

Vendor# 9147

GL# 01104730-550300

**LUBBOCK COUNTY  
TRAVEL AUTHORIZATION & ADVANCE REQUEST**

THE DEPARTMENT DIRECTOR IS RESPONSIBLE FOR SECURING ALL SIGNATURES PRIOR TO TRAVEL. AN APPROVED TRAVEL AUTHORIZATION MUST BE SUBMITTED TO THE AUDITOR'S OFFICE ACCORDING TO THE ACCOUNTS PAYABLE PAYMENT SCHEDULE TO RECEIVE A TRAVEL ADVANCE. RELATED BROCHURES OR OTHER SUPPORTING DATA MUST BE ATTACHED.

NAME: Finley Kathleen DATE: 3/13/2023  
Last First

DESTINATION: Omaha, NE

PURPOSE: American Jail Association Annual Conference

DATE(S): May 19-24, 2023

Travel advance requested and required by the 8 day of May, 2023

<u>\$ 0.00</u>	Registration Fee	=	\$	<u>0.00</u>
<u>5</u>	# of Breakfasts @ \$10.00	per meal	=	\$ <u>50.00</u>
<u>6</u>	# of Lunches @ \$15.00	per meal	=	\$ <u>90.00</u>
<u>5</u>	# of Dinners @ \$21.00	per meal	=	\$ <u>105.00</u>
	# of Days lodging @ \$	per night	=	\$ <u>0.00</u>
	<b>Total Advance</b>	=	\$	<b><u>245.00</u></b>

Fund #: 011 Line Item: 550300

I hereby request authorization to travel outside Lubbock County on official business as detailed above. I have read the Lubbock County Travel Policy and will follow that policy for travel and in making requests for advancement and reimbursement of expenses. I understand that I must submit a travel report within ten days of returning from this travel or the full advance will be deducted from my next paycheck.

Kathleen Finley 3-13-23  
EMPLOYEE SIGNATURE DATE

I hereby certify the above requested travel for official Lubbock County business is directly related to this department's operations. There are sufficient unexpended funds in the current budget line item to cover all reimbursable expenses incurred. Related brochures or other supporting data are attached and 0 meals are included in the registration fee being requested and will not be reimbursed. Please issue travel expense advance if requested.

Cody Scott 3-17-23  
DEPARTMENT DIRECTOR DATE

**APPROVAL FROM TWO (2) MEMBERS OF THE COMMISSIONERS' COURT:**

\_\_\_\_\_  
SIGNATURE DATE

\_\_\_\_\_  
SIGNATURE DATE

NOTE: TRAVEL IS NOT APPROVED WITHOUT ALL SIGNATURES. TRAVEL MAY NOT BE REIMBURSED WITHOUT PROPER AUTHORIZATION AND SUPPORTING DOCUMENTATION.

LUBBOCK COUNTY SHERIFF'S OFFICE  
TRAVEL/TRAINING REQUEST

**\*\*ITINERARY AND HOTEL INFORMATION MUST BE SUBMITTED  
WITH YOUR TRAVEL REQUEST\*\***

REQUESTOR Kathleen Finley TODAY'S DATE 12/21/2022

DATES OF CLASS/CONFERENCE (INCLUDE TRAVEL DATES)  
May 19-24, 2023

NAME OF CLASS/CONFERENCE American Jail Association

I HAVE CHECKED WITH SOUTH PLAINS ASSOCIATION OF  
GOVERNMENTS AND THEY DO NOT OFFER THIS COURSE.

YES

I HAVE CHECKED WITH THE LUBBOCK COUNTY SHERIFF'S  
ACADEMY AND THEY DO NOT OFFER THIS COURSE.

YES

LOCATION Omaha, NE REGISTRATION FEE \$360

CONFERENCE/TRAINING WEBSITE ADDRESS (IF AVAILABLE) www.americanjail.org

HOTEL INFORMATION (NAME, ADDRESS, PHONE NUMBER AND WEB ADDRESS) Hilton Omaha  
NE

TRAVELING BY: COUNTY ISSUED VEHICLE  AIR

[Signature] 1-10-23  
EMPLOYEE (SIGNATURE AND DATE)

[Signature]  
APPROVED/DENIED BY IMMEDIATE SUPERVISOR (SIGNATURE AND DATE)

[Signature] 1-12-23  
APPROVED/DENIED BY CHIEF DEPUTY OR ASST. CHIEF DEPUTY (SIGNATURE AND DATE)

[Signature]  
APPROVED/DENIED BY CHIEF ADMINISTRATOR OR DESIGNEE (SIGNATURE AND DATE)

**PLEASE BE AWARE THAT THE DESIGNATED TRAVEL COORDINATOR WILL MAKE ALL  
RESERVATIONS AND REGISTRATIONS ON YOUR BEHALF**

\*\*\*\*\*FOR TRAVEL COORDINATOR USE ONLY\*\*\*\*\*

REGISTRATION PAYMENT \$ 360 DATE OF PAYMENT 12/21/22

MUST MEET COMMISSIONER'S COURT DATE April 10, 2023

MUST MEET ACCOUNTS PAYABLE DATE March 29, 2023

LODGING/TRANSPORTATION/AIRLINE \$1,175.69 / \$582.97

Registration Type	Early Bird (11/15-1/19)	Advance (1/20-4/5)	Regular (4/6-5/6 & Onsite)
Member	\$360	\$385	\$430
Nonmember	\$490	\$515	\$560
One-Day Registration	\$180	\$205	\$230
Guest *	\$150	\$150	\$150
Student *	\$85	\$90	\$95

\* Please contact [Michele Florian](#) with your request.

**Group Registration Rates\*** Group discounted rates are available at the member rate per registrant for groups of 10 or larger from one agency.

\*At least one registrant must be a professional member to take advantage of these rates.

### Non-Exhibiting Company

Works for a **company that provides products and services** to the corrections industry.

Registration Type	Early Bird (11/15-1/19)	Advance (1/20-4/5)	Regular (4/6-5/6 & Onsite)
Member	\$665	\$690	\$715
Nonmember	\$715	\$740	\$765
One-Day Pass - Member	\$450	\$470	\$485
One-Day Pass - Nonmember	\$480	\$505	\$530

### Payment and Confirmation

Payment is required prior to the start of the conference and must be made with a credit card, check, or purchase order.

### Cancellations/Refunds

No refunds are given unless a written request is received on or before April 6, 2023. Please provide your reason for canceling. After this date, 40% of the conference fee can be refunded upon written request due to the costs associated with planning on attendance. No refunds are given after May 6, 2023.

Delegate substitutions are allowed at any time. Please contact [Michele Florian](#) with your request.

### AJA 2023 Conference and Jail Expo Schedule

This schedule is tentative and subject to change. Please check back for more information and updates.

**Saturday, May 20**

7am-5pm	Attendee Registration
8am-5pm	Deep-Dive/Partnership Sessions
1pm-5pm	Exhibitor Registration/Exhibitor Set Setup
1pm-5pm	Jail Tours Sign-Up
5pm-6:30pm	Welcome Reception

**Sunday, May 21**

7am-7pm	Attendee & Exhibitor Registration
7:30am-8am	First-Time Attendees: Welcome to AJA
8am-9am	Nondenominational Worship Service
8am-3pm	Exhibitor Setup
8am-5pm	Jail Tours Sign-Up
8am-11:15am	Workshops
11:30am-1pm	AJA Opening Luncheon & Business Meeting
1:15pm-5pm	Workshops
Times TBA	Jail Tours
2pm-4pm	iConnect Live Sessions
5:15pm-7pm	Jail Expo Ribbon Cutting & Grand Opening Reception
7pm-10pm	Hospitality Events

**Monday, May 22**

7:30am-5pm	Attendee Registration
8:30am-10am	Plenary Session with Keynote Speaker
8am-2pm	Exhibitor Registration
10am-2pm	Jail Expo
10:15am-12:05pm	iConnect Live Sessions
Times TBA	Jail Tours
2pm-5:15pm	Workshops
6pm-10pm	Hospitality Events

**Tuesday, May 23****Criminal Justice Student Day**

7:30am-2pm	Attendee Registration
8:30 am—9:30am	AJA President's Initiative Session
8am-11am	Exhibitor Registration
9:30am-11am	Criminal Justice Student Q&A
9:30am-12:30pm	Jail Expo
10:15-11:05am	iConnect Live Sessions
Times TBA	Jail Tours

12:30pm-5:30pm	Workshops
6pm-7pm	Awards Reception
7pm-9pm	AJA Annual Awards Banquet
9pm-Midnight	Club AJA After Party

**Wednesday, May 24**

7:30am-Noon	Attendee Registration
8am-11:15am	Workshops

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2023 Call for Presentations

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Host Information

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Registration

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>> Registration Benefits

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Housing

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Student Day

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Exhibitors

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Sponsorship Opportunities

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Make Your Case: Get Approval

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2022 Highlights

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Future Conferences

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Contact Us

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Awards

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## Registration Confirmation

**Name:** Kathleen Finley

**Organization Name:** Lubbock County Sheriff's Office/Detention Center

**Member Type:** Professional

**City and State/Province:** Lubbock, TX

### **AJA's 42nd Annual Conference & Jail Expo May 21-24, 2023**

**Thanks for registering! Your confirmation is below**

#### **Cancellations/Refunds**

No refunds are given unless a written request is received on or before April 6, 2023. Please provide your reason for cancelling. After this date, 40% of the conference fee can be refunded upon written request due to the costs associated with planning on attendance. No refunds are given after May 6, 2023.

Delegate substitutions are allowed at any time. Please contact Michele Florian with your request.

**We look forward to seeing you in Omaha!**

Event Name : AJA's 42nd Annual Conference & Jail Expo

Event Start Date : 5/20/2023 7:00 AM CDT

Event End Date : 5/24/2023 12:15 PM CDT

Venue Name : CHI Health Center

Event Location : 455 N 10th St Omaha NE US 68102

Event Registrant : Kathleen Finley

#### **Registration Details**

<b>Line Item</b>	<b>Qty</b>	<b>Unit Cost</b>	<b>Total Cost</b>
Event Registration Fee - Kathleen Finley - All Days	1	\$385.00	\$385.00
Early Bird Discount	1	\$(25.00)	\$(25.00)
		<b>Total Amount</b>	\$360.00
Credit Card Payment	1		\$(360.00)
		<b>Balance Due</b>	\$0.00

Transaction Date: 12/21/2022 11:08:28 AM

Card Type: Mastercard


Card Last 4 Digits: XXXX-XXXX-XXXX-2436

Total : \$360.00

**Gray, Penny**

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**From:** reservations@visitomaha.com on behalf of Omaha CVB Housing  
<reservations@visitomaha.com>  
**Sent:** Tuesday, December 20, 2022 10:42 AM  
**To:** Gray, Penny  
**Cc:** Gray, Penny  
**Subject:** Omaha CVB - New Reservation Submitted

 PLEASE NOTE: THIS EMAIL HAS BEEN GENERATED AUTOMATICALLY  
DO NOT REPLY TO THIS EMAIL

Dear Penny Gray,

**Your Reservation ID: 15665**

Thank you for submitting your reservation for the **AJA's 2023 Annual Conference & Jail Expo**. Please note that you will receive your room confirmation number until approximately 3-5 days prior to the event.

If you have any questions regarding your reservation, please contact your reservation specialist at 1-844-685-1435 or e-mail [reservations@visitomaha.com](mailto:reservations@visitomaha.com). Please do not contact the hotel directly.

**Reservation Summary**

**Reservation created:** 20-Dec-2022 10:42am  
**Event:** American Jail Association - 2023 Annual Conference & Jail Expo  
**Hotel:** Hilton Omaha  
1001 Cass St  
Omaha, NE, 68102  
**Number of Rooms:** 4  
**Number of Nights:** 20

**Room and Guest Details**

**Room 1:** 1 King Bed Deluxe Room  
**Check-In:** 19-May-2023  
**Check-Out:** 24-May-2023

**Number Of Nights:** 5  
**Rate per Night:**  
2023-05-19 - \$199.00  
2023-05-20 - \$199.00  
2023-05-21 - \$199.00  
2023-05-22 - \$199.00  
2023-05-23 - \$199.00

**Room Subtotal:** \$995.00  
**18.16% Taxes:** \$180.69  
**Room Total:** \$1,175.69  
**Amount Paid:** \$0.00  
**Amount Waived:** \$0.00

**Amount Remaining:** \$1,175.69

**Guest 1:** Amber Thieme  
**Room Email:** pgray@lubbockcounty.gov

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**Room 2:** 1 King Bed Deluxe Room  
**Check-in:** 19-May-2023  
**Check-Out:** 24-May-2023

**Number Of Nights:** 5  
**Rate per Night:**  
2023-05-19 - \$199.00  
2023-05-20 - \$199.00  
2023-05-21 - \$199.00  
2023-05-22 - \$199.00  
2023-05-23 - \$199.00

**Room Subtotal:** \$995.00  
**18.16% Taxes:** \$180.69  
**Room Total:** \$1,175.69  
**Amount Paid:** \$0.00  
**Amount Waived:** \$0.00  
**Amount Remaining:** \$1,175.69

**Guest 1:** Tanner Jasper  
**Room Email:** pgray@lubbockcounty.gov

---

**Room 3:** 1 King Bed Deluxe Room  
**Check-In:** 19-May-2023  
**Check-Out:** 24-May-2023

**Number Of Nights:** 5  
**Rate per Night:**  
2023-05-19 - \$199.00  
2023-05-20 - \$199.00  
2023-05-21 - \$199.00  
2023-05-22 - \$199.00  
2023-05-23 - \$199.00

**Room Subtotal:** \$995.00  
**18.16% Taxes:** \$180.69  
**Room Total:** \$1,175.69  
**Amount Paid:** \$0.00  
**Amount Waived:** \$0.00  
**Amount Remaining:** \$1,175.69

**Guest 1:** Mark Diebel  
**Room Email:** pgray@lubbockcounty.gov

---

**Room 4:** 1 King Bed Deluxe Room  
**Check-In:** 19-May-2023  
**Check-Out:** 24-May-2023

**Number Of Nights:** 5  
**Rate per Night:**  
2023-05-19 - \$199.00  
2023-05-20 - \$199.00  
2023-05-21 - \$199.00  
2023-05-22 - \$199.00  
2023-05-23 - \$199.00



**Room Subtotal:** \$995.00  
**18.16% Taxes:** \$180.69  
**Room Total:** \$1,175.69  
**Amount Paid:** \$0.00  
**Amount Waived:** \$0.00  
**Amount Remaining:** \$1,175.69

**Guest 1:** Kathleen Finley  
**Room Email:** pgray@lubbockcounty.gov

**Estimated Time of Arrival**

**ETA at the Hotel:** 3:00 PM  
**Hotel Check-in:** 3:00 PM  
**Hotel Check-out:** 11:00 AM

**Personal and Contact Information**

**Company Name:** Lubbock County Detention Center  
**Salutation:**  
**First Name:** Penny  
**Last Name:** Gray  
**Address:** PO Box 10536  
**City:** Lubbock  
**State:** Texas  
**Zip:** 79408-3536  
**Country:** United States  
**Telephone:** 8067757005  
**Email:** pgray@lubbockcounty.gov

**Payment Information**

**Reservation Total:** \$3,980.00 + \$722.77 taxes = \$4,702.77  
**Payment Type:** Credit Card  
**Credit Card Type:** Mastercard  
**Credit Card Number:** \*\*\*\*\*2436  
**Name on Credit Card:** LSO Detention

**Request for Change**

To change names, dates, modify or cancel your reservation, please click on the Request for Change button or use link below



**Room Reservation Agreement**

**Cancellation Policy:**

Reservation arrival/departure date may be modified/cancelled up to 48 hours prior to arrival without penalty (modifications are based on hotel availability).

