

**BUDGET AMENDMENTS JOURNAL ENTRY PROOF**

LN	ORG	OBJECT	PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	EFF DATE	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET	ERR
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND				
2022	02	10 11/08/2021	BA#4	01103920	BUA BA#4	1 1				
1	01103920	560200		Judicial	APPOINTED ATTYS-CRIMINAL		23,600.00	-11,200.00	12,400.00	
	011	-039-560200-20-000-			Decrease		11/08/2021			
2	01103920	599960		Judicial	JUDICIAL SUPPORT		36,070.00	11,200.00	47,270.00	
	011	-039-599960-20-000-			Increase		11/08/2021			
** JOURNAL TOTAL								0.00		
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND				
2022	02	15 11/08/2021	BA#6	12804630	BUA BA#6	1 1				
1	128	423300		HOMELAND SECURITY GRANT	HAZARD MITIGATION GRANT REV		.00	-185,600.00	-185,600.00	
	128	-000-423300-00-000-			New Grant Award		11/08/2021			
2	128	423400		HOMELAND SECURITY GRANT	HAZARD MITIGATION INKIND REV		.00	-58,000.00	-58,000.00	
	128	-000-423400-00-000-			New Grant Award		11/08/2021			
3	12804630	562200		Homeland Security Grant	CONTRACT SERVICES		.00	174,000.00	174,000.00	
	128	-046-562200-30-000-			New Grant Award		11/08/2021			
4	12804630	599100		Homeland Security Grant	IN-KIND EXPENSE HLSG		.00	58,000.00	58,000.00	
	128	-046-599100-30-000-			New Grant Award		11/08/2021			
5	12804630	561400		Homeland Security Grant	PROFESSIONAL SERVICES HLS		.00	11,600.00	11,600.00	
	128	-046-561400-30-000-			New Grant Award		11/08/2021			
** JOURNAL TOTAL								0.00		
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND				
2022	02	24 11/08/2021	BA#5	04106140	BUA BA#5	1 1				
1	04106140	561400		Permanent Improvement	PROFESSIONAL SERVICES		1,643,636.00	-100.00	1,643,536.00	
	041	-061-561400-40-000-			Carryover of projects		11/08/2021			
2	04106140	620800		Permanent Improvement	COURTHOUSE RENOVATIONS		275,000.00	100.00	275,100.00	
	041	-061-620800-40-000-			Carryover of projects		11/08/2021			
** JOURNAL TOTAL								0.00		

**BUDGET AMENDMENT JOURNAL ENTRY PROOF**

CLERK: RScott

YEAR	PER	JNL	SRC	ACCOUNT	JNL	DESC	REF 1	REF 2	REF 3	ACCOUNT	DESC	T	OB	DEBIT	CREDIT	
					EFF	DATE				LINE	DESC					
2022	2	10	BUA	01103920-560200	11/08/2021	BA#4	BA#4	01103920		5	APPOINTED ATTYS-CRIMINAL	T			11,200.00	
											Decrease					
2022	2	10	BUA	01103920-599960	11/08/2021	BA#4	BA#4	01103920		5	JUDICIAL SUPPORT	T		11,200.00		
											Increase					
													JOURNAL 2022/02/10	TOTAL	.00	.00
2022	2	15	BUA	128-423300	11/08/2021	BA#6	BA#6	12804630		5	HAZARD MITIGATION GRANT REV	T			185,600.00	
											New Grant Award					
2022	2	15	BUA	128-423400	11/08/2021	BA#6	BA#6	12804630		5	HAZARD MITIGATION INKIND REV	T			58,000.00	
											New Grant Award					
2022	2	15	BUA	12804630-562200	11/08/2021	BA#6	BA#6	12804630		5	CONTRACT SERVICES	T		174,000.00		
											New Grant Award					
2022	2	15	BUA	12804630-599100	11/08/2021	BA#6	BA#6	12804630		5	IN-KIND EXPENSE HLSG	T		58,000.00		
											New Grant Award					
2022	2	15	BUA	12804630-561400	11/08/2021	BA#6	BA#6	12804630		5	PROFESSIONAL SERVICES HLS	T		11,600.00		
											New Grant Award					
													JOURNAL 2022/02/15	TOTAL	.00	.00
2022	2	15	BUA	128-360301	11/08/2021	BA#6	BA#6	12804630			APPROPRIATIONS				243,600.00	
2022	2	15	BUA	128-360302	11/08/2021	BA#6	BA#6	12804630			BUDGETED REVENUES			243,600.00		
													SYSTEM GENERATED ENTRIES	TOTAL	243,600.00	243,600.00
													JOURNAL 2022/02/15	TOTAL	243,600.00	243,600.00
2022	2	24	BUA	04106140-561400	11/08/2021	BA#5	BA#5	04106140		5	PROFESSIONAL SERVICES	T			100.00	
											Carryover of projects					
2022	2	24	BUA	04106140-620800	11/08/2021	BA#5	BA#5	04106140		5	COURTHOUSE RENOVATIONS	T		100.00		
											Carryover of projects					
													JOURNAL 2022/02/24	TOTAL	.00	.00

