



**Lubbock County, TX Commissioner's Court Regular Meeting**

**December 27, 2021**

**9:00 AM**

**904 Broadway, Lubbock County Courthouse, 5th Floor**

BE IT REMEMBERED that on 12/27/2021 at 9:00 AM there was held a work session meeting of the Lubbock County Commissioners' Court in and for the County of Lubbock, the following members present:

- Present:** County Judge Curtis Parrish  
 Commissioner Precinct 1 Terence Kovar  
 Commissioner Precinct 2 Jason Corley  
 Commissioner Precinct 3 Gilbert Flores  
 Commissioner Precinct 4 Chad Seay
- 1.00** 9:00 am- A work session will be held regarding the American Rescue Plan Act prior to the Regular Commissioners Court meeting.  
 The work session adjourned at 9:23 A.M.

BE IT REMEMBERED that on December 27, 2021 at 10:00 AM there was held a Regular Meeting of the Lubbock County Commissioners' Court in and for the County of Lubbock, the following members present:

- Present:** County Judge Curtis Parrish  
 Commissioner Precinct 1 Terence Kovar  
 Commissioner Precinct 2 Jason Corley  
 Commissioner Precinct 3 Gilbert Flores  
 Commissioner Precinct 4 Chad Seay

Invocation and Pledges of Allegiance by Jason Corley.

**PUBLIC COMMENTS**

No member of the Public addressed the Court.

- 2.00** Discuss, consider and/or take action to approve the Minutes from Special Commissioner's Court dated December 6, 2021.  
 Upon a motion by Gilbert Flores, seconded by Chad Seay, the court voted to approve the Minutes from Special Commissioner's Court dated December 6, 2021. As presented by Baxter Vaughan.
- 3.00** Discuss, consider and/or take action to approve the Minutes from Regular Commissioner's Court dated December 13, 2021.  
 Upon a motion by Terence Kovar, seconded by Jason Corley, the court voted to approve the Minutes from Regular Commissioner's Court dated December 13, 2021. As presented by Baxter Vaughan.
- 4.00** Discuss, consider and/or take action regarding the Auditor and Financial Matters: Line Item Transfers and Budget Amendments.  
 Upon a motion by Terence Kovar, seconded by Chad Seay, the court voted to approve Auditor and Financial Matters: Line Item Transfers in the amount of \$582,666.00 and Budget Amendments in the amount of \$74,807.00 As presented by Rhonda Scott.
- 5.00** Discuss, consider and/or take action to Authorize Payment of Claims: General Accounts (Pooled Cash).  
 Upon a motion by Gilbert Flores, seconded by Jason Corley, the court voted to Authorize Payment of Claims: General Accounts (Pooled Cash) in the amount of \$2,863,228.50. As presented by Rhonda Scott.



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### CONSENT AGENDA

Upon a motion by Gilbert Flores, seconded by Chad Seay, the court unanimously voted to approve the Consent Agenda.

- 6.00 Discuss, consider and/or take action to approve Margaret Ceja, Jesse Garza and Cliff Fedler to serve on the Lubbock County General Assistance Advisory Board for a two-year term ending December 31, 2023.
- 7.00 Discuss, consider and/or take action authorize the County Judge to sign Change Order #1 with Hub City Plumbing & Mechanical for the Lubbock County Detention Center Domestic Water Boiler Replacement for an additional 135 days.
- 8.00 Discuss, consider and/or take action to authorize the County Judge to sign a lease extension renewal for lease of office space to Regional Public Defender Office Local Government Corporation at 916 Main Street, 9th Floor, Lubbock, TX.