**Payment:**

A valid credit card is required to book your accommodation. If the credit card is not in the guest's name, please contact your personal concierge and a hotel third party billing authorization form will be sent to you for completion. You may call 1-844-6-1435 or e-mail [reservations@visitomaha.com](mailto:reservations@visitomaha.com) for this form.

The hotel is pleased to offer guests with AJA's Annual Conference & Jail Expo the following amenities:

- Complimentary High Speed Internet access in guest rooms
- Complimentary Airport Shuttle
- Overnight Self-Parking \$15 per day
- Overnight Valet Parking \$21 per day

# Reservation Completed



Your reservation has been completed. Add to Calendar.

## Notification

**Thank you, your reservation has been received!**

This information will be provided to the hotel and a final confirmation number will be emailed to you approximately 3 - 5 days prior to the event.

**We look forward to seeing you in Omaha for the AJA's 2023 Annual Conference & Jail Expo!**

If you have any questions, please contact your reservation specialist at 1-844-685-1435 or e-mail [reservations@visitomaha.com](mailto:reservations@visitomaha.com).

To find fun things to do while you're here and to learn more about Omaha go to [www.VisitOmaha.com](http://www.VisitOmaha.com).

## Reservation Details

### American Jail Association - 2023 Annual Conference & Jail Expo

Hilton Omaha ★★☆☆☆

Number of Rooms 4

Total Number of Nights 20

Room #	Guest Name	Room	Check-in	Check-out		Subtotal
Room 1	Amber Thieme	1 King Bed Deluxe Room	May 19, 2023 3:00 PM	May 24, 2023 11:00 AM	Room Subtotal Taxes & Fees	\$995.00 \$180.69
Room 2	Tanner Jasper	1 King Bed Deluxe Room	May 19, 2023 3:00 PM	May 24, 2023 11:00 AM	Room Subtotal Taxes & Fees	\$995.00 \$180.69
Room 3	Mark Diebel	1 King Bed Deluxe Room	May 19, 2023 3:00 PM	May 24, 2023 11:00 AM	Room Subtotal Taxes & Fees	\$995.00 \$180.69
Room 4	Kathleen Finley	1 King Bed Deluxe Room	May 19, 2023 3:00 PM	May 24, 2023 11:00 AM	Room Subtotal Taxes & Fees	\$995.00 \$180.69
Reservation Total						\$4,702.77

## Contact Information

Name	Company	Address	Telephone	Email
Penny Gray	Lubbock County Detention Center	PO Box 10536 Lubbock, Texas, 79408 3536 United States	8067757005	<a href="mailto:pgray@lubbockcounty.gov">pgray@lubbockcounty.gov</a> <a href="mailto:pgray@lubbockcounty.gov">pgray@lubbockcounty.gov</a>

Name	Company	Address	Telephone	Email
Estimated Arrival Time:		3:00 PM		

### Payment Information

Payment Type	Credit Card Type	Credit Card Number	Exp. Date	Name on Credit Card
Credit Card	MasterCard	*****2436	3/2024	LSO Detention

### Room Reservation Agreement

**Cancellation Policy:**

Reservation arrival/departure date may be modified/cancelled up to 48 hours prior to arrival without penalty (modifications are based on hotel availability).

**Payment:**

A valid credit card is required to book your accommodation. If the credit card is not in the guest's name, please contact your personal concierge and a hotel third party billing authorization form will be sent to you for completion. You may call 1-844-685-1435 or e-mail reservations@visitomaha.com for this form.

The hotel is pleased to offer guests with AJA's Annual Conference & Jail Expo the following amenities:

- Complimentary High Speed Internet access in guest rooms
- Complimentary Airport Shuttle
- Overnight Self-Parking \$15 per day
- Overnight Valet Parking \$21 per day

### Price Summary

Room 1	
Taxes & Fees	\$995.00
	\$180.69
Room 2	
Taxes & Fees	\$995.00
	\$180.69
Room 3	
Taxes & Fees	\$995.00
	\$180.69
Room 4	
Taxes & Fees	\$995.00
	\$180.69
Total	<b>\$4,702.77</b>

## Thanks for flying with us!

Price

Payment

Confirmation

### Your flight is booked!

We're sending you a confirmation email to the address below. If the email hasn't arrived in 2 minutes, check your junk or spam folder. [pgray@lubbockcounty.gov](mailto:pgray@lubbockcounty.gov)

### Trip summary

Print

#### Flight

Add a car

Add a hotel

CONFIRMATION #

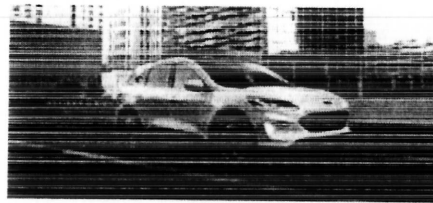
# 4NCGI2

MAY 19 - 24

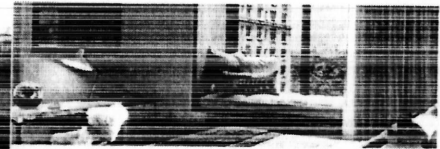
## LBB → OMA

FLIGHT TOTAL

### \$2,331.88



Book now. Pay later!



The perfect stay is moments away

WHERE ARE YOU HEADED?

Omaha

CHECK-IN

05/19/2023

CHECK-OUT

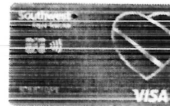
05/24/2023

Book now

Search

### Earn 2X points on your next Southwest® purchase

with the Rapid Rewards® Plus Credit Card. \$50 annual fee.



Learn more

- 3,000 anniversary points every year
- 2X points on rideshare
- 1X points that count toward Companion Pass® on all purchases

## 5/19 - Omaha



### 100% free inflight entertainment\* — all on your devices.

Learn more

\*Download the Southwest app to view movies and on-demand content. Inflight messaging only allows access to iMessage and WhatsApp. Apps must be downloaded before the flight.

MAY 19 - 24

## Lubbock, TX to Omaha, NE

Confirmation # 4NCGI2

PASSENGERS

EST. POINTS

EXTRAS

FARE

PASSENGERS

EST. POINTS

EXTRAS

FARE

**Mark Diebel**

+ 4,973<sup>PTS</sup>



Anytime

Rapid Rewards® number >  
 Add Known Traveler # / Redress # >  
 Special Assistance >

**Kathleen Finley**

+ 4,973<sup>PTS</sup>



Anytime

Rapid Rewards® number >  
 Add Known Traveler # / Redress # >  
 Special Assistance >

**Tanner Jasper**

+ 4,973<sup>PTS</sup>



Anytime

Rapid Rewards® number >  
 Add Known Traveler # / Redress # >  
 Special Assistance >

**Amber Thieme**

+ 4,973<sup>PTS</sup>



Anytime

Rapid Rewards® number >  
 Add Known Traveler # / Redress # >  
 Special Assistance >



**Transparency®: Defined**  
 Low fares. Nothing to hide.



**Change fees don't fly with us**  
 Flexibility for your travel plans.



**Pack with care**  
 Guidelines for carryon luggage.

**Departing**

5/19/23 Friday

**Anytime**  
 (Passenger x4)

\$1,156.40



DEPARTS

**10:50** AM

**LBB**

Lubbock, TX - LBB

FLIGHT

**2808**

SCHEDULED AIRCRAFT

Boeing 737-800

Subject to change

ARRIVES

**12:10** PM

**DAL**

Dallas (Love Field), TX - DAL

TRAVEL TIME

1hr 20min

stop 1: Dallas (Love Field) TX - DAL



DEPARTS

**2:10** PM

**DAL**

Dallas (Love Field), TX - DAL

FLIGHT

**845**

SCHEDULED AIRCRAFT

Boeing 737-700

Subject to change



ARRIVES

**3:55** PM

**OMA**

Omaha, NE - OMA

TRAVEL TIME

1hr 45min

SUBTOTAL

**\$1,156.40**

**Returning**

5/24/23 Wednesday

**Anytime**  
 (Passenger x4)

\$832.68



DEPARTS

**9:05** AM

**OMA**

Omaha, NE - OMA

FLIGHT

**3062**

SCHEDULED AIRCRAFT

Boeing 737-700

Subject to change

ARRIVES

**9:40** AM

**DEN**

Denver, CO - DEN

TRAVEL TIME

1hr 35min

stop 1: Denver, CO - DEN



DEPARTS

12:30 PM

DEN

Denver, CO - DEN

FLIGHT

1713

SCHEDULED AIRCRAFT

Boeing 737-700

Subject to change



ARRIVES

2:55 PM

LBB

Lubbock, TX - LBB

TRAVEL TIME

1hr 25min

SUBTOTAL

\$832.68

Taxes & fees

\$342.80

Flight total

\$2,331.88

icon legend



WiFi available



Live TV available



EarlyBird Check-In®

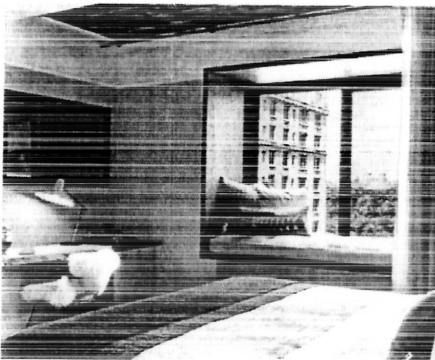


Change planes

Helpful information:

- Starting July 1, 2023 (12:00 a.m. CT), for Wanna Get Away® or Wanna Get Away Plus™ award travel reservations: if you do not cancel your reservation at least 10 minutes before the flight's original scheduled departure time, any points used for booking will be forfeited, along with any taxes and fees associated with your award travel reservation. For Anytime or Business Select® award travel reservation: the points used for booking will continue to be redeposited to the purchaser's Rapid Rewards® account, and any taxes and fees associated with the award travel reservation will be converted into a flight credit for future use.
- Please read the [fare rules](#) associated with this purchase.
- When booking with Rapid Rewards points, your points balance may not immediately update in your account.
- REAL ID Requirement:** Do you have a REAL ID? Beginning May 7, 2025, you will need a state-issued REAL ID compliant license or identification card, or another acceptable form of ID (such as a U.S. Passport), to fly within the United States. Visit [www.tsa.gov](http://www.tsa.gov) for a list of acceptable forms of ID and additional information regarding REAL ID requirement.

Book your hotel with us and save up to 10% on your stay.



The perfect stay is moments away

WHERE ARE YOU HEADED?

Omaha

CHECK-IN

Fri, May 19, 2023

CHECK-OUT

Wed, May 24, 2023

ROOMS

ADULTS

CHILDREN

1

1

0

Search

Free! Back

Rapid Rewards®

Seek adventure, get rewarded.

✓ Unlimited reward seats

✓ No blackout dates

✓ Your points don't expire

Enroll now, it's free!

# Payment summary

## PAYMENT INFORMATION

AMOUNT PAID



**MasterCard 6047**  
XXXXXXXXXXXX6047  
Expiration: 8/23

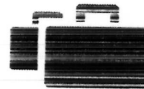
CARD HOLDER  
General Purchase Jail

BILLING ADDRESS  
PO Box10536  
Lubbock, TX US 79408

**\$2,331.88**

## Total charged

**You're all set for your upcoming trip.**



Get ready to enjoy two bags for the price of none\*, no fees to change your flight\*\*, and some Southwest® love.  
\*First and second checked bags. Weight and size limits apply. \*\*Fare difference may apply.

SUBTOTAL	\$1,989.08
TAXES & FEES	\$342.80
<b>TOTAL DOLLARS</b>	<b>\$2,331.88</b>

Show price breakdown

**Earn up to 1,800 Rapid Rewards® points.**

Plus save up to 30% off base rates with Budget®.



Book car >

**\$0**

**Low fares. No hidden fees. That's Transfarency.®**

- 1st and 2nd checked bags fly free®\*
- No change fees\*\*
- Free Live TV\*\*\*

\*Weight and size limits apply. \*\*Fare difference may apply. \*\*\*Limited time. Where available.

Vendor# 9212

GL# 01104730-550300

**LUBBOCK COUNTY  
TRAVEL AUTHORIZATION & ADVANCE REQUEST**

THE DEPARTMENT DIRECTOR IS RESPONSIBLE FOR SECURING ALL SIGNATURES PRIOR TO TRAVEL. AN APPROVED TRAVEL AUTHORIZATION MUST BE SUBMITTED TO THE AUDITOR'S OFFICE ACCORDING TO THE ACCOUNTS PAYABLE PAYMENT SCHEDULE TO RECEIVE A TRAVEL ADVANCE. RELATED BROCHURES OR OTHER SUPPORTING DATA MUST BE ATTACHED.

