevard South  
Las Vegas, NV 89109, UNITED STATES

Sort  
by

Show available only

## Select Your Room

Unavailable

Selected

Available



1 more image

1 more image

## Octavius | Premium Room | 2 Queens

Max Guests: 4

### Details

One night here and you will realize that indulgence is not a privilege. It is a way of life. With 550 majestic square feet of enviable comforts, the Octavius Tower features two queen beds, exclusive amenities and state-of-the-art electronics. These luxurious rooms are located on the Southern end of the property near the Garden of the Gods Pool and hotel lobby for convenience.

[Show more](#)

▪ Apr

Thu 25

USD  
135

**USD 135.00**

Average nightly rate

+Taxes & Fees

<input type="text"/>	rooms
<input type="text"/>	guests

Select

[View policies](#)





o

1 more image

1 more image

### Octavius | Premium Room | King

Max Guests: 2

#### Details

One night here and you will realize that indulgence is not a privilege. It is a way of life. With 550 majestic square feet of enviable comforts, the Octavius Tower room features one king bed, exclusive amenities and state-of-the-art electronics. These luxurious rooms are located on the Southern end of the property near the Garden of the Gods Pool and hotel lobby for convenience.

[Show more](#)

▪ Apr

Thu 25
USD
135

USD 135.00  
Average nightly rate  
+Taxes & Fees

<input type="text"/>	rooms
<input type="text"/>	guests

Select

# INVOICE

Lubbock County Young Lawyers Association  
2912 76th St, Lubbock, TX 79423, UNITED STATES  
lubbockyounglawyers@gmail.com

PAID

Invoice No#: 0001

Invoice Date: Mar 6, 2024

\$0.00

AMOUNT DUE

## BILL TO

ACollier@lubbockcounty.gov

#	ITEMS & DESCRIPTION	QTY/HRS	PRICE	AMOUNT(\$)
1	LCYLA Vegas	1	\$320.00	\$320.00
	Subtotal			\$320.00
	<b>TOTAL</b>			<b>\$320.00 USD</b>
	Amount paid			\$320.00
	<b>AMOUNT DUE</b>			<b>\$0.00 USD</b>