

**BUDGET AMENDMENTS JOURNAL ENTRY PROOF**

LN	ORG	OBJECT	PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	EFF DATE	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET	ERR
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND				
2024	05	50	02/12/2024	BA#31	011-043	BUA BA#31	1	1		
1	01104330	530200		Constable Precinct	3	VEHICLE OPERATION/MAINT	10,000.00	-280.00	9,720.00	
	011	-043-530200-30-000-				rugged laptop data plan	02/12/2024			
2	01104330	540100		Constable Precinct	3	COMMUNICATIONS - MONTHLY	1,200.00	280.00	1,480.00	
	011	-043-540100-30-000-				rugged laptop data plan	02/12/2024			
3	01104330	530200		Constable Precinct	3	VEHICLE OPERATION/MAINT	10,000.00	-700.00	9,300.00	
	011	-043-530200-30-000-				office supplies	02/12/2024			
4	01104330	520100		Constable Precinct	3	SUPPLIES/OTH OPER EXP	1,000.00	700.00	1,700.00	
	011	-043-520100-30-000-				office supplies	02/12/2024			
								** JOURNAL TOTAL	0.00	
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND				
2024	05	54	02/12/2024	BA#36	152-046	BUA BA#36	1	1		
1	152	420100		TAG CRIMINAL JUSTICE GRANT		GRANT REVENUE	.00	-23,910.00	-23,910.00	
	152	-000-420100-00-000-				TAG Criminal Justice Award	02/12/2024			
2	15204630	500700		TAG CRIMINAL JUSTICE GRANT		OVERTIME COMPENSATION	.00	10,000.00	10,000.00	
	152	-046-500700-30-000-				TAG Criminal Justice Award	02/12/2024			
3	15204630	561400		TAG CRIMINAL JUSTICE GRANT		PROFESSIONAL SERVICES	.00	10,910.00	10,910.00	
	152	-046-561400-30-000-				TAG Criminal Justice Award	02/12/2024			
4	15204630	520100		TAG CRIMINAL JUSTICE GRANT		SUPPLIES/OTH OPER EXP	.00	3,000.00	3,000.00	
	152	-046-520100-30-000-				TAG Criminal Justice Award	02/12/2024			
								** JOURNAL TOTAL	0.00	
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND				
2024	05	115	02/12/2024	BA#35	128-046	BUA BA#35	1	1		
1	12804630	664600		Homeland Security Grant		CAPITAL OUTLAY-SHERIFF	102,370.00	-10,410.00	91,960.00	
	128	-046-664600-30-000-				Grant #4751701 Amended	02/12/2024			
2	12804630	523130		Homeland Security Grant		HSGP-NON CAPITAL EQUIP	106,304.00	6,000.00	112,304.00	
	128	-046-523130-30-000-				Grant #4751701 Amended	02/12/2024			
3	12804630	520100		Homeland Security Grant		SUPPLIES/OTH OPER EXP	4,000.00	4,410.00	8,410.00	
	128	-046-520100-30-000-				Grant #4751701 Amended	02/12/2024			
								** JOURNAL TOTAL	0.00	

**BUDGET AMENDMENTS JOURNAL ENTRY PROOF**

LN	ORG	OBJECT	PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	PREV	BUDGET	AMENDED	
	ACCOUNT				LINE DESCRIPTION	EFF DATE	BUDGET	CHANGE	
				REF 1	REF 2			BUDGET	
								ERR	
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY	AMEND		
2024	05	141 02/12/2024	BA#29	011-005	BUA BA#29	1	1		
1	01100710 599800				Non Departmental CONTINGENCY		2,995,770.00	-10,600.00	
	011 -007-599800-10-000-				DocuSign-BOJ District Courts	02/12/2024		2,985,170.00	
2	01100510 530800				Technology Information Systems SOFTWARE MAINTENANCE		4,442,994.00	10,600.00	
	011 -005-530800-10-000-				DocuSign-BOJ District Courts	02/12/2024		4,453,594.00	
** JOURNAL TOTAL								0.00	
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY	AMEND		
2024	05	142 02/12/2024	BA#30	011-010	BUA BA#30	1	1		
1	01100710 599501				Non Departmental CONTINGENCY-PAYROLL		603,474.00	-71,444.00	
	011 -007-599501-10-000-				Tax Office Program Coordinator	02/12/2024		532,030.00	
2	01101115 500600				Purchasing STAFF EMPLOYEES		360,531.00	52,900.00	
	011 -011-500600-15-000-				Tax Office Program Coordinator	02/12/2024		413,431.00	
3	01101115 510100				Purchasing FICA		22,354.00	3,280.00	
	011 -011-510100-15-000-				Tax Office Program Coordinator	02/12/2024		25,634.00	
4	01101115 510200				Purchasing MEDICARE		5,228.00	767.00	
	011 -011-510200-15-000-				Tax Office Program Coordinator	02/12/2024		5,995.00	
5	01101115 510300				Purchasing RETIREMENT		48,192.00	6,295.00	
	011 -011-510300-15-000-				Tax Office Program Coordinator	02/12/2024		54,487.00	
6	01101115 510400				Purchasing GROUP HEALTH INSURANCE		36,029.00	7,531.00	
	011 -011-510400-15-000-				Tax Office Program Coordinator	02/12/2024		43,560.00	
7	01101115 510500				Purchasing GROUP DENTAL INSURANCE		2,397.00	415.00	
	011 -011-510500-15-000-				Tax Office Program Coordinator	02/12/2024		2,812.00	
8	01101115 510600				Purchasing LIFE INSURANCE		360.00	60.00	
	011 -011-510600-15-000-				Tax Office Program Coordinator	02/12/2024		420.00	
9	01101115 510700				Purchasing UNEMPLOYMENT INSURANCE		469.00	53.00	
	011 -011-510700-15-000-				Tax Office Program Coordinator	02/12/2024		522.00	
10	01101115 510900				Purchasing WORKER'S COMPENSATION		973.00	143.00	
	011 -011-510900-15-000-				Tax Office Program Coordinator	02/12/2024		1,116.00	
** JOURNAL TOTAL								0.00	
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY	AMEND		
2024	05	143 02/12/2024	BA#32	011-046	BUA BA#32	1	1		

**BUDGET AMENDMENTS JOURNAL ENTRY PROOF**

LN	ORG	OBJECT	PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	EFF DATE	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND			
2024 05	143	02/12/2024	BA#32	011-046	BUA BA#32	1 1			
1	01100710	599800		Non Departmental	CONTINGENCY		2,995,770.00	-77,432.00	2,918,338.00
	011 -007-599800-10-000-				Sheriff Tax Investigator		02/12/2024		
2	01100710	599501		Non Departmental	CONTINGENCY-PAYROLL		603,474.00	-73,986.00	529,488.00
	011 -007-599501-10-000-				Sheriff Tax Investigator		02/12/2024		
3	01104630	500600		Sheriff	STAFF EMPLOYEES		11,319,003.00	73,986.00	11,392,989.00
	011 -046-500600-30-000-				Sheriff Tax Investigator		02/12/2024		
4	01104630	520100		Sheriff	SUPPLIES/OTH OPER EXP		415,000.00	1,000.00	416,000.00
	011 -046-520100-30-000-				Sheriff Tax Investigator		02/12/2024		
5	01104630	522400		Sheriff	UNIFORMS		196,000.00	3,800.00	199,800.00
	011 -046-522400-30-000-				Sheriff Tax Investigator		02/12/2024		
6	01104630	523100		Sheriff	NON-CAPITAL EQUIPMENT		336,500.00	15,032.00	351,532.00
	011 -046-523100-30-000-				Sheriff Tax Investigator		02/12/2024		
7	01104630	540100		Sheriff	COMMUNICATIONS - MONTHLY		146,400.00	600.00	147,000.00
	011 -046-540100-30-000-				Sheriff Tax Investigator		02/12/2024		
8	01104630	664600		Sheriff	CAPITAL OUTLAY-SHERIFF		1,653,550.00	57,000.00	1,710,550.00
	011 -046-664600-30-000-				Sheriff Tax Investigator		02/12/2024		
** JOURNAL TOTAL								0.00	
2024 05	204	02/12/2024	BA#34	011-005	BUA BA#34	1 1			
1	01106140	550300		Facility Maintenance	TRAVEL AND TRAINING		92,395.00	-4,800.00	87,595.00
	011 -061-550300-40-000-				XFER TO IT SW Subscription		02/12/2024		
2	01100510	523000		Technology Information Systems	NON-CAPITAL SOFTWARE		60,000.00	4,800.00	64,800.00
	011 -005-523000-10-000-				XFER TO IT SW Subscription		02/12/2024		
** JOURNAL TOTAL								0.00	
2024 05	208	02/12/2024	BA#33	011-048	BUA BA#33	1 1			
1	01104830	590500		Inmate Transportation	INMATE BOARD BILLS		5,445,000.00	-55,000.00	5,390,000.00
	011 -048-590500-30-000-				Inm Med Bills/Sec Programming		02/12/2024		

**BUDGET AMENDMENTS JOURNAL ENTRY PROOF**

LN	ORG	OBJECT	PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	PREV	BUDGET	AMENDED	
	ACCOUNT				LINE DESCRIPTION	EFF DATE	BUDGET	BUDGET	
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY	AMEND		
2024	05	208 02/12/2024	BA#33	011-048	BUA BA#33	1	1		
2	01104830	561100		Inmate Transportation	INMATE MEDICAL		50,000.00	10,000.00	
	011	-048-561100-30-000-			Inm Med Bills/Sec Programming	02/12/2024		60,000.00	
3	01104730	562200		Detention Center	CONTRACT SERVICES		2,336,727.00	45,000.00	
	011	-047-562200-30-000-			Inm Med Bills/Sec Programming	02/12/2024		2,381,727.00	
							** JOURNAL TOTAL	0.00	

