

LUBBOCK COUNTY COMMISSIONERS COURT

Monday, March 09, 2026

COUNTY AUDITOR:

A. 0329 Budget Adjustments: Transfers & Amendments

<u>BA#</u>	<u>Budget Transfers</u>	
43	020-190 Consolidated R&B	10,000.00
44	055-051 JJC Detention	3,500.00
45	055-051 JJC Detention	8,000.00
46	165-040 CDA SPATTF CC Grant	38,150.00
Line Item Transfers TOTAL \$		59,650.00

Budget Amendments:

Budget Amendments TOTAL \$	-
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BUDGET ADJUSTMENT AUTHORIZATION

Commissioners= Court Action: Approved Denied Other

The Commissioners Court of Lubbock County does hereby order the FY 2026 budget adjusted as presented and authorized by Local Government Code '111.010(d).

Passed this 9th day of March 2026, on a motion by _____

and seconded by _____.

Curtis Parrish, County Judge

LUBBOCK COUNTY

REQUEST FOR BUDGET AMENDMENT/LINE ITEM TRANSFER

Fund Name/Dept: 020-19090 Consolidated R&B

Contact: Brent Brieger

Date: 2/25/2026

It is requested that a Budget Amendment _____

Line Item Transfer XXX

be approved for the purpose of: Additional funds for utilities

Move funds from:

Move funds to:

Fund/Account No.	Account Name	Amount	Fund/Account No.	Account Name	Amount
02019090-5201	Supplies/Oth Oper Exp	10,000.00	02019090-5406	Utilities	10,000.00
		\$ <u>10,000.00</u>			\$ <u>10,000.00</u>

1. Must be on the County’s approved form, found on the N Drive, in Excel format.
2. Must be typed.
3. Use whole dollars, NO cents
4. Include adequate description for the adjustment or it will not be submitted;
 - a. Phrases such as –“unanticipated expenses, to complete year or complete budget year”-do not provide sufficient information and should be avoided.
5. Funding in personnel line items cannot be transferred into operating line items and vice versa without prior consent from Commissioners’ Court.
6. Line-item transfers/budget amendments must be approved prior to securing a purchase order that will place the expenditure line item into a deficit balance.
7. Budget adjustments-Line item transfers/Amendments will need to be entered in Munis, the LIT form along with any backup documentation must be attached in PDF format to your entry in Munis.

LUBBOCK COUNTY

REQUEST FOR BUDGET AMENDMENT/LINE ITEM TRANSFER

Fund Name/Dept: Juvenile Justice Center

Contact: Vickie Saddler

Date: 2/26/2026

It is requested that a Budget Amendment _____ Line Item Transfer X
 be approved for the purpose of: to pay for fuel and vehicle maintenance

Move funds from:

Move funds to:

Fund/Account No.	Account Name	Amount	Fund/Account No.	Account Name	Amount
05505135-520100	SUPPLIES/OTHER OPER EXP	3,500.00	05505135-530200	VEHICLE OPERATION/MAIN	3,500.00
\$		<u>3,500.00</u>	\$		<u>3,500.00</u>

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2. Must be typed.
3. Use whole dollars, NO cents
4. Include adequate description for the adjustment or it will not be submitted;
 - a. Phrases such as –“unanticipated expenses, to complete year or complete budget year”-do not provide sufficient information and should be avoided.
5. Funding in personnel line items cannot be transferred into operating line items and vice versa without prior consent from Commissioners’ Court.
6. Line-item transfers/budget amendments must be approved prior to securing a purchase order that will place the expenditure line item into a deficit balance.
7. Budget adjustments-Line item transfers/Amendments will need to be entered in Munis, the LIT form along with any backup documentation must be attached in PDF format to your entry in Munis.

LUBBOCK COUNTY
REQUEST FOR BUDGET AMENDMENT/LINE ITEM TRANSFER

Fund Name/Dept: Juvenile Justice Center

Contact: Vickie Saddler

Date: 2/24/2026

It is requested that a Budget Amendment _____ Line Item Transfer X
 be approved for the purpose of: purchasing a new dryer for the detention/residential facilities

Move funds from:

Move funds to:

Fund/Account No.	Account Name	Amount	Fund/Account No.	Account Name	Amount
05505135-562200	Contract Services	8,000.00	05505135-640700	Other Equipment	8,000.00
		\$ <u>8,000.00</u>			\$ <u>8,000.00</u>

1. Must be on the County’s approved form, found on the N Drive, in Excel format.
2. Must be typed.
3. Use whole dollars, NO cents
4. Include adequate description for the adjustment or it will not be submitted;
 - a. Phrases such as –“unanticipated expenses, to complete year or complete budget year”-do not provide sufficient information and should be avoided.
5. Funding in personnel line items cannot be transferred into operating line items and vice versa without prior consent from Commissioners’ Court.
6. Line-item transfers/budget amendments must be approved prior to securing a purchase order that will place the expenditure line item into a deficit balance.
7. Budget adjustments-Line item transfers/Amendments will need to be entered in Munis, the LIT form along with any backup documentation must be attached in PDF format to your entry in Munis.