NAME: Diebel Mark DATE: 3/13/2023  
Last First

DESTINATION: Omaha, NE

PURPOSE: American Jail Association Annual Conference

DATE(S): May 19-24, 2023

Travel advance requested and required by the 8 day of May, 2023.

<u>\$ 0.00</u>	Registration Fee	=	\$	<u>0.00</u>
<u>5</u>	# of Breakfasts @ \$10.00	per meal	=	\$ <u>50.00</u>
<u>6</u>	# of Lunches @ \$15.00	per meal	=	\$ <u>90.00</u>
<u>5</u>	# of Dinners @ \$21.00	per meal	=	\$ <u>105.00</u>
	# of Days lodging @ \$_____	per night	=	\$ <u>0.00</u>
<b>Total Advance</b>			=	\$ <b><u>245.00</u></b>

Fund #: 011 Line Item: 550300

I hereby request authorization to travel outside Lubbock County on official business as detailed above. I have read the Lubbock County Travel Policy and will follow that policy for travel and in making requests for advancement and reimbursement of expenses. I understand that I must submit a travel report within ten days of returning from this travel or the full advance will be deducted from my next paycheck.

[Signature] 3-13-23  
EMPLOYEE SIGNATURE DATE

I hereby certify the above requested travel for official Lubbock County business is directly related to this department's operations. There are sufficient unexpended funds in the current budget line item to cover all reimbursable expenses incurred. Related brochures or other supporting data are attached and 0 meals are included in the registration fee being requested and will not be reimbursed. Please issue travel expense advance if requested.

[Signature] 3-17-23  
DEPARTMENT DIRECTOR DATE

**APPROVAL FROM TWO (2) MEMBERS OF THE COMMISSIONERS' COURT:**

\_\_\_\_\_  
SIGNATURE DATE

\_\_\_\_\_  
SIGNATURE DATE

NOTE: TRAVEL IS NOT APPROVED WITHOUT ALL SIGNATURES. TRAVEL MAY NOT BE REIMBURSED WITHOUT PROPER AUTHORIZATION AND SUPPORTING DOCUMENTATION.



LUBBOCK COUNTY SHERIFF'S OFFICE  
TRAVEL/TRAINING REQUEST

**\*\*ITINERARY AND HOTEL INFORMATION MUST BE SUBMITTED  
WITH YOUR TRAVEL REQUEST\*\***

REQUESTOR Mark Diebel TODAY'S DATE 12/21/2022

DATES OF CLASS/CONFERENCE (INCLUDE TRAVEL DATES)  
May 19-24, 2023

NAME OF CLASS/CONFERENCE American Jail Association

I HAVE CHECKED WITH SOUTH PLAINS ASSOCIATION OF  
GOVERNMENTS AND THEY DO NOT OFFER THIS COURSE.

YES

I HAVE CHECKED WITH THE LUBBOCK COUNTY SHERIFF'S  
ACADEMY AND THEY DO NOT OFFER THIS COURSE.

YES

LOCATION Omaha, NE REGISTRATION FEE \$360

CONFERENCE/TRAINING WEBSITE ADDRESS (IF AVAILABLE) www.americanjail.org

HOTEL INFORMATION (NAME, ADDRESS, PHONE NUMBER AND WEB ADDRESS) Hilton  
omaha, NE

TRAVELING BY: COUNTY ISSUED VEHICLE  AIR

LE Mah 2/11/23 1-10-23  
EMPLOYEE (SIGNATURE AND DATE)

[Signature] 8107 1-10-23  
APPROVED/DENIED BY IMMEDIATE SUPERVISOR (SIGNATURE AND DATE)

[Signature]  
APPROVED/DENIED BY CHIEF DEPUTY OR ASST. CHIEF DEPUTY (SIGNATURE AND DATE)

[Signature] 1-12-23  
APPROVED/DENIED BY CHIEF ADMINISTRATOR OR DESIGNEE (SIGNATURE AND DATE)

**PLEASE BE AWARE THAT THE DESIGNATED TRAVEL COORDINATOR WILL MAKE ALL  
RESERVATIONS AND REGISTRATIONS ON YOUR BEHALF**

\*\*\*\*\*FOR TRAVEL COORDINATOR USE ONLY\*\*\*\*\*

REGISTRATION PAYMENT \$ 360 DATE OF PAYMENT 12/21/22

MUST MEET COMMISSIONER'S COURT DATE April 10, 2023

MUST MEET ACCOUNTS PAYABLE DATE March 29, 2023

LODGING/TRANSPORTATION/AIRLINE \$1,175.69 / \$582.97 / \$275.97

Registration Type	Early Bird (11/15-1/19)	Advance (1/20-4/5)	Regular (4/6-5/6 & Onsite)
Member	\$360	\$385	\$430
Nonmember	\$490	\$515	\$560
One-Day Registration	\$180	\$205	\$230
Guest *	\$150	\$150	\$150
Student *	\$85	\$90	\$95

\* Please contact [Michele Florian](#) with your request.

**Group Registration Rates\*** Group discounted rates are available at the member rate per registrant for groups of 10 or larger from one agency.

\*At least one registrant must be a professional member to take advantage of these rates.

### Non-Exhibiting Company

Works for a **company that provides products and services** to the corrections industry.

Registration Type	Early Bird (11/15-1/19)	Advance (1/20-4/5)	Regular (4/6-5/6 & Onsite)
Member	\$665	\$690	\$715
Nonmember	\$715	\$740	\$765
One-Day Pass - Member	\$450	\$470	\$485
One-Day Pass - Nonmember	\$480	\$505	\$530

### Payment and Confirmation

Payment is required prior to the start of the conference and must be made with a credit card, check, or purchase order.

### Cancellations/Refunds

No refunds are given unless a written request is received on or before April 6, 2023. Please provide your reason for canceling. After this date, 40% of the conference fee can be refunded upon written request due to the costs associated with planning on attendance. No refunds are given after May 6, 2023.

Delegate substitutions are allowed at any time. Please contact [Michele Florian](#) with your request.

### AJA 2023 Conference and Jail Expo Schedule

This schedule is tentative and subject to change. Please check back for more information and updates.

**Saturday, May 20**

7am-5pm	Attendee Registration
8am-5pm	Deep-Dive/Partnership Sessions
1pm-5pm	Exhibitor Registration/Exhibitor Set Setup
1pm-5pm	Jail Tours Sign-Up
5pm-6:30pm	Welcome Reception

**Sunday, May 21**

7am-7pm	Attendee & Exhibitor Registration
7:30am-8am	First-Time Attendees: Welcome to AJA
8am-9am	Nondenominational Worship Service
8am-3pm	Exhibitor Setup
8am-5pm	Jail Tours Sign-Up
8am-11:15am	Workshops
11:30am-1pm	AJA Opening Luncheon & Business Meeting
1:15pm-5pm	Workshops
Times TBA	Jail Tours
2pm-4pm	iConnect Live Sessions
5:15pm-7pm	Jail Expo Ribbon Cutting & Grand Opening Reception
7pm-10pm	Hospitality Events

**Monday, May 22**

7:30am-5pm	Attendee Registration
8:30am-10am	Plenary Session with Keynote Speaker
8am-2pm	Exhibitor Registration
10am-2pm	Jail Expo
10:15am-12:05pm	iConnect Live Sessions
Times TBA	Jail Tours
2pm-5:15pm	Workshops
6pm-10pm	Hospitality Events

**Tuesday, May 23****Criminal Justice Student Day**

7:30am-2pm	Attendee Registration
8:30 am—9:30am	AJA President's Initiative Session
8am-11am	Exhibitor Registration
9:30am-11am	Criminal Justice Student Q&A
9:30am-12:30pm	Jail Expo
10:15-11:05am	iConnect Live Sessions
Times TBA	Jail Tours

---

12:30pm-5:30pm	Workshops
6pm-7pm	Awards Reception
7pm-9pm	AJA Annual Awards Banquet
9pm-Midnight	Club AJA After Party

---

### **Wednesday, May 24**

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7:30am-Noon	Attendee Registration
8am-11:15am	Workshops

---

2023 Call for Presentations

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Host Information

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Registration

---

>> Registration Benefits

---

Housing

---

Student Day

---

Exhibitors

---

Sponsorship Opportunities

---

Make Your Case: Get Approval

---

2022 Highlights

---

Future Conferences

---

Contact Us

---

Awards

---

## Registration Confirmation

**Name:** Mark Diebel

**Organization Name:** Lubbock County Sheriff's Office

**Member Type:** Professional

**City and State/Province:** Lubbock, TX

### **AJA's 42nd Annual Conference & Jail Expo May 21-24, 2023**

**Thanks for registering! Your confirmation is below**

#### **Cancellations/Refunds**

No refunds are given unless a written request is received on or before April 6, 2023. Please provide your reason for cancelling. After this date, 40% of the conference fee can be refunded upon written request due to the costs associated with planning on attendance. No refunds are given after May 6, 2023.

Delegate substitutions are allowed at any time. Please contact Michele Florian with your request.

**We look forward to seeing you in Omaha!**

Event Name : AJA's 42nd Annual Conference & Jail Expo  
Event Start Date : 5/20/2023 7:00 AM CDT  
Event End Date : 5/24/2023 12:15 PM CDT  
Venue Name : CHI Health Center  
Event Location : 455 N 10th St Omaha NE US 68102  
Event Registrant : Mark Diebel

#### **Registration Details**


<b>Line Item</b>	<b>Qty</b>	<b>Unit Cost</b>	<b>Total Cost</b>
Event Registration Fee - Mark Diebel - All Days	1	\$385.00	\$385.00
Early Bird Discount	1	\$(25.00)	\$(25.00)
		<b>Total Amount</b>	\$360.00
Credit Card Payment	1		\$(360.00)
		<b>Balance Due</b>	\$0.00

Transaction Date: 12/21/2022 3:54:07 PM  
Card Type: Mastercard  
Card Last 4 Digits: XXXX-XXXX-XXXX-2436  
Total : \$360.00

**Gray, Penny**

---

**From:** reservations@visitomaha.com on behalf of Omaha CVB Housing  
<reservations@visitomaha.com>  
**Sent:** Tuesday, December 20, 2022 10:42 AM  
**To:** Gray, Penny  
**Cc:** Gray, Penny  
**Subject:** Omaha CVB - New Reservation Submitted

 PLEASE NOTE: THIS EMAIL HAS BEEN GENERATED AUTOMATICALLY  
DO NOT REPLY TO THIS EMAIL

Dear Penny Gray,

**Your Reservation ID: 15665**

Thank you for submitting your reservation for the **AJA's 2023 Annual Conference & Jail Expo**. Please note that you will receive your room confirmation number until approximately 3-5 days prior to the event.

If you have any questions regarding your reservation, please contact your reservation specialist at 1-844-685-1435 or e-mail [reservations@visitomaha.com](mailto:reservations@visitomaha.com). Please do not contact the hotel directly.

**Reservation Summary**

**Reservation created:** 20-Dec-2022 10:42am  
**Event:** American Jail Association - 2023 Annual Conference & Jail Expo  
**Hotel:** Hilton Omaha  
1001 Cass St  
Omaha, NE, 68102  
**Number of Rooms:** 4  
**Number of Nights:** 20

**Room and Guest Details**

**Room 1:** 1 King Bed Deluxe Room  
**Check-In:** 19-May-2023  
**Check-Out:** 24-May-2023

**Number Of Nights:** 5  
**Rate per Night:**  
2023-05-19 - \$199.00  
2023-05-20 - \$199.00  
2023-05-21 - \$199.00  
2023-05-22 - \$199.00  
2023-05-23 - \$199.00

**Room Subtotal:** \$995.00  
**18.16% Taxes:** \$180.69  
**Room Total:** \$1,175.69  
**Amount Paid:** \$0.00  
**Amount Waived:** \$0.00

**Amount Remaining:** \$1,175.69

**Guest 1:** Amber Thieme

**Room Email:** pgray@lubbockcounty.gov

---

**Room 2:** 1 King Bed Deluxe Room

**Check-in:** 19-May-2023

**Check-Out:** 24-May-2023

**Number Of Nights:** 5

**Rate per Night:**

2023-05-19 - \$199.00

2023-05-20 - \$199.00

2023-05-21 - \$199.00

2023-05-22 - \$199.00

2023-05-23 - \$199.00

**Room Subtotal:** \$995.00

**18.16% Taxes:** \$180.69

**Room Total:** \$1,175.69

**Amount Paid:** \$0.00

**Amount Waived:** \$0.00

**Amount Remaining:** \$1,175.69

**Guest 1:** Tanner Jasper

**Room Email:** pgray@lubbockcounty.gov

---

**Room 3:** 1 King Bed Deluxe Room

**Check-In:** 19-May-2023

**Check-Out:** 24-May-2023

**Number Of Nights:** 5

**Rate per Night:**

2023-05-19 - \$199.00

2023-05-20 - \$199.00

2023-05-21 - \$199.00

2023-05-22 - \$199.00

2023-05-23 - \$199.00

**Room Subtotal:** \$995.00

**18.16% Taxes:** \$180.69

**Room Total:** \$1,175.69

**Amount Paid:** \$0.00

**Amount Waived:** \$0.00

**Amount Remaining:** \$1,175.69

**Guest 1:** Mark Diebel

**Room Email:** pgray@lubbockcounty.gov

---

**Room 4:** 1 King Bed Deluxe Room

**Check-In:** 19-May-2023

**Check-Out:** 24-May-2023

**Number Of Nights:** 5

**Rate per Night:**

2023-05-19 - \$199.00

2023-05-20 - \$199.00

2023-05-21 - \$199.00

2023-05-22 - \$199.00

2023-05-23 - \$199.00

**Room Subtotal:** \$995.00  
**18.16% Taxes:** \$180.69  
**Room Total:** \$1,175.69  
**Amount Paid:** \$0.00  
**Amount Waived:** \$0.00  
**Amount Remaining:** \$1,175.69

**Guest 1:** Kathieen Finley  
**Room Email:** pgray@lubbockcounty.gov

**Estimated Time of Arrival**

**ETA at the Hotel:** 3:00 PM  
**Hotel Check-in:** 3:00 PM  
**Hotel Check-out:** 11:00 AM

**Personal and Contact Information**

**Company Name:** Lubbock County Detention Center  
**Salutation:**  
**First Name:** Penny  
**Last Name:** Gray  
**Address:** PO Box 10536  
**City:** Lubbock  
**State:** Texas  
**Zip:** 79408-3536  
**Country:** United States  
**Telephone:** 8067757005  
**Email:** pgray@lubbockcounty.gov

**Payment Information**

**Reservation Total:** \$3,980.00 + \$722.77 taxes = \$4,702.77  
**Payment Type:** Credit Card  
**Credit Card Type:** Mastercard  
**Credit Card Number:** \*\*\*\*\*2436  
**Name on Credit Card:** LSO Detention

**Request for Change**

To change names, dates, modify or cancel your reservation, please click on the Request for Change button or use link below



**Room Reservation Agreement**

**Cancellation Policy:**

Reservation arrival/departure date may be modified/cancelled up to 48 hours prior to arrival without penalty (modifications are based on hotel availability).