**BUDGET AMENDMENT JOURNAL ENTRY PROOF**

CLERK: RScott

YEAR	PER	JNL	SRC	ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC	LINE DESC	T	OB	DEBIT	CREDIT	
2024	5	50	BUA	01104330-530200	02/12/2024	BA#31	011-043			VEHICLE OPERATION/MAINT	rugged laptop data plan	5			280.00	
2024	5	50	BUA	01104330-540100	02/12/2024	BA#31	011-043			COMMUNICATIONS - MONTHLY	rugged laptop data plan	5		280.00		
2024	5	50	BUA	01104330-530200	02/12/2024	BA#31	011-043			VEHICLE OPERATION/MAINT	office supplies	5			700.00	
2024	5	50	BUA	01104330-520100	02/12/2024	BA#31	011-043			SUPPLIES/OTH OPER EXP	office supplies	5		700.00		
													JOURNAL 2024/05/50	TOTAL	.00	.00
2024	5	54	BUA	152-420100	02/12/2024	BA#36	152-046			GRANT REVENUE	TAG Criminal Justice Award	5			23,910.00	
2024	5	54	BUA	15204630-500700	02/12/2024	BA#36	152-046			OVERTIME COMPENSATION	TAG Criminal Justice Award	5		10,000.00		
2024	5	54	BUA	15204630-561400	02/12/2024	BA#36	152-046			PROFESSIONAL SERVICES	TAG Criminal Justice Award	5		10,910.00		
2024	5	54	BUA	15204630-520100	02/12/2024	BA#36	152-046			SUPPLIES/OTH OPER EXP	TAG Criminal Justice Award	5		3,000.00		
													JOURNAL 2024/05/54	TOTAL	.00	.00
2024	5	54	BUA	152-360301	02/12/2024	BA#36	152-046			APPROPRIATIONS					23,910.00	
2024	5	54	BUA	152-360302	02/12/2024	BA#36	152-046			BUDGETED REVENUES				23,910.00		
													SYSTEM GENERATED ENTRIES TOTAL		23,910.00	23,910.00
													JOURNAL 2024/05/54	TOTAL	23,910.00	23,910.00
2024	5	115	BUA	12804630-664600	02/12/2024	BA#35	128-046			CAPITAL OUTLAY-SHERIFF	Grant #4751701 Amended	5			10,410.00	
2024	5	115	BUA	12804630-523130	02/12/2024	BA#35	128-046			HSGP-NON CAPITAL EQUIP	Grant #4751701 Amended	5		6,000.00		
2024	5	115	BUA	12804630-520100	02/12/2024	BA#35	128-046			SUPPLIES/OTH OPER EXP	Grant #4751701 Amended	5		4,410.00		
													JOURNAL 2024/05/115	TOTAL	.00	.00

BUDGET AMENDMENT JOURNAL ENTRY PROOF

YEAR	PER	JNL	SRC ACCOUNT	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T	OB	DEBIT	CREDIT
2024	5	141	BUA 01100710-599800					CONTINGENCY		5		10,600.00
			02/12/2024 BA#29		BA#29	011-005		T DocuSign-BOJ District Courts		5	10,600.00	
			BUA 01100510-530800					SOFTWARE MAINTENANCE		5		
			02/12/2024 BA#29		BA#29	011-005		T DocuSign-BOJ District Courts				
JOURNAL 2024/05/141 TOTAL											.00	.00
2024	5	142	BUA 01100710-599501					CONTINGENCY-PAYROLL		5		71,444.00
			02/12/2024 BA#30		BA#30	011-010		T Tax Office Program Coordinator		5	52,900.00	
			BUA 01101115-500600					STAFF EMPLOYEES		5		
			02/12/2024 BA#30		BA#30	011-010		T Tax Office Program Coordinator		5	3,280.00	
			BUA 01101115-510100					FICA		5		
			02/12/2024 BA#30		BA#30	011-010		T Tax Office Program Coordinator		5	767.00	
			BUA 01101115-510200					MEDICARE		5		
			02/12/2024 BA#30		BA#30	011-010		T Tax Office Program Coordinator		5	6,295.00	
			BUA 01101115-510300					RETIREMENT		5		
			02/12/2024 BA#30		BA#30	011-010		T Tax Office Program Coordinator		5	7,531.00	
			BUA 01101115-510400					GROUP HEALTH INSURANCE		5		
			02/12/2024 BA#30		BA#30	011-010		T Tax Office Program Coordinator		5	415.00	
			BUA 01101115-510500					GROUP DENTAL INSURANCE		5		
			02/12/2024 BA#30		BA#30	011-010		T Tax Office Program Coordinator		5	60.00	
			BUA 01101115-510600					LIFE INSURANCE		5		
			02/12/2024 BA#30		BA#30	011-010		T Tax Office Program Coordinator		5	53.00	
			BUA 01101115-510700					UNEMPLOYMENT INSURANCE		5		
			02/12/2024 BA#30		BA#30	011-010		T Tax Office Program Coordinator		5	143.00	
			BUA 01101115-510900					WORKER'S COMPENSATION		5		
			02/12/2024 BA#30		BA#30	011-010		T Tax Office Program Coordinator				
JOURNAL 2024/05/142 TOTAL											.00	.00
2024	5	143	BUA 01100710-599800					CONTINGENCY		5		77,432.00
			02/12/2024 BA#32		BA#32	011-046		T Sheriff Tax Investigator		5		73,986.00
			BUA 01100710-599501					CONTINGENCY-PAYROLL		5		
			02/12/2024 BA#32		BA#32	011-046		T Sheriff Tax Investigator		5	73,986.00	
			BUA 01104630-500600					STAFF EMPLOYEES		5		
			02/12/2024 BA#32		BA#32	011-046		T Sheriff Tax Investigator		5	1,000.00	
			BUA 01104630-520100					SUPPLIES/OTH OPER EXP		5		
			02/12/2024 BA#32		BA#32	011-046		T Sheriff Tax Investigator		5	3,800.00	
			BUA 01104630-522400					UNIFORMS		5		
			02/12/2024 BA#32		BA#32	011-046		T Sheriff Tax Investigator		5	15,032.00	
			BUA 01104630-523100					NON-CAPITAL EQUIPMENT		5		
			02/12/2024 BA#32		BA#32	011-046		T Sheriff Tax Investigator		5	600.00	
			BUA 01104630-540100					COMMUNICATIONS - MONTHLY		5		
			02/12/2024 BA#32		BA#32	011-046		T Sheriff Tax Investigator				

**BUDGET AMENDMENT JOURNAL ENTRY PROOF**

YEAR PER	JNL	SRC ACCOUNT	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC	T	OB	DEBIT	CREDIT
EFF DATE							LINE DESC				
2024	5	204									
BUA 01104630-664600							CAPITAL OUTLAY-SHERIFF		5	57,000.00	
02/12/2024		BA#32		BA#32	011-046		Sheriff Tax Investigator	T			
							JOURNAL 2024/05/143		TOTAL	.00	.00
2024	5	204									
BUA 01106140-550300							TRAVEL AND TRAINING		5		4,800.00
02/12/2024		BA#34		BA#34	011-005		XFER TO IT SW Subscription	T			
BUA 01100510-523000							NON-CAPITAL SOFTWARE		5	4,800.00	
02/12/2024		BA#34		BA#34	011-005		XFER TO IT SW Subscription	T			
							JOURNAL 2024/05/204		TOTAL	.00	.00
2024	5	208									
BUA 01104830-590500							INMATE BOARD BILLS		5		55,000.00
02/12/2024		BA#33		BA#33	011-048		Inm Med Bills/Sec Programming	T			
BUA 01104830-561100							INMATE MEDICAL		5	10,000.00	
02/12/2024		BA#33		BA#33	011-048		Inm Med Bills/Sec Programming	T			
BUA 01104730-562200							CONTRACT SERVICES		5	45,000.00	
02/12/2024		BA#33		BA#33	011-048		Inm Med Bills/Sec Programming	T			
							JOURNAL 2024/05/208		TOTAL	.00	.00

**BUDGET AMENDMENT JOURNAL ENTRY PROOF**

FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
152	TAG CRIMINAL JUSTICE GRANT	2024	5	54	02/12/2024	APPROPRIATIONS		23,910.00
	152-360301					BUDGETED REVENUES	23,910.00	
	152-360302							
FUND TOTAL							23,910.00	23,910.00

\*\* END OF REPORT - Generated by Scott, Rhonda \*\*



**BUDGET ADJUSTMENT AUTHORIZATION**

Commissioners' Court Action: Approved   Denied   Other

The Commissioners' Court of Lubbock County does hereby order the FY 2024 budget adjusted as presented and authorized by Local Government Code §111.010(d).

Passed this 12<sup>th</sup> day of February 2024, on a motion by \_\_\_\_\_

and seconded by \_\_\_\_\_.

\_\_\_\_\_  
Curtis Parrish, County Judge

## LUBBOCK COUNTY

### REQUEST FOR BUDGET AMENDMENT/LINE ITEM TRANSFER

**Department:** 011-061 Maintenance

**Contact:** Natalie Harvill

**Date:** 2/5/2024

It is requested that a Budget Amendment \_\_\_\_\_ Line Item Transfer <sup>rs</sup> XXX  
 be approved for the purpose of: Software on-line subscripiton

**Move funds from:**

**Move funds to:**

Fund/Account No.	Account Name	Amount	Fund/Account No.	Account Name	Amount
01106140-550300	TRAVEL AND TRAINING	4,800.00	01100510-523000	NON-CAPITAL SOFTWARE	4,800.00
\$		<u>4,800.00</u>	\$		<u>4,800.00</u>

**Scott, Rhonda**

---

**From:** Hollifield, Katy  
**Sent:** Monday, February 5, 2024 9:10 AM  
**To:** Scott, Rhonda  
**Subject:** question about budget amendment / transfer

Hi Rhonda,

Maintenance needs to move some funds to IT for an online subscription – would I do a budget amendment to release funds from our account back into the general fund? Or would I do an LIT to transfer funds from our account into a transfer to general fund account? We are trying to move \$4800 from 01106140-550300 into 01100510-523000.

