

Return to: Amy Collier

Vendor# \_\_\_\_\_

GL# \_\_\_\_\_

**LUBBOCK COUNTY  
TRAVEL AUTHORIZATION & PER DIEM REQUEST**

THE DEPARTMENT DIRECTOR IS RESPONSIBLE FOR SECURING ALL SIGNATURES PRIOR TO TRAVEL. AN APPROVED TRAVEL AUTHORIZATION MUST BE SUBMITTED TO THE AUDITOR'S OFFICE ACCORDING TO THE ACCOUNTS PAYABLE PAYMENT SCHEDULE TO RECEIVE A TRAVEL ADVANCE. AGENDAS, BROCHURES, FLYERS, OR OTHER SUPPORTING DOCUMENTS MUST BE ATTACHED.

NAME: Brummett, Tom DATE: 4/4/2024  
Last First

DESTINATION(CITY,STATE): Anaheim, California

PURPOSE: Rise 24 Conference for Treatment Court Professionals

TRAVEL DATE(S): May 21st - May 25th

Per Diem requested by the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

_____ # of Breakfasts	@ \$15.00	per meal	=	\$	<u>0.00</u>
_____ # of Lunches	@ \$16.00	per meal	=	\$	<u>0.00</u>
_____ # of Dinners	@ \$30.00	per meal	=	\$	<u>0.00</u>
<b>Total Advance</b>				=	\$ <u>0.00</u>

Org: \_\_\_\_\_ Object: \_\_\_\_\_

I hereby request authorization to travel outside Lubbock County on official business as detailed above. I have read the Lubbock County Travel Policy and will follow that policy for travel and in making requests for advancement and reimbursement of expenses. I understand that I must submit a travel expense form within ten days of returning from this travel or the full advance will be deducted from my next paycheck.

Amy Collier for Tom Brummett  
EMPLOYEE SIGNATURE

4/4/2024  
DATE

I hereby certify the above-requested travel for official Lubbock County business is directly related to this department's operations. There are sufficient unexpended funds in the current budget line item to cover all reimbursable expenses incurred. Agendas, brochures, flyers, and supporting documents are attached and 0 meals are included in the registration fee and will not be reimbursed. Please issue a travel expense advance if requested.

Amy Collier for Dean Stanzone  
DEPARTMENT DIRECTOR

4/4/2024  
DATE

**APPROVAL FROM TWO (2) MEMBERS OF THE COMMISSIONERS' COURT:**

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

NOTE: ALL SIGNATURES ARE REQUIRED FOR TRAVEL AND/OR PER DIEM ADVANCES. FAILURE TO FILL OUT THE FORM CORRECTLY OR PROVIDE PROPER DOCUMENTATION MAY CAUSE A DELAY IN TRAVEL AUTHORIZATION AND PER DIEM ADVANCES.

Return to: Amy Collier

Vendor# \_\_\_\_\_

GL# \_\_\_\_\_

**LUBBOCK COUNTY  
TRAVEL AUTHORIZATION & PER DIEM REQUEST**

THE DEPARTMENT DIRECTOR IS RESPONSIBLE FOR SECURING ALL SIGNATURES PRIOR TO TRAVEL. AN APPROVED TRAVEL AUTHORIZATION MUST BE SUBMITTED TO THE AUDITOR'S OFFICE ACCORDING TO THE ACCOUNTS PAYABLE PAYMENT SCHEDULE TO RECEIVE A TRAVEL ADVANCE. AGENDAS, BROCHURES, FLYERS, OR OTHER SUPPORTING DOCUMENTS MUST BE ATTACHED.

NAME: Muniz, Krystal DATE: 4/4/2024  
Last First

DESTINATION(CITY,STATE): Anaheim, California

PURPOSE: Rise 24 Conference for Treatment Court Professionals

TRAVEL DATE(S): May 21st - May 25th

Per Diem requested by the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

_____ # of Breakfasts	@ \$15.00	per meal	=	\$	<u>0.00</u>
_____ # of Lunches	@ \$16.00	per meal	=	\$	<u>0.00</u>
_____ # of Dinners	@ \$30.00	per meal	=	\$	<u>0.00</u>
<b>Total Advance</b>				=	\$ <u>0.00</u>

Org: \_\_\_\_\_ Object: \_\_\_\_\_

I hereby request authorization to travel outside Lubbock County on official business as detailed above. I have read the Lubbock County Travel Policy and will follow that policy for travel and in making requests for advancement and reimbursement of expenses. I understand that I must submit a travel expense form within ten days of returning from this travel or the full advance will be deducted from my next paycheck.