**Payment:**

A valid credit card is required to book your accommodation. If the credit card is not in the guest's name, please contact your personal concierge and a hotel third party billing authorization form will be sent to you for completion. You may call 1-844-6-1435 or e-mail [reservations@visitomaha.com](mailto:reservations@visitomaha.com) for this form.

The hotel is pleased to offer guests with AJA's Annual Conference & Jail Expo the following amenities:

- Complimentary High Speed Internet access in guest rooms
- Complimentary Airport Shuttle
- Overnight Self-Parking \$15 per day
- Overnight Valet Parking \$21 per day



# Reservation Completed



Your reservation has been completed. Add to Calendar.

## Notification

**Thank you, your reservation has been received!**

This information will be provided to the hotel and a final confirmation number will be emailed to you approximately 3 - 5 days prior to the event.

**We look forward to seeing you in Omaha for the AJA's 2023 Annual Conference & Jail Expo!**

If you have any questions, please contact your reservation specialist at 1-844-685-1435 or e-mail [reservations@visitomaha.com](mailto:reservations@visitomaha.com).

To find fun things to do while you're here and to learn more about Omaha go to [www.VisitOmaha.com](http://www.VisitOmaha.com).

## Reservation Details

### American Jail Association - 2023 Annual Conference & Jail Expo

Hilton Omaha ★★☆☆☆

Number of Rooms 4

Total Number of Nights 20

Room #	Guest Name	Room	Check-in	Check-out		Subtotal
Room 1	Amber Thieme	1 King Bed Deluxe Room	May 19, 2023 3:00 PM	May 24, 2023 11:00 AM	Room Subtotal Taxes & Fees	\$995.00 \$180.69
Room 2	Tanner Jasper	1 King Bed Deluxe Room	May 19, 2023 3:00 PM	May 24, 2023 11:00 AM	Room Subtotal Taxes & Fees	\$995.00 \$180.69
Room 3	Mark Diebel	1 King Bed Deluxe Room	May 19, 2023 3:00 PM	May 24, 2023 11:00 AM	Room Subtotal Taxes & Fees	\$995.00 \$180.69
Room 4	Kathleen Finley	1 King Bed Deluxe Room	May 19, 2023 3:00 PM	May 24, 2023 11:00 AM	Room Subtotal Taxes & Fees	\$995.00 \$180.69
Reservation Total						\$4,702.77

## Contact Information

Name	Company	Address	Telephone	Email
Penny Gray	Lubbock County Detention Center	PO Box 10536 Lubbock, Texas, 79408-3536 United States	8067757005	<a href="mailto:pgray@lubbockcounty.gov">pgray@lubbockcounty.gov</a> <a href="mailto:pgray@lubbockcounty.gov">pgray@lubbockcounty.gov</a>

Name	Company	Address	Telephone	Email
Estimated Arrival Time:		3:00 PM		

### Payment Information

Payment Type	Credit Card Type	Credit Card Number	Exp. Date	Name on Credit Card
Credit Card	MasterCard	*****2436	3/2024	LSO Detention

### Room Reservation Agreement

**Cancellation Policy:**

Reservation arrival/departure date may be modified/cancelled up to 48 hours prior to arrival without penalty (modifications are based on hotel availability).

**Payment:**

A valid credit card is required to book your accommodation. If the credit card is not in the guest's name, please contact your personal concierge and a hotel third party billing authorization form will be sent to you for completion. You may call 1-844-685-1435 or e-mail [reservations@visitomaha.com](mailto:reservations@visitomaha.com) for this form.

The hotel is pleased to offer guests with AJA's Annual Conference & Jail Expo the following amenities:

- Complimentary High Speed Internet access in guest rooms
- Complimentary Airport Shuttle
- Overnight Self-Parking \$15 per day
- Overnight Valet Parking \$21 per day

### Price Summary

Room 1	
Taxes & Fees	\$995.00
	\$180.69
Room 2	
Taxes & Fees	\$995.00
	\$180.69
Room 3	
Taxes & Fees	\$995.00
	\$180.69
Room 4	
Taxes & Fees	\$995.00
	\$180.69
Total	<b>\$4,702.77</b>

## Thanks for flying with us!

Price Payment Confirmation

### Your flight is booked!

We're sending you a confirmation email to the address below. If the email hasn't arrived in 2 minutes, check your junk or spam folder.  
pgray@lubbockcounty.gov

### Trip summary

Print

#### Flight

CONFIRMATION #  
**4NCGI2**

MAY 19 - 24  
**LBB → OMA**

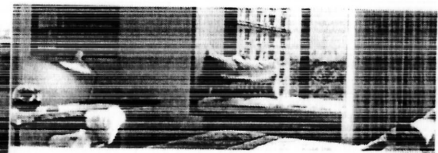
FLIGHT TOTAL  
**\$2,331.88**

Add a car



Book now. Pay later!

Add a hotel



The perfect stay is moments away

WHERE ARE YOU HEADED?

Omaha

CHECK-IN

05/19/2023

CHECK-OUT

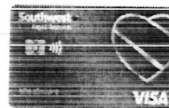
05/24/2023

Book now

Search

### Earn 2X points on your next Southwest® purchase

with the Rapid Rewards® Plus Credit Card.  
\$69 annual fee.



Learn more >

- 3,000 anniversary points every year
- 2X points on rideshare
- 1X points that count toward Companion Pass® on all purchases

Feedback

### 5/19 - Omaha



100% free inflight entertainment\* — all on your devices.

Learn more

\*Download the Southwest app to view movies and on-demand content. Inflight messaging only allows access to iMessage and WhatsApp. Apps must be downloaded before the flight.

MAY 19 - 24

## Lubbock, TX to Omaha, NE

Confirmation # 4NCGI2

PASSENGERS

EST. POINTS

EXTRAS

FARE

PASSENGERS

EST. POINTS

EXTRAS

FARE

**Mark Diebel**

+ 4,973<sup>PTS</sup>



Anytime

Rapid Rewards® number >  
Add Known Traveler # / Redress # >  
Special Assistance >

**Kathleen Finley**

+ 4,973<sup>PTS</sup>



Anytime

Rapid Rewards® number >  
Add Known Traveler # / Redress # >  
Special Assistance >

**Tanner Jasper**

+ 4,973<sup>PTS</sup>



Anytime

Rapid Rewards® number >  
Add Known Traveler # / Redress # >  
Special Assistance >

**Amber Thieme**

+ 4,973<sup>PTS</sup>



Anytime

Rapid Rewards® number >  
Add Known Traveler # / Redress # >  
Special Assistance >



**Transparency®: Defined**  
Low fares. Nothing to hide.



**Change fees don't fly with us**  
Flexibility for your travel plans.



**Pack with care**  
Guidelines for carryon luggage.

**Departing**

5/19/23 Friday

Anytime  
(Passenger x4)

\$1,156.40



DEPARTS

**10:50** AM

**LBB**

Lubbock, TX - LBB

FLIGHT  
**2808**

SCHEDULED AIRCRAFT  
Boeing 737-800  
Subject to change

ARRIVES

**12:10** PM

**DAL**

Dallas (Love Field), TX - DAL

TRAVEL TIME  
**1hr 20min**

stop 1: Dallas (Love Field), TX - DAL



DEPARTS

**2:10** PM

**DAL**

Dallas (Love Field), TX - DAL

FLIGHT  
**845**

SCHEDULED AIRCRAFT  
Boeing 737-700  
Subject to change



ARRIVES

**3:55** PM

**OMA**

Omaha, NE - OMA

TRAVEL TIME  
**1hr 45min**

SUBTOTAL

**\$1,156.40**

Feedback

**Returning**

5/24/23 Wednesday

Anytime  
(Passenger x4)

\$832.68



DEPARTS

**9:05** AM

**OMA**

Omaha, NE - OMA

FLIGHT  
**3062**

SCHEDULED AIRCRAFT  
Boeing 737-700  
Subject to change

ARRIVES

**9:40** AM

**DEN**

Denver, CO - DEN

TRAVEL TIME  
**1hr 35min**

stop 1: Denver, CO - DEN



DEPARTS

12:30 PM

DEN

Denver, CO - DEN

FLIGHT

1713

SCHEDULED AIRCRAFT

Boeing 737-700

Subject to change



ARRIVES

2:55 PM

LBB

Lubbock, TX - LBB

TRAVEL TIME

1hr 25min

SUBTOTAL

\$832.68

Taxes & fees

\$342.80

Flight total

**\$2,331.88**

icon legend



WiFi available



Live TV available



EarlyBird Check-In<sup>®</sup>

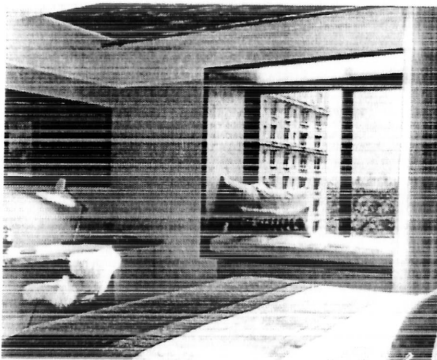


Change planes

Helpful Information:

- Starting July 1, 2023 (12:00 a.m. CT), for Wanna Get Away<sup>®</sup> or Wanna Get Away Plus<sup>™</sup> award travel reservations: if you do not cancel your reservation at least 10 minutes before the flight's original scheduled departure time, any points used for booking will be forfeited, along with any taxes and fees associated with your award travel reservation. For Anytime or Business Select<sup>®</sup> award travel reservation: the points used for booking will continue to be redeposited to the purchaser's Rapid Rewards<sup>®</sup> account, and any taxes and fees associated with the award travel reservation will be converted into a flight credit for future use.
- Please read the [fare rules](#) associated with this purchase.
- When booking with Rapid Rewards points, your points balance may not immediately update in your account.
- REAL ID Requirement:** Do you have a REAL ID? Beginning May 7, 2025, you will need a state-issued REAL ID compliant license or identification card, or another acceptable form of ID (such as a U.S. Passport), to fly within the United States. Visit [www.tsa.gov](http://www.tsa.gov) for a list of acceptable forms of ID and additional information regarding REAL ID requirement.

Book your hotel with us and save up to 10% on your stay.



The perfect stay is moments away

WHERE ARE YOU HEADED?

Omaha

CHECK-IN

CHECK-OUT

Fri, May 19, 2023

Wed, May 24, 2023

ROOMS

ADULTS

CHILDREN

1

1

0

Search

Feedback

Rapid Rewards<sup>®</sup>

Seek adventure, get rewarded.

✓ Unlimited reward seats

✓ No blackout dates

✓ Your points don't expire

Enroll now, it's free!

Points don't expire as long as you have flight-earning or partner-earning activity every 24 months. All Rapid Rewards rules and regulations apply.

# Payment summary

## PAYMENT INFORMATION

AMOUNT PAID



**MasterCard 6047**  
XXXXXXXXXXXX6047  
Expiration: 8/23

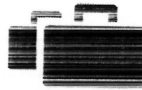
CARD HOLDER  
General Purchase Jail

BILLING ADDRESS  
PO Box10536  
Lubbock, TX US 79408

**\$2,331.88**

## Total charged

**You're all set for your upcoming trip.**



Get ready to enjoy two bags for the price of none\*, no fees to change your flight\*\*, and some Southwest® love.

\*First and second checked bags. Weight and size limits apply. \*\*Fare difference may apply.

SUBTOTAL	\$1,989.08
TAXES & FEES	\$342.80
<b>TOTAL DOLLARS</b>	<b>\$2,331.88</b>

[Show price breakdown](#)

**Earn up to 1,800 Rapid Rewards® points.**

Plus save up to 30% off base rates with Budget®.



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**\$0**

**Low fares. No hidden fees. That's Transfarency.®**

- 1st and 2nd checked bags fly free®\*
- No change fees\*\*
- Free Live TV\*\*\*

\*Weight and size limits apply. \*\*Fare difference may apply. \*\*\*Limited time. Where available.



Lubbock County Purchasing

PO Box 10536

Lubbock, TX 79408-3536

Ph: 806 775-1014

Bill To A12

Auditor's Office  
Attn: Accounts Payable  
PO BOX 10536  
Lubbock, TX 79408-3536  
Ph: 806-775-1085

Ship To 047

DETENTION CENTER  
3502 N. Holly Ave.  
Lubbock, TX 79403

Vendor 57769

EAN HOLDINGS, LLC  
ATTN: ACCTS RECEIVABLE  
4210 S. CONGRESS AVE.  
AUSTIN, TX 78745-1104

# PURCHASE ORDER

Fiscal Year 2023

Page 1 of 1

Lubbock County Purchasing Department

Purchase Order Number **20231215**

Purchase Order Date 03/13/2023

Department DETENTION CENTER

VENDOR PHONE NUMBER	VENDOR FAX NUMBER	VENDOR NUMBER	REQUISITION NUMBER	BUYER NAME	DELIVERY REFERENCE
512-912-5344		57769	12303219	Handley, Kristina	

### NOTES

Per Reservation Confirmation #1291143130, per EAN Holdings TXSmartBuy Contract #975-C1 (Term: 12/01/2022 through 05/21/2025).