**BUDGET AMENDMENT JOURNAL ENTRY PROOF**

FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
128	HOMELAND SECURITY GRANT	2022	2	15	11/08/2021	APPROPRIATIONS		243,600.00
	128-360301					BUDGETED REVENUES	243,600.00	
	128-360302							
						FUND TOTAL	243,600.00	243,600.00

\*\* END OF REPORT - Generated by Scott, Rhonda \*\*

**BUDGET ADJUSTMENT AUTHORIZATION**

Commissioners' Court Action: Approved   Denied   Other

The Commissioners' Court of Lubbock County does hereby order the FY2022 budget adjusted as presented and authorized by Local Government Code §111.010(d).

Passed this 8<sup>th</sup> day of November, 2021, on a motion by \_\_\_\_\_

and seconded by \_\_\_\_\_.

\_\_\_\_\_  
Curtis Parrish, County Judge

# LUBBOCK COUNTY

## REQUEST FOR BUDGET AMENDMENT/LINE ITEM TRANSFER

Fund Name/Dept: Courts (039)

Contact: Cryctal Spradley

Date: 10/29/2021

It is requested that a Budget Amendment \_\_\_\_\_ Line Item Transfer XXX

be approved for the purpose of: The amount funded in FY22 line item was the amount paid last year to the 9th Administrative Judicial Region. There was an increase in cost by approximately \$5600.

Move funds from:

Move funds to:

Fund/Account No.	Account Name	Amount	Fund/Account No.	Account Name	Amount
011-039-560200-20	Appointed Attys-Crim	11,200.00	011-039-599960-20	Judicial Support	11,200.00
\$		<u>11,200.00</u>	\$		<u>11,200.00</u>

1. Must be on the County’s approved form, found on the N Drive, in Excel format.
2. Must be typed.
3. Use whole dollars, NO cents
4. Include adequate description for the adjustment or it will not be submitted;
  - a. Phrases such as –“unanticipated expenses, to complete year or complete budget year”-do not provide sufficient information and should be avoided.
5. Funding in personnel line items cannot be transferred into operating line items and vice versa without prior consent from Commissioners’ Court.
6. Line-item transfers/budget amendments must be approved prior to securing a purchase order that will place the expenditure line item into a deficit balance.
7. Budget adjustments-Line item transfers/Amendments will need to be entered in Munis, the LIT form along with any backup documentation must be attached in PDF format to your entry in Munis.

# LUBBOCK COUNTY

## REQUEST FOR BUDGET AMENDMENT/LINE ITEM TRANSFER

**Fund Name/Dept:** 4106140 - Perm. Impr - Facilities

**Contact:** Natalie Harvill

**Date:** 11.22.2021

**It is requested that a Budget Amendment** \_\_\_\_\_ **Line Item Transfer** XX

**be approved for the purpose of:** Carryover of projects that were not able to complete in FY21 due to product delays or changes of scope. Not known at the time budget was submitted.

**Move funds from:**

**Move funds to:**

Fund/Account No.	Account Name	Amount	Fund/Account No.	Account Name	Amount
04106140 561400	Professional Services	100.00	04106140 620800	Courthouse Renovations	100.00
		\$ <u>100.00</u>			\$ <u>100.00</u>

**BUDGET AMENDMENT AUTHORIZATION**

Commissioners' Court Action: Approved   Denied   Other

The Commissioners' Court of Lubbock County does hereby authorize an emergency expenditure as an amendment to the original budget and order the FY2022 budget amended as presented and authorized by Local Government Code §111.010(c).

Passed this 8th day of November 2021, on a motion by \_\_\_\_\_

and seconded by \_\_\_\_\_.

