

Vendor# 11590

GL# 01104630-550300

LUBBOCK COUNTY
TRAVEL AUTHORIZATION & ADVANCE REQUEST

THE DEPARTMENT DIRECTOR IS RESPONSIBLE FOR SECURING ALL SIGNATURES PRIOR TO TRAVEL. AN APPROVED TRAVEL AUTHORIZATION MUST BE SUBMITTED TO THE AUDITOR'S OFFICE ACCORDING TO THE ACCOUNTS PAYABLE PAYMENT SCHEDULE TO RECEIVE A TRAVEL ADVANCE. RELATED BROCHURES OR OTHER SUPPORTING DATA MUST BE ATTACHED.

NAME: White Byron DATE: 1/4/2023
Last First

DESTINATION: Hoover, Al

PURPOSE: NCFI Phone Repair Course (National Computer Forensic Institute)

DATE(S): May 28th- June 3rd, 2023

Travel advance requested and required by the _____ day of _____, _____.

<u>\$ 0.00</u>	Registration Fee	=	\$	<u>0.00</u>
<u>0</u>	# of Breakfasts @ \$10.00	per meal	=	\$ <u>0.00</u>
<u>0</u>	# of Lunches @ \$15.00	per meal	=	\$ <u>0.00</u>
<u>0</u>	# of Dinners @ \$21.00	per meal	=	\$ <u>0.00</u>
<u>0</u>	# of Days lodging @ \$0.00	per night	=	\$ <u>0.00</u>
Total Advance			=	\$ <u>0.00</u>

Fund #: 01104630 Line Item: 550300

I hereby request authorization to travel outside Lubbock County on official business as detailed above. I have read the Lubbock County Travel Policy and will follow that policy for travel and in making requests for advancement and reimbursement of expenses. I understand that I must submit a travel report within ten days of returning from this travel or the full advance will be deducted from my next paycheck.

[Signature]
EMPLOYEE SIGNATURE

1/4/23
DATE

I hereby certify the above requested travel for official Lubbock County business is directly related to this department's operations. There are sufficient unexpended funds in the current budget line item to cover all reimbursable expenses incurred. Related brochures or other supporting data are attached and 0 meals are included in the registration fee being requested and will not be reimbursed. Please issue travel expense advance if requested.

[Signature]
DEPARTMENT DIRECTOR

1-12-23
DATE

APPROVAL FROM TWO (2) MEMBERS OF THE COMMISSIONERS' COURT:

SIGNATURE

DATE

SIGNATURE

DATE

NOTE: TRAVEL IS NOT APPROVED WITHOUT ALL SIGNATURES. TRAVEL MAY NOT BE REIMBURSED WITHOUT PROPER AUTHORIZATION AND SUPPORTING DOCUMENTATION.



LUBBOCK COUNTY SHERIFF'S OFFICE

P. O. BOX 10536
LUBBOCK, TX 79408
PHONE: (806) 775-1469
FAX: (806) 775-1491

KELLY S. ROWE
Sheriff

Mike Reed
Chief Deputy LE

Cody Scott
Chief Deputy Detention

To: Lieutenant Joe Davis
From: Byron White
Date: January 4th, 2023
Reference: NCFI - Phone Repair Course

I am writing to request to put in for Phone Repair Course - IPR. Course dates are May 29th – June 2nd, 2023 at Hoover, Alabama. Travel days are May 28th and June 3rd 2022. The cost of air fare, lodging and meals for the course is covered by the United States Secret Service. The course will be held at the National Computer Forensic Institute (2020 Valleydale Road Hoover Alabama). Hotel room reservations will be made a later date. Airline reservations will also be sent at a later date.

IPR is a 5-day course, focused on diagnosing and repairing common mobile device issues which have rendered the device non-operational and subsequently impeded evidence recovery. Through classroom instruction, and hands on practical exercises, students will learn techniques to diagnose, remedy, and repair these issues. Additionally, students will learn basic electrical theory and soldering skills in furtherance of the aforementioned objectives. Students will leave this course equipped with the tools and knowledge to replace mobile device screens and batteries, direct boot a mobile device to a logic board via an external power supply, repair/replace a mobile device data/charging port, and clean/transfer a logic board to a donor mobile device.

Sincerely,

A handwritten signature in black ink, appearing to read "B White".