ITEM #	DESCRIPTION	QUANTITY	UOM	UNIT PRICE	EXTENDED PRICE
1	Car rental for Finley, Diebel, Tanner, Thieme on 19-24, 2023 for AJA Conference in Omaha, NE Car rental for Finley, Diebel, Tanner, Thieme on 19-24, 2023 for AJA Conference in Omaha, NE Per EAN Holdings TXSmartBuy Contract #975-MI GL #: 01104730 - 550300	1.0000	EACH	\$275.9700	\$275.97

Clint Wehrman, Director of Purchasing


Total Ext. Price \$275.97

**Purchase Order Total \$275.97**

12303719

# Reservation Confirmed

Confirmation Number: **1291143130**

<p><b>Pick-up</b> May 19, 2023 2:00 PM</p> <p><b>Omaha Eppley Airfield Airport</b> 4601 Abbott Dr Omaha, NE 68110 +1 833-628-9673</p>		<p><b>Return</b> May 24, 2023 9:00 AM</p> <p><b>Omaha Eppley Airfield Airport</b> 4601 Abbott Dr Omaha, NE 68110 +1 833-628-9673</p>
<p><b>Directions from Terminal</b></p> <p>Please proceed to the walkway to the North Garage where you will find the entrance to the Rental Car Facility. Continue to the Enterprise counter to obtain your rental agreement and vehicle keys.</p> <p>Self service Kiosks at this location makes your rental transaction quick and easy.</p>		

## Rental Details

### Renter

---

**Driver Name:** MARK DIEBEL

**Email Address:** p.....y@lubbockcounty.gov

**Phone Number:** ....3080

**Age:** 25+

### Flight Details

---

**Airline Name:** SOUTHWEST AIRLINES

### Account

---

**Account Number:** LUBBOCK COUNTY

## Rental Checklist

- Familiarize yourself with your Pick-Up and Return location(s).
- Bring a valid driving license for each driver.
- Provide an acceptable method of payment in the renter's name. See pick-up location's policies for details.
- For additional policy or deposit information, please refer to the Rental Policies section below, or within your email confirmation.

Website Feedback



Trip Purpose: BUSINESS

## Vehicle

---

Vehicle Class: Full Size

Chevy Malibu or similar

Automatic

Time & Distance 1.0 Week(s) @\$ 199.80 / week	\$ 199.80*
Vehicle Mileage: <b>Unlimited Mileage</b>	Included

## Extras

---

Damage Waiver:	Included
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9 Additional Drivers:	Included
-----------------------	----------

## Taxes & Fees

---

CONCESSION RECOUP FEE 11.11 PCT (11.11%)	\$ 22.20*
CUSTOMER FACILITY CHARGE 3.50/DAY	\$ 17.50*
OMAHA OCCUPATION TAX 8.00/RNTL	\$ 8.00*
STATE RENTAL FEE 4.50 PCT (4.5%)	\$ 11.14*
SALES TAX (7.0%)	\$ 17.33*

## Estimated Total

---

Billing Number	<b>\$ 275.97*</b>
[.....9478]	Custom Rate

\*Rates, taxes and fees do not reflect rates, taxes and fees applicable to non-included optional coverages or extras added later.



LUBBOCK COUNTY SHERIFF'S OFFICE  
TRAVEL/TRAINING REQUEST

**\*\*ITINERARY AND HOTEL INFORMATION MUST BE SUBMITTED  
WITH YOUR TRAVEL REQUEST\*\***

REQUESTOR Amber Thieme TODAY'S DATE 12/21/2022

DATES OF CLASS/CONFERENCE (INCLUDE TRAVEL DATES)  
May 19-24, 2023

NAME OF CLASS/CONFERENCE American Jail Association

I HAVE CHECKED WITH SOUTH PLAINS ASSOCIATION OF  
GOVERNMENTS AND THEY DO NOT OFFER THIS COURSE.

YES

I HAVE CHECKED WITH THE LUBBOCK COUNTY SHERIFF'S  
ACADEMY AND THEY DO NOT OFFER THIS COURSE.

YES

LOCATION Omaha, NE REGISTRATION FEE \$360

CONFERENCE/TRAINING WEBSITE ADDRESS (IF AVAILABLE) www.americanjail.org

HOTEL INFORMATION (NAME, ADDRESS, PHONE NUMBER AND WEB ADDRESS) Hilton  
Omaha, NE

TRAVELING BY: COUNTY ISSUED VEHICLE  AIR

Sgt. Thieme 1-10-23  
EMPLOYEE (SIGNATURE AND DATE)

[Signature] 1-10-23  
APPROVED/DENIED BY IMMEDIATE SUPERVISOR (SIGNATURE AND DATE)

[Signature] 1-10-23  
APPROVED/DENIED BY CHIEF DEPUTY OR ASST. CHIEF DEPUTY (SIGNATURE AND DATE)

[Signature] 1-10-23  
APPROVED/DENIED BY CHIEF ADMINISTRATOR OR DESIGNEE (SIGNATURE AND DATE)

**PLEASE BE AWARE THAT THE DESIGNATED TRAVEL COORDINATOR WILL MAKE ALL  
RESERVATIONS AND REGISTRATIONS ON YOUR BEHALF**

\*\*\*\*\*FOR TRAVEL COORDINATOR USE ONLY\*\*\*\*\*

REGISTRATION PAYMENT \$ 360 DATE OF PAYMENT 12/21/22

MUST MEET COMMISSIONER'S COURT DATE April 10, 2023

MUST MEET ACCOUNTS PAYABLE DATE March 29, 2023

LODGING/TRANSPORTATION/AIRLINE \$1,175.69 / 582.97

<b>Registration Type</b>	<b>Early Bird (11/15-1/19)</b>	<b>Advance (1/20-4/5)</b>	<b>Regular (4/6-5/6 &amp; Onsite)</b>
Member	\$360	\$385	\$430
Nonmember	\$490	\$515	\$560
One-Day Registration	\$180	\$205	\$230
Guest *	\$150	\$150	\$150
Student *	\$85	\$90	\$95

\* Please contact [Michele Florian](#) with your request.

**Group Registration Rates\*** Group discounted rates are available at the member rate per registrant for groups of 10 or larger from one agency.

\*At least one registrant must be a professional member to take advantage of these rates.

### **Non-Exhibiting Company**

Works for a **company that provides products and services** to the corrections industry.

<b>Registration Type</b>	<b>Early Bird (11/15-1/19)</b>	<b>Advance (1/20-4/5)</b>	<b>Regular (4/6-5/6 &amp; Onsite)</b>
Member	\$665	\$690	\$715
Nonmember	\$715	\$740	\$765
One-Day Pass - Member	\$450	\$470	\$485
One-Day Pass - Nonmember	\$480	\$505	\$530

### **Payment and Confirmation**

Payment is required prior to the start of the conference and must be made with a credit card, check, or purchase order.

### **Cancellations/Refunds**

No refunds are given unless a written request is received on or before April 6, 2023. Please provide your reason for canceling. After this date, 40% of the conference fee can be refunded upon written request due to the costs associated with planning on attendance. No refunds are given after May 6, 2023.

Delegate substitutions are allowed at any time. Please contact [Michele Florian](#) with your request.

## **AJA 2023 Conference and Jail Expo Schedule**

This schedule is tentative and subject to change. Please check back for more information and updates.

**Saturday, May 20**

7am-5pm	Attendee Registration
8am-5pm	Deep-Dive/Partnership Sessions
1pm-5pm	Exhibitor Registration/Exhibitor Set Setup
1pm-5pm	Jail Tours Sign-Up
5pm-6:30pm	Welcome Reception

**Sunday, May 21**

7am-7pm	Attendee & Exhibitor Registration
7:30am-8am	First-Time Attendees: Welcome to AJA
8am-9am	Nondenominational Worship Service
8am-3pm	Exhibitor Setup
8am-5pm	Jail Tours Sign-Up
8am-11:15am	Workshops
11:30am-1pm	AJA Opening Luncheon & Business Meeting
1:15pm-5pm	Workshops
Times TBA	Jail Tours
2pm-4pm	iConnect Live Sessions
5:15pm-7pm	Jail Expo Ribbon Cutting & Grand Opening Reception
7pm-10pm	Hospitality Events

**Monday, May 22**

7:30am-5pm	Attendee Registration
8:30am-10am	Plenary Session with Keynote Speaker
8am-2pm	Exhibitor Registration
10am-2pm	Jail Expo
10:15am-12:05pm	iConnect Live Sessions
Times TBA	Jail Tours
2pm-5:15pm	Workshops
6pm-10pm	Hospitality Events

**Tuesday, May 23****Criminal Justice Student Day**

7:30am-2pm	Attendee Registration
8:30 am—9:30am	AJA President's Initiative Session
8am-11 am	Exhibitor Registration
9:30am-11 am	Criminal Justice Student Q&A
9:30am-12:30pm	Jail Expo
10:15-11:05am	iConnect Live Sessions
Times TBA	Jail Tours

12:30pm-5:30pm	Workshops
6pm-7pm	Awards Reception
7pm-9pm	AJA Annual Awards Banquet
9pm-Midnight	Club AJA After Party

**Wednesday, May 24**

7:30am-Noon	Attendee Registration
8am-11:15am	Workshops

2023 Call for Presentations

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Host Information

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Registration

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>> Registration Benefits

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Housing

---

Student Day

---

Exhibitors

---

Sponsorship Opportunities

---

Make Your Case: Get Approval

---

2022 Highlights

---

Future Conferences

---

Contact Us

---

Awards

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## Registration Confirmation

**Name:** Amber Thieme

**Organization Name:** Lubbock Co. Sheriff's Office

**Member Type:** Professional

**City and State/Province:** Lubbock, TX

## AJA's 42nd Annual Conference & Jail Expo May 21-24, 2023

**Thanks for registering! Your confirmation is below**

### Cancellations/Refunds

No refunds are given unless a written request is received on or before April 6, 2023. Please provide your reason for cancelling. After this date, 40% of the conference fee can be refunded upon written request due to the costs associated with planning on attendance. No refunds are given after May 6, 2023.

Delegate substitutions are allowed at any time. Please contact Michele Florian with your request.

**We look forward to seeing you in Omaha!**

Event Name : AJA's 42nd Annual Conference & Jail Expo

Event Start Date : 5/20/2023 7:00 AM CDT

Event End Date : 5/24/2023 12:15 PM CDT

Venue Name : CHI Health Center

Event Location : 455 N 10th St Omaha NE US 68102

Event Registrant : Amber Thieme

### Registration Details

Line Item	Qty	Unit Cost	Total Cost
Event Registration Fee - Amber Thieme - All Days	1	\$385.00	\$385.00
Early Bird Discount	1	\$(25.00)	\$(25.00)
		<b>Total Amount</b>	\$360.00
Credit Card Payment	1		\$(360.00)
		<b>Balance Due</b>	\$0.00

Transaction Date: 12/21/2022 11:20:56 AM

Card Type: Mastercard

Card Last 4 Digits: XXXX-XXXX-XXXX-2436

Total : \$360.00

## Gray, Penny

---

**From:** reservations@visitomaha.com on behalf of Omaha CVB Housing  
<reservations@visitomaha.com>  
**Sent:** Tuesday, December 20, 2022 10:42 AM  
**To:** Gray, Penny  
**Cc:** Gray, Penny  
**Subject:** Omaha CVB - New Reservation Submitted



PLEASE NOTE: THIS EMAIL HAS BEEN GENERATED AUTOMATICALLY  
DO NOT REPLY TO THIS EMAIL

Dear Penny Gray,

**Your Reservation ID: 15665**

Thank you for submitting your reservation for the **AJA's 2023 Annual Conference & Jail Expo**. Please note that you will receive your room confirmation number until approximately 3-5 days prior to the event.

If you have any questions regarding your reservation, please contact your reservation specialist at 1-844-685-1435 or e-mail [reservations@visitomaha.com](mailto:reservations@visitomaha.com). Please do not contact the hotel directly.

