

4/27



LUBBOCK COUNTY TRAVEL AUTHORIZATION & TRAVEL ADVANCE REQUEST FORM TA507

Employee: Garrett, Kortney Department: Lubbock Sheriff's Office
 Vendor #: 7417 G/L Account: 01104630-550300
 Purpose of Travel: National Peace Officer Memorial Destination(City,State): Washington D.C.
 Departure Date: 5/11/26 Return Date: 5/17/26

ESTIMATED TRAVEL EXPENSE (attach supporting documents and/or receipts, excluding meal receipts)								
Dates of Travel	5/11/26	5/12/26	5/13/26	5/14/26	5/15/26	5/16/26	5/17/26	WEEKLY TOTALS
Breakfast-Per Diem	\$ 23.00	\$ 23.00	\$ 23.00	\$ 23.00	\$ 23.00	\$ 23.00	\$ 23.00	\$ 161.00
Lunch-Per Diem	\$ 26.00	\$ 26.00	\$ 26.00	\$ 26.00	\$ 26.00	\$ 26.00	\$ 26.00	\$ 182.00
Dinner-Per Diem	\$ 38.00	\$ 38.00	\$ 38.00	\$ 38.00	\$ 38.00	\$ 38.00	\$ 38.00	\$ 266.00
TOTAL PER DIEM								\$ 609.00
EXPENSES PAID BY PO OR PCARD (attach supporting documents and/or receipts, excluding meal receipts)								
Lodging		\$ 308.00	\$ 308.00	\$ 308.00	\$ 308.00	\$ 308.00		\$ 1,540.00
Parking								\$ 0.00
Airline (describe)								
Rental Car (describe)								
Registrations								
Other (describe)								
Mileage Rate	0.70	# of Miles						\$ 0.00
TOTAL ESTIMATED TRAVEL EXPENSES								\$ 1,540.00

I hereby request authorization to travel outside of Lubbock County on official business as detailed above. I have read the Lubbock County Travel Policy and will follow that policy for travel and in making requests for advancement and reimbursement of expenses. I understand that I must submit a travel expense form within ten days of returning from this travel or the full advance will be deducted from my next paycheck.

Please provide an advance Per Diem by the following date: 5/10/26 totaling 609.00

Kortney Garrett
 PRINTED NAME OF EMPLOYEE

[Signature]
 EMPLOYEE'S SIGNATURE

3-18-26
 DATE

I hereby certify the above-requested travel for official Lubbock County business is directly related to this department's operations. There are sufficient un-expended funds in the current budget line item to cover all reimbursable expenses incurred. **Agendas, brochures, flyers, GSA meal and incidentals and other supporting documents are attached and 0 meals are included in the registration feed and will not be reimbursed.** Please issue a travel expense advance if requested.

[Signature]
 PRINTED NAME OF DIRECTOR

[Signature]
 DIRECTOR'S SIGNATURE

4-2-26
 DATE

NOTE: ALL SIGNATURES ARE REQUIRED FOR TRAVEL AND/OR PER DIEM ADVANCES. FAILURE TO FILL OUT THE FORM CORRECTLY OR PROVIDE PROPER DOCUMENTATION MAY CAUSE A DELAY IN TRAVEL AUTHORIZATION AND PER DIEM ADVANCES. OUT OF STATE TRAVEL REQUIRES COMMISSIONERS COURT APPROVAL AS AN AGENDA ITEM.