Thank you,  
Katy Hollifield  
Lubbock County  
Facilities Maintenance  
Administrative Assistant  
806-775-1006



## Scott, Rhonda

---

**From:** Williams, Kathy  
**Sent:** Thursday, January 25, 2024 5:01 PM  
**To:** Scott, Rhonda  
**Cc:** Badu, Isaac; Quijada, Ashley  
**Subject:** FW: DocuSign LIT  
**Attachments:** Carahsoft\_Quote#41778095\_Docusign.pdf

*Rhonda,*

*Let's move \$10,600 from 01100710-599800 Contingency to 01100510-530800 Software Maintenance.*

*Thanks,  
Kathy*

**Kathy Williams**  
County Auditor  
Lubbock County  
WK 806.775.1097  
FAX 806.775.7917  
Email [kwilliams@lubbockcounty.gov](mailto:kwilliams@lubbockcounty.gov)

---

**From:** Scott, Rhonda <[RScott@lubbockcounty.gov](mailto:RScott@lubbockcounty.gov)>  
**Sent:** Thursday, January 25, 2024 4:48 PM  
**To:** Williams, Kathy <[KWilliams@lubbockcounty.gov](mailto:KWilliams@lubbockcounty.gov)>  
**Cc:** Quijada, Ashley <[AQuijada@lubbockcounty.gov](mailto:AQuijada@lubbockcounty.gov)>; Badu, Isaac <[ibadu@lubbockcounty.gov](mailto:ibadu@lubbockcounty.gov)>  
**Subject:** FW: DocuSign LIT

*Thank You,*

*Rhonda =^.^=*

---

**From:** Quijada, Ashley <[AQuijada@lubbockcounty.gov](mailto:AQuijada@lubbockcounty.gov)>  
**Sent:** Thursday, January 25, 2024 4:41 PM  
**To:** Scott, Rhonda <[RScott@lubbockcounty.gov](mailto:RScott@lubbockcounty.gov)>  
**Subject:** FW: DocuSign LIT

Good Afternoon Rhonda,

Do you need me to fill out the budget line item transfer form and if so what account do I need to put the amount coming out of? I've also attached a quote for the software we are trying to purchase is that enough backup documentation?

Thank you,

**Ashley Quijada**

ITS Office Manager  
Lubbock County ITS  
Office: (806)775-1392  
[AQuijada@lubbockcounty.gov](mailto:AQuijada@lubbockcounty.gov)



---

**From:** Badu, Isaac <[ibadu@lubbockcounty.gov](mailto:ibadu@lubbockcounty.gov)>  
**Sent:** Thursday, January 25, 2024 4:27 PM  
**To:** Quijada, Ashley <[AQuijada@lubbockcounty.gov](mailto:AQuijada@lubbockcounty.gov)>  
**Cc:** Williams, Kathy <[KWilliams@lubbockcounty.gov](mailto:KWilliams@lubbockcounty.gov)>; Scott, Rhonda <[RScott@lubbockcounty.gov](mailto:RScott@lubbockcounty.gov)>  
**Subject:** RE: DocuSign LIT

Ashley,

Please work with Rhonda to provide the requested backup. The LIT will go to 5308.

Thanks,

Isaac

---

**From:** Williams, Kathy <[KWilliams@lubbockcounty.gov](mailto:KWilliams@lubbockcounty.gov)>  
**Sent:** Thursday, January 25, 2024 3:59 PM  
**To:** Badu, Isaac <[ibadu@lubbockcounty.gov](mailto:ibadu@lubbockcounty.gov)>; Scott, Rhonda <[RScott@lubbockcounty.gov](mailto:RScott@lubbockcounty.gov)>  
**Subject:** DocuSign LIT  
**Importance:** High

*Isaac,*

*Rhonda will need to do a LIT for DocuSign for the next Court since it will come out of contingency. Will you please provide me with the backup for the transfer? I need to confirm what account that you would like it to go in?*

*Thanks,  
Kathy*

***Kathy Williams***  
*County Auditor  
Lubbock County  
WK 806.775.1097  
FAX 806.775.7917  
Email [kwilliams@lubbockcounty.gov](mailto:kwilliams@lubbockcounty.gov)*

# Government - Price Quotation

## DocuSign Government at Carahsoft



11493 Sunset Hills Road | Suite 100 | Reston, Virginia 20190  
Phone (703) 871-8500 | Fax (703) 871-8505 | Toll Free (888) 662-2724  
www.carahsoft.com | sales@carahsoft.com



**TO:** Ashley Quijada  
Lubbock County  
P.O. Box 10536  
Lubbock, TX 79408 USA

**FROM:** Israel Thomas  
DocuSign Government at Carahsoft  
11493 Sunset Hills Road  
Suite 100  
Reston, Virginia 20190

**EMAIL:** aquijada@lubbockcounty.gov

**EMAIL:** Israel.Thomas@carahsoft.com

**PHONE:**

**PHONE:** (571) 662-3385      **FAX:** (703) 871-8505

**TERMS:** DIR Contract No. DIR-TSO-4288  
Expiration Date: February 21, 2025  
FTIN: 52-2189693  
Shipping Point: FOB Destination  
Credit Cards: VISA/MasterCard/AMEX  
Remit To: Same as Above  
Payment Terms: Net 30 (On Approved Credit)  
Texas VID#: 1522189693700  
Sales Tax May Apply

<b>QUOTE NO:</b>	41778095
<b>QUOTE DATE:</b>	01/03/2024
<b>QUOTE EXPIRES:</b>	01/31/2024
<b>RFQ NO:</b>	
<b>SHIPPING:</b>	ESD
<b>TOTAL PRICE:</b>	\$10,591.04
<b>TOTAL QUOTE:</b>	\$10,591.04

LINE NO.	PART NO.	DESCRIPTION	QUOTE PRICE	QTY	EXTENDED PRICE
1	APT-0462-679	DocuSign Business Pro Edition - Envelope Subs. DocuSign, Inc. - APT-0462 Start Date: 01/22/2024 End Date: 01/21/2025	\$4.6048	TX DIR 2,000	\$9,209.60
2	APT-0075-679	Premier Support 15% of Recurring Fees (15% of List Price per \$100 of List License Fees) DocuSign, Inc. - APT-0075 Start Date: 01/22/2024 End Date: 01/21/2025	\$1,381.44	TX DIR 1	\$1,381.44
<b>SUBTOTAL:</b>					\$10,591.04
<b>TOTAL PRICE:</b>					\$10,591.04
<b>TOTAL QUOTE:</b>					\$10,591.04

Customer must reference Quote number on Purchase Order.

Should Customer purchase via Reseller all terms of Carahsoft Quote must be incorporated in Reseller quote and Customer Purchase Order to Reseller.

Any increase in subscription and support pricing will be in accordance with DocuSign's pricing and policies in effect at the time of the renewal or as otherwise agreed to by the parties.

Licensee agrees that any order for DocuSign will be governed by the terms and conditions of the Carahsoft DocuSign Service Agreement copies of which are found at [https://static.carahsoft.com/concrete/files/2616/5962/5258/DocuSign\\_Master\\_Services\\_Agreement\\_fo\\_Public\\_Sector.pdf](https://static.carahsoft.com/concrete/files/2616/5962/5258/DocuSign_Master_Services_Agreement_fo_Public_Sector.pdf) and all Schedules and Documentation referenced by the Terms are made a part hereof. The parties agree that any term or condition stated in a Customer purchase order or in any other Customer order documentation (excluding Quotes) is void. In the event of any conflict or inconsistency among the following documents, the order of precedence shall be: (1) the applicable Quotes (and their Contract Vehicle), (2) the TOU, and (3) the Documentation. Licensee acknowledges it has had the opportunity to review the Terms, prior to executing an order.

Should the customer purchase any version of DocuSign's IL-4 licensing the below terms will apply.

Reference the Memorandum previously provided to DISA Authorizing Official (dated October 22, 2023) detailing the Provisional Authorization (PA) granted by DISA, exceptions to/exclusions from the PA, and conditions DocuSign is required to meet in order to maintain the PA for U.S. Department of Defense Impact Level 4 (DoD/IL-4). Customer agrees:

- not to use DocuSign DoD/IL-4 in production without a BCAP connection (or DISA approval);
- not to process, store or transmit IL-4 production data without a BCAP connection to NIPRnet; o not to use DocuSign DoD/IL-4 to connect to any DocuSign services or applications via an unauthorized endpoint outside of the NIPRnet or non-BCAP connections;
- Customer is responsible for any Customer Data sent to third party applications (regardless of whether such third-party applications are IL-4 certified);

Enterprise Premier Support for IL-4 customers is available from 9:00am - 8:30pm Eastern Standard Time.

