

BUDGET TRANSFERS AND AMENDMENTS

Record Number	Year	Per	Journal	Date	Clerk	Description	Total Increase	Total Decrease	Workflow Status
1	2026	02	408	11/24/2025	LVandergriff	BA#14	1,794,440.00	0.00	Approved

** END OF REPORT - Generated by Scott, Rhonda **

BUDGET AMENDMENT AUTHORIZATION

Commissioners= Court Action: Approved Denied Other

The Commissioners= Court of Lubbock County does hereby authorize an emergency expenditure as an amendment to the original budget and order the FY 2026 budget amended as presented and authorized by Local Government Code '111.010(c).

Passed this 24th day of November 2025, on a motion by _____

and seconded by _____.

Curtis Parrish, County Judge

LUBBOCK COUNTY

REQUEST FOR BUDGET AMENDMENT/LINE ITEM TRANSFER

Fund Name/Dept: Permanent Improvement/Maintenance

Contact: Nick Hill

Date: 11/14/2025

It is requested that a Budget Amendment XX Line Item Transfer _____
 be approved for the purpose of: Roll over from FY25 to complete projects that began in FY2025

be approved for the purpose of: Roll over from FY25 to complete projects that began in FY2025

Move funds from:

Move funds to:

Fund/Account No.	Account Name	Amount	Fund/Account No.	Account Name	Amount
			04106140 621300	PLBKCODET-30047-SEWER-CONSTR	375,850.00
			04106140 561400	PLBKCODET-30047-SEWER-PROF	15,550.00
			04106140 621300	PLBKCODET-30047-ROOF-CONSTR	754,675.00
			04106140 621400	P916MAIN-95061-LIFE-PROF	72,175.00
			04106140 621100	P916MAIN-10005-CRACIT-CONSTR	576,190.00
		\$ -			\$ 1,794,440.00

1. Must be on the County's approved form, found on the N Drive, in Excel format.
2. Each line you are moving from or to should only be listed ONCE with a TOTAL amount you are increasing/decreasing from that line, and it must be typed.
3. Use whole dollars, NO cents
4. Include adequate description for the adjustment or it will not be submitted;
 - a. Phrases such as –“unanticipated expenses, to complete year or complete budget year”-do not provide sufficient information and should be avoided.
5. Funding in personnel line items cannot be transferred into operating line items and vice versa without prior consent from Commissioners' Court.
6. Line-item transfers/budget amendments must be approved prior to securing a purchase order that will place the expenditure line item into a deficit balance.
7. Budget adjustments-Line item transfers/Amendments will need to be entered in Munis, the LIT form along with any backup documentation must be attached in PDF format to your entry in Munis.