ANGELA MARTINEZ

Return to: _____



LUBBOCK COUNTY

TRAVEL AUTHORIZATION & TRAVEL ADVANCE REQUEST FORM TA507

Employee: LaMarr, Jennifer Department: Lubbock Sheriff's Office
 Vendor #: 15080 G/L Account: 01104630-550300
 Purpose of Travel: National Peace Officer Memorial Destination(City,State): Washington D.C.
 Departure Date: 5/11/26 Return Date: 5/17/26

ESTIMATED TRAVEL EXPENSE (attach supporting documents and/or receipts, excluding meal receipts)								
Dates of Travel	5/11/26	5/12/26	5/13/26	5/14/26	5/15/26	5/16/26	5/17/26	WEEKLY TOTALS
Breakfast-Per Diem	\$ 23.00	\$ 23.00	\$ 23.00	\$ 23.00	\$ 23.00	\$ 23.00	\$ 23.00	\$ 161.00
Lunch-Per Diem	\$ 26.00	\$ 26.00	\$ 26.00	\$ 26.00	\$ 26.00	\$ 26.00	\$ 26.00	\$ 182.00
Dinner-Per Diem	\$ 38.00	\$ 38.00	\$ 38.00	\$ 38.00	\$ 38.00	\$ 38.00	\$ 38.00	\$ 266.00
TOTAL PER DIEM								\$ 609.00
EXPENSES PAID BY PO OR PCARD (attach supporting documents and/or receipts, excluding meal receipts)								
Lodging		\$ 308.00	\$ 308.00	\$ 308.00	\$ 308.00	\$ 308.00		\$ 1,540.00
Parking								\$ 0.00
Airline (describe)								
Rental Car (describe)								
Registrations								
Other (describe)								
Mileage Rate	0.70	# of Miles						\$ 0.00
TOTAL ESTIMATED TRAVEL EXPENSES								\$ 1,540.00

I hereby request authorization to travel outside of Lubbock County on official business as detailed above. I have read the Lubbock County Travel Policy and will follow that policy for travel and in making requests for advancement and reimbursement of expenses. I understand that I must submit a travel expense form within ten days of returning from this travel or the full advance will be deducted from my next paycheck.

Please provide an advance Per Diem by the following date: 5/10 totaling, 609.00

Jennifer L. La Marr
 PRINTED NAME OF EMPLOYEE

Jennifer L. La Marr
 EMPLOYEE'S SIGNATURE

3/21/2026
 DATE

I hereby certify the above-requested travel for official Lubbock County business is directly related to this department's operations. There are sufficient unexpended funds in the current budget line item to cover all reimbursable expenses incurred. **Agendas, brochures, flyers, GSA meal and incidentals and other supporting documents are attached and 0 meals are included in the registration fee and will not be reimbursed.** Please issue a travel expense advance if requested.

DAN CORBIN
 PRINTED NAME OF DIRECTOR

[Signature]
 DIRECTOR'S SIGNATURE

4-2-26
 DATE

NOTE: ALL SIGNATURES ARE REQUIRED FOR TRAVEL AND/OR PER DIEM ADVANCES. FAILURE TO FILL OUT THE FORM CORRECTLY OR PROVIDE PROPER DOCUMENTATION MAY CAUSE A DELAY IN TRAVEL AUTHORIZATION AND PER DIEM ADVANCES. OUT OF STATE TRAVEL REQUIRES COMMISSIONERS COURT APPROVAL AS AN AGENDA ITEM.

ANGELA MARTINEZ

Return to: _____



LUBBOCK COUNTY

TRAVEL AUTHORIZATION & TRAVEL ADVANCE REQUEST FORM TA507

Employee: Garcia, Christina Department: Lubbock Sheriff's Office
 Vendor #: 16361 G/L Account: 01104630-550300
 Purpose of Travel: National Peace Officer Memorial Destination(City,State): Washington D.C.
 Departure Date: 5/11/26 Return Date: 5/17/26