Amy Collier for Krystal Muniz  
EMPLOYEE SIGNATURE

4/4/2024  
DATE

I hereby certify the above-requested travel for official Lubbock County business is directly related to this department's operations. There are sufficient unexpended funds in the current budget line item to cover all reimbursable expenses incurred. Agendas, brochures, flyers, and supporting documents are attached and 0 meals are included in the registration fee and will not be reimbursed. Please issue a travel expense advance if requested.

Amy Collier for Dean Stanzione  
DEPARTMENT DIRECTOR

4/4/2024  
DATE

**APPROVAL FROM TWO (2) MEMBERS OF THE COMMISSIONERS' COURT:**

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

**NOTE: ALL SIGNATURES ARE REQUIRED FOR TRAVEL AND/OR PER DIEM ADVANCES. FAILURE TO FILL OUT THE FORM CORRECTLY OR PROVIDE PROPER DOCUMENTATION MAY CAUSE A DELAY IN TRAVEL AUTHORIZATION AND PER DIEM ADVANCES.**



Vendor# \_\_\_\_\_

Return to: Amy Collier

GL# \_\_\_\_\_

**LUBBOCK COUNTY  
TRAVEL AUTHORIZATION & PER DIEM REQUEST**

THE DEPARTMENT DIRECTOR IS RESPONSIBLE FOR SECURING ALL SIGNATURES PRIOR TO TRAVEL. AN APPROVED TRAVEL AUTHORIZATION MUST BE SUBMITTED TO THE AUDITOR'S OFFICE ACCORDING TO THE ACCOUNTS PAYABLE PAYMENT SCHEDULE TO RECEIVE A TRAVEL ADVANCE. AGENDAS, BROCHURES, FLYERS, OR OTHER SUPPORTING DOCUMENTS MUST BE ATTACHED.

NAME: Worley, Laura DATE: 4/4/2024  
Last First

DESTINATION(CITY,STATE): Anaheim, California

PURPOSE: Rise 24 Conference for Treatment Court Professionals

TRAVEL DATE(S): May 21st - May 25th

Per Diem requested by the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

_____ # of Breakfasts	@ \$15.00	per meal	=	\$	<u>0.00</u>
_____ # of Lunches	@ \$16.00	per meal	=	\$	<u>0.00</u>
_____ # of Dinners	@ \$30.00	per meal	=	\$	<u>0.00</u>
<b>Total Advance</b>				=	\$ <u>0.00</u>

Org: \_\_\_\_\_ Object: \_\_\_\_\_

I hereby request authorization to travel outside Lubbock County on official business as detailed above. I have read the Lubbock County Travel Policy and will follow that policy for travel and in making requests for advancement and reimbursement of expenses. I understand that I must submit a travel expense form within ten days of returning from this travel or the full advance will be deducted from my next paycheck.

Amy Collier for Laura Worley  
EMPLOYEE SIGNATURE

4/4/2024  
DATE

I hereby certify the above-requested travel for official Lubbock County business is directly related to this department's operations. There are sufficient unexpended funds in the current budget line item to cover all reimbursable expenses incurred. Agendas, brochures, flyers, and supporting documents are attached and <sup>0</sup> meals are included in the registration fee and will not be reimbursed. Please issue a travel expense advance if requested.

Amy Collier for Dean Stanzone  
DEPARTMENT DIRECTOR

4/4/2024  
DATE

**APPROVAL FROM TWO (2) MEMBERS OF THE COMMISSIONERS' COURT:**

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

**NOTE: ALL SIGNATURES ARE REQUIRED FOR TRAVEL AND/OR PER DIEM ADVANCES. FAILURE TO FILL OUT THE FORM CORRECTLY OR PROVIDE PROPER DOCUMENTATION MAY CAUSE A DELAY IN TRAVEL AUTHORIZATION AND PER DIEM ADVANCES.**



