



Lubbock County, TX Commissioner's Court Regular Meeting

March 14, 2022

9:00 AM

904 Broadway, Lubbock County Courthouse, 5th Floor

BE IT REMEMBERED that on 3/14/2022 at 9:00 AM there was held a work session of the Lubbock County Commissioners' Court in and for the County of Lubbock, the following members present:

Present: County Judge Curtis Parrish
Commissioner Precinct 2 Jason Corley
Commissioner Precinct 3 Gilbert Flores
Commissioner Precinct 4 Chad Seay

Absent: Commissioner Precinct 1 Terence Kovar

- 1.00 9:00 am- A work session will be held regarding the American Rescue Plan Act prior to the Regular Commissioners Court meeting.

At this time, 9:45 AM, 3/14/2022, the work session of the Commissioner's Court was adjourned.

BE IT REMEMBERED that on 3/14/2022 at 10:00 AM there was held a Regular Meeting of the Lubbock County Commissioners' Court in and for the County of Lubbock, the following members present:

Present: County Judge Curtis Parrish
Commissioner Precinct 2 Jason Corley
Commissioner Precinct 3 Gilbert Flores
Commissioner Precinct 4 Chad Seay

Absent: Commissioner Precinct 1 Terence Kovar

Invocation and Pledges of Allegiance by Chad Seay.

PUBLIC COMMENTS

No member of the public addressed the court.

- 2.00 Discuss, consider and/or take action to approve the Minutes from Regular Commissioner's Court dated February 28, 2022.

Upon a motion by Jason Corley, seconded by Chad Seay, the court unanimously voted to approve the Minutes from Regular Commissioner's Court dated February 28, 2022. As presented by Kelly Pinion.

- 3.00 Discuss, consider and/or take action to approve the Minutes from Special Commissioner's Court dated March 7, 2022.

Upon a motion by Jason Corley, seconded by Gilbert Flores, the court unanimously voted to approve the Minutes from Special Commissioner's Court dated March 7, 2022. As presented by Kelly Pinion.

- 4.00 Discuss, consider and/or take action regarding the Auditor and Financial Matters: Line Item Transfers and Budget Amendments.

Upon a motion by Chad Seay, seconded by Gilbert Flores, the court unanimously voted to approve the Auditor and Financial Matters: Line Item Transfers of \$1,102,884.00 and no Budget Amendments. As presented by Kathy Williams.

- 5.00 Discuss, consider and/or take action to Authorize Payment of Claims: General Accounts (Pooled Cash).

Upon a motion by Gilbert Flores, seconded by Chad Seay, the court unanimously voted to Authorize Payment of Claims: General Accounts (Pooled Cash) of \$2,070,913.92. As presented by Kathy Williams.



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- 6.00 Discuss, consider and/or take action to accept the Monthly Un-Audited Financial Report for January 2022.

Upon a motion by Chad Seay, seconded by Gilbert Flores, the court unanimously voted to accept the Monthly Un-Audited Financial Report for January 2022. As presented by Kathy Williams.

- 7.00 Discuss, consider and/or take action for Courts Administration to have a cash drawer for Pre-Trial Fees Collection.

Upon a motion by Chad Seay, seconded by Jason Corley, the court unanimously voted to approve Courts Administration to have a cash drawer for Pre-Trial Fees Collection. As presented by Kathy Williams.

CONSENT AGENDA (ITEMS 8-13)

Upon a motion by Jason Corley, seconded by Chad Seay, the court unanimously voted to approve the Consent Agenda.

- 8.00 Discuss, consider and/or take action to approve out of state travel for Isaac Badu, Greg Jackson, Justin Sizemore, Zoriel Contreras, Kathy Williams, Rhonda Scott, Catie Wall, Maggie Black, Diana Lopez, Conner Farrington, Lance Schdmit, Kristina Handley, and Katlyn Longley for Tyler Conference training in Indianapolis, Indiana.