ESTIMATED TRAVEL EXPENSE (attach supporting documents and/or receipts, excluding meal receipts)								
Dates of Travel	5/11/26	5/12/26	5/13/26	5/14/26	5/15/26	5/16/26	5/17/26	WEEKLY TOTALS
Breakfast-Per Diem	\$ 23.00	\$ 23.00	\$ 23.00	\$ 23.00	\$ 23.00	\$ 23.00	\$ 23.00	\$ 161.00
Lunch-Per Diem	\$ 26.00	\$ 26.00	\$ 26.00	\$ 26.00	\$ 26.00	\$ 26.00	\$ 26.00	\$ 182.00
Dinner-Per Diem	\$ 38.00	\$ 38.00	\$ 38.00	\$ 38.00	\$ 38.00	\$ 38.00	\$ 38.00	\$ 266.00
TOTAL PER DIEM								\$ 609.00
EXPENSES PAID BY PO OR PCARD (attach supporting documents and/or receipts, excluding meal receipts)								
Lodging		\$ 308.00	\$ 308.00	\$ 308.00	\$ 308.00	\$ 308.00		\$ 1,540.00
Parking								\$ 0.00
Airline (describe)								
Rental Car (describe)								
Registrations								
Other (describe)								
Mileage Rate	0.70	# of Miles						\$ 0.00
TOTAL ESTIMATED TRAVEL EXPENSES								\$ 1,540.00

I hereby request authorization to travel outside of Lubbock County on official business as detailed above. I have read the Lubbock County Travel Policy and will follow that policy for travel and in making requests for advancement and reimbursement of expenses. I understand that I must submit a travel expense form within ten days of returning from this travel or the full advance will be deducted from my next paycheck.

Please provide an advance Per Diem by the following date: 5/10 totaling, 1009.00

Christina Garcia
 PRINTED NAME OF EMPLOYEE

[Signature]
 EMPLOYEE'S SIGNATURE

3-20-26
 DATE

I hereby certify the above-requested travel for official Lubbock County business is directly related to this department's operations. There are sufficient unexpended funds in the current budget line item to cover all reimbursable expenses incurred. **Agendas, brochures, flyers, GSA meal and incidentals and other supporting documents are attached and 0 meals are included in the registration fee and will not be reimbursed.** Please issue a travel expense advance if requested.

DAVID CORBIN
 PRINTED NAME OF DIRECTOR

[Signature]
 DIRECTOR'S SIGNATURE

4-2-26
 DATE

NOTE: ALL SIGNATURES ARE REQUIRED FOR TRAVEL AND/OR PER DIEM ADVANCES. FAILURE TO FILL OUT THE FORM CORRECTLY OR PROVIDE PROPER DOCUMENTATION MAY CAUSE A DELAY IN TRAVEL AUTHORIZATION AND PER DIEM ADVANCES. OUT OF STATE TRAVEL REQUIRES COMMISSIONERS COURT APPROVAL AS AN AGENDA ITEM.

ANGELA MARTINEZ

Return to: _____



LUBBOCK COUNTY

TRAVEL AUTHORIZATION & TRAVEL ADVANCE REQUEST FORM TA507

Employee: Ames, Thomas Department: Lubbock Sheriff's Office
 Vendor #: 16026 G/L Account: 01104630-530300
 Purpose of Travel: National Peace Officer Memorial Destination(City,State): Washington D.C.
 Departure Date: 5/11/26 Return Date: 5/17/26

ESTIMATED TRAVEL EXPENSE (attach supporting documents and/or receipts, excluding meal receipts)								
Dates of Travel	5/11/26	5/12/26	5/13/26	5/14/26	5/15/26	5/16/26	5/17/26	WEEKLY TOTALS
Breakfast-Per Diem	\$ 23.00	\$ 23.00	\$ 23.00	\$ 23.00	\$ 23.00	\$ 23.00	\$ 23.00	\$ 161.00
Lunch-Per Diem	\$ 26.00	\$ 26.00	\$ 26.00	\$ 26.00	\$ 26.00	\$ 26.00	\$ 26.00	\$ 182.00
Dinner-Per Diem	\$ 38.00	\$ 38.00	\$ 38.00	\$ 38.00	\$ 38.00	\$ 38.00	\$ 38.00	\$ 266.00
TOTAL PER DIEM								\$ 609.00
EXPENSES PAID BY PO OR PCARD (attach supporting documents and/or receipts, excluding meal receipts)								
Lodging		\$ 308.00	\$ 308.00	\$ 308.00	\$ 308.00	\$ 308.00		\$ 1,540.00
Parking								\$ 0.00
Airline (describe)								
Rental Car (describe)								
Registrations								
Other (describe)								
Mileage Rate	0.70	# of Miles						\$ 0.00
TOTAL ESTIMATED TRAVEL EXPENSES								\$ 1,540.00