**CONFIDENTIAL**

PAGE 1 of 1

**QUOTE DATE:** 01/03/2024

**QUOTE NO:** 41778095

**LUBBOCK COUNTY**  
**REQUEST FOR BUDGET AMENDMENT/LINE ITEM TRANSFER**

**Department:** 011-010 Tax Office

**Contact:** Ronnie Keister

**Date:** 1/30/2024

**It is requested that a Budget Amendment** \_\_\_\_\_ **Line Item Transfer**       XXX        
**be approved for the purpose of:** Tax office Program Coordinantor Personnel

**Move funds from:**

**Move funds to:**

Fund/Account No.	Account Name	Amount	Fund/Account No.	Account Name	Amount
01100710-599501	CONTINGENCY-PAYROLL	71,444.00	01101015-500600	STAFF EMPLOYEES	52,900.00
			01101015-510100	FICA	3,280.00
			01101015-510200	MEDICARE	767.00
			01101015-510300	RETIREMENT	6,295.00
			01101015-510400	GROUP HEALTH INSURANCE	7,531.00
			01101015-510500	GROUP DENTAL INSURANCE	415.00
			01101015-510600	LIFE INSURANCE	60.00
			01101015-510700	UNEMPLOYMENT INSURANCE	53.00
			01101015-510900	WORKER'S COMPENSATION	143.00
		\$ <u>71,444.00</u>			\$ <u>71,444.00</u>



## FY2023 ESTIMATE FOR PERSONNEL COST

For a single employee:



DESCRIPTION	DEDUCTION RATE	CALCULATION
Salary		<b>\$ 52,900.00</b>
Fica	6.20%	3,279.80
Medicare	1.45%	767.05
Retirement	11.11%	6,295.10
Unemployment	0.13%	52.90
<b>**Worker's Comp</b>	<b>0.0027</b>	142.83
Health Insurance	\$289.66 X 26 Pay Periods	7,531.16
Dental Insurance	\$15.97 X 26 Pay Periods	415.22
Life Insurance:	\$ 2.31 X 26 Pay Periods	60.06
<b>TOTAL ESTIMATE OF PERSONNEL COST</b>		<b>\$ 71,444.12</b>

**VARIABLES; SEE RATES BELOW**

### \*\*Worker's Comp

**Please refer to position control to determine your department's Worker's Comp Code.**

WORKER'S COMP CODE	WORKER'S COMP DESCRIPTION	WORKER'S COMP RATE
237310	HIGHWAY STREETS ROADS	0.0912
519120	LIBRARY ARCHIVES	0.0084
541513	COMPUTER SERVICES	0.0027
561720	JONITORIAL SERVICES	0.0470
624190	FAMILY SERVICES	0.0027
712190	PARKS	0.0634
812930	PARKING LOT GARAGES	0.0549
813910	BUSINESS ASSOCIATES	0.0027
921120	LEGISLATIVE BODIES	0.0027
921130	PUBLIC FINANCE	0.0027
921190	OTHER GENERAL GOVERNMENT	0.0027
922110	COURTS	0.0027
922120	POLICE PROTECTION	0.0422
922130	LEGAL PROSECUTION	0.0027
922140	CORRECTIONAL INSTITUTIONS	0.0422
922150	PROBATION	0.0027
923120	ADMIN PUBLIC HEALTH	0.0123
923140	ADMINISTRATION VETERAN	0.0027
926150	MEDIATION SERVICES	0.0027
NUWC	NOT UNDER WORKERS COMP	0.0000

<b>EXEMPT &amp; NON-EXEMPT EMPLOYEES</b>	<b>\$ 52,900.00</b>	Salary entered from above
Personal Leave - 156 hrs. 6 hrs. X 26 pay periods	\$ 3,967.50	
Personal Leave - 208 hrs. 8 hrs. X 26 pay periods	\$ 5,290.00	
Holidays - 13 paid holidays @ 8 hrs. each.	\$ 2,645.00	
<b>LAW ENFORCEMENT (171 HR) EMPLOYEES</b>	<b>\$ 142.83</b>	Salary entered from above
Personal Leave - 253.50 hrs. 9.75 hrs. x 26 pay periods	\$ 17.41	
Personal Leave - 305.50 hrs. 11.75 hrs. x 26 pay periods	\$ 20.98	
*Holidays included in Personal Leave accruals	<b>0</b>	

**LUBBOCK COUNTY**  
**REQUEST FOR BUDGET AMENDMENT/LINE ITEM TRANSFER**

**Fund Name/Dept:** Constable Pct. 3

**Contact:** Joe Sanchez

**Date:** 1.23.2024

It is requested that a Budget Amendment \_\_\_\_\_ Line Item Transfer xx

be approved for the purpose of: additional funds needed for rugged laptop data plan thru AT&T and for office supplies

**Move funds from:**

**Move funds to:**

Fund/Account No.	Account Name	Amount	Fund/Account No.	Account Name	Amount
01104330-530200	Vehicle Operation/Maint.	\$280.00	01104330-540100	Communications	\$280.00
01104330-530200	Vehicle Operation/Maint.	\$700	01104330-520100	supplies/oth oper exp	\$700.00

\$ 980.00

\$ 980.00



## Scott, Rhonda

---

**To:** Williams, Kathy  
**Subject:** RE: Tax Assessor's Investigator

**From:** Corbin, Daniel  
**Sent:** Tuesday, January 16, 2024 9:24 AM  
**To:** Williams, Kathy <[KWilliams@lubbockcounty.gov](mailto:KWilliams@lubbockcounty.gov)>  
**Cc:** Keister, Ronald (Ronnie) <[RKeister@lubbockcounty.gov](mailto:RKeister@lubbockcounty.gov)>  
**Subject:** Tax Assessor's Investigator

Kathy,

These are the costs for the Tax Assessor's Investigator position. I was told this be will paid out of 011-046, please advise if this isn't correct.

PS-05 Investigator:  
Salary- \$33.282 Hr and \$73,985.88 Annually (2,223 Hour calculation due to this being a 171Hour position)  
5201: \$1,000 Weapon and misc equipment  
5224: \$3,800 For uniforms and body armor  
5231: \$15,032 For radios and equipment  
5401: \$600 For cell phone and service  
6646: \$57,000 for a vehicle

Dan Corbin  
Chief Administrator  
Lubbock County Sheriff's Office





**Agency Name:** Lubbock County  
**Grant/App:** 4751701 **Start Date:** 10/1/2023 **End Date:** 9/30/2024  
**Fund Source:** HS-Homeland Security Grant Program (HSGP)  
**Project Title:** Regional SWAT Team Tactical Robot  
**Status:** Grant - Active **Fund Block:** 2023

### Eligibility Information

**Your organization's Texas Payee/Taxpayer ID Number:**  
17560010567016

### Application Eligibility Certify:

Created on:1/12/2023 2:44:25 PM By:Clinton Thetford

### Profile Information

**Applicant Agency Name:** Lubbock County  
**Project Title:** Regional SWAT Team Tactical Robot  
**Division or Unit to Administer the Project:** Lubbock County Sherrif's Office  
**Address Line 1:** P.O. Box 10536  
**Address Line 2:**  
**City/State/Zip:** Lubbock Texas 79408-0536  
**Start Date:** 10/1/2023  
**End Date:** 9/30/2024

**Regional Council of Governments(COG) within the Project's Impact Area:** South Plains Association of Governments

**Headquarter County:** Lubbock

**Counties within Project's Impact Area:**

Bailey,Cochran,Crosby,Dickens,Floyd,Garza,Hale,Hockley,King,Lamb,Lubbock,Lynn,Motley,Terry,Yoakum

### Grant Officials:

#### Authorized Official

**Name:** Curtis Parrish  
**Email:** cparrish@co.lubbock.tx.us  
**Address 1:** 904 Broadway  
**Address 1:**  
**City:** Lubbock, Texas 79401  
**Phone:** 806-775-1679 Other Phone:  
**Fax:**  
**Title:** The Honorable  
**Salutation:** Judge  
**Position:** Lubbock County Judge

#### Financial Official

**Name:** Kathy Williams  
**Email:** rwilmot@lubbockcounty.gov  
**Address 1:** 916 Main Street, Suite 700  
**Address 1:** P.O. Box 10536, Suite 700

**City:** Lubbock, Texas 79408  
**Phone:** 806-775-1087 Other Phone: 806-775-1098  
**Fax:** 806-775-7917  
**Title:** Ms.  
**Salutation:** Mr.  
**Position:** Lubbock County Auditor

**Project Director**

**Name:** Clinton Thetford  
**Email:** cthetford@lubbockcounty.gov  
**Address 1:** P.O. Box 10536  
**Address 1:**  
**City:** Lubbock, Texas 79408  
**Phone:** 806-775-7300 Other Phone: 806-786-8717  
**Fax:** 806-775-7309  
**Title:** Mr.  
**Salutation:** Mr.  
**Position:** Emergency Management Coordinator

**Grant Writer**

**Name:** Clinton Thetford  
**Email:** cthetford@lubbockcounty.gov  
**Address 1:** P.O. Box 10536  
**Address 1:**  
**City:** Lubbock, Texas 79408  
**Phone:** 806-775-7300 Other Phone: 806-786-8717  
**Fax:** 806-775-7309  
**Title:** Mr.  
**Salutation:** Mr.  
**Position:** Emergency Management Coordinator

**Grant Vendor Information**

**Organization Type:** County  
**Organization Option:** applying to provide homeland security services  
**Applicant Agency's State Payee Identification Number (e.g., Federal Employer's Identification (FEI) Number or Vendor ID):** 17560010567016  
**Unique Entity Identifier (UEI):** EMEVAQELZ7D7

**Narrative Information**



## Overview

The purpose of the Homeland Security Grant Program (HSGP) is to support state and local efforts to prevent terrorism and other catastrophic events and to prepare the Nation for the threats and hazards that pose the greatest risk to the security of the United States. HSGP provides funding to implement investments that build, sustain, and deliver the 32 core capabilities essential to achieving the National Preparedness Goal (the Goal) of a secure and resilient Nation. The building, sustainment, and delivery of these core capabilities are not exclusive to any single level of government, organization, or community, but rather, require the combined effort of the whole community. HSGP supports core capabilities across the five mission areas of Prevention, Protection, Mitigation, Response, and Recovery based on allowable costs.