- 9.00 Discuss, consider and/or take action to approve out of state travel for Sheriff Kelly Rowe and Chief Deputy Mike Reed to attend the National Sheriff's Association Conference in Kansas City, Missouri.

- 10.00 Discuss, consider and/or take action to approve out of state travel for Kyle McLaughlin to Erie, Pennsylvania to attend a Forensic Scenes and Evidence Course-3D Scanning Methods.

- 11.00 Discuss, consider and/or take action to approve out of state travel for Bambi Trevino to Orlando, Florida to attend a Forensic Supervisor Training Course.

- 12.00 Discuss, consider and/or take action to approve out of state travel for Lori Takahashi to Springfield Missouri to attend a Child Death Investigations Course.

- 13.00 Discuss, consider and/or take action to authorize the County Judge to sign a Brokerage Service Fee Agreement with USI Southwest, Inc.

REGULAR AGENDA

- 14.00 Discuss, consider and/or take action to award RFP 220110, Third Party Administrator for Non Profits in regards to the ARPA funding for the Auditor's Office.

Upon a motion by Chad Seay, seconded by Jason Corley, the court unanimously voted to award RFP 220110, Third Party Administrator for Non Profits in regards to the ARPA funding for the Auditor's Office to Local CFO, LLC. As presented by Clint Wehrman.

- 15.00 Discuss, consider and/or take action to exempt repairs to the inmate property conveyer with SRS Conveyors from the requirement of competitive procurement pursuant to Section 262.024(a)(11) of the Texas Government Code for Facilities Maintenance.

Upon a motion by Gilbert Flores, seconded by Jason Corley, the court unanimously voted to exempt repairs to the inmate property conveyer with SRS Conveyors from the requirement of competitive procurement pursuant to Section 262.024(a)(11) of the Texas Government Code for Facilities Maintenance. As presented by Clint Wehrman.



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- 16.00** Discuss, consider and/or take action to award ITB 220102, Juvenile Justice Center ReRoof for Facility Maintenance.
Upon a motion by Chad Seay, seconded by Jason Corley, the court unanimously voted to award ITB 220102, Juvenile Justice Center ReRoof for Facility Maintenance to LBK Roofing. As presented by Clint Wehrman.
- 17.00** Discuss, consider and/or take action to authorize the County Judge to sign a contract modification to the Psychological Assessment Services agreement with Texas Tech University.
Upon a motion by Chad Seay, seconded by Gilbert Flores, the court unanimously voted to authorize the County Judge to sign a contract modification to the Psychological Assessment Services agreement with Texas Tech University. As presented by William Carter.
- 18.00** Discuss, consider and/or take action to authorize the County Judge to sign the Order of Election for the May 7, 2022 Constitutional Amendment Special Election in recognition of the Proclamation by the Governor of the State of Texas dated February 16, 2022.
Upon a motion by Chad Seay, seconded by Jason Corley, the court unanimously voted to authorize the County Judge to sign the Order of Election for the May 7, 2022 Constitutional Amendment Special Election in recognition of the Proclamation by the Governor of the State of Texas dated February 16, 2022. As presented by Roxzine Stinson.
- 19.00** Discuss, consider and/or take action to authorize the County Judge to sign the Notice of Election for the May 7, 2022 Constitutional Amendment Special Election.
Upon a motion by Gilbert Flores, seconded by Jason Corley, the court unanimously voted to authorize the County Judge to sign the Notice of Election for the May 7, 2022 Constitutional Amendment Special Election. As presented by Roxzine Stinson.
- 20.00** Discuss, consider and/or take action to authorize the County Judge to sign a Tower Site Usage Agreement with Telespan, LLC.
Upon a motion by Chad Seay, seconded by Jason Corley, the court unanimously voted to authorize the County Judge to sign a Tower Site Usage Agreement with Telespan, LLC. As presented by Clinton Thetford.
- 21.00** Discuss, consider and/or take action to consider and approve Form FSA-338 "Request for Obligation of Funds" for USDA Certified Mediation Program Grant.
Upon a motion by Chad Seay, seconded by Jason Corley, the court unanimously voted to approve Form FSA-338 "Request for Obligation of Funds" for USDA Certified Mediation Program Grant. As presented by Gene Valentini.
- 22.00** Discuss, consider and/or take action to authorize the County Judge to sign Enrollment form for the Texas Association of Counties Certified Cybersecurity Training Course and appoint Isaac Badu as the Course Administrator for the fulfillment of HB 3834.
Upon a motion by Chad Seay, seconded by Gilbert Flores, the court unanimously voted to authorize the County Judge to sign the Enrollment form for the Texas Association of Counties Certified Cybersecurity Training Course and appoint Isaac Badu as the Course Administrator for the fulfillment of HB 3834. As presented by Isaac Badu.
- 23.00** Report on the status of the software conversion and I.T.S. department from Isaac Badu, Director of the Information Technology Services Department.