LUBBOCK COUNTY

REQUEST FOR BUDGET AMENDMENT/LINE ITEM TRANSFER

Fund Name/Dept: 165- SPATTF

Contact: Douglas Clements

Date: 2/18/2026

It is requested that a Budget Amendment _____ **Line Item Transfer** _____ **XX**

be approved for the purpose of: As per grant adjustment #2375 approved by the Texas Motor Vehicle Crime Prevention Authority (MVCPA),

SPATTF is requesting a line item transfer in the FY26 SB224 grant in the amount of \$38,150 from supplies to equipment. This grant adjustment approved SPATTF to purchase purchase two UAV (unmanned aircraft vehicle) drones with thermal night imaging and additional batteries. These drones are DOD (Department of Defense) "Blue List" approved and is compliant with NDAA (National Defense Authorization Act) security standards.

Move funds from:

Move funds to:

Fund/Account No.	Account Name	Amount	Fund/Account No.	Account Name	Amount
16504025 520100	Supplies and DOE	38,150.00	16504025 640700	Other Equipment	38,150.00
		\$ <u>38,150.00</u>			\$ <u>38,150.00</u>

1. Must be on the County's approved form, found on the N Drive, in Excel format.
2. Each line you are moving from or to should only be listed ONCE with a TOTAL amount you are increasing/decreasing from that line, and it must be typed.
3. Use whole dollars, NO cents
4. Include adequate description for the adjustment or it will not be submitted;
 - a. Phrases such as –“unanticipated expenses, to complete year or complete budget year”-do not provide sufficient information and should be avoided.
5. Funding in personnel line items cannot be transferred into operating line items and vice versa without prior consent from Commissioners' Court.
6. Line-item transfers/budget amendments must be approved prior to securing a purchase order that will place the expenditure line item into a deficit balance.
7. Budget adjustments-Line item transfers/Amendments will need to be entered in Munis, the LIT form along with any backup documentation must be attached in PDF format to your entry in Munis.

Anderson, Jennifer

From: Clements, Doug
Sent: Wednesday, February 18, 2026 2:16 PM
To: Anderson, Jennifer; Kibitlewski, Rebecca; Jones, Lauren
Subject: Fw: MVCPA FY 26 TF Grant Adjustment # 1375 Lubbock County

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From: Pence, Earl <Earl.Pence@txdmv.gov>
Sent: Wednesday, February 18, 2026 2:14:19 PM
To: Clements, Doug <DClements@lubbockcounty.gov>; Parrish, Curtis <CParrish@lubbockcounty.gov>
Subject: MVCPA FY 26 TF Grant Adjustment # 1375 Lubbock County

Good morning,

FY26 Grant Adjustment ID #2375 submitted by Doug Clements on 2/10/2026 has been approved. The grant adjustment states The South Plains Auto Theft Task Force is requesting a budget adjustment to purchase two UAV (unmanned aircraft vehicle) drones with thermal night imaging and additional batteries. These drones are DOD (Department of Defense) "Blue List" approved and is compliant with NDAA (National Defense Authorization Act) security standards. These drones will be utilized by the Task Force for surveillance during criminal investigations and overwatch in problem areas where vehicle burglaries and catalytic converter thefts are occurring. These operations will increase the identification, arrest and clearance rates of catalytic converter and burglary of motor vehicle investigations. A drone management system that assists the pilots while in flight and tracks all flight information for records to be compliant with state and federal law and regulations will be secured through supplies and (DOE). Two of the Task Force Investigators are FAA 107 licensed drone pilots. This budget adjustment moves \$38,150 from supplies and direct operating expenses to equipment for the purchase of the drones and adds no new monies to the budget. The Task Force has excess funds in supplies and direct operating expenses (DOE) due to vendor discounts from FLOCK for the stationary license plate readers which are being installed subject to this grant.. The changes should be reflected in the ER. Please note the Reimbursement Rate has not changed.