\_\_\_\_\_  
Curtis Parrish, County Judge

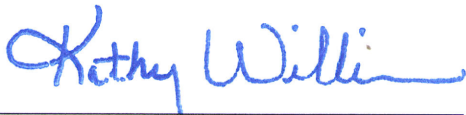
**CERTIFICATION OF REVENUE  
RECEIVED AFTER START OF FISCAL YEAR  
LOCAL GOVERNMENT CODE § 111.0106**

In accordance with Local Government Code § 111.0106:

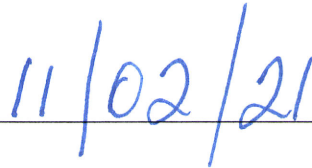
The county auditor or the county judge in a county that does not have a county auditor shall certify to the commissioners' court the receipt of revenue from a new source not anticipated before the adoption of the budget and not included in the budget for that fiscal year. On certification, the court may adopt a special budget for the limited purpose of spending the revenue for general purposes or for any of its intended purposes.

I, Kathy Williams, County Auditor of Lubbock County certify to the Lubbock County Commissioners' Court the receipt of \$243,600 for 128-046 HLSG Grant Program, in the 2022 fiscal year.

CERTIFIED BY:



Kathy Williams



Date



## Scott, Rhonda

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**From:** Wilmot, Robin  
**Sent:** Tuesday, November 2, 2021 11:37 AM  
**To:** Scott, Rhonda  
**Subject:** Hazard Mitigation Grant Award/Budget Amendment  
**Attachments:** BA022215.pdf

**Importance:** High

Rhonda,

I can't attach the backup for the budget amendment, but here is Clinton's email with the budget information and I've attached the budget amendment detail.

Thanks,  
Robin

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**From:** Thetford, Clint <CThetford@lubbockcounty.gov>  
**Sent:** Monday, November 1, 2021 1:25 PM  
**To:** Wilmot, Robin <RWilmot@lubbockcounty.gov>  
**Cc:** Reeves, Mande <mnreeves@lubbockcounty.gov>  
**Subject:** HMPG Grant Line Item Amounts  
**Importance:** High

Robin here is the Breakdown for the line items.

Total \$ 232,000.00 + 11,600.00

75% to H2O Partners for Contract Services \$ 174,000.00

25% to In-kind match \$ 58,000.00

Additional 100% Administrative Services of \$ 11,600.00

Clinton Thetford  
Emergency Management Coordinator  
LEPC Chair  
Lubbock County Texas  
P.O. Box 10536  
Lubbock, Texas 79408

(806) 775-7300 Office  
(806) 775-7309 Fax  
(806) 786-8717 Cell

**BUDGET AMENDMENTS JOURNAL ENTRY PROOF**

LN	ORG	OBJECT	PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	EFF DATE	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET	ERR
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY	AMEND			
2022	02	15	11/08/2021	110821	BA022215	BUA Grant Awr	1	2		
1	128	423300		HOMELAND SECURITY GRANT	HAZARD MITIGATION GRANT REV		.00	-185,600.00	-185,600.00	
	128	-000-423300-00-000-			New Grant Award		11/08/2021			
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	128	-046-561400-30-000-			New Grant Award		11/08/2021			
								** JOURNAL TOTAL	0.00	

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CLERK: RWilMOT

YEAR	PER	JNL	SRC	ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T	OB	DEBIT	CREDIT
2022	2	15	BUA	128-423300	11/08/2021	Grant Awrd	110821	BA022215		HAZARD MITIGATION GRANT REV New Grant Award	T	5		185,600.00
2022	2	15	BUA	128-423400	11/08/2021	Grant Awrd	110821	BA022215		HAZARD MITIGATION INKIND REV New Grant Award	T	5		58,000.00
2022	2	15	BUA	12804630-562200	11/08/2021	Grant Awrd	110821	BA022215		CONTRACT SERVICES New Grant Award	T	5	174,000.00	
2022	2	15	BUA	12804630-599100	11/08/2021	Grant Awrd	110821	BA022215		IN-KIND EXPENSE HLSG New Grant Award	T	5	58,000.00	
2022	2	15	BUA	12804630-561400	11/08/2021	Grant Awrd	110821	BA022215		PROFESSIONAL SERVICES HLS New Grant Award	T	5	11,600.00	
													.00	.00
BUA 128-360301														
11/08/2021 Grant Awrd 110821 BA022215														
BUA 128-360302														
11/08/2021 Grant Awrd 110821 BA022215														
APPROPRIATIONS														243,600.00
BUDGETED REVENUES													243,600.00	
SYSTEM GENERATED ENTRIES TOTAL													243,600.00	243,600.00
JOURNAL 2022/02/15 TOTAL													243,600.00	243,600.00

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	128-360301					BUDGETED REVENUES	243,600.00	
	128-360302							
						FUND TOTAL	243,600.00	243,600.00

\*\* END OF REPORT - Generated by wilmot, Robin \*\*