TAX ID: 54-1791197

Invoice Date: Feb 20, 2024  
Invoice Number: INV\_55649

**RECEIPT**

**Bill To:**

Amy Collier  
P.O.Box 10536  
Lubbock, TX  
79408

**Reference:**

Online Contribution: Registration Summary  
and Payment

Name	Registration Type	Amount
Tom Brummett	Non-Member Conference Fee	\$ 895.00
Krystal Muniz	Non-Member Conference Fee	\$ 895.00
Laura Worley	Non-Member Conference Fee	\$ 895.00
		Total \$ 2,685.00

**Credit Card Information**

MasterCard \*\*\*\*\*0361 Feb 20, 2024

Transaction ID: BP1P8E25A0AD



**Registration Questions**

Contact All Rise at [registration@allrise.org](mailto:registration@allrise.org) or (703) 575-9424.

**Housing Reservations**

Deadline: April 11, 2024

Sleeping rooms fill up quickly! Go to <https://allriseconference.org> to secure your room today.

**Registration Schedule**

May 10, 2024: Online registration closes; on-site registration will open on May 21, 2024.

**Cancellation Fees**

Cancellations will incur a fee according to the following schedule:

April 4, 2024 Cancellation requests received before April 4 receive a full refund, minus a \$150 administrative fee.

April 5, 2024 Cancellation requests received between April 5 and May 3 receive 50% of the registration cost back.

May 3, 2024 After May 3, no refunds are available.

**Cancellation Requests**

If you need to cancel your registration, please contact us at [registration@allrise.org](mailto:registration@allrise.org).

If a refund is due, requests must contain the following information:

- Name(s) of the individual(s) cancelling their registration.
- If you used a credit card to pay for your registration, include the last four digits of the card you used to pay.
- If you used a check to pay for your registration, please provide whom the check should be made out to, and the address where the check should be mailed.

**Transfers/Substitutions**

Please contact us at [registration@allrise.org](mailto:registration@allrise.org) to discuss your registration transfer request and additional information required to do so. Please note that transfers are not available after May 3, 2024, and will not be offered on-site.

**All Rise Emails**

Upon completion of your RISE24 registration or All Rise membership, you will be added to All Rise's email distribution for treatment court news and resources. If you would like to unsubscribe, you can do so at any time by clicking the UNSUBSCRIBE button on any All Rise email messages.

# RISE24

May 22-25, 2024 | Anaheim, CA

## PLAN YOUR EXPERIENCE

### Program

We are hard at work assembling a world-class program for RISE24, with more than 270 sessions and 36 tracks. The [preliminary program grid](#) is now available to download! (Keep in mind that sessions and speakers are subject to change without notice.) And don't forget to check out our schedule at a glance below. You can also download a schedule of [side meetings](#), including meetings for state associations, recovery groups, federal grantees, treatment court alumni, and more!

[Program Grid](#)

[Side Meetings](#)