The funding announcement, located on the [eGrants Calendar](#) page, describes the organization types, activities, and costs that are eligible under the announcement. The PSO's [eGrants User Guide to Creating an Application](#) guides applicants through the process of creating and submitting an application in eGrants. Information and guidance related to the management and use of grant funds can be found in the PSO's Guide to Grants, located on the [PSO Resource for Applicants and Grantees webpage](#).

## Primary Mission and Purpose

**State Homeland Security Program (SHSP) - Law Enforcement Terrorism Prevention Activities (LETPA):** Supports state, tribal and local preparedness activities that continue to build law enforcement capabilities to prevent terrorist attacks and support critical prevention and protection activities. All LETPA investments must be consistent with capability targets set during the Threat and Hazard Identification and Risk Assessment (THIRA) process, and gaps identified in the State Preparedness Report (SPR).

Many activities which support the achievement of target capabilities related to terrorism preparedness may simultaneously support enhanced preparedness for other hazards unrelated to acts of terrorism. However, **all SHSP-LETPA projects must assist grantees in achieving target capabilities related to preventing, preparing for, or protecting against acts of terrorism.**

## Eligibility Requirements

### Cybersecurity Training Requirement

Local units of governments must comply with the Cybersecurity Training requirements described in Section 772.012 and Section 2054.5191 of the Texas Government Code. Local governments determined to not be in compliance with the cybersecurity requirements required by Section 2054.5191 of the Texas Government Code are ineligible for OOG grant funds until the second anniversary of the date the local government is determined ineligible. Government entities must annually certify their compliance with the training requirements using the [CCybersecurity Training Certification for State and Local Government](#). A copy of the Training Certification must be uploaded to your eGrants application. For more information or to access available training programs, visit the [Texas Department of Information Resources Statewide Cybersecurity Awareness Training](#) page.

### Criminal History Reporting

Entities receiving funds from PSO must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the *Texas Code of Criminal Procedure, Chapter 66*. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90% of convictions within five business days to the Criminal Justice Information System at the Department of Public Safety.

### **Uniform Crime Reporting (UCR)**

Eligible applicants operating a law enforcement agency must be current on reporting complete UCR data and the Texas specific reporting mandated by 411.042 TGC, to the Texas Department of Public Safety (DPS) for inclusion in the annual Crime in Texas (CIT) publication. To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year by the deadline(s) established by DPS. Due to the importance of timely reporting, applicants are required to submit complete and accurate UCR data, as well as the Texas-mandated reporting, on a no less than monthly basis and respond promptly to requests from DPS related to the data submitted.

### **Entities That Collect Sexual Assault/Sex Offense Evidence or Investigate/Prosecute Sexual Assault or Other Sex Offenses**

In accordance with Texas Government Code, Section 420.034, any facility or entity that collects evidence for sexual assault or other sex offenses or investigates or prosecutes a sexual assault or other sex offense for which evidence has been collected, must participate in the statewide electronic tracking system developed and implemented by the Texas Department of Public Safety. Visit DPS's Sexual Assault Evidence Tracking Program website for more information or to set up an account to begin participating.

### **National Incident Management System (NIMS) Implementation**

Grantees are required to implement NIMS. The NIMS uses a systematic approach to integrate the best existing processes and methods into a unified national framework for incident management across all homeland security activities including prevention, protection, response, mitigation, and recovery. Grantees must use standardized resource management concepts for resource typing, credentialing, and an inventory to facilitate the effective identification, dispatch, deployment, tracking and recovery of resources.

### **Emergency Management Plans (Intermediate Level)**

Cities and counties must have a current emergency management plan or be a legally established member of an inter-jurisdictional emergency management program with a plan on file with the Texas Division of Emergency Management (TDEM). Plans must be maintained throughout the entire grant performance period. If you have questions concerning your Emergency Management Plan (preparedness) level, contact your Emergency Management Coordinator (EMC) or your regional Council of Governments (COG). For questions concerning plan deficiencies, contact TDEM at [tdem.plans@tdem.texas.gov](mailto:tdem.plans@tdem.texas.gov).

### **Program Income**

Applicant agrees to comply with all federal and state rules and regulations for program income and agrees to report all program income that is generated as a result of the project's activities. Applicant agrees to report program income through a formal grant adjustment and to secure PSO approval prior to use of the program income. Applicant agrees to use program income for allowable costs and agrees to expend program income immediately after PSO's approval of a grant adjustment and prior to requesting reimbursement of funds.

Deduction Method - Program income shall be deducted from total allowable costs to determine the net allowable costs. Program income shall be used for current costs unless PSO authorizes otherwise. Program income which the grantee did not anticipate at the time of the award shall be used to reduce the PSO award and grantee match rather than to increase the funds committed to the project.

Asset Seizures and Forfeitures - Program income from asset seizures and forfeitures is considered earned when the property has been adjudicated to the benefit of the plaintiff (e.g., law enforcement entity).

## Program Requirements

### **Building and Sustaining Core Capabilities**

1. All capabilities being built or sustained must have a clear link to one or more Core Capabilities in the National Preparedness Goal.
2. Many capabilities which support terrorism preparedness simultaneously support preparedness for other hazards. Grantees must demonstrate this dual-use quality for any activities implemented under this program that are not explicitly focused on terrorism preparedness. Activities implemented under SHSP must support terrorism preparedness by building or sustaining capabilities that relate to the prevention of, protection from, mitigation of, response to, and recovery from terrorism.
3. Funding should be used to sustain core capabilities. New capabilities should not be built at the expense of maintaining current and critically needed core capabilities. New capabilities must be aligned with capability targets and gaps identified through the THIRA/SPR process.

### **Mission Areas**

The National Preparedness Goal organizes the core capabilities into the five mission areas:

- Prevention. Prevent, avoid or stop an imminent, threatened or actual act of terrorism.
- Protection. Protect our citizens, residents, visitors, and assets against the greatest threats and hazards in a manner that allows our interests, aspirations, and way of life to thrive.
- Mitigation. Reduce the loss of life and property by lessening the impact of future disasters.
- Response. Respond quickly to save lives, protect property and the environment, and meet basic human needs in the aftermath of a catastrophic incident.
- Recovery. Recover through a focus on the timely restoration, strengthening and revitalization of infrastructure, housing and a sustainable economy, as well as the health, social, cultural, historic and environmental fabric of communities affected by a catastrophic incident.

### **Nationwide Cyber Security Review**

Grantees will be required to complete the Nationwide Cybersecurity Review (NCSR), enabling agencies to benchmark and measure progress of improving their cybersecurity posture. The Chief Information Officer (CIO), Chief Information Security Officer (CISO), or equivalent for each recipient agency should complete the NCSR. If there is no CIO or CISO, the most senior cybersecurity professional should complete the assessment. The NCSR is available at no cost to the user and takes approximately 2-3 hours to complete. For more information about the NCSR, visit: <https://www.cisecurity.org/ms-isac/services/ncsr/>.

## LETPA

### **Law Enforcement Terrorism Prevention Activities (LETPA)**

The state is responsible for ensuring that at least 30 percent (30%) of the combined HSGP funds allocated under SHSP and UASI are dedicated towards law enforcement terrorism prevention activities, as defined in 6 U.S.C. 607.

Grant projects must be consistent with the [Federal Emergency Management Agency \(FEMA\) Information Bulletin \(IB\) 412](#) which discusses eligible activities outlined in:

- a. The [National Prevention Framework](#);
- b. The [National Protection Framework](#) where capabilities are shared with the prevention mission area;
- c. Section 2006 of the [Homeland Security Act of 2002](#), as amended; and
- d. The [FY 2007 Homeland Security Grant Program Guidance and Application Kit](#).

Activities eligible for use of LETPA focused funds include but are not limited to: Maturation and enhancement of designated state and major Urban Area fusion centers, including information sharing and analysis, threat recognition, terrorist interdiction, and training/hiring of intelligence analysts. Coordination between fusion centers and other analytical and investigative efforts. Implementation and maintenance of the Nationwide Suspicious Activity Reporting (SAR) Initiative. Implementation of the "If You See Something, Say Something" campaign to raise public awareness of indicators of terrorism and terrorism-related crime and associated efforts to increase the sharing of information with public and private sector partners. Increased physical security, through law enforcement personnel and other protective measures, by implementing preventative and protective measures at critical infrastructure sites or at-risk nonprofit organizations.

#### Overall Certification

Each applicant agency must certify to the specific requirements detailed above as well as to comply with all requirements within the PSO Funding Announcement, the *Guide to Grants*, the *Grantee Conditions and Responsibilities*, any authorizing or applicable state and federal statutes and regulations to be eligible for this program.

**X I certify to all of the application content and requirements.**

#### Project Summary :

Briefly summarize the project, including proposed activities and intended impact.

The Lubbock County Sheriff's Office, Special Weapons and Tactics Team, is a FEMA Type III SWAT/Tactical Team available to respond and assist throughout the 15 county South Plains Region. This project will provide Tactical Entry Equipment for SWAT Team Response. This grant will provide the team members enhanced situational awareness and personal protection when responding to Terrorist related Incidents involving Chemical, Biological, Radiological and Nuclear threats and incidents involving low light conditions.

#### Problem Statement :

Provide a detailed account of the issues, threats or hazards that your project will target. For federal Homeland Security Grants, include specific references to the regional or state *Threat and Hazard Identification and Risk Assessment (THIRA)*, as applicable.