### REGULAR AGENDA

- 9.00 Discuss, consider and/or take action to approve the Bond for the District Clerk, Sara L. Smith commencing January 1, 2022.  
Upon a motion by Chad Seay, seconded by Terence Kovar, the court voted to approve the Bond for the District Clerk, Sara L. Smith commencing January 1, 2022. As presented by Sara Smith.
- 10.00 Discuss, consider and/or take action to approve creating four new accounts at City Bank under the new District Clerk, Sara L. Smith. The four account types include a general account, an e-file account, a custodial account and a credit card account.  
Upon a motion by Jason Corley, seconded by Chad Seay, the court voted to approve creating four new accounts at City Bank under the new District Clerk, Sara L. Smith. The four account types include a general account, an e-file account, a custodial account and a credit card account. As presented by Sara L. Smith.
- 11.00 Discuss, consider and/or take action to award ITB 221102, Slaton Club House Re-Roof for the Facility Maintenance Department.  
Upon a motion by Jason Corley, seconded by Terence Kovar, the court voted to award ITB 221102, Slaton Club House Re-Roof for the Facility Maintenance Department to ABF Roofing. As presented by Kristina Handley.
- 12.00 Discuss, consider and/or take action to authorize the County Judge to sign a Letter of Agreement with Armstrong Mechanical Company, Inc. for the Lubbock County Detention Center I.T. Room HVAC System Modifications as awarded in ITB 221003.  
Upon a motion by Jason Corley, seconded by Terence Kovar, the court voted to authorize the County Judge to sign a Letter of Agreement with Armstrong Mechanical Company, Inc. for the Lubbock County Detention Center I.T. Room HVAC System Modifications as awarded in ITB 221003. As presented by Kristina Handley.
- 13.00 Discuss, consider and/or take action to approve the Joint Resolution and Statistical Information for the March 1, 2022 Democratic and Republican Joint Primary.  
Upon a motion by Gilbert Flores, seconded by Chad Seay, the court voted to approve the Joint Resolution and Statistical Information for the March 1, 2022 Democratic and Republican Joint Primary. As presented by Roxzine Stinson.



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- 14.00** Discuss, consider and/or take action to approve a joint election and the contract for the March 1, 2022 Democratic and Republican Joint Primary.  
 Upon a motion by Jason Corley, seconded by Terence Kovar, the court voted to approve a joint election and the contract for the March 1, 2022 Democratic and Republican Joint Primary. As presented by Roxzine Stinson.
- 15.00** Discuss, consider and/or take action for authorization regarding matters related to the 2021 Lubbock County Redistricting Project, including: (1) consideration, adjustment, and adoption of a final plan for new county election precincts (voting tabulation districts), pursuant to Chapters 42 and 43 of the Texas Election Code, and other authority: and (2) granting of authorization for the county's staff and legal counsel to submit said final plan to the Texas Secretary of State.  
 Upon a motion by Terence Kovar, seconded by Gilbert Flores, the court voted to approve the authorization regarding matters related to the 2021 Lubbock County Redistricting Project, including: (1) consideration, adjustment and adoption of a final plan for new county election precincts (voting tabulation districts), pursuant to Chapters 42 and 43 of the Texas Election Code and other authority and (2) granting of authorization for the county's staff and legal counsel to submit said final plan to the Texas Secretary of State. As presented by Roxzine Stinson.
- 17.00** Discuss, consider and/or take action to authorize the County Judge to sign an Application for Stop-Loss Insurance and Addendum with Sun Life Assurance Company of Canada.  
 Upon a motion by Chad Seay, seconded by Jason Corley, the court voted to authorize the County Judge to sign an Application for Stop-Loss Insurance and Addendum with Sun Life Assurance Company of Canada. As presented by Greg George.
- 18.00** Discuss, consider and/or take action to authorize the County Judge to sign the annual renewal and addendum with Hart Intercivic to the Verity Master Agreement.  
 Upon a motion by Jason Corley, seconded by Chad Seay, the court voted to authorize the County Judge to sign the annual renewal and addendum with Hart Intercivic to the Verity Master Agreement. As presented by Roxzine Stinson.
- 19.00** Discuss, consider and/or take action to approve Grant Adjustment to Grant #3401105 to purchase 10- RT-4 Minispikes and Gear keepers, to adjust pay and benefits for Senior Administrative Assistant/ Analytical person and 2nd Analytical Person at Lubbock TAG, (3% increase). To purchase 3 5.11 UCR Sling pack Active Shooter Response Kits. Total Adjustment: \$6953.92  
 Upon a motion by Jason Corley, seconded by Chad Seay, the court voted to approve Grant Adjustment to Grant #3401105 to purchase 10- RT-4 Minispikes and Gear keepers, to adjust pay and benefits for Senior Administrative Assistant/ Analytical person and 2nd Analytical Person at Lubbock TAG, (3% increase). To purchase 3 5.11 UCR Sling pack Active Shooter Response Kits. Total Adjustment: \$6953.92 As presented by David Ponce.
- 16.00** Discuss, consider and/or take action to authorize the County Judge to sign a Pricing Supplemental and Addendum with TransUnion.  
 Upon a motion by Chad Seay, seconded by Jason Corley, the court voted to authorize the County Judge to sign a Pricing Supplemental and Addendum with TransUnion. As presented by David Ponce.