### Schedule at a Glance

#### Wednesday, May 22

**Discipline Breakouts**  
8:00 - 9:15 a.m.

**Training Sessions**  
9:30 - 10:45 a.m.

**General Session**  
11:15 a.m. - 12:30 p.m.

**Lunch**  
12:30 - 2:00 p.m.

**Skill-Building Sessions**  
2:00 - 5:00 p.m.

**Exhibitor Networking and Light Refreshments**  
5:00 - 6:00 p.m.

#### Thursday, May 23

**Track Sessions**  
8:00 - 9:15 a.m.

**Track Sessions**  
9:30 - 10:45 a.m.

**General Session**  
11:15 a.m. - 12:30 p.m.

**Lunch**  
12:30 - 2:00 p.m.

**Track Sessions**  
2:00 - 3:15 p.m.

**Track Sessions**  
3:30 - 4:45 p.m.

**Exhibitor Networking and Light Refreshments**  
4:45 - 5:45 p.m.

## Friday, May 24

**Concurrent Sessions**  
8:00 - 9:15 a.m.

**Concurrent Sessions**  
9:30 - 10:45 a.m.

**General Session**  
11:15 a.m. - 12:30 p.m.

**Lunch**  
12:30 - 2:00 p.m.

**Concurrent Sessions**  
2:00 - 3:15 p.m.

**Concurrent Sessions**  
3:30 - 4:45 p.m.

## Saturday, May 25

**Concurrent Sessions**  
8:00 - 9:15 a.m.

**Concurrent Sessions**  
9:30 - 10:45 a.m.

**General Session**  
11:00 a.m. - 12:15 p.m.

## Explore RISE24



Explore Anaheim



Justification Toolkit



Registration




Lubbock County

# Thanks for flying with us!

## Trip summary

 Flight

CONFIRMATION #  
**32GK3X**

MAY 21 - 25  
**LBB**  **SNA**

FLIGHT TOTAL  
**\$971.90**

## 5/21 - Orange County/Santa Ana

MAY 21 - 25

### Lubbock, TX to Orange County/Santa Ana, CA

Confirmation # **32GK3X**

Internal Reference # none

PASSENGERS	EST. POINTS	EXTRAS	FARE
<b>Tom Westbrook Brummett II</b> Rapid Rewards® Acct # 162200430 Known Traveler # TT134YB9G	+ 2,438 PTS	—	Wanna Get Away
<b>Krystal Muniz</b>	+ 2,438 PTS	—	Wanna Get Away

**Departing** 5/21/24 Tuesday

**Wanna Get Away** \$373.58  
(Passenger x2)



DEPARTS **6:00** AM

**LBB**  
Lubbock, TX - LBB

FLIGHT  
**1361**  

SCHEDULED AIRCRAFT  
Boeing 737-800  
Subject to change

ARRIVES 7:15 AM DAL  
Dallas (Love Field), TX - DAL

TRAVEL TIME  
1hr 15min

stop 1: Dallas (Love Field), TX - DAL



DEPARTS 9:50 AM DAL  
Dallas (Love Field), TX - DAL

FLIGHT  
1957

SCHEDULED AIRCRAFT  
Boeing 737-700  
Subject to change



ARRIVES 11:05 AM SNA  
Orange County/Santa Ana, CA - SNA

TRAVEL TIME  
3hr 15min

SUBTOTAL  
**\$373.58**

## Returning 5/25/24 Saturday

Wanna Get Away  
(Passenger x2) \$438.98



DEPARTS 12:55 PM SNA  
Orange County/Santa Ana, CA - SNA

FLIGHT  
5867

SCHEDULED AIRCRAFT  
Boeing 737-700  
Subject to change

ARRIVES 4:05 PM DEN  
Denver, CO - DEN

TRAVEL TIME  
2hr 10min

stop 1: Denver, CO - DEN



DEPARTS 6:00 PM DEN  
Denver, CO - DEN

FLIGHT  
2694

SCHEDULED AIRCRAFT  
Boeing 737-800  
Subject to change



ARRIVES 8:35 PM LBB  
Lubbock, TX - LBB

TRAVEL TIME  
1hr 35min

SUBTOTAL  
**\$438.98**

Taxes & fees \$159.34

**Flight total \$971.90**

### Icon legend



WiFi available



Live TV available




Change planes

### Helpful Information:

- Starting July 1, 2023 (12:00 a.m. CT), for Wanna Get Away® or Wanna Get Away Plus™ reward travel reservations (booked with points): If you do not cancel your reservation at least 10 minutes before the flight's original scheduled departure time, any points used for booking will be forfeited, along with any taxes and fees associated with your reward travel reservation. For Anytime or Business Select® reward travel reservations: the points used for booking will be redeposited to the purchaser's Rapid Rewards® account, and any taxes and fees associated with the reward travel reservation will be converted into a Transferable Flight Credit™ for future use.
- Please read the [fare rules](#) associated with this purchase.
- When booking with Rapid Rewards points, your points balance may not immediately update in your account.
- REAL ID Requirement:** Do you have a REAL ID? Beginning May 7, 2025, you will need a state-issued REAL ID compliant license or identification card, or another acceptable form of ID (such as a U.S. Passport), to fly within the United States. Visit [www.tsa.gov](http://www.tsa.gov) for a list of acceptable forms of ID and additional information regarding REAL ID requirement.