### Reservation Summary

**Reservation created:** 20-Dec-2022 10:42am  
**Event:** American Jail Association - 2023 Annual Conference & Jail Expo  
**Hotel:** Hilton Omaha  
1001 Cass St  
Omaha, NE, 68102  
**Number of Rooms:** 4  
**Number of Nights:** 20

### Room and Guest Details

**Room 1:** 1 King Bed Deluxe Room  
**Check-In:** 19-May-2023  
**Check-Out:** 24-May-2023

**Number Of Nights:** 5  
**Rate per Night:**  
2023-05-19 - \$199.00  
2023-05-20 - \$199.00  
2023-05-21 - \$199.00  
2023-05-22 - \$199.00  
2023-05-23 - \$199.00

**Room Subtotal:** \$995.00  
**18.16% Taxes:** \$180.69  
**Room Total:** \$1,175.69  
**Amount Paid:** \$0.00  
**Amount Waived:** \$0.00



**Amount Remaining:** \$1,175.69

**Guest 1:** Amber Thieme

**Room Email:** pgray@lubbockcounty.gov

---

**Room 2:** 1 King Bed Deluxe Room

**Check-In:** 19-May-2023

**Check-Out:** 24-May-2023

**Number Of Nights:** 5

**Rate per Night:**

2023-05-19 - \$199.00

2023-05-20 - \$199.00

2023-05-21 - \$199.00

2023-05-22 - \$199.00

2023-05-23 - \$199.00

**Room Subtotal:** \$995.00

**18.16% Taxes:** \$180.69

**Room Total:** \$1,175.69

**Amount Paid:** \$0.00

**Amount Waived:** \$0.00

**Amount Remaining:** \$1,175.69

**Guest 1:** Tanner Jasper

**Room Email:** pgray@lubbockcounty.gov

---

**Room 3:** 1 King Bed Deluxe Room

**Check-In:** 19-May-2023

**Check-Out:** 24-May-2023

**Number Of Nights:** 5

**Rate per Night:**

2023-05-19 - \$199.00

2023-05-20 - \$199.00

2023-05-21 - \$199.00

2023-05-22 - \$199.00

2023-05-23 - \$199.00

**Room Subtotal:** \$995.00

**18.16% Taxes:** \$180.69

**Room Total:** \$1,175.69

**Amount Paid:** \$0.00

**Amount Waived:** \$0.00

**Amount Remaining:** \$1,175.69

**Guest 1:** Mark Diebel

**Room Email:** pgray@lubbockcounty.gov

---

**Room 4:** 1 King Bed Deluxe Room

**Check-In:** 19-May-2023

**Check-Out:** 24-May-2023

**Number Of Nights:** 5

**Rate per Night:**

2023-05-19 - \$199.00

2023-05-20 - \$199.00

2023-05-21 - \$199.00

2023-05-22 - \$199.00

2023-05-23 - \$199.00

**Room Subtotal:** \$995.00  
**18.16% Taxes:** \$180.69  
**Room Total:** \$1,175.69  
**Amount Paid:** \$0.00  
**Amount Waived:** \$0.00  
**Amount Remaining:** \$1,175.69

**Guest 1:** Kathleen Finley  
**Room Email:** pgray@lubbockcounty.gov

**Estimated Time of Arrival**

**ETA at the Hotel:** 3:00 PM  
**Hotel Check-in:** 3:00 PM  
**Hotel Check-out:** 11:00 AM

**Personal and Contact Information**

**Company Name:** Lubbock County Detention Center  
**Salutation:**  
**First Name:** Penny  
**Last Name:** Gray  
**Address:** PO Box 10536  
**City:** Lubbock  
**State:** Texas  
**Zip:** 79408-3536  
**Country:** United States  
**Telephone:** 8067757005  
**Email:** pgray@lubbockcounty.gov

**Payment Information**

**Reservation Total:** \$3,980.00 + \$722.77 taxes = \$4,702.77  
**Payment Type:** Credit Card  
**Credit Card Type:** Mastercard  
**Credit Card Number:** \*\*\*\*\*2436  
**Name on Credit Card:** LSO Detention

**Request for Change**

To change names, dates, modify or cancel your reservation, please click on the Request for Change button or use link below



**Room Reservation Agreement**

**Cancellation Policy:**

Reservation arrival/departure date may be modified/cancelled up to 48 hours prior to arrival without penalty (modifications are based on hotel availability).

**Payment:**

A valid credit card is required to book your accommodation. If the credit card is not in the guest's name, please contact your personal concierge and a hotel third party billing authorization form will be sent to you for completion. You may call 1-844-614-1435 or e-mail [reservations@visitomaha.com](mailto:reservations@visitomaha.com) for this form.

The hotel is pleased to offer guests with AJA's Annual Conference & Jail Expo the following amenities:

- Complimentary High Speed Internet access in guest rooms
- Complimentary Airport Shuttle
- Overnight Self-Parking \$15 per day
- Overnight Valet Parking \$21 per day

# Reservation Completed



Your reservation has been completed. Add to Calendar.

## Notification

**Thank you, your reservation has been received!**

This information will be provided to the hotel and a final confirmation number will be emailed to you approximately 3 - 5 days prior to the event.

**We look forward to seeing you in Omaha for the AJA's 2023 Annual Conference & Jail Expo!**

If you have any questions, please contact your reservation specialist at 1-844-685-1435 or e-mail [reservations@visitomaha.com](mailto:reservations@visitomaha.com).

To find fun things to do while you're here and to learn more about Omaha go to [www.VisitOmaha.com](http://www.VisitOmaha.com).

## Reservation Details

### American Jail Association - 2023 Annual Conference & Jail Expo

Hilton Omaha ★★★★★

Number of Rooms 4

Total Number of Nights 20

Room #	Guest Name	Room	Check-in	Check-out		Subtotal
Room 1	Amber Thieme	1 King Bed Deluxe Room	May 19, 2023 3:00 PM	May 24, 2023 11:00 AM	Room Subtotal	\$995.00
					Taxes & Fees	\$180.69
Room 2	Tanner Jasper	1 King Bed Deluxe Room	May 19, 2023 3:00 PM	May 24, 2023 11:00 AM	Room Subtotal	\$995.00
					Taxes & Fees	\$180.69
Room 3	Mark Diebel	1 King Bed Deluxe Room	May 19, 2023 3:00 PM	May 24, 2023 11:00 AM	Room Subtotal	\$995.00
					Taxes & Fees	\$180.69
Room 4	Kathleen Finley	1 King Bed Deluxe Room	May 19, 2023 3:00 PM	May 24, 2023 11:00 AM	Room Subtotal	\$995.00
					Taxes & Fees	\$180.69
Reservation Total						\$4,702.77

## Contact Information

Name	Company	Address	Telephone	Email
Penny Gray	Lubbock County Detention Center	PO Box 10536 Lubbock, Texas, 79408-3536 United States	8067757005	<a href="mailto:pgray@lubbockcounty.gov">pgray@lubbockcounty.gov</a> <a href="mailto:pgray@lubbockcounty.gov">pgray@lubbockcounty.gov</a>

Name	Company	Address	Telephone	Email
Estimated Arrival Time:		3:00 PM		

### Payment Information

Payment Type	Credit Card Type	Credit Card Number	Exp. Date	Name on Credit Card
Credit Card	MasterCard	*****2436	3/2024	LSO Detention

### Room Reservation Agreement

**Cancellation Policy:**

Reservation arrival/departure date may be modified/cancelled up to 48 hours prior to arrival without penalty (modifications are based on hotel availability).

**Payment:**

A valid credit card is required to book your accommodation. If the credit card is not in the guest's name, please contact your personal concierge and a hotel third party billing authorization form will be sent to you for completion. You may call 1-844-685-1435 or e-mail [reservations@visitomaha.com](mailto:reservations@visitomaha.com) for this form.

The hotel is pleased to offer guests with AJA's Annual Conference & Jail Expo the following amenities:

- Complimentary High Speed Internet access in guest rooms
- Complimentary Airport Shuttle
- Overnight Self-Parking \$15 per day
- Overnight Valet Parking \$21 per day

### Price Summary

Room 1		\$995.00
Taxes & Fees		\$180.69
Room 2		\$995.00
Taxes & Fees		\$180.69
Room 3		\$995.00
Taxes & Fees		\$180.69
Room 4		\$995.00
Taxes & Fees		\$180.69
<b>Total</b>		<b>\$4,702</b>

## Thanks for flying with us!

Price ✓ Payment ✓ Confirmation ✓

### ✔ Your flight is booked!

We're sending you a confirmation email to the address below. If the email hasn't arrived in 2 minutes, check your junk or spam folder.  
pgray@lubbockcounty.gov

### Trip summary

Print

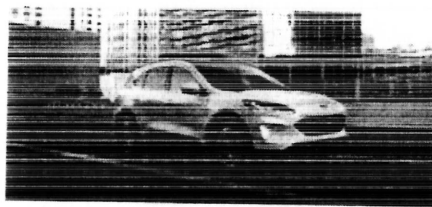
#### ✈ Flight

CONFIRMATION #  
**4NCGI2**

MAY 19 - 24  
**LBB → OMA**

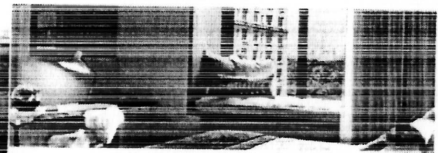
FLIGHT TOTAL  
**\$2,331.88**

Add a car



Book now. Pay later!

Add a hotel



The perfect stay is moments away

WHERE ARE YOU HEADED?

Omaha

CHECK-IN

05/19/2023

CHECK-OUT

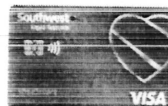
05/24/2023

Book now

Search

### Earn 2X points on your next Southwest® purchase

with the Rapid Rewards® Plus Credit Card.  
\$60 annual fee.



Learn more >

- 3,000 anniversary points every year
- 2X points on rideshare
- 1X points that count toward Companion Pass® on all purchases

Feedback

### 5/19 - Omaha



100% free inflight entertainment\* — all on your devices.

Learn more

\*Download the Southwest app to view movies and on-demand content. Inflight messaging only allows access to iMessage and WhatsApp. Apps must be downloaded before the flight.

MAY 19 - 24

## Lubbock, TX to Omaha, NE

Confirmation # 4NCGI2

PASSENGERS

EST. POINTS

EXTRAS

FARE

PASSENGERS

EST. POINTS

EXTRAS

FARE

**Mark Diebel**

+ 4,973<sup>PTS</sup>



Anytime

Rapid Rewards® number >  
Add Known Traveler # / Redress # >  
Special Assistance >

**Kathleen Finley**

+ 4,973<sup>PTS</sup>



Anytime

Rapid Rewards® number >  
Add Known Traveler # / Redress # >  
Special Assistance >

**Tanner Jasper**

+ 4,973<sup>PTS</sup>



Anytime

Rapid Rewards® number >  
Add Known Traveler # / Redress # >  
Special Assistance >

**Amber Thieme**

+ 4,973<sup>PTS</sup>



Anytime

Rapid Rewards® number >  
Add Known Traveler # / Redress # >  
Special Assistance >

**Transparency®: Defined**  
Low fares. Nothing to hide.

**Change fees don't fly with us**  
Flexibility for your travel plans.

**Pack with care**  
Guidelines for carryon luggage.

**Departing**

5/19/23 Friday

Anytime  
(Passenger x4)

\$1,156.40



DEPARTS

**10:50** AM

**LBB**

Lubbock, TX - LBB

FLIGHT

**2808**

SCHEDULED AIRCRAFT

Boeing 737-800

Subject to change

ARRIVES

**12:10** PM

**DAL**

Dallas (Love Field), TX - DAL

TRAVEL TIME

1hr 20min

stop 1: Dallas (Love Field), TX - DAL



DEPARTS

**2:10** PM

**DAL**

Dallas (Love Field), TX - DAL

FLIGHT

**845**

SCHEDULED AIRCRAFT

Boeing 737-700

Subject to change



ARRIVES

**3:55** PM

**OMA**

Omaha, NE - OMA

TRAVEL TIME

1hr 45min

SUBTOTAL

**\$1,156.40**

Feedback

**Returning**

5/24/23 Wednesday

Anytime  
(Passenger x4)

\$832.68



DEPARTS

**9:05** AM

**OMA**

Omaha, NE - OMA

FLIGHT

**3062**

SCHEDULED AIRCRAFT

Boeing 737-700

Subject to change

ARRIVES

**9:40** AM

**DEN**

Denver, CO - DEN

TRAVEL TIME

1hr 35min

stop 1: Denver, CO - DEN



DEPARTS

12:30 PM

DEN

Denver, CO - DEN

FLIGHT

1713

SCHEDULED AIRCRAFT

Boeing 737-700

Subject to change



ARRIVES

2:55 PM

LBB

Lubbock, TX - LBB

TRAVEL TIME

1hr 25min

SUBTOTAL

\$832.68

Taxes & fees

\$342.80

Flight total

\$2,331.88

icon legend



WiFi available



Live TV available



EarlyBird Check-in®

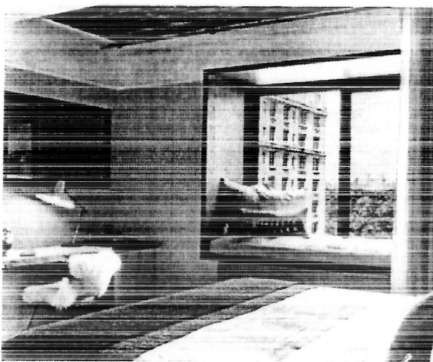


Change planes

Helpful Information:

- Starting July 1, 2023 (12:00 a.m. CT), for Wanna Get Away® or Wanna Get Away Plus™ award travel reservations: if you do not cancel your reservation at least 10 minutes before the flight's original scheduled departure time, any points used for booking will be forfeited, along with any taxes and fees associated with your award travel reservation. For Anytime or Business Select® award travel reservation: the points used for booking will continue to be redeposited to the purchaser's Rapid Rewards® account, and any taxes and fees associated with the award travel reservation will be converted into a flight credit for future use.
- Please read the [fare rules](#) associated with this purchase.
- When booking with Rapid Rewards points, your points balance may not immediately update in your account.
- REAL ID Requirement:** Do you have a REAL ID? Beginning May 7, 2025, you will need a state-issued REAL ID compliant license or identification card, or another acceptable form of ID (such as a U.S. Passport), to fly within the United States. Visit [www.tsa.gov](http://www.tsa.gov) for a list of acceptable forms of ID and additional information regarding REAL ID requirement.

Book your hotel with us and save up to 10% on your stay.



The perfect stay is moments away.

WHERE ARE YOU HEADED?

Omaha

CHECK-IN

CHECK-OUT

Fri, May 19, 2023

Wed, May 24, 2023

ROOMS

ADULTS

CHILDREN

1

1

0

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Rapid Rewards®

Seek adventure, get rewarded.

✓ Unlimited reward seats

✓ No blackout dates

✓ Your points don't expire

Enroll now, it's free!

Points don't expire as long as you have flight-earning or partner-earning activity every 24 months. All Rapid Rewards rules and regulations apply.

# Payment summary

## PAYMENT INFORMATION

## AMOUNT PAID



**MasterCard 6047**  
XXXXXXXXXXXX6047  
Expiration: 8/23

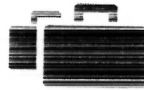
CARD HOLDER  
General Purchase Jail

BILLING ADDRESS  
PO Box10536  
Lubbock, TX US 79408

**\$2,331.88**

## Total charged

**You're all set for your upcoming trip.**



Get ready to enjoy two bags for the price of none\*, no fees to change your flight\*\*, and some Southwest® love.

\*First and second checked bags. Weight and size limits apply. \*\*Fare difference may apply.

SUBTOTAL	\$1,989.08
TAXES & FEES	\$342.80
<b>TOTAL DOLLARS</b>	<b>\$2,331.88</b>

[Show price breakdown](#)

**Earn up to 1,800 Rapid Rewards® points.**

Plus save up to 30% off base rates with Budget®.



[Book car >](#)

**\$0**

**Low fares. No hidden fees. That's Transfarency.®**

- 1st and 2nd checked bags fly free®\*
- No change fees\*\*
- Free Live TV\*\*\*

\*Weight and size limits apply. \*\*Fare difference may apply. \*\*\*Limited time. Where available.



Vendor# 11850

GL# 01104730-550300

**LUBBOCK COUNTY  
TRAVEL AUTHORIZATION & ADVANCE REQUEST**

THE DEPARTMENT DIRECTOR IS RESPONSIBLE FOR SECURING ALL SIGNATURES PRIOR TO TRAVEL. AN APPROVED TRAVEL AUTHORIZATION MUST BE SUBMITTED TO THE AUDITOR'S OFFICE ACCORDING TO THE ACCOUNTS PAYABLE PAYMENT SCHEDULE TO RECEIVE A TRAVEL ADVANCE. RELATED BROCHURES OR OTHER SUPPORTING DATA MUST BE ATTACHED.

NAME: Jasper Tanner DATE: 3/13/2023

Last First

DESTINATION: Omaha, NE

PURPOSE: American Jail Association Annual Conference

DATE(S): May 19-24, 2023

Travel advance requested and required by the 8 day of May, 2023.

<u>\$ 0.00</u>	Registration Fee	=	\$	<u>0.00</u>
<u>5</u>	# of Breakfasts @ \$10.00	per meal =	\$	<u>50.00</u>
<u>6</u>	# of Lunches @ \$15.00	per meal =	\$	<u>90.00</u>
<u>5</u>	# of Dinners @ \$21.00	per meal =	\$	<u>105.00</u>
<u>          </u>	# of Days lodging @ \$_____	per night =	\$	<u>0.00</u>
<b>Total Advance</b>			=	\$ <b><u>245.00</u></b>

Fund #: 011 Line Item: 550300

I hereby request authorization to travel outside Lubbock County on official business as detailed above. I have read the Lubbock County Travel Policy and will follow that policy for travel and in making requests for advancement and reimbursement of expenses. I understand that I must submit a travel report within ten days of returning from this travel or the full advance will be deducted from my next paycheck.

Sgt. Jasper 3-15-2023  
EMPLOYEE SIGNATURE DATE

I hereby certify the above requested travel for official Lubbock County business is directly related to this department's operations. There are sufficient unexpended funds in the current budget line item to cover all reimbursable expenses incurred. Related brochures or other supporting data are attached and 0 meals are included in the registration fee being requested and will not be reimbursed. Please issue travel expense advance if requested.

Scott 3-17-23  
DEPARTMENT DIRECTOR DATE

**APPROVAL FROM TWO (2) MEMBERS OF THE COMMISSIONERS' COURT:**

\_\_\_\_\_  
SIGNATURE DATE

\_\_\_\_\_  
SIGNATURE DATE

NOTE: TRAVEL IS NOT APPROVED WITHOUT ALL SIGNATURES. TRAVEL MAY NOT BE REIMBURSED WITHOUT PROPER AUTHORIZATION AND SUPPORTING DOCUMENTATION.

LUBBOCK COUNTY SHERIFF'S OFFICE  
TRAVEL/TRAINING REQUEST

**\*\*ITINERARY AND HOTEL INFORMATION MUST BE SUBMITTED  
WITH YOUR TRAVEL REQUEST\*\***

REQUESTOR Tanner Jasper TODAY'S DATE 3/13/23

DATES OF CLASS/CONFERENCE (INCLUDE TRAVEL DATES)  
May 19-24, 2023

NAME OF CLASS/CONFERENCE American Jail Association

I HAVE CHECKED WITH SOUTH PLAINS ASSOCIATION OF GOVERNMENTS AND THEY DO NOT OFFER THIS COURSE.

YES

I HAVE CHECKED WITH THE LUBBOCK COUNTY SHERIFF'S ACADEMY AND THEY DO NOT OFFER THIS COURSE.

YES

LOCATION Omaha, NE REGISTRATION FEE 0 / using scholarship that was given at NSJCA

CONFERENCE/TRAINING WEBSITE ADDRESS (IF AVAILABLE) www.american jail.org

HOTEL INFORMATION (NAME, ADDRESS, PHONE NUMBER AND WEB ADDRESS) Hilton Omaha, NE

TRAVELING BY: COUNTY ISSUED VEHICLE  AIR

Sgt Tanner Jasper 3-15-2023  
EMPLOYEE (SIGNATURE AND DATE)

[Signature] 812 3-15-23  
APPROVED/DENIED BY IMMEDIATE SUPERVISOR (SIGNATURE AND DATE)

Cody Scott  
APPROVED/DENIED BY CHIEF DEPUTY OR ASST. CHIEF DEPUTY (SIGNATURE AND DATE)

[Signature] 3-20-23  
APPROVED/DENIED BY CHIEF ADMINISTRATOR OR DESIGNEE (SIGNATURE AND DATE)

**PLEASE BE AWARE THAT THE DESIGNATED TRAVEL COORDINATOR WILL MAKE ALL RESERVATIONS AND REGISTRATIONS ON YOUR BEHALF**

\*\*\*\*\*FOR TRAVEL COORDINATOR USE ONLY\*\*\*\*\*

REGISTRATION PAYMENT \$ 0/scholarship DATE OF PAYMENT N/A

MUST MEET COMMISSIONER'S COURT DATE April 10, 2023

MUST MEET ACCOUNTS PAYABLE DATE March 29, 2023

LODGING/TRANSPORTATION/AIRLINE \$1,175.69 / 582.97

Registration Type	Early Bird (11/15-1/19)	Advance (1/20-4/5)	Regular (4/6-5/6 & Onsite)
Member	\$360	\$385	\$430
Nonmember	\$490	\$515	\$560
One-Day Registration	\$180	\$205	\$230
Guest *	\$150	\$150	\$150
Student *	\$85	\$90	\$95

\* Please contact [Michele Florian](#) with your request.

**Group Registration Rates\*** Group discounted rates are available at the member rate per registrant for groups of 10 or larger from one agency.

\*At least one registrant must be a professional member to take advantage of these rates.

### Non-Exhibiting Company

Works for a **company that provides products and services** to the corrections industry.

Registration Type	Early Bird (11/15-1/19)	Advance (1/20-4/5)	Regular (4/6-5/6 & Onsite)
Member	\$665	\$690	\$715
Nonmember	\$715	\$740	\$765
One-Day Pass - Member	\$450	\$470	\$485
One-Day Pass - Nonmember	\$480	\$505	\$530

### Payment and Confirmation

Payment is required prior to the start of the conference and must be made with a credit card, check, or purchase order.

### Cancellations/Refunds

No refunds are given unless a written request is received on or before April 6, 2023. Please provide your reason for canceling. After this date, 40% of the conference fee can be refunded upon written request due to the costs associated with planning on attendance. No refunds are given after May 6, 2023.

Delegate substitutions are allowed at any time. Please contact [Michele Florian](#) with your request.

## AJA 2023 Conference and Jail Expo Schedule

This schedule is tentative and subject to change. Please check back for more information and updates.

## Thanks for flying with us!

Price ✓ Payment ✓ Confirmation ✓

### ✔ Your flight is booked!

We're sending you a confirmation email to the address below. If the email hasn't arrived in 2 minutes, check your junk or spam folder.  
pgray@lubbockcounty.gov

### Trip summary

Print

#### ✈ Flight

CONFIRMATION #  
**4NCGI2**

MAY 19 - 24  
**LBB → OMA**

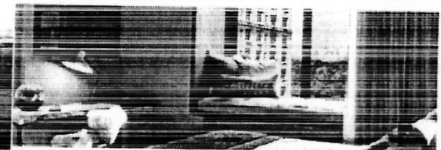
FLIGHT TOTAL  
**\$2,331.88**

🚗 Add a car



Book now. Pay later!

🏨 Add a hotel



The perfect stay is moments away

WHERE ARE YOU HEADED?

Omaha

CHECK-IN

05/19/2023

CHECK-OUT

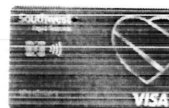
05/24/2023

Book now

Search

### Earn 2X points on your next Southwest® purchase

with the Rapid Rewards® Plus Credit Card.  
9.9% annual fee.



Learn more >

- 3,000 anniversary points every year
- 2X points on rideshare
- 1X points that count toward Companion Pass® on all purchases

### 5/19 - Omaha



100% free inflight entertainment\* — all on your devices.

Learn more

\*Download the Southwest app to view movies and on-demand content. Inflight messaging only allows access to iMessage and WhatsApp. Apps must be downloaded before the flight.

MAY 19 - 24

## Lubbock, TX to Omaha, NE

Confirmation # 4NCGI2

PASSENGERS

EST. POINTS

EXTRAS

FARE

PASSENGERS

EST. POINTS

EXTRAS

FARE

**Mark Diebel**  
 Rapid Rewards® number >  
 Add Known Traveler # / Redress # >  
 Special Assistance >

+ 4,973<sup>PTS</sup>



Anytime

**Kathleen Finley**  
 Rapid Rewards® number >  
 Add Known Traveler # / Redress # >  
 Special Assistance >

+ 4,973<sup>PTS</sup>



Anytime

**Tanner Jasper**  
 Rapid Rewards® number >  
 Add Known Traveler # / Redress # >  
 Special Assistance >

+ 4,973<sup>PTS</sup>



Anytime

**Amber Thieme**  
 Rapid Rewards® number >  
 Add Known Traveler # / Redress # >  
 Special Assistance >

+ 4,973<sup>PTS</sup>



Anytime

**Transparency®: Defined**  
 Low fares. Nothing to hide.

**Change fees don't fly with us**  
 Flexibility for your travel plans.

**Pack with care**  
 Guidelines for carryon luggage.

**Departing** 5/19/23 Friday

Anytime  
 (Passenger x4)

\$1,156.40

**DEPARTS 10:50 AM** **LBB**  
 Lubbock, TX - LBB

FLIGHT **2808**

SCHEDULED AIRCRAFT  
 Boeing 737-800  
 Subject to change

**ARRIVES 12:10 PM** **DAL**  
 Dallas (Love Field), TX - DAL

TRAVEL TIME  
 1hr 20min

stop 1: Dallas (Love Field), TX - DAL



**DEPARTS 2:10 PM** **DAL**  
 Dallas (Love Field), TX - DAL

FLIGHT **845**

SCHEDULED AIRCRAFT  
 Boeing 737-700  
 Subject to change

**ARRIVES 3:55 PM** **OMA**  
 Omaha, NE - OMA

TRAVEL TIME  
 1hr 45min

SUBTOTAL

**\$1,156.40**

L endtag1.

**Returning** 5/24/23 Wednesday

Anytime  
 (Passenger x4)

\$832.68

**DEPARTS 9:05 AM** **OMA**  
 Omaha, NE - OMA

FLIGHT **3062**

SCHEDULED AIRCRAFT  
 Boeing 737-700  
 Subject to change

**ARRIVES 9:40 AM** **DEN**  
 Denver, CO - DEN

TRAVEL TIME  
 1hr 35min

stop 1: Denver, CO - DEN



DEPARTS

12:30 PM

DEN

Denver, CO - DEN

FLIGHT

1713

SCHEDULED AIRCRAFT

Boeing 737-700

Subject to change



ARRIVES

2:55 PM

LBB

Lubbock, TX - LBB

TRAVEL TIME

1hr 25min

SUBTOTAL

\$832.68

Taxes & fees

\$342.80

Flight total

\$2,331.88

icon legend



WiFi available



Live TV available



EarlyBird Check-In®

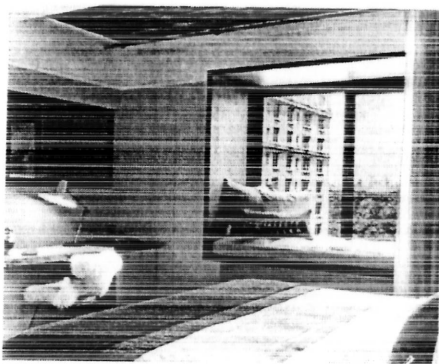


Change planes

Helpful information:

- Starting July 1, 2023 (12:00 a.m. CT), for Wanna Get Away® or Wanna Get Away Plus™ award travel reservations: if you do not cancel your reservation at least 10 minutes before the flight's original scheduled departure time, any points used for booking will be forfeited, along with any taxes and fees associated with your award travel reservation. For Anytime or Business Select® award travel reservation: the points used for booking will continue to be redeposited to the purchaser's Rapid Rewards® account, and any taxes and fees associated with the award travel reservation will be converted into a flight credit for future use.
- Please read the [fare rules](#) associated with this purchase.
- When booking with Rapid Rewards points, your points balance may not immediately update in your account.
- REAL ID Requirement:** Do you have a REAL ID? Beginning May 7, 2025, you will need a state-issued REAL ID compliant license or identification card, or another acceptable form of ID (such as a U.S. Passport), to fly within the United States. Visit [www.tsa.gov](http://www.tsa.gov) for a list of acceptable forms of ID and additional information regarding REAL ID requirement.

Book your hotel with us and save up to 10% on your stay.



The perfect stay is moments away.

WHERE ARE YOU HEADED?

Omaha

CHECK-IN

CHECK-OUT

Fri, May 19, 2023

Wed, May 24, 2023

ROOMS

ADULTS

CHILDREN

1

1

0

Search

Feedback

Rapid Rewards®

Seek adventure, get rewarded.

✓ Unlimited reward seats

✓ No blackout dates

✓ Your points don't expire

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# Payment summary

## PAYMENT INFORMATION

## AMOUNT PAID



**MasterCard 6047**  
XXXXXXXXXXXX6047  
Expiration: 8/23

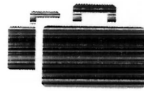
CARD HOLDER  
General Purchase Jail

BILLING ADDRESS  
PO Box10536  
Lubbock, TX US 79408

**\$2,331.88**

## Total charged

**You're all set for your upcoming trip.**



Got ready to enjoy two bags for the price of none\*, no fees to change your flight\*\*, and some Southwest® love.

\*First and second checked bags. Weight and size limits apply. \*\*Fare difference may apply.