I hereby request authorization to travel outside of Lubbock County on official business as detailed above. I have read the Lubbock County Travel Policy and will follow that policy for travel and in making requests for advancement and reimbursement of expenses. I understand that I must submit a travel expense form within ten days of returning from this travel or the full advance will be deducted from my next paycheck.

Please provide an advance Per Diem by the following date: 5/10 totaling, 609.00

Thomas Ames
 PRINTED NAME OF EMPLOYEE

[Signature] AMS 8301
 EMPLOYEE'S SIGNATURE

03-30-26
 DATE

I hereby certify the above-requested travel for official Lubbock County business is directly related to this department's operations. There are sufficient un-expended funds in the current budget line item to cover all reimbursable expenses incurred. **Agendas, brochures, flyers, GSA meal and incidentals and other supporting documents are attached and 0 meals are included in the registration feed and will not be reimbursed.** Please issue a travel expense advance if requested.

OXN CORBIN
 Staff Sergeant Rance Aishman
 PRINTED NAME OF DIRECTOR

[Signature]
 Rance Aishman 8137
 Digitally signed by Rance Aishman 8137
 Date: 2026.03.30 16:09:10 -05'00'
 DIRECTOR'S SIGNATURE

4-2-26
3/30/26
 DATE

NOTE: ALL SIGNATURES ARE REQUIRED FOR TRAVEL AND/OR PER DIEM ADVANCES. FAILURE TO FILL OUT THE FORM CORRECTLY OR PROVIDE PROPER DOCUMENTATION MAY CAUSE A DELAY IN TRAVEL AUTHORIZATION AND PER DIEM ADVANCES. OUT OF STATE TRAVEL REQUIRES COMMISSIONERS COURT APPROVAL AS AN AGENDA ITEM.

ANGELA MARTINEZ

Return to: _____



LUBBOCK COUNTY

TRAVEL AUTHORIZATION & TRAVEL ADVANCE REQUEST FORM TA507

Employee: Gillham, Mark Department: Lubbock Sheriff's Office
 Vendor #: 15002 G/L Account: 01104630-550300
 Purpose of Travel: National Peace Officer Memorial Destination(City,State): Washington D.C.
 Departure Date: 5/11/26 Return Date: 5/17/26

ESTIMATED TRAVEL EXPENSE (attach supporting documents and/or receipts, excluding meal receipts)								
Dates of Travel	5/11/26	5/12/26	5/13/26	5/14/26	5/15/26	5/16/26	5/17/26	WEEKLY TOTALS
Breakfast-Per Diem	\$ 23.00	\$ 23.00	\$ 23.00	\$ 23.00	\$ 23.00	\$ 23.00	\$ 23.00	\$ 161.00
Lunch-Per Diem	\$ 26.00	\$ 26.00	\$ 26.00	\$ 26.00	\$ 26.00	\$ 26.00	\$ 26.00	\$ 182.00
Dinner-Per Diem	\$ 38.00	\$ 38.00	\$ 38.00	\$ 38.00	\$ 38.00	\$ 38.00	\$ 38.00	\$ 266.00
TOTAL PER DIEM								\$ 609.00
EXPENSES PAID BY PO OR PCARD (attach supporting documents and/or receipts, excluding meal receipts)								
Lodging		\$ 308.00	\$ 308.00	\$ 308.00	\$ 308.00	\$ 308.00		\$ 1,540.00
Parking								\$ 0.00
Airline (describe)								
Rental Car (describe)								
Registrations								
Other (describe)								
Mileage Rate	0.70	# of Miles						\$ 0.00
TOTAL ESTIMATED TRAVEL EXPENSES								\$ 1,540.00

I hereby request authorization to travel outside of Lubbock County on official business as detailed above. I have read the Lubbock County Travel Policy and will follow that policy for travel and in making requests for advancement and reimbursement of expenses. I understand that I must submit a travel expense form within ten days of returning from this travel or the full advance will be deducted from my next paycheck.

Please provide an advance Per Diem by the following date: 5/10 totaling, 609.00

Mark Gillham
 PRINTED NAME OF EMPLOYEE

Mark Gillham
 EMPLOYEE'S SIGNATURE

3/31/2026
 DATE

I hereby certify the above-requested travel for official Lubbock County business is directly related to this department's operations. There are sufficient un-expended funds in the current budget line item to cover all reimbursable expenses incurred. Agendas, brochures, flyers, GSA meal and incidentals and other supporting documents are attached and 4 meals are included in the registration feed and will not be reimbursed. Please issue a travel expense advance if requested.

DAN CORBIN
 PRINTED NAME OF DIRECTOR

[Signature]
 DIRECTOR'S SIGNATURE

4-2-26
 DATE

NOTE: ALL SIGNATURES ARE REQUIRED FOR TRAVEL AND/OR PER DIEM ADVANCES. FAILURE TO FILL OUT THE FORM CORRECTLY OR PROVIDE PROPER DOCUMENTATION MAY CAUSE A DELAY IN TRAVEL AUTHORIZATION AND PER DIEM ADVANCES. OUT OF STATE TRAVEL REQUIRES COMMISSIONERS COURT APPROVAL AS AN AGENDA ITEM.

Return to: ANGELA MARTINEZ



LUBBOCK COUNTY

TRAVEL AUTHORIZATION & TRAVEL ADVANCE REQUEST FORM TA507

Employee: Cross, Cody Department: 046-Sheriff
 Vendor #: 16238 G/L Account: 01104630-550300
 Purpose of Travel: National Peace Officer Memorial Destination(City,State): Washington, D.C.
 Departure Date: 5/11/26 Return Date: 5/17/26

ESTIMATED TRAVEL EXPENSE (attach supporting documents and/or receipts, excluding meal receipts)								
Dates of Travel	5/11/26	5/12/26	5/13/26	5/14/26	5/15/26	5/16/26	5/17/26	WEEKLY TOTALS
Breakfast-Per Diem	\$ 23.00	\$ 23.00	\$ 23.00	\$ 23.00	\$ 23.00	\$ 23.00	\$ 23.00	\$ 161.00
Lunch-Per Diem	\$ 26.00	\$ 26.00	\$ 26.00	\$ 26.00	\$ 26.00	\$ 26.00	\$ 26.00	\$ 182.00
Dinner-Per Diem	\$ 38.00	\$ 38.00	\$ 38.00	\$ 38.00	\$ 38.00	\$ 38.00	\$ 38.00	\$ 266.00
TOTAL PER DIEM								\$ 609.00
EXPENSES PAID BY PO OR PCARD (attach supporting documents and/or receipts, excluding meal receipts)								
Lodging		\$ 308.00	\$ 308.00	\$ 308.00	\$ 308.00	\$ 308.00		\$ 1,540.00
Parking								\$ 0.00
Airline (describe)								
Rental Car (describe)								
Registrations								
Other (describe)								
Mileage Rate	0.70	# of Miles						\$ 0.00
TOTAL ESTIMATED TRAVEL EXPENSES								\$ 1,540.00

I hereby request authorization to travel outside of Lubbock County on official business as detailed above. I have read the Lubbock County Travel Policy and will follow that policy for travel and in making requests for advancement and reimbursement of expenses. I understand that I must submit a travel expense form within ten days of returning from this travel or the full advance will be deducted from my next paycheck.

Please provide an advance Per Diem by the following date: 5/10/26 totaling, \$ 609.00

Cody Cross
 PRINTED NAME OF EMPLOYEE

[Signature]
 EMPLOYEE'S SIGNATURE

4/11/26
 DATE

I hereby certify the above-requested travel for official Lubbock County business is directly related to this department's operations. There are sufficient un-expended funds in the current budget line item to cover all reimbursable expenses incurred. **Agendas, brochures, flyers, GSA meal and incidentals and other supporting documents are attached and 0 meals are included in the registration fee and will not be reimbursed.** Please issue a travel expense advance if requested.

Dan Corbin
 PRINTED NAME OF DIRECTOR

[Signature]
 DIRECTOR'S SIGNATURE

4-2-26
 DATE

NOTE: ALL SIGNATURES ARE REQUIRED FOR TRAVEL AND/OR PER DIEM ADVANCES. FAILURE TO FILL OUT THE FORM CORRECTLY OR PROVIDE PROPER DOCUMENTATION MAY CAUSE A DELAY IN TRAVEL AUTHORIZATION AND PER DIEM ADVANCES. OUT OF STATE TRAVEL REQUIRES COMMISSIONERS COURT APPROVAL AS AN AGENDA ITEM.

ANGELA MARTINEZ

Return to: _____



U.S. General Services Administration

FY 2026 per diem rates for Washington, District of Columbia

Meals and incidental expenses (M&IE) rates and breakdown

Primary destination	County	M&IE total	Breakfast	Lunch	Dinner	Incidental expenses	First and lastday of travel
District of Columbia	Washington DC (also the cities of Alexandria, Falls Church and Fairfax, and the counties of Arlington and Fairfax, in Virginia; and the counties of Montgomery and Prince George's in Maryland)	\$92	\$23	\$26	\$38	\$5	\$69.00



OFFICER SAFETY AND WELLNESS

Police Week Schedule 2026

SCHEDULE OF EVENTS

Mark your calendars for the following programs and events!

MONDAY, MAY 11, 2026

10:00am – 5:00pm | Museum Open
1:00pm – 2:00pm | [National Police K9 Memorial Service](#)

TUESDAY, MAY 12, 2026

10:00am – 5:00pm | Museum Open
2:00pm – 3:30pm | [Police Unity Tour Ride-In and Ceremony](#) | Memorial
7:00pm | Honor Guard and Ambassadors Reception

WEDNESDAY, MAY 13, 2026

10:00am – 5:00pm | Museum Open
10:00am – 11:00am | Shomrim Ceremony | Memorial Grounds
6:00pm – 7:30pm | Pre-Vigil Reception | Invitation Only | National Mall
8:00pm – 10:00pm | [Candlelight Vigil](#) | National Mall and Livestream

THURSDAY, MAY 14, 2026

10:00am – 5:00pm | Museum Open
6:00pm – 8:00pm | 32 Annual Pipeband Memorial March

FRIDAY, MAY 15, 2026

10:00am – 5:00pm | Museum Open
12:00pm – Midnight | [Stand Watch for the Fallen](#) | Memorial
6:45pm | [Washington Nationals – National Police Week Offer](#)

SATURDAY, MAY 16, 2026

10:00am – 5:00pm | Museum Open
4:05pm | [Washington Nationals – National Police Week Offer](#)

Beyond the events above, all are welcome at the Memorial any time, day or night. The Memorial remains open to the public 24/7. If you are interested in attending the museum, you can get more information here: nleomf.org/museum/



Presented By



National Police Week 2026

- [SCHEDULE OF EVENTS](#)
- [CANDLELIGHT VIGIL](#)
- [HONOR GUARD EVENTS](#)
- [MEDIA CREDENTIALS](#)
- [SPONSORS](#)