

**LUBBOCK COUNTY  
FY 2024 BUDGET CALENDAR**

Date	Calendar of Events	Time
March 21, 2023	<b>Public Meeting</b> - CIP Work Session - Better Safer Roads	1:30 PM
March-April 2023	Update policies: Debt Policy. Capital Improvement Program, Investment Policy as needed.	
May 2023	Departments present personnel request to Personnel Committee.	
April 24, 2023	<b>Public Meeting</b> - Approve Budget Calendar.	Agenda Item
April 24, 2023	CIP Enter 5 year budgets in Enterprise ERP (Munis) in TEST enviornment. <b>(Auditor's Office Only)</b>	
April 30, 2023	Chief Appraiser delivers "Estimate of Total Taxable Value." Tax Code 26.01(e)	
May 2023	Compile initial revenue estimates/Prepare Preliminary Budget.	
May 2023	Departments develop technology budget request with ITS	
May 1, 2023	Departmental Budget Preparation Packets distributed. Enterprise ERP (Munis) open for Budget Entry.	
May 15, 17 2023	CIP Road and Bridge with the County Auditor	1:30 PM/ 9:00 AM
May 15-19 2023	CIP Maintenance with the County Auditor	TBD
May 22-26 2023	CIP Information Technology Systems with the County Auditor	TBD
June 2, 2023	Deadline for Departments to submit initial Budget Requests.	Noon
June 13, 2023	CIP Road and Bridge with the County Auditor, Update	1:30 PM
June 6-29, 2023	Departmental Budget Meeting with County Auditor (As Needed) June 6, 8, 13, 15, 20, 22, 27, 29	9:00 AM/1:30 PM
July 10-28, 2023	<b>Public Meeting</b> - Budget Workshop with Commissioners Court/Departments. July 10, 12, 14, 17, 19, 21, 24, 26 ,28	9:00 AM/1:30 PM
July 10,2023	Need Proposed salary increases & allowances for EO LGC 152.013(b)(1)	
July 13, 2023	Publish proposed salary increases or allowances for Elected Officials LGC 152.013(b)	Agenda Item
July 24, 2023	Commissioners Court to vote proposed salary increases or allowances for Elected Officials LGC 152.013(b)	Agenda Item
July 24, 2023	Notify in writing, each elected county/precinct officers of their salary and expense allowances. LGC 152.013(c)	
July 25, 2023	Certified Roll Delivered from LCAD. (statutory date July 25) Tax Code 26.01(a-1)	
July 30, 2023	**File proposed budget with the County Clerk by July 30th LGC 111.006, 111.037, 111.066	<b>** Suggested date</b>
July 31, 2023	Requests for hearing due from aggrieved officials; 5 days from written notification LGC 152.016(a)(2)	
July 31, 2023	<b>Public Meeting</b> - Budget Workshop with Commissioners' Court.	9:00 AM/1:30 PM
August 1, 2023	LCAD sends calculated no new revenue, formerly called "effective rate". Tax Code 26.04(b)(e-1)	
August 1-7, 2023	<b>Public Meeting</b> - Budget Workshop with Commissioners' Court.	9:00 AM/1:30 PM
August 7, 2023	Calculation and posting on county website of tax rate, voter-approval rate, etc. Tax Code 26.052(c ) Tax Code 26.04(e)	
August 14, 2023	<b>Public Meeting</b> - to discuss UMC Hospital District Budget	Agenda Item
August 14, 2023	<b>Public Meeting</b> - to select Grievance Committee Members. within 15 days after request for hearings are due. LGC 152.016	Agenda Item
August 17, 2023	Publish "Notice of Proposed Tax Rate". (if needed) Tax Code 26.06(b)	
August 22, 2023	<b>Public Meeting</b> - Public hearing of the grievance committee. LGC 152.016(b)	2:00 PM
August 28, 2023	<b>Public Meeting</b> - 1st Public Hearing on Tax Increase. (if needed)	10:15 AM
August 28, 2023	<b>Public Meeting</b> - Consider Grievance Committee recommendation. LGC 152.016(c)	Agenda Item
August 28, 2023	<b>Public Meeting</b> - to discuss tax rate. Tax Code 26.17, Tax Code 26.04(e)	Agenda Item
August 28, 2023	<b>Public Meeting</b> - Adopt tax rate. Tax Code 26.05(a), 26.06(e)	Agenda Item
August 28, 2023	<b>Public Meeting</b> - Call/Order an election if the proposed tax rate is more than the Voter Approval Rate. Elect. Code Sec. 3.005(c)	Agenda Item
August 28, 2023	Notify departments of proposed Budget appropriations, after adoption of the tax rate.	
September 1, 2023	Publish and Post on Website "Notice of Public Hearing on Elected officials salaries " by this date. LGC152.013(b)	
September 1, 2023	File proposed Budget with County Clerk and make it available for public review on Website.	
September 7, 2023	Publish the "Notice of Public Hearing on Budget" by this date.	
September 11, 2023	<b>Public Meeting</b> - Vote on the UMC Hospital District proposed tax rate and the UMC Hopital District's Budget.	Agenda Item
September 11, 2023	<b>Public Meeting</b> - set the salary, expenses, & other allowances of elected county or precinct officers. LGC 152.013(a)	Agenda Item
September 11, 2023	<b>Public Meeting</b> - Approve the County Clerk's Archive Fee LGC 118.025(e)	Agenda Item
September 11, 2023	<b>Public Meeting</b> - Hearing on Budget.	10:45 AM
September 11, 2023	<b>Public Meeting</b> - Adopt Budget. File copy of Adopted Budget with County Clerk.	After Hearing
September 25, 2023	<b>Public Meeting</b> -Deadline to adopt the tax rate, if needed. Tax Code Sec. 26.05(A)	Agenda Item
November 7, 2023	Unified election w/tax rate increase on the ballot, if needed.	7:00 AM-7:00 PM