Thank you,

Earl Pence || Deputy Director
Texas Department of Motor Vehicles
Motor Vehicle Crime Prevention Authority
Email: Earl.Pence@TxDMV.gov



Motor Vehicle Crime Prevention Authority FY 2026 Grant Adjustment Request

Submitted by Doug Clements, 2/10/2026 9:39:54 AM
Approved by the MVCPA on 02/18/2026

Grantee: Lubbock County
 Program Name: South Plains Auto Theft Task Force
 Fiscal Year: 2026
 Grant Number: 608261520000C

Current Grant Adjustment Requests

Adjustment ID	Submitted By	Submit Date	Program Change	Budget Change	Approval Date	Closed Date
1375	Doug Clements	2/10/2026	False	True	2/18/2026	

[Create a new Grant Adjustment Request](#)

Grant Adjustment ID: 1375

This is a Program Change Budget Change (Check each that applies)

Program Modification Explanation and Reason:

No text provided.

Budget Modification Explanation and Reason:

The South Plains Auto Theft Task Force is requesting a budget adjustment to purchase two UAV (unmanned aircraft vehicle) drones with thermal night imaging and additional batteries. These drones are DOD (Department of Defense) "Blue List" approved and is compliant with NDAA (National Defense Authorization Act) security standards. These drones will be utilized by the Task Force for surveillance during criminal investigations and overwatch in problem areas where vehicle burglaries and catalytic converter thefts are occurring. These operations will increase the identification, arrest and clearance rates of catalytic converter and burglary of motor vehicle investigations. A drone management system that assists the pilots while in flight and tracks all flight information for records to be compliant with state and federal law and regulations will be secured through supplies and (DOE). Two of the Task Force Investigators are FAA 107 licensed drone pilots. This budget adjustment moves \$38,150 from supplies and direct operating expenses to equipment for the purchase of the drones and adds no new monies to the budget. The Task Force has excess funds in supplies and direct operating expenses (DOE) due to vendor discounts from FLOCK for the stationary license plate readers which are being installed subject to this grant.

Current Budget

Budget Category	Total Expenditures	MVCPA Expenditures	Match Expenditures
Personnel	\$0.00	\$0.00	\$0.00
Fringe	\$0.00	\$0.00	\$0.00
Overtime	\$0.00	\$0.00	\$0.00
Professional and Contract Services	\$0.00	\$0.00	\$0.00
Travel	\$0.00	\$0.00	\$0.00
Equipment	\$69,645.00	\$62,645.00	\$7,000.00
Supplies and Direct Operating Expenses (DOE)	\$175,750.00	\$141,600.00	\$34,150.00
Total	\$245,395.00	\$204,245.00	\$41,150.00

Proposed Changes: indicate amount to increase or decrease budget item.

Budget Category	Total Expenditure Change	MVCPA Expenditure Change	Match Expenditure Change
Personnel	\$0.00	\$0.00	\$0.00
Fringe	\$0.00	\$0.00	\$0.00
Overtime	\$0.00	\$0.00	\$0.00
Professional and Contract Services	\$0.00	\$0.00	\$0.00
Travel	\$0.00	\$0.00	\$0.00
Equipment	\$38,150.00	\$31,800.00	\$6,350.00
Total	\$0.00	\$0.00	\$0.00

Proposed Changes: indicate amount to increase or decrease budget item.

Budget Category	Total Expenditure Change	MVCPA Expenditure Change	Match Expenditure Change
Supplies and Direct Operating Expenses (DOE)	(\$38,150.00)	-\$31,800.00	-\$6,350.00
Total			

Proposed New Budget

Budget Category	New Total Expenditures	New MVCPA Expenditures	New Match Expenditures
Personnel	\$0.00	\$0.00	\$0.00
Fringe	\$0.00	\$0.00	\$0.00
Overtime	\$0.00	\$0.00	\$0.00
Professional and Contract Services	\$0.00	\$0.00	\$0.00
Travel	\$0.00	\$0.00	\$0.00
Equipment	\$107,795.00	\$94,445.00	\$13,350.00
Supplies and Direct Operating Expenses (DOE)	\$137,600.00	\$109,800.00	\$27,800.00
Total	\$245,395.00	\$204,245.00	\$41,150.00

Program Income

Enter the amount of program income earned since the last submitted quarterly report \$0.00
 Enter the amount of program income to be moved into the program budget under this adjustment request. \$0.00
 The amount moved into the budget must equal the change in total expenditures from the table above. Any increase in program expenditures must be supported by an increase in program income.

Rates

Reimbursement rate before changes are approved: 83.23111717842662%
 Updated reimbursement rate if changes are approved: 83.23111717842662%
 Updated cash match if changes are approved (Must be at least 20%): 20.147372028691034%
 Updated overtime if changes are approved (Must be less than 5%): NaN%

Current Documents in folder:

No Documents in folder

I have the authorization from the governing body to request and accept this proposed modification to the Statement of Grant Award.

For Administrative Use Only

First Approver 02/10/2026 by Kate Turner
 Second Approver 02/18/2026 by Earl R. Pence

If denied, date that grantee is notified

The budget changes have been applied to the budget.

Comments for Grantee: