

LUBBOCK COUNTY SHERIFF'S OFFICE

P. O. Box 10536 LUBBOCK, TX 79408 PHONE: (806) 775-1469 FAX: (806) 775-1491 KELLY S. ROWE Sheriff

Mike Reed Chief Deputy LE

Cody Scott Chief Deputy Detention

MEMORANDUM

To: Captain Billy Koontz

From: Lt. Jordan Roberts

Date: 4-11-2022

I am formally requesting permission for Staff Sergeant Cisneros, Staff Sergeant Oliver and myself to travel to Santa Ana Pueblo, New Mexico and conduct training for the New Mexico Gang Task Force Conference. The New Mexico Gang Task Force contacted Staff Sergeant Cisneros in reference to providing training in Outlaw Motorcycle Gangs and Hybrid Gangs.

Thank you in advance for your consideration.

Lt. Jordan Roberts

Vendor#	12098
---------	-------

15004630-550300

LUBBOCK COUNTY TRAVEL AUTHORIZATION & ADVANCE REQUEST

THE DEPARTMENT DIRECTOR IS RESPONSIBLE FOR SECURING ALL SIGNATURES PRIOR TO TRAVEL. AN APPROVED TRAVEL AUTHORIZATION MUST BE SUBMITTED TO THE AUDITOR'S OFFICE ACCORDING TO THE ACCOUNTS PAYABLE PAYMENT SCHEDULE TO RECEIVE A TRAVEL ADVANCE. RELATED BROCHURES OR OTHER SUPPORTING DATA MUST BE ATTACHED.

NAME: Cisnero	S	Joshua		ATE:		1/2022
DESTINATION: Se	First anta Ana Pueblo, New	v Mexico				
PURPOSE: New M	exico Gang Task For	ce Conference	Э			
DATE(\$): May 1 -	3, 2022					
Travel advance	e requested and req	uired by the _	25th_day o	f	April	, 2022
	Registration Fee			=	\$	0.00
2	# of Breakfasts	@ \$10.00	per meal	=	\$	20.00
3	_ # of Lunches	@ \$15.00	per meal	=	\$	45.00
3	_ # of Dinners	@ \$21.00	per meal	=	\$	63.00
	# of Days lodging	@\$	_ per night	_	Ś	0.00
			Advance		\$	128.00
Fund #: 150			Item: 15004	1630-	550300	
1	m this travel or the full of	iavance wiii be		4//	Da 2	2.7
EMPLOYEE SIGNATURE			DATE	1/1	1 100	
cover all reimbursa	above requested traverations. There are sufficiently ble expenses incurred are included in the reexpense advance if recommendations.	cient unexper . Related bro ealstration fee	chures or other being reque	the c er supp sted a	urrent budg	et line item to a are attached be reimbursed.
APPROVAL FROM TWO	O (2) MEMBERS OF THE	COMMISSIONI	ERS' COURT:			
SIGNATURE			DATE			

NOTE: TRAVEL IS NOT APPROVED WITHOUT ALL SIGNATURES. TRAVEL MAY NOT BE REIMBURSED WITHOUT PROPER AUTHORIZATION AND SUPPORTING DOCUMENTATION.

LUBBOCK COUNTY SHERIFF'S OFFICE TRAVEL/TRAINING REQUEST

ITINERARY AND HOTEL INFORMATION MUST BE SUBMITTED WITH YOUR TRAVEL REQUEST

REQUESTOR_ Joshua Cisneros тор	PAY'S DATE 4/11/2022
DATES OF CLASS/CONFERENCE (INCLUDE TRAVEL DATES) May 1 - 3, 2022	
NAME OF CLASS/CONFERENCE New Mexico Gang Task	Force
I HAVE CHECKED WITH SOUTH PLAINS AS GOVERNMENTS AND THEY DO NOT OFFER YES	SSOCIATION OF THIS COURSE.
I HAVE CHECKED WITH THE LUBBOCK CO ACADEMY AND THEY DO NOT OFFER THIS YES	UNTY SHERIFF'S COURSE.
Santa Ana Pueblo, NM	REGISTRATION FEE -0-
CONFERENCE/TRAINING WEBSITE ADDRESS (IF AVAILABLE)	
HOTEL INFORMATION (NAME, ADDRESS, PHONE NUMBER A	and web address) 1300 Tuyuna Trail,
8930	04/11/27
EMPLOYER (SIGNATURE AND DATE)	
APPROVED/DENIED BY IMMEDIATE SUPERVISOR (SIGNATUR	
APPROVED/DENIED BY CHIEF DEPUTY OR ASST. CHIEF DE	PUTY (SIGNATURE AND DATE)
APPROVED/DENIED BY CHIEF ADMINISTRATOR OR DESIGNE	EE (SIGNATURE AND DATE)
PLEASE BE AWARE THAT THE DESIGNATED TRAVEL (RESERVATIONS AND REGISTRATION	COORDINATOR WILL MAKE ALL NS ON YOUR BEHALF
**************************************	SE ONLY***************
REGISTRATION PAYMENT \$ DATE O	F PAYMENT
MUST MEET COMMISSIONER'S COURT DATE	
MUST MEET ACCOUNTS PAYABLE DATE	
_ODGING/TRANSPORTATION/AIRLINE	



1pm - 5 pr	greet taught by Bill Tennant	Tulomes D
3pm - 6pm	Early Conference Check-In	Tularosa Room
MONDAY,	MAY 2, 2022	
6am - 8am	Conference Check-In	
8am - 9am	Opening Ceremony	
9am - Noon		Main Room
Noon - 1pm	Lunch	Main Room
1pm - 5pm	OMG's — Staff Sergeant Joshua Cisneros Lubbock County Sheriff's Office Gang Intelligence Unit	Breakout Room A
	Hybrid Gangs Lubbock County Sheriff's Office Gang Intelligence Unit	Breakout Room B
	Cartels — Alex Marentes, Borderland Beat Project	Proglement P
TUESDAY, N	MAY 3, 2022	Breakout Room C
8am - Noon Noon - 1pm	Keynote Speaker — Robert Altamonte, Patron Saints Lunch	Main Room
1pm - 5pm		
-pm opin	OMG's — Staff Sergeant Joshua Cisneros Lubbock County Sheriff's Office Gang Intelligence Unit	Breakout Room A
	Hybrid Gangs Lubbock County Sheriff's Office Gang Intelligence Unit	Breakout Room B
	Cartels — Alex Marentes, Borderland Beat Project	Breakout Room C
6pm - 11pm	Hospitality Night	Breakout Room C
WEDNESDAY	, MAY 4, 2022	
Bam - Noon -	OMG's — Staff Sergeant Joshua Cisneros Lubbock County Sheriff's Office Gang Intelligence Unit	Breakout Room A
	Hybrid Gangs Lubbock County Sheriff's Office Gang Intelligence Unit	Breakout Room B
	Cartels — Alex Marentes, Borderland Beat Project	Breakout Room C
	Lunch	Breakout Koom C
lpm - 5pm	Keynote Speaker — Bazzel Baz, Founder and President, Association for Recovery of Children	Main Room
	Closing Remarks change. Visit the website, https://pmggngcorfore	

Schedule subject to change. Visit the website, https://nmgangconference.com for more details. Check the conference app for

Vendor#	13031
---------	-------

15004630-550300

LUBBOCK COUNTY TRAVEL AUTHORIZATION & ADVANCE REQUEST

THE DEPARTMENT DIRECTOR IS RESPONSIBLE FOR SECURING ALL SIGNATURES PRIOR TO TRAVEL. AN APPROVED TRAVEL AUTHORIZATION MUST BE SUBMITTED TO THE AUDITOR'S OFFICE ACCORDING TO THE ACCOUNTS PAYABLE PAYMENT SCHEDULE TO RECEIVE A TRAVEL ADVANCE. RELATED BROCHURES OR OTHER SUPPORTING DATA MUST BE ATTACHED.

NAME: Oliver	Jared	DATE:	4/11/2022
DESTINATION: Santa Ana Pueb	First DIO, New Mexico		
PURPOSE: New Mexico Gang Ta	ask Force Conference		
DATE(S): May 1 - 3, 2022			
✓ Travel advance requested a	and required by the 25	th_day of	April , 2022
Registration	r Fee	= .	\$ 0.00
# of Breakfo	asts @ \$10.00	per meal =	\$ 20.00
3 # of Lunche	es @ \$15.00	per meal =	\$ 45.00
# of Dinners		per meal =	\$ 63.00
# of Days Ic		per night =	\$ 0.00
	Total Ad		\$ 128.00
Fund #: 150		m: 15004630-5	
advancement and reimbursement days of returning from this travel or the state of th	tne tull advance will be de	educted from my not $4 \cdot 11 \cdot 22$	ext paycheck.
EMPLØYEE SIGNATURE		9.11.22 DATE	2
I hereby certify the above requests	ad traval for afficient trains		
I hereby certify the above requested department's operations. There cover all reimbursable expenses in and meals are included in the please issue travel expense advances.	are sufficient unexpende ncurred. Related brochu in the registration fee be	d funds in the cu ires or other supp ling requested an	urrent budget line item to porting data are attached ad will not be reimbursed.
DEPARTMENT DIRECTOR		DATE	2022
APPROVAL FROM TWO (2) MEMBERS	OF THE COMMISSIONERS	COURT:	
SIGNATURE		DATE	
SIGNATURE		DATE	

NOTE: TRAVEL IS NOT APPROVED WITHOUT ALL SIGNATURES. TRAVEL MAY NOT BE REIMBURSED WITHOUT PROPER AUTHORIZATION AND SUPPORTING DOCUMENTATION.

LUBBOCK COUNTY SHERIFF'S OFFICE TRAVEL/TRAINING REQUEST

ITINERARY AND HOTEL INFORMATION MUST BE SUBMITTED WITH YOUR TRAVEL REQUEST

REQUESTOR Jared Oliver
DATES OF CLASS/CONFERENCE (INCLUDE TRAVEL DATES) May 1 - 3, 2022
NAME OF CLASS/CONFERENCE New Mexico Gang Task Force
I HAVE CHECKED WITH SOUTH PLAINS ASSOCIATION OF GOVERNMENTS AND THEY DO NOT OFFER THIS COURSE. YES
I HAVE CHECKED WITH THE LUBBOCK COUNTY SHERIFF'S ACADEMY AND THEY DO NOT OFFER THIS COURSE. YES
Santa Ana Pueblo, NMREGISTRATION FEE0
CONFERENCE/TRAINING WEBSITE ADDRESS (IF AVAILABLE)
HOTEL INFORMATION (NAME, ADDRESS, PHONE NUMBER AND WEB ADDRESS) 1300 Tuyuna Trail, Santa Ana Pueblo NM 87004
EMPLOYEE (SIGNATURE AND DATE)
APPROVED/DENIED BY IMMEDIATE SUPERVISOR (SIGNATURE AND DATE)
APPROVED DENIED BY CHIEF DEPUTY OR ASST. CHIEF DEPUTY (SIGNATURE AND DATE)
APPROVED/DENIED BY CHIEF ADMINISTRATOR OR DESIGNEE (SIGNATURE AND DATE)
PLEASE BE AWARE THAT THE DESIGNATED TRAVEL COORDINATOR WILL MAKE ALL RESERVATIONS AND REGISTRATIONS ON YOUR BEHALF

REGISTRATION PAYMENT \$ DATE OF PAYMENT
MUST MEET COMMISSIONER'S COURT DATE
MUST MEET ACCOUNTS PAYABLE DATE
LODGING/TRANSPORTATION/AIRLINE



New Mexico Gang Task Force

2022 Conference Schedule

SUNDAY, MAY 1, 2022

JUNDAY,	MAY 1, 2022	
1pm - 5 pm	Brit taught by Bill Tennant	
3pm - 6pm	Early Conference Check-In	Tularosa Room
MONDAY,	MAY 2, 2022	
6am - 8am	Conference Check-In	
8am - 9am	Opening Ceremony	
9am - Noon		Main Room
Noon - 1pm	Lunch	Main Room
1pm - 5pm	OMG's — Staff Sergeant Joshua Cisneros Lubbock County Sheriff's Office Gang Intelligence Unit	Breakout Room A
	Hybrid Gangs Lubbock County Sheriff's Office Gang Intelligence Unit	Breakout Room E
	Cartels — Alex Marentes, Borderland Beat Project	Breakout Room C
TUESDAY, N	MAY 3, 2022	Tanoat Room C
8am - Noon	Keynote Speaker — Robert Altamonte, Patron Saints	16.1.
Noon - 1pm	Lunch	Main Room
1pm - 5pm	OMG's — Staff Sergeant Joshua Cisneros Lubbock County Sheriff's Office Gang Intelligence Unit	Breakout Room A
	Hybrid Gangs Lubbock County Sheriff's Office Gang Intelligence Unit	Breakout Room B
6nm 11	Cartels — Alex Marentes, Borderland Beat Project	Breakout Room C
6pm - 11pm	Hospitality Night	The state of the s
WEDNESDAY	, MAY 4, 2022	
8am - Noon -	OMG's — Staff Sergeant Joshua Cisneros Lubbock County Sheriff's Office Gang Intelligence Unit	Breakout Room A
	Hybrid Gangs Lubbock County Sheriff's Office Gang Intelligence Unit	Breakout Room B
	Cartels — Alex Marentes, Borderland Beat Project	Breakout Room C
Noon - 1pm	Lunch	Dicarout Room C
1pm - 5pm	Keynote Speaker — Bazzel Baz, Founder and President, Association for Recovery of Children	Main Room
	Closing Remarks	

Schedule subject to change. Visit the website, https://nmgangconference.com for more details. Check the conference app for any late changes to the schedule.

Vendor#	12635
---------	-------

LUBBOCK COUNTY

GL#___15004630-550300

TRAVEL AUTHORIZATION & ADVANCE REQUEST

THE DEPARTMENT DIRECTOR IS RESPONSIBLE FOR SECURING ALL SIGNATURES PRIOR TO TRAVEL. AN APPROVED TRAVEL AUTHORIZATION MUST BE SUBMITTED TO THE AUDITOR'S OFFICE ACCORDING TO THE ACCOUNTS PAYABLE PAYMENT SCHEDULE TO RECEIVE A TRAVEL ADVANCE. RELATED BROCHURES OR OTHER SUPPORTING DATA MUST BE ATTACHED.

NAME: Roberts		Jordan		DATE:		1/2022
DESTINATION: Sai	rita Ana Pueblo, New	v Mexico				
PURPOSE: New Me	xico Gang Task For	ce Conferenc	е			
DATE(S): May 1 - 3	, 2022					
✓ Travel advance	requested and req	uired by the	25th_day o	f	April	, 2022
	_ Registration Fee			=	\$	0.00
2	# of Breakfasts	@ \$10.00	per meal	=	\$	20.00
3	# of Lunches	@ \$15.00	per meal	=	\$	45.00
3	# of Dinners	@ \$21.00	per meal	=	\$	63.00
	_# of Days lodging		per night		Ś	0.00
			Advance		4	128.00
Fund #: 150			e Item: 15004	1630	550200	
(for So	this travel or the full o	avance will b	4 deducted its	/-//.		CK.
EMPLOYEE SIGNATURE			DATE	,,	44	
I hereby certify the a department's operat cover all reimbursab and meals and meals are please issue travel ex DEPARTMENT DIRECT	le expenses incurred are included in the repense advance if request.	cient unexpe . Related bro egistration fee juested.	nded funds in ochures or other e being reques	the c er sup sted a	urrent budg	et line item to a are attached be reimbursed.
APPROVAL FROM TWO SIGNATURE	(2) MEMBERS OF THE	COMMISSION				
SIGNATURE			DATE			

NOTE: TRAVEL IS NOT APPROVED WITHOUT ALL SIGNATURES. TRAVEL MAY NOT BE REIMBURSED WITHOUT PROPER AUTHORIZATION AND SUPPORTING DOCUMENTATION.

LUBBOCK COUNTY SHERIFF'S OFFICE TRAVEL/TRAINING REQUEST

ITINERARY AND HOTEL INFORMATION MUST BE SUBMITTED WITH YOUR TRAVEL REQUEST

REQUESTOR Jordan Roberts Today's Date 4/11/2022
DATES OF CLASS/CONFERENCE (INCLUDE TRAVEL DATES) May 1 - 3, 2022
NAME OF CLASS/CONFERENCE New Mexico Gang Task Force
I HAVE CHECKED WITH SOUTH PLAINS ASSOCIATION OF GOVERNMENTS AND THEY DO NOT OFFER THIS COURSE. YES
I HAVE CHECKED WITH THE LUBBOCK COUNTY SHERIFF'S ACADEMY AND THEY DO NOT OFFER THIS COURSE. YES
Santa Ana Pueblo, NMREGISTRATION FEE0
CONFERENCE/TRAINING WEBSITE ADDRESS (IF AVAILABLE)
HOTEL INFORMATION (NAME, ADDRESS, PHONE NUMBER AND WEB ADDRESS) 1300 Tuyuna Trail, Santa Ana Pueblo NM 87004
TRAVELING BY: COUNTY ISSUED VEHICLE AIR
EMPLOYEE (SIGNATURE AND DATE) 4 + (-)2
APPROVED/DENIED BY IMMEDIATE SUPERVISOR (SIGNATURE AND DATE) APPROVED/DENIED BY CHIEF DEPUTY OR ASST. CHIEF DEPUTY (SIGNATURE AND DATE)
APPROVED/DENIED BY CHIEF ADMINISTRATOR OR DESIGNEE (SIGNATURE AND DATE)
PLEASE BE AWARE THAT THE DESIGNATED TRAVEL COORDINATOR WILL MAKE ALL RESERVATIONS AND REGISTRATIONS ON YOUR BEHALF

REGISTRATION PAYMENT \$ DATE OF PAYMENT
MUST MEET COMMISSIONER'S COURT DATE
MUST MEET ACCOUNTS PAYABLE DATE
LODGING/TRANSPORTATION/AIRLINE



New Mexico Gang Task Force

2022 Conference Schedule

SUNDAY, MAY 1, 2022

1pm - 5 pm	g and by Bir Termant	Tularosa Room
3pm - 6pm	Early Conference Check-In	
MONDAY,	MAY 2, 2022	
6am - 8am	Conference Check-In	
8am - 9am	Opening Ceremony	Main Room
9am - Noon	Keynote Speaker — ATF Senior Special Agent, John Carr	Main Room
Noon - 1pm	Lunch	Main Room
1pm - 5pm	OMG's — Staff Sergeant Joshua Cisneros Lubbock County Sheriff's Office Gang Intelligence Unit	Breakout Room A
	Hybrid Gangs Lubbock County Sheriff's Office Gang Intelligence Unit	Breakout Room I
	Cartels — Alex Marentes, Borderland Beat Project	Breakout Room (
TUESDAY, N	MAY 3, 2022	
8am - Noon	Keynote Speaker — Robert Altamonte, Patron Saints	Main Room
Noon - 1pm	Lunch	The state of the s
1pm - 5pm	OMG's — Staff Sergeant Joshua Cisneros Lubbock County Sheriff's Office Gang Intelligence Unit	Breakout Room A
	Hybrid Gangs Lubbock County Sheriff's Office Gang Intelligence Unit	Breakout Room B
	Cartels — Alex Marentes, Borderland Beat Project	Breakout Room C
6pm - 11pm	Hospitality Night	
WEDNESDAY	/, MAY 4, 2022	
8am - Noon	OMG's — Staff Sergeant Joshua Cisneros Lubbock County Sheriff's Office Gang Intelligence Unit	Breakout Room A
	Hybrid Gangs Lubbock County Sheriff's Office Gang Intelligence Unit	Breakout Room B
	Cartels — Alex Marentes, Borderland Beat Project	Breakout Room C
Noon - 1pm	Lunch	
1pm - 5pm	Keynote Speaker — Bazzel Baz, Founder and President, Association for Recovery of Children	Main Room
	Closing Remarks	

Schedule subject to change. Visit the website, https://nmgangconference.com for more details. Check the conference app for any late changes to the schedule.