SUBTOTAL	\$1,989.08
TAXES & FEES	\$342.80
<b>TOTAL DOLLARS</b>	<b>\$2,331.88</b>

[Show price breakdown](#)

**Earn up to 1,800 Rapid Rewards® points.**

Plus save up to 30% off base rates with Budget®.



[Book car >](#)

**\$0**

**Low fares. No hidden fees. That's Transfarency.®**

- 1st and 2nd checked bags fly free®\*
- No change fees\*\*
- Free Live TV\*\*\*

\*Weight and size limits apply. \*\*Fare difference may apply. \*\*\*Limited time. Where available.

**Saturday, May 20**

7am-5pm	Attendee Registration
8am-5pm	Deep-Dive/Partnership Sessions
1pm-5pm	Exhibitor Registration/Exhibitor Set Setup
1pm-5pm	Jail Tours Sign-Up
5pm-6:30pm	Welcome Reception

**Sunday, May 21**

7am-7pm	Attendee & Exhibitor Registration
7:30am-8am	First-Time Attendees: Welcome to AJA
8am-9am	Nondenominational Worship Service
8am-3pm	Exhibitor Setup
8am-5pm	Jail Tours Sign-Up
8am-11:15am	Workshops
11:30am-1pm	AJA Opening Luncheon & Business Meeting
1:15pm-5pm	Workshops
Times TBA	Jail Tours
2pm-4pm	iConnect Live Sessions
5:15pm-7pm	Jail Expo Ribbon Cutting & Grand Opening Reception
7pm-10pm	Hospitality Events

**Monday, May 22**

7:30am-5pm	Attendee Registration
8:30am-10am	Plenary Session with Keynote Speaker
8am-2pm	Exhibitor Registration
10am-2pm	Jail Expo
10:15am-12:05pm	iConnect Live Sessions
Times TBA	Jail Tours
2pm-5:15pm	Workshops
6pm-10pm	Hospitality Events

**Tuesday, May 23****Criminal Justice Student Day**

7:30am-2pm	Attendee Registration
8:30 am—9:30am	AJA President's Initiative Session
8am-11am	Exhibitor Registration
9:30am-11am	Criminal Justice Student Q&A
9:30am-12:30pm	Jail Expo
10:15-11:05am	iConnect Live Sessions
Times TBA	Jail Tours



12:30pm-5:30pm	Workshops
6pm-7pm	Awards Reception
7pm-9pm	AJA Annual Awards Banquet
9pm-Midnight	Club AJA After Party

### **Wednesday, May 24**

7:30am-Noon	Attendee Registration
8am-11:15am	Workshops

2023 Call for Presentations

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Host Information

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Registration

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>> Registration Benefits

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Housing

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Student Day

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Exhibitors

---

Sponsorship Opportunities

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Make Your Case: Get Approval

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2022 Highlights

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Future Conferences

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Contact Us

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Awards

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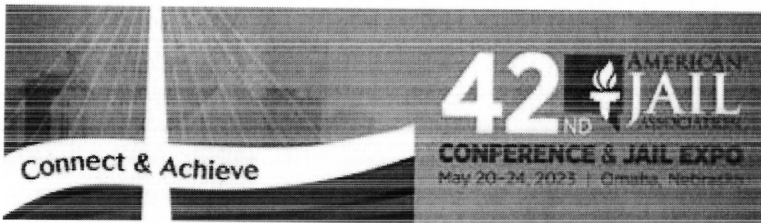
## Gray, Penny

---

**From:** Michele Florian <michelef@aja.org>  
**Sent:** Monday, March 13, 2023 8:43 AM  
**To:** Gray, Penny  
**Subject:** RE: Scholarship for Tanner Jasper

Good morning,

His complimentary registration has been made, so you don't need to register him. Have a great day! Michele



**Michele Florian**  
**Administration Manager**  
1135 Professional Court  
Hagerstown, MD 21740-5853  
Direct: 301.857.2233  
Fax: 301.790.2941  
[aja.org](http://aja.org)  
@AmericanJail

---

**From:** Gray, Penny <PGray@lubbockcounty.gov>  
**Sent:** Monday, March 13, 2023 9:41 AM  
**To:** Michele Florian <michelef@aja.org>  
**Subject:** Scholarship for Tanner Jasper

Good morning,

I am trying to find out if you have a scholarship for Tanner Jasper that will cover his registration fee for this conference (the 42<sup>nd</sup> Conference & Jail Expo) I was told he was given the scholarship when he attended NJLCA last year. I need to get him registered but have not heard back to see how this works? Any assistance you can provide me with this issue is greatly appreciated. Thank you!

PENNY GRAY  
ADMINISTRATIVE ASSISTANT  
LUBBOCK COUNTY SHERIFF'S OFFICE  
DETENTION CENTER  
[PGRAY@LUBBOCKCOUNTY.GOV](mailto:PGRAY@LUBBOCKCOUNTY.GOV)  
(806) 775-7005

**Amount Remaining:** \$1,175.69

**Guest 1:** Amber Thieme

**Room Email:** pgray@lubbockcounty.gov

---

**Room 2:** 1 King Bed Deluxe Room

**Check-In:** 19-May-2023

**Check-Out:** 24-May-2023

**Number Of Nights:** 5

**Rate per Night:**

2023-05-19 - \$199.00

2023-05-20 - \$199.00

2023-05-21 - \$199.00

2023-05-22 - \$199.00

2023-05-23 - \$199.00

**Room Subtotal:** \$995.00

**18.16% Taxes:** \$180.69

**Room Total:** \$1,175.69

**Amount Paid:** \$0.00

**Amount Waived:** \$0.00

**Amount Remaining:** \$1,175.69

**Guest 1:** Tanner Jasper

**Room Email:** pgray@lubbockcounty.gov

---

**Room 3:** 1 King Bed Deluxe Room

**Check-In:** 19-May-2023

**Check-Out:** 24-May-2023

**Number Of Nights:** 5

**Rate per Night:**

2023-05-19 - \$199.00

2023-05-20 - \$199.00

2023-05-21 - \$199.00

2023-05-22 - \$199.00

2023-05-23 - \$199.00

**Room Subtotal:** \$995.00

**18.16% Taxes:** \$180.69

**Room Total:** \$1,175.69

**Amount Paid:** \$0.00

**Amount Waived:** \$0.00

**Amount Remaining:** \$1,175.69

**Guest 1:** Mark Diebel

**Room Email:** pgray@lubbockcounty.gov

---

**Room 4:** 1 King Bed Deluxe Room

**Check-In:** 19-May-2023

**Check-Out:** 24-May-2023

**Number Of Nights:** 5

**Rate per Night:**

2023-05-19 - \$199.00

2023-05-20 - \$199.00

2023-05-21 - \$199.00

2023-05-22 - \$199.00

2023-05-23 - \$199.00

**Room Subtotal:** \$995.00  
**18.16% Taxes:** \$180.69  
**Room Total:** \$1,175.69  
**Amount Paid:** \$0.00  
**Amount Waived:** \$0.00  
**Amount Remaining:** \$1,175.69

**Guest 1:** Kathleen Finley  
**Room Email:** pgray@lubbockcounty.gov

**Estimated Time of Arrival**

**ETA at the Hotel:** 3:00 PM  
**Hotel Check-in:** 3:00 PM  
**Hotel Check-out:** 11:00 AM

**Personal and Contact Information**

**Company Name:** Lubbock County Detention Center  
**Salutation:**  
**First Name:** Penny  
**Last Name:** Gray  
**Address:** PO Box 10536  
**City:** Lubbock  
**State:** Texas  
**Zip:** 79408-3536  
**Country:** United States  
**Telephone:** 8067757005  
**Email:** pgray@lubbockcounty.gov

**Payment Information**

**Reservation Total:** \$3,980.00 + \$722.77 taxes = \$4,702.77  
**Payment Type:** Credit Card  
**Credit Card Type:** Mastercard  
**Credit Card Number:** \*\*\*\*\*2436  
**Name on Credit Card:** LSO Detention

**Request for Change**

To change names, dates, modify or cancel your reservation, please click on the Request for Change button or use link below



**Room Reservation Agreement**

**Cancellation Policy:**

Reservation arrival/departure date may be modified/cancelled up to 48 hours prior to arrival without penalty (modifications are based on hotel availability).

**Payment:**

A valid credit card is required to book your accommodation. If the credit card is not in the guest's name, please contact your personal concierge and a hotel third party billing authorization form will be sent to you for completion. You may call 1-844-614-1435 or e-mail [reservations@visitomaha.com](mailto:reservations@visitomaha.com) for this form.


The hotel is pleased to offer guests with AJA's Annual Conference & Jail Expo the following amenities:

- Complimentary High Speed Internet access in guest rooms
- Complimentary Airport Shuttle
- Overnight Self-Parking \$15 per day
- Overnight Valet Parking \$21 per day

## Gray, Penny

---

**From:** reservations@visitomaha.com on behalf of Omaha CVB Housing  
<reservations@visitomaha.com>  
**Sent:** Tuesday, December 20, 2022 10:42 AM  
**To:** Gray, Penny  
**Cc:** Gray, Penny  
**Subject:** Omaha CVB - New Reservation Submitted

 PLEASE NOTE: THIS EMAIL HAS BEEN GENERATED AUTOMATICALLY  
DO NOT REPLY TO THIS EMAIL

Dear Penny Gray,

**Your Reservation ID: 15665**

Thank you for submitting your reservation for the **AJA's 2023 Annual Conference & Jail Expo**. Please note that you will receive your room confirmation number until approximately 3-5 days prior to the event.

If you have any questions regarding your reservation, please contact your reservation specialist at 1-844-685-1435 or e-mail [reservations@visitomaha.com](mailto:reservations@visitomaha.com). Please do not contact the hotel directly.

### Reservation Summary

**Reservation created:** 20-Dec-2022 10:42am  
**Event:** American Jail Association - 2023 Annual Conference & Jail Expo  
**Hotel:** Hilton Omaha  
1001 Cass St  
Omaha, NE, 68102  
**Number of Rooms:** 4  
**Number of Nights:** 20

### Room and Guest Details

**Room 1:** 1 King Bed Deluxe Room  
**Check-In:** 19-May-2023  
**Check-Out:** 24-May-2023

**Number Of Nights:** 5  
**Rate per Night:**  
2023-05-19 - \$199.00  
2023-05-20 - \$199.00  
2023-05-21 - \$199.00  
2023-05-22 - \$199.00  
2023-05-23 - \$199.00

**Room Subtotal:** \$995.00  
**18.16% Taxes:** \$180.69  
**Room Total:** \$1,175.69  
**Amount Paid:** \$0.00  
**Amount Waived:** \$0.00

## Reservation Completed



Your reservation has been completed. Add to Calendar.

### Notification

**Thank you, your reservation has been received!**

This information will be provided to the hotel and a final confirmation number will be emailed to you approximately 3 - 5 days prior to the event.

**We look forward to seeing you in Omaha for the AJA's 2023 Annual Conference & Jail Expo!**

If you have any questions, please contact your reservation specialist at 1-844-685-1435 or e-mail [reservations@visitomaha.com](mailto:reservations@visitomaha.com).

To find fun things to do while you're here and to learn more about Omaha go to [www.VisitOmaha.com](http://www.VisitOmaha.com).

### Reservation Details

## American Jail Association - 2023 Annual Conference & Jail Expo

Hilton Omaha ★★★★★☆

Number of Rooms 4

Total Number of Nights 20

Room #	Guest Name	Room	Check-in	Check-out		Subtotal
Room 1	Amber Thieme	1 King Bed Deluxe Room	May 19, 2023 3:00 PM	May 24, 2023 11:00 AM	Room Subtotal Taxes & Fees	\$995.00 \$180.69
Room 2	Tanner Jasper	1 King Bed Deluxe Room	May 19, 2023 3:00 PM	May 24, 2023 11:00 AM	Room Subtotal Taxes & Fees	\$995.00 \$180.69
Room 3	Mark Diebel	1 King Bed Deluxe Room	May 19, 2023 3:00 PM	May 24, 2023 11:00 AM	Room Subtotal Taxes & Fees	\$995.00 \$180.69
Room 4	Kathleen Finley	1 King Bed Deluxe Room	May 19, 2023 3:00 PM	May 24, 2023 11:00 AM	Room Subtotal Taxes & Fees	\$995.00 \$180.69
Reservation Total						\$4,702.77

### Contact Information

Name	Company	Address	Telephone	Email
Penny Gray	Lubbock County Detention Center	PO Box 10536 Lubbock, Texas, 79408-3536 United States	8067757005	<a href="mailto:pgray@lubbockcounty.gov">pgray@lubbockcounty.gov</a> <a href="mailto:pgray@lubbockcounty.gov">pgray@lubbockcounty.gov</a>

Name	Company	Address	Telephone	Email
Estimated Arrival Time:		3:00 PM		

### Payment Information

Payment Type	Credit Card Type	Credit Card Number	Exp. Date	Name on Credit Card
Credit Card	MasterCard	*****2436	3/2024	LSO Detention

### Room Reservation Agreement

**Cancellation Policy:**

Reservation arrival/departure date may be modified/cancelled up to 48 hours prior to arrival without penalty (modifications are based on hotel availability).

**Payment:**

A valid credit card is required to book your accommodation. If the credit card is not in the guest's name, please contact your personal concierge and a hotel third party billing authorization form will be sent to you for completion. You may call 1-844-685-1435 or e-mail [reservations@visitomaha.com](mailto:reservations@visitomaha.com) for this form.

The hotel is pleased to offer guests with AJA's Annual Conference & Jail Expo the following amenities:

- Complimentary High Speed Internet access in guest rooms
- Complimentary Airport Shuttle
- Overnight Self-Parking \$15 per day
- Overnight Valet Parking \$21 per day

### Price Summary

Room 1	\$995.00
Taxes & Fees	\$180.69
Room 2	\$995.00
Taxes & Fees	\$180.69
Room 3	\$995.00
Taxes & Fees	\$180.69
Room 4	\$995.00
Taxes & Fees	\$180.69
<b>Total</b>	<b>\$4,702.77</b>