The Lubbock County Sheriff's Office, Special Weapons and Tactics Team is designated as the Regional SWAT Team for the SPAG Region and provides assistance to any law enforcement agency in the 15 counties of the South Plains Region. There is a threat of ongoing Terrorism, Trans-National Gangs and other Active Shooter Situations as referenced in The South Plain

Regional 2022 THIRA on pages 11, 19 and 20 by Provide timely, accurate, and actionable information, intelligence data and knowledge, concerning threats to the South Plains Association of Governments Area of Responsibility and Delay, divert, intercept, apprehend individuals associated with an imminent threat to the South Plains Region and allow for Law Enforcement to conduct tactical counter-terrorism response to imminent threats.

**Existing Capability Levels :**

Describe the existing capability levels, including resources that are currently in place to support this project prior to the use of grant funds.

Lubbock County Sheriff's Department is host to the Regional SWAT Team a FEMA Type 3 Team. We currently have limit Tactical Entry Equipment.

**Capability Gaps:**

Describe the capability gaps which will be addressed by the project. For federal Homeland Security Grants, include specific references to the regional or statewide State Preparedness Report (SPR).

This equipment will provide a enhanced capability we do not currently have. And enhance Safety of the Officers and the Public in line with the South Plain Regional THIRA on pages 11, 19, and 20.

**Impact Statement :**

Describe the project goals/objectives and how this project will maintain capabilities or reduce capability gaps.

This equipment will provide a enhanced on scene safety for the Responding Officers and the Public in line with the South Plain Regional THIRA on pages 11, 19, and 20.

**Homeland Security Priority Actions:**

Identify the Texas Homeland Security Priority Action most closely aligned with this project. Each Priority Action is linked with an *Objective from the Texas Homeland Security Strategic Plan (HSSP)*. List the Priority Action by number and text (e.g. *1.2.3 Expand and enhance the network of human sources that can provide detailed and relevant information on known or suspected terrorist and criminal enterprises.*)

4.2.4 Make investments in personnel, training, and equipment to build new response team capabilities where possible, based on assessments of needs.

**Target Group :**

Identify the target group and population expected to benefit from this project.

Regional SWAT Team

**Long-Term Approach:**

Describe how the applicant agency will maintain the capabilities supported by this project without additional federal or state funds. If sustainment is dependent upon federal or state grants, describe the ongoing need for future grants, as applicable.

Local funds will be used to sustain this capability, but additional grant funding may be sought after as equipment technology enhancements become available.

**Project Activities Information**

HSGP Instructions for Project Activity Selection

Homeland Security Grant Program (HSGP) applicants should only select one project activity. The eGrants system will allow multiple selections, but each HSGP subrecipient project must fit into one and only one of the Investment Categories that are listed as project activities under the "Activity List".

**Selected Project Activities:**

<b>ACTIVITY</b>	<b>PERCENTAGE:</b>	<b>DESCRIPTION</b>
Support of First Responder Capabilities	100.00	This equipment will provide enhance Safety of the Officers and the Public while responding to Incidents.

**Measures Information**

Objective Output Measures

<b>OUTPUT MEASURE</b>	<b>TARGET LEVEL</b>
Number of exercises conducted.	0
Number of individuals participating in exercises.	0
Number of people trained.	0
Number of Special Response Team personnel provided with new or updated equipment.	25
Number of Special Response Teams created, maintained or enhanced.	1
Number of trainings conducted.	0

Objective Outcome Measures

<b>OUTCOME MEASURE</b>	<b>TARGET LEVEL</b>
------------------------	---------------------

Custom Output Measures

<b>CUSTOM OUTPUT MEASURE</b>	<b>TARGET LEVEL</b>
------------------------------	---------------------

MEASURE	LEVEL
---------	-------

Custom Outcome Measures

CUSTOM OUTCOME MEASURE	TARGET LEVEL
------------------------	--------------

Resolution from Governing Body

Applications from nonprofit corporations, local units of governments, and other political subdivisions must include a [resolution](#) that contains the following:

1. Authorization by your governing body for the submission of the application to the Public Safety Office (PSO) that clearly identifies the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds;
3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is provided, you must update the PSO should the official change during the grant period.); and
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to PSO.

Upon approval from your agency's governing body, upload the approved resolution to eGrants by going to the **Upload.Files** tab and following the instructions on Uploading eGrants Files.

Contract Compliance

Will PSO grant funds be used to support any contracts for professional services?

Select the appropriate response:

- Yes
- No

For applicant agencies that selected **Yes** above, describe how you will monitor the activities of the sub-contractor(s) for compliance with the contract provisions (including equipment purchases), deliverables, and all applicable statutes, rules, regulations, and guidelines governing this project.

Enter a description for monitoring contract compliance:

Lobbying

For applicant agencies requesting grant funds in excess of \$100,000, have any federally

For applicant agencies requesting grant funds in excess of \$100,000, have any federally appropriated funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant loan, or cooperative agreement?

Select the appropriate response:

- Yes
- No
- N/A

For applicant agencies that selected either **No** or **N/A** above, have any non-federal funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress in connection with this federal contract, loan, or cooperative agreement?

- Yes
- No
- N/A

Fiscal Year

Provide the begin and end date for the applicant agency's fiscal year (e.g., 09/01/20xx to 08/31/20xx).

Enter the Begin Date [mm/dd/yyyy]:

10/1/2023

Enter the End Date [mm/dd/yyyy]:

9/30/2024

Sources of Financial Support

Each applicant must provide the amount of grant funds expended during the most recently completed fiscal year for the following sources:

Enter the amount (in Whole Dollars \$) of Federal Grant Funds expended:

2209199

Enter the amount (in Whole Dollars \$) of State Grant Funds expended:

4336468

Single Audit

Applicants who expend less than \$750,000 in federal grant funding or less than \$750,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a PSO grant. However, PSO may require a limited scope audit as defined in 2 CFR Part 200, Subpart F - Audit Requirements.

Has the applicant agency expended federal grant funding of \$750,000 or more, or state grant funding of \$750,000 or more during the most recently completed fiscal year?

Select the appropriate response:



Yes  
 No

Applicant agencies that selected **Yes** above, provide the date of your organization's last annual single audit, performed by an independent auditor in accordance with the State of Texas Single Audit Circular; or CFR Part 200, Subpart F - Audit Requirements.

Enter the date of your last annual single audit:

9/30/2022

Debarment

Each applicant agency will certify that it and its principals (as defined in 2 CFR Part 180.995):

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal Court, or voluntarily excluded from participation in this transaction by any federal department or agency;
- Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in the above bullet; and have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

Select the appropriate response:

I Certify  
 Unable to Certify

Enter the debarment justification:

FFATA Certification

**Certification of Recipient Highly Compensated Officers** – The Federal Funding Accountability and Transparency Act (FFATA) requires Prime Recipients (HSGD) to report the names and total compensation of each of the five most highly compensated officers (a.k.a. positions) of each sub recipient organization for the most recently completed fiscal year preceding the year in which the grant is awarded if the subrecipient answers **YES** to the **FIRST** statement but **NO** to the **SECOND** statement listed below.

In the sub recipient's preceding completed fiscal year, did the sub recipient receive: (1) 80 percent or more of its annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements; AND (2) \$25,000,000 or more in annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements?

Yes  
 No

Does the public have access to information about the compensation of the senior executives

Does the public have access to information about the compensation of the senior executives through periodic reports filed under Section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or Section 6104 of the Internal Revenue Code of 1986?

Yes  
 No

If you answered **YES** to the **FIRST** statement and **NO** to the **SECOND** statement, please provide the name and total compensation amount of each of the five most highly compensated officers (a.k.a. positions) within your agency for the current calendar year. If you answered NO to the first statement you are NOT required to provide the name and compensation amounts. NOTE: "Total compensation" means the complete pay package of each of the sub recipient's compensated officers, including all forms of money, benefits, services, and in-kind payments (see SEC Regulations: 17 CCR 229.402).

Position 1 - Name:

Position 1 - Total Compensation (\$):

0

Position 2 - Name:

Position 2 - Total Compensation (\$):

0

Position 3 - Name:

Position 3 - Total Compensation (\$):

0

Position 4 - Name:

Position 4 - Total Compensation (\$):

0

Position 5 - Name:

Position 5 - Total Compensation (\$):

0

### **Homeland Security Information**

### **FUND SOURCE INFORMATION AND REQUIREMENTS**

**DHS Project Type:** Establish/enhance regional response teams

**Capabilities**

**Core Capability:** Interdiction and Disruption

**Identify if this investment focuses on building new capabilities or sustaining existing capabilities. :** New Capabilities (Build)

**Are the assets or activities Deployable or Shareable:** Deployable

Check if this Investment requires new construction or renovation, retrofitting, or modification of existing structures

Check if these funds will support a project that was previously funded with HSGP funding

**Project Management Step Involved:**

Check the step that most closely resembles the phase of the project activities to be completed during the grant period.

**Step:** Execute

**Description:** The period within the project lifecycle during which the actual work of creating the project's deliverables is carried out.

**Process:** Involves directing, accomplishing, managing, and completing all phases and aspects of work for a given project.

**Milestones**

**Milestone:** Seek vendor for equipment purchase; **Completion Date:** 11-30-2023

**Milestone:** Issue PO and order equipment; **Completion Date:** 06-20-2024

**Milestone:** Receive equipment; **Completion Date:** 09-30-2024

**NIMS Resources**

Check if this project supports a NIMS typed resource

**Enter the name of the typed resources from the Resource Type Library Tool:** Special Weapons and Tactics Team

**Enter the ID of the typed resources from the Resource Type Library Tool:** 6-508-1245

**General Assessment Information**

**Your General Assessment is due on or before:** 11/5/2023

1. Does the agency's accounting system:
  - a. identify expenditures separately for each budget cost category shown on your approved OOG

budget?