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- 24.00** Discuss, consider and/or take action to exempt the agreement with Phelps Dunbar LLP for professional legal services from the requirement of competitive procurement pursuant to Section 262.024(a)(4) of the Texas Government Code.
- Upon a motion by Chad Seay, seconded by Gilbert Flores, the court unanimously voted to exempt the agreement with Phelps Dunbar LLP for professional legal services from the requirement of competitive procurement pursuant to Section 262.024(a)(4) of the Texas Government Code. As presented by Clint Wehrman.
- 25.00** Discuss, consider and/or take action to authorize the County Judge to sign an agreement with Phelps Dunbar LLP for acquisition of right-of-way for the expansion of Woodrow Road.
- Upon a motion by Chad Seay, seconded by Jason Corley, the court unanimously voted to authorize the County Judge to sign an agreement with Phelps Dunbar LLP for acquisition of right-of-way for the expansion of Woodrow Road. As presented by Jennifer Davidson.
- 26.00** Discuss, consider and/or take action to authorize the County Judge to sign Amendment #1 for the Woodrow Road Project between Lubbock County and Kimley-Horn, Associates, Inc. in the amount of \$706,100.00.
- Upon a motion by Chad Seay, seconded by Jason Corley, the court unanimously voted to authorize the County Judge to sign Amendment #1 for the Woodrow Road Project between Lubbock County and Kimley-Horn, Associates, Inc. in the amount of \$706,100.00. As presented by Jennifer Davidson.
- 27.00** Report on the status of County Road Projects, Department Staffing, Training and Safety, unpaved and paved road maintenance, signs, parks, and fleet management report.

NOTICE

- 28.00** A quorum of the Commissioners Court may attend the following events: Lubbock County Expo Center Local Government Corporation Board of Directors meeting on March 22, 2022 at 12:00pm at 1500 Broadway, 5th Floor (LEDA Conference Room) Lubbock, Texas.

EXECUTIVE SESSION

As authorized by the Texas Government Code, the Commissioners' Court of Lubbock County, Texas reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters, including but not limited to any of the matters listed above, as they may relate to Texas Government Code § 551.071(1) (Consultation with Attorney about pending or contemplated litigation or settlement offers); Texas Government Code § 551.071(2) (Consultation with Attorney when the Attorney's obligations under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflicts with Chapter 551 of the Texas Government Code); Texas Government Code § 551.072 (Deliberations About Real Property); Texas Government Code § 551.073 (Deliberations about Gifts and Donations); Texas Government Code § 551.074 (Personnel Matters); Texas Government Code § 551.0745 (Personnel Matters Affecting a County Advisory Body); Texas Government Code § 551.076 (Deliberations Regarding Security Devices or Security Audits); and Texas Government Code § 551.087 (Deliberations Regarding Economic Development Negotiations).

No Executive session held.



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At this time, 10:58 A.M., 3/14/2022, the Regular Meeting of the Commissioner's Court was adjourned.

THE FOREGOING MINUTES WERE READ AND APPROVED IN OPEN COURT ON THIS DAY 3/28/2022

Presiding Officer: _____ County Clerk: _____