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- 20.00** Discuss, consider and/or take action authorizing the Lubbock Sheriff's Office to submit the application to the Office of the Governor, Public Safety Office Homeland Security Grants Division 2022 State Homeland Security Program - Law Enforcement Terrorism Prevention and Regular Projects Grant for FY2023.

Upon a motion by Chad Seay, seconded by Jason Corley, the court voted to authorize the Lubbock Sheriff's Office to submit the application to the Office of the Governor, Public Safety Office Homeland Security Grants Division 2022 State Homeland Security Program - Law Enforcement Terrorism Prevention and Regular Projects Grant for FY2023. As presented by Dan Corbin.

- 21.00** Discuss, consider and/or take action to authorize Lubbock County Commissioner's Court to approve the Lubbock County Medical Examiner's Body Hold Policy effective February 1, 2022.

Upon a motion by Jason Corley, seconded by Chad Seay, the court voted to approve the Lubbock County Medical Examiner's Body Hold Policy effective February 1, 2022. As presented by Bambi Trevino.

**Aye:** Terence Kovar, Jason Corley, Gilbert Flores, and Chad Seay

**Nay:** Curtis Parrish

- 22.00** Discuss, consider and/or take action to appropriate up to ten million dollars( \$10 million) from the American Rescue Plan Act special fund for design, construction, and programming of a new Lubbock County Medical Examiner's Office.

Upon a motion by Chad Seay, seconded by Gilbert Flores, the court voted to appropriate up to ten million dollars( \$10 million) from the American Rescue Plan Act special fund for design, construction and programming of a new Lubbock County Medical Examiner's Office. As presented by Bambi Trevino.

- 23.00** Discuss, consider and/or take action to authorize the County Clerk to utilize Court Preservation funds to add shelves to existing Motus Space Saver units located at the records center.

Upon a motion by Jason Corley, seconded by Chad Seay, the court voted to authorize the County Clerk to utilize Court Preservation funds to add shelves to existing Motus Space Saver units located at the records center. As presented by Bethany Guitron.



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**EXECUTIVE SESSION**

As authorized by the Texas Government Code, the Commissioners' Court of Lubbock County, Texas reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters, including but not limited to any of the matters listed above, as they may relate to Texas Government Code § 551.071(1) (Consultation with Attorney about pending or contemplated litigation or settlement offers); Texas Government Code § 551.071(2) (Consultation with Attorney when the Attorney's obligations under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflicts with Chapter 551 of the Texas Government Code); Texas Government Code § 551.072 (Deliberations About Real Property); Texas Government Code § 551.073 (Deliberations about Gifts and Donations); Texas Government Code § 551.074 (Personnel Matters); Texas Government Code § 551.0745 (Personnel Matters Affecting a County Advisory Body); Texas Government Code § 551.076 (Deliberations Regarding Security Devices or Security Audits); and Texas Government Code § 551.087 (Deliberations Regarding Economic Development Negotiations).

At this time 11:05A.M., Commissioners' Court adjourned into executive session.

At this time 11:40 A.M., Executive session was adjourned and Commissioners' Court reconvened into regular session.

At this time, 11:40 AM, 12/27/2021, the Regular Meeting of the Commissioner's Court was adjourned.

THE FOREGOING MINUTES WERE READ AND APPROVED IN OPEN COURT ON THIS DAY 01/10/2022.

Presiding Officer: \_\_\_\_\_ County Clerk: \_\_\_\_\_