Yes  
 No

b. identify the receipts and expenditures of program funds separately for each award you receive?

Yes  
 No

2. In the past five years, has the agency been responsible for managing:

a. Federal Funds

Yes  
 No

b. State Funds

Yes  
 No

c. OOG Funds

Yes  
 No

3. Does the agency have formal written policies and procedures in the following areas:

a. Management of Financial and Other Records

Yes  
 No

b. Reports for Program Management

Yes  
 No

c. Personnel Management

Yes  
 No

d. Investigating fraud, waste, abuse and/or illegal activity

Yes  
 No

4. Does the agency:

a. use a management system that tracks grant spending?

Always

b. use current accounting practices for financial record-keeping and accounting?

Always

c. use systems to generate reports and/or data for planning and reporting?

Always

d. retrieve programmatic or financial information quickly and efficiently?

Always

5. How many years has this project been in operation? Note: Include years prior to OOG grant funding, i.e., all years program activities have been performed by the grantee.

Years

Months

The next three (3) questions ask about your grant project's key personnel. Key Personnel is defined as any grant official and/or any other position(s) deemed essential by the grantee to the successful completion of grant activities (both programmatic and financial).

6. As of today, how many key personnel work to support this grant project?

7. How many key personnel that support this grant project have left employment in the past 12 months?

The answer for question 5 must equal or exceed 12 months before question 7 is available to answer.

0  Program has not been in operation for 1 year.

8. How many key personnel that support this grant project have worked within the program for at least two years?

The answer for question 5 must equal or exceed 24 months before question 8 is available to answer.

0  Program has not been in operation for 2 years.

**Fiscal Capability Information**

Section 1: Organizational Information

\*\*\* FOR PROFIT CORPORATIONS ONLY \*\*\*

Enter the following values in order to submit the application  
Enter the Year in which the Corporation was Founded: 0  
Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status: 01/01/1900  
Enter the Employer Identification Number Assigned by the IRS: 0  
Enter the Charter Number assigned by the Texas Secretary of State: 0

Enter the Year in which the Corporation was Founded:

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status:

Enter the Employer Identification Number Assigned by the IRS:

Enter the Charter Number assigned by the Texas Secretary of State:

Section 2: Accounting System

The grantee organization must incorporate an accounting system that will track direct and indirect costs for the organization (general ledger) as well as direct and indirect costs by project (project ledger). The grantee must establish a time and effort system to track personnel costs by project. This should be reported on an hourly basis, or in increments of an hour.

Is there a list of your organization's accounts identified by a specific number (i.e., a general ledger of accounts)?

Select the appropriate response:

- Yes
- No

Does the accounting system include a project ledger to record expenditures for each Program by required budget cost categories?

Select the appropriate response:

- Yes
- No

Is there a timekeeping system that allows for grant personnel to identify activity and requires signatures by the employee and his or her supervisor?

Select the appropriate response:

- Yes

No

If you answered 'No' to any question above in the Accounting System section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

### Section 3: Financial Capability

Grant agencies should prepare annual financial statements. At a minimum, current internal balance sheet and income statements are required. A balance sheet is a statement of financial position for a grant agency disclosing assets, liabilities, and retained earnings at a given point in time. An income statement is a summary of revenue and expenses for a grant agency during a fiscal year.

Has the grant agency undergone an independent audit?

Select the appropriate response:

Yes  
 No

Does the organization prepare financial statements at least annually?

Select the appropriate response:

Yes  
 No

According to the organization's most recent Audit or Balance Sheet, are the current total assets greater than the liabilities?

Select the appropriate response:

Yes  
 No

If you selected 'No' to any question above under the Financial Capability section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

### Section 4: Budgetary Controls

Grant agencies should establish a system to track expenditures against budget and / or funded amounts.

Are there budgetary controls in effect (e.g., comparison of budget with actual expenditures on a monthly basis) to include drawing down grant funds in excess of:

a) Total funds authorized on the Statement of Grant Award?

- Yes
- No

b) Total funds available for any budget category as stipulated on the Statement of Grant Award?

- Yes
- No

If you selected 'No' to any question above under the Budgetary Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

**Section 5: Internal Controls**

Grant agencies must safeguard cash receipts, disbursements, and ensure a segregation of duties exist. For example, one person should not have authorization to sign checks and make deposits.

Are accounting entries supported by appropriate documentation (e.g., purchase orders, vouchers, receipts, invoices)?

Select the appropriate response:

- Yes
- No

Is there separation of responsibility in the receipt, payment, and recording of costs?

Select the appropriate response:

- Yes
- No

If you selected 'No' to any question above under the Internal Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

**Budget Details Information Budget Information by Budget Line Item:**

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
		One Recon						



Equipment	03OE-07-ROBT Robots	Robot "Throwbot 2" kit with accessories. (i/e Small Deployable Remote controlled Robot with Search Stick Attachment) to be utilized for situational awareness in SWAT Tactical operations for Terrorism, Gang Related and Search / Rescue operation, without exposing response personnel to threats such as barricaded subject with a firearm or unstable debris in search operations. Total project cost of \$27500.00	\$17,090.00	\$0.00	\$0.00	\$0.00	\$17,090.00	1
Supplies and Direct Operating Expenses	03OE-07-UPGD Upgrades, Robots or Remotely Piloted Vehicles	Accessories for Recon Robotics " Throwbot 2" to include, 1 SearchStick Pole, 1 Tactical Pack Black, 1 Molle Bag with OCU II, 1 Accessory Pack - Deluxe Conversion Kit and 1 Additional Operator Control Unit 3 (OCU3) - Channel C.2.	\$10,410.00	\$0.00	\$0.00	\$0.00	\$10,410.00	0

**Source of Match Information**

**Detail Source of Match/GPI:**

DESCRIPTION	MATCH TYPE	AMOUNT
-------------	------------	--------

**Summary Source of Match/GPI:**

Total Report	Cash Match	In Kind	GPI Federal Share	GPI State Share
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**Budget Summary Information**

**Budget Summary Information by Budget Category:**

CATEGORY	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
Equipment	\$17,090.00	\$0.00	\$0.00	\$0.00	\$17,090.00
Supplies and Direct Operating Expenses	\$10,410.00	\$0.00	\$0.00	\$0.00	\$10,410.00

**Budget Grand Total Information:**

OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
\$27,500.00	\$0.00	\$0.00	\$0.00	\$27,500.00

**Condition Of Fundings Information**

Condition of Funding / Project Requirement	Date Created	Date Met	Hold Funds	Hold Line Item Funds
Other Condition of Funding. BUDGET LINE ITEM DESCRIPTIONS: All of the equipment budget line item descriptions require a greater amount of detail including the planned activity, equipment model name, quantity, location, and installation costs if included in total project cost.	5/22/2023 11:44:47 AM	10/25/2023	No	Yes
Please be advised that OOG has added a Condition				

<p>of Funding (CoF) that will hold funds on a specific budget line item(s) that must be met. You can review the CoF by going to the Summary tab and Clicking on the View Condition of Funding link. Assuming all other Conditions of Funding noted on the Statement of Grant award have been met, you will be able to request reimbursement for any line item except for the one(s) with the fund hold until that fund hold is cleared.</p>	<p>5/22/2023 11:44:47 AM</p>		<p>No</p>	<p>No</p>
<p>Cybersecurity Training: Local units of governments must comply with the Cybersecurity Training requirements described in Section 772.012 and Section 2054.5191 of the Texas Government Code. Local governments determined to not be in compliance with the cybersecurity requirements required by Section 2054.5191 of the Texas Government Code are ineligible for OOG grant funds until the second anniversary of the date the local government is determined ineligible. Government entities must annually certify their compliance with the training requirements using the <a href="#">Cybersecurity Training Certification for State and Local Governments</a>. A copy of the Training Certification must be uploaded to your eGrants application/grant. For more information or to access available training programs, visit the Texas Department of Information Resources <a href="#">Statewide Cybersecurity Awareness Training</a> page.</p>	<p>5/22/2023 11:44:57 AM</p>	<p>10/25/2023</p>	<p>Yes</p>	<p>No</p>
<p>Nationwide Cybersecurity Review (NCSR): SHSP and UASI subrecipients must complete the Nationwide Cybersecurity Review as outlined in the Homeland Security Grant Program (HSGP) Notice of Funding Opportunity (NOFO) and FEMA Information Bulletin 439. For more information about the NCSR, visit: <a href="https://www.cisecurity.org/ms-isac/services/ncsr/">https://www.cisecurity.org/ms-isac/services/ncsr/</a>. The NCSR must be completed by the deadline set by the Multi-State Information Sharing &amp; Analysis Center (MS-ISAC) in order to remain in compliance with requirements for funding under the HSGP. In order to document compliance, subrecipients must upload a copy of their NCSR Completion Certification (PDF) from MS-ISAC into the "Upload.Files" tab in this grant record.</p>	<p>5/22/2023 11:45:10 AM</p>	<p>12/18/2023</p>	<p>No</p>	<p>No</p>
<p>Other Condition of Funding. Please submit a grant adjustment to update the budget line item description(s) to include the make, model and quantity of equipment to purchased. Please contact your grant manager if you have any questions or need assistance.</p>	<p>7/10/2023 10:15:51 AM</p>	<p>10/25/2023</p>	<p>Yes</p>	<p>No</p>
<p>This grant must be administered by the Police Department, Sheriff's Office, Constable Precinct, or other Law Enforcement Division/Department within the grantee organization as submitted in</p>	<p>7/29/2023</p>			

the original application. Deviation from the approved budget or project scope requires prior authorization from the Public Safety Office. Failure to comply with this requirement could result in the termination of your grant.	11:25:00 PM		No	No
----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------	--	----	----

You are logged in as **User Name:** Miranda Rodriguez ; **UserName:** Rodriguez\_Miranda \*  
INTERNALUSER

**Created:** 1/29/2024 2:50:52 PM

**Snapshot Description:** Grant Adjustment - Finalized

**BUDGET AMENDMENT AUTHORIZATION**

Commissioners' Court Action: Approved   Denied   Other

The Commissioners' Court of Lubbock County does hereby authorize an emergency expenditure as an amendment to the original budget and order the FY 2024 budget amended as presented and authorized by Local Government Code §111.010(c).