# Payment summary

PAYMENT INFORMATION			AMOUNT PAID
 <b>MasterCard 0361</b> XXXXXXXXXXXX0361 Expiration: 8/25	<b>CARD HOLDER</b> Amy Collier	<b>BILLING ADDRESS</b> P.O. Box 10536 Lubbock, TX US 79408	<b>\$971.90</b>

## Total charged

SUBTOTAL	<b>\$812.56</b>
TAXES & FEES	<b>\$159.34</b>
<b>TOTAL DOLLARS</b>	<b>\$971.90</b>

Show price breakdown



Lubbock County

# Thanks for flying with us!

## Trip summary

 **Flight**

CONFIRMATION #  
**333AJ2**

MAY 21 - 25  
**LBB**  **SNA**

FLIGHT TOTAL  
**\$485.95**

## 5/21 - Orange County/Santa Ana

MAY 21 - 25

### Lubbock, TX to Orange County/Santa Ana, CA

Confirmation # **333AJ2**

Internal Reference # none

PASSENGERS	EST. POINTS	EXTRAS	FARE
Laura Worley	+ 2,438 <sup>PTS</sup>	—	Wanna Get Away

## Departing

5/21/24 Tuesday

Wanna Get Away  
(Passenger x1)

\$186.79



DEPARTS

**6:00** AM

**LBB**

Lubbock, TX - LBB

FLIGHT

**1361**  

SCHEDULED AIRCRAFT

Boeing 737-800

Subject to change

ARRIVES

**7:15** AM

**DAL**

Dallas (Love Field), TX - DAL

TRAVEL TIME

**1hr 15min**

stop 1: Dallas (Love Field), TX - DAL



DEPARTS **9:50 AM** **DAL**  
Dallas (Love Field), TX - DAL

FLIGHT **1957**   
SCHEDULED AIRCRAFT  
Boeing 737-700  
Subject to change

ARRIVES **11:05 AM** **SNA**  
Orange County/Santa Ana, CA - SNA

TRAVEL TIME  
**3hr 15min**

SUBTOTAL  
**\$186.79**

## Returning 5/25/24 Saturday

Wanna Get Away  
(Passenger x1)

\$219.49

DEPARTS **12:55 PM** **SNA**  
Orange County/Santa Ana, CA - SNA

FLIGHT **5867**   
SCHEDULED AIRCRAFT  
Boeing 737-700  
Subject to change

ARRIVES **4:05 PM** **DEN**  
Denver, CO - DEN

TRAVEL TIME  
**2hr 10min**

stop 1: Denver, CO - DEN



DEPARTS **6:00 PM** **DEN**  
Denver, CO - DEN

FLIGHT **2694**   
SCHEDULED AIRCRAFT  
Boeing 737-800  
Subject to change

ARRIVES **8:35 PM** **LBB**  
Lubbock, TX - LBB

TRAVEL TIME  
**1hr 35min**

SUBTOTAL  
**\$219.49**

Taxes & fees **\$79.67**

Flight total **\$485.95**

### Icon legend

WiFi available Live TV available Change planes

### Helpful information:

- Starting July 1, 2023 (12:00 a.m. CT), for Wanna Get Away® or Wanna Get Away Plus™ reward travel reservations (booked with points): If you do not cancel your reservation at least 10 minutes before the flight's original scheduled departure time, any points used for booking will be forfeited, along with any taxes and fees associated with your reward travel reservation. For Anytime or Business Select® reward travel reservations: the points used for booking will be redeposited to the purchaser's Rapid Rewards® account, and any taxes and fees associated with the reward travel reservation will be converted into a Transferable Flight Credit™ for future use.
- Please read the [fare rules](#) associated with this purchase.
- When booking with Rapid Rewards points, your points balance may not immediately update in your account.
- REAL ID Requirement:** Do you have a **REAL ID**? Beginning May 7, 2025, you will need a state-issued **REAL ID** compliant license or identification card, or another acceptable form of ID (such as a U.S. Passport), to fly within the United States. Visit [www.tsa.gov](http://www.tsa.gov) for a list of acceptable forms of ID and additional information regarding **REAL ID** requirement.

## Payment summary

PAYMENT INFORMATION

AMOUNT PAID



**MasterCard 0361**

XXXXXXXXXXXX0361

Expiration: 8/25

CARD HOLDER

Amy Collier

BILLING ADDRESS

P.O. Box 10536

Lubbock, TX US 79408

**\$485.95**

**Total charged**

SUBTOTAL

**\$406.28**

TAXES & FEES

**\$79.67**

**TOTAL DOLLARS**

**\$485.95**

Show price breakdown