Passed this 12<sup>th</sup> day of February 2024, on a motion by \_\_\_\_\_

and seconded by \_\_\_\_\_.

\_\_\_\_\_  
Curtis Parrish, County Judge

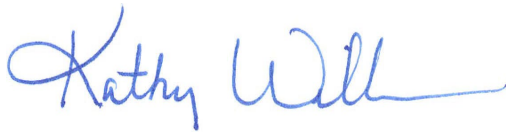
**CERTIFICATION OF REVENUE  
RECEIVED AFTER START OF FISCAL YEAR  
LOCAL GOVERNMENT CODE § 111.0106**

In accordance with Local Government Code § 111.0106:

The county auditor or the county judge in a county that does not have a county auditor shall certify to the commissioners' court the receipt of revenue from a new source not anticipated before the adoption of the budget and not included in the budget for that fiscal year. On certification, the court may adopt a special budget for the limited purpose of spending the revenue for general purposes or for any of its intended purposes.

I, Kathy Williams, County Auditor of Lubbock County certify to the Lubbock County Commissioners' Court the receipt of \$23,910 for 152-046 TAG Criminal Justice Grant Program, in the 2024 fiscal year.

CERTIFIED BY:



---

Kathy Williams

February 12, 2024

---

Date

# LUBBOCK COUNTY

## REQUEST FOR BUDGET AMENDMENT/LINE ITEM TRANSFER

Department: 046-Sheriff

Contact: Phil Partin

Date: 1/23/2024

by Robin Wilmot

It is requested that a Budget Amendment  \_\_\_\_\_

Line Item Transfer \_\_\_\_\_

be approved for the purpose of: Acceptance of TAG Criminal Justice Grant Program Grant FY24

Move funds from:

Move funds to:

Fund/Account No.	Account Name	Amount	Fund/Account No.	Account Name	Amount
			152-420100	Grant Revenue	23,910.00
			15204630-500700	OT	10,000.00
			15204630-561400	Professional Svcs	10,910.00
			15204630-520100	Supplies	3,000.00

\$47,820.00

BA052454



## Statement of Grant Award (SOGA)

The Statement of Grant Award is the official notice of award from the Office of the Governor (OOG). This Grant Agreement and all terms, conditions, provisions and obligations set forth herein shall be binding upon and shall inure to the benefit of the Parties and their respective successors and assigns and all other State of Texas agencies and any other agencies, departments, divisions, governmental entities, public corporations, and other entities which shall be successors to each of the Parties or which shall succeed to or become obligated to perform or become bound by any of the covenants, agreements or obligations hereunder of each of the Parties hereto.

The approved project narrative and budget for this award are reflected in eGrants on the 'Narrative' and 'Budget/Details' tabs. By accepting the Grant Award in eGrants, the Grantee agrees to strictly comply with the requirements and obligations of this Grant Agreement including any and all applicable federal and state statutes, regulations, policies, guidelines and requirements. In instances where conflicting requirements apply to a Grantee, the more restrictive requirement applies.

The Grant Agreement includes the Statement of Grant Award; the OOG Grantee Conditions and Responsibilities; the Grant Application in eGrants; and the other identified documents in the Grant Application and Grant Award, including but not limited to: 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards; Chapter 783 of the Texas Government Code, Title 34, Part 1, Chapter 20, Subchapter E, Division 4 of the Texas Administrative Code, and the Texas Grant Management Standards (TxGMS) developed by the Comptroller of Public Accounts; the state Funding Announcement or Solicitation under which the grant application was made, and for federal funding, the Funding Announcement or Solicitation under which the OOG was awarded funds; and any applicable documents referenced in the documents listed above. For grants awarded from the U.S. Department of Justice, the current applicable version of the Department of Justice Grants Financial Guide and any applicable provisions in Title 28 of the CFR apply. For grants awarded from the Federal Emergency Management Agency (FEMA), all Information Bulletins and Policies published by the FEMA Grants Program Directorate apply. The OOG reserves the right to add additional responsibilities and requirements, with or without advance notice to the Grantee.

By clicking on the 'Accept' button within the 'Accept Award' tab, the Grantee accepts the responsibility for the grant project, agrees and certifies compliance with the requirements outlined in the Grant Agreement, including all provisions incorporated herein, and agrees with the following conditions of grant funding. The grantee's funds will not be released until the grantee has satisfied the requirements of the following Condition(s) of Funding and Other Fund-Specific Requirement(s), if any, cited below:

<b>Grant Number:</b>	4721601	<b>Award Amount:</b>	\$23,909.06
<b>Date Awarded:</b>	10/24/2023	<b>Grantee Cash Match:</b>	\$0.00
<b>Grant Period:</b>	10/01/2023 - 06/30/2024	<b>Grantee In Kind Match:</b>	\$0.00
<b>Liquidation Date:</b>	09/28/2024	<b>Grantee GPI:</b>	\$0.00
<b>Program Fund:</b>	DJ-Edward Byrne Memorial Justice Assistance Grant Program	<b>Total Project Cost:</b>	\$23,909.06
<b>Grantee Name:</b>	Lubbock County		
<b>Project Title:</b>	Criminal Justice Grant Program, FY2024		
<b>Grant Manager:</b>	Victoria Oviedo		
<b>Unique Entity Identifier (UEI):</b>	EMEVAQELZ7D7		
<b>CFDA:</b>	16.738 - Edward Byrne Memorial Justice Assistance Grant Program		
<b>Federal Awarding Agency:</b>	U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance		
<b>Federal Award Date:</b>	9/17/2020		
<b>Federal/State Award ID Number:</b>	2020-DJ-BX-0034		
<b>Total Federal Award/State Funds Appropriated:</b>	\$12,503,443.00		
<b>Pass Thru Entity Name:</b>	Texas Office of the Governor – Criminal Justice Division (CJD)		
<b>Is the Award R&amp;D:</b>	No		

**Federal/State Award Description:**

The purpose of this program is to reduce crime and improve the criminal justice system.

Agency Name: Lubbock County  
 Grant/App: 4721601 Start Date: 10/1/2023 End Date: 6/30/2024

Project Title: Criminal Justice Grant Program, FY2024  
 Status: Pending AO Acceptance of Award

**Budget Details Information**  
**Budget Information by Budget Line Item:**

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Personnel	Overtime for All Peace Officers	Overtime services and fringe benefits for 29 Lubbock County Deputies assigned to the TAG. Rates of pay will be reimbursed at the following rates depending on rank: Deputy \$42.52, Corporal \$46.98, Sergeant \$53.87, and Staff Sergeant \$55.55. Lubbock TAG Center has 31 total deputies assigned, 29 of which are eligible for overtime reimbursement. The overtime will be utilized to document and prosecute gang members during various street level enforcement activities combatting gang violence, firearms trafficking, narcotics trafficking and/or human	\$10,000.00 OT	\$0.00	\$0.00	\$0.00	\$10,000.00	100



		trafficking. Any serious gang related activity such as aggravated robbery, robbery, aggravated assaults, and murder would also be included in overtime justification. Overtime policies for the parent agency of each member will be followed. \$10,000.						
Personnel	Overtime for All Peace Officers	Overtime services and fringe benefits for 10 Lubbock Police Officers assigned to the TAG. Rates of pay will be reimbursed at the following rates depending on rank: Officer \$65.41, Corporal \$65.91, Sergeant \$77.84, and Lieutenant \$87.98. Lubbock TAG Center has 6 total deputies assigned, all 6 of which are eligible for overtime reimbursement. The overtime will be utilized to document and prosecute gang members during various street level enforcement activities combatting gang violence, firearms	\$10,000.00	① \$0.00	\$0.00	\$0.00	\$10,000.00	100

≈ ① 10,909.06  
PROF SVCS

		trafficking, narcotics trafficking and/or human trafficking. Any serious gang related activity such as aggravated robbery, robbery, aggravated assaults, and murder would also be included in overtime justification. Overtime policies for the parent agency of each member will be followed. \$10,000.						
Contractual and Professional Services	Investigative Services	Overtime services and fringe benefits for 8 Texas Department of Public Safety Special Agents assigned to the TAG. Rates of pay will be reimbursed at the following rates depending on rank: Lieutenant \$78.95, with Sergeants ranging from \$58.86 – 65.42. Lubbock TAG Center has 6 total Special Agents assigned, all 6 of which are eligible for overtime reimbursement. The overtime will be utilized to document and prosecute gang members during various street	\$909.06	① \$0.00	\$0.00	\$0.00	\$909.06	0

		level enforcement activities combatting gang violence, firearms trafficking, narcotics trafficking and/or human trafficking. Any serious gang related activity such as aggravated robbery, robbery, aggravated assaults, and murder would also be included in overtime justification. Overtime policies for the parent agency of each member will be followed. \$10,000.							
Supplies and Direct Operating Expenses	Office Supplies (e.g., paper, postage, calculator)	Basic office supplies to include ink, paper, pens, clips, staplers, and tape. for 70 plus individuals assigned to the TAG Center. \$3000	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0	

*SUPPLIES*

*# 23,909.06 TOTAL*