Vendor# **08919**

GL# 01101215-550300

LUBBOCK COUNTY
TRAVEL AUTHORIZATION & ADVANCE REQUEST

THE DEPARTMENT DIRECTOR IS RESPONSIBLE FOR SECURING ALL SIGNATURES PRIOR TO TRAVEL. **AN APPROVED TRAVEL AUTHORIZATION MUST BE SUBMITTED TO THE AUDITOR'S OFFICE ACCORDING TO THE ACCOUNTS PAYABLE PAYMENT SCHEDULE TO RECEIVE A TRAVEL ADVANCE.** RELATED BROCHURES OR OTHER SUPPORTING DATA MUST BE ATTACHED.

NAME: **Williams**   **Kathy**   DATE: **3/1/2022**
Last   First

DESTINATION: Indianapolis, Indiana

PURPOSE: Tyler Connect 2022

DATE(S): May 15-18, 2022

☐ Travel advance requested and required by the _____ day of _____, _____.

_____ Registration Fee			=	$	0.00
_____ # of Breakfasts	@ $10.00	per meal	=	$	0.00
_____ # of Lunches	@ $15.00	per meal	=	$	0.00
_____ # of Dinners	@ $21.00	per meal	=	$	0.00
_____ # of Days lodging	@ $_____	per night	=	$	0.00
		Total Advance	=	$	**0.00**

Fund #:_____   Line Item:_____

I hereby request authorization to travel outside   Lubbock County on official business as detailed above.   I have read the Lubbock County Travel Policy and will follow that policy for travel and in making requests for advancement and reimbursement of expenses.   I understand that I must submit a travel report within ten days of returning from this travel or the full advance will be deducted from my next paycheck.

_Kathy Will_____   3/1/2022
EMPLOYEE SIGNATURE   DATE

I hereby certify the above requested travel for official Lubbock County business is directly related to this department's operations. There are sufficient unexpended funds in the current budget line item to cover all reimbursable expenses incurred. Related brochures or other supporting data are attached and __**2**__ meals are included in the registration fee being requested and will not be reimbursed. Please issue travel expense advance if requested.

_Kathy Willia_____   3/1/2022
DEPARTMENT DIRECTOR   DATE

APPROVAL FROM TWO (2) MEMBERS OF THE COMMISSIONERS' COURT:

_____   _____
SIGNATURE   DATE

_____   _____
SIGNATURE   DATE

NOTE: TRAVEL IS NOT APPROVED WITHOUT ALL SIGNATURES. TRAVEL MAY NOT BE REIMBURSED WITHOUT PROPER AUTHORIZATION AND SUPPORTING DOCUMENTATION.

10/14-TA507

Travel Request Form
Board of Judges Personnel

1. Please submit an authorization form to Court Administration, with supporting documentation (i.e. packet that would be presented to commissioners' court), at least 7 days before in-state travel, or before placing on the commissioners' court agenda for out-of-state travel.
2. Court Administration will submit Travel Request Form to Administrative Judges for review.
3. The Administrative Judges will approve or deny the request. Additional information may also be required before a determination is made.
4. Court Administration will provide you notification of the judges' decision.

Department & Employee
- ☑ Auditor – Kathy Williams
- ☐ CSCD – David Rowan
- ☐ Court Administration – Dean Stanzione
- ☐ Dispute Resolution – Gene Valentini
- ☐ Juvenile Probation – William Carter

Destination Indianapolis, Indiana

Reason
- ☑ Conference/Workshop
  - o Organization Tyler Connect 2022
- ☐ Legislative
  - o Testimony for _____
  - o Resource for _____
  - o Other_____
- ☐ Faculty/Teaching
  - o Organization_____
- ☐ Board/Committee Meeting
  - o Board/Committee Name_____
- ☐ Other_____

Date(s) 5/15/2022 to 5/18/2022   4 Day(s)

Funding Source
- ☑ County
- ☐ Grant
- ☐ State (non-grant)
- ☐ Special/Other_____

Estimated Travel Cost:

$ 2,095.00

Drue Farmer by _____
Drue Farmer, Judge
County Court-at-Law #2
- ☑ Approved
- ☐ Denied   Date: 2/22/2022

Trey McClendon by _____
Trey McClendon, Judge
137th District Court
- ☑ Approved
- ☐ Denied   Date: 2/22/2022

Clear   **Submit**   BOJ Approved 01.06.2017

Lubbock County Auditor's Office

ESTIMATED TRAVEL EXPENSE FORM

Employee:	Kathy Williams		Department:	Auditor		
Purpose of Travel:	Tyler Connect 2022		Destination:	Indianapolis, Indiana		
Departure Date:	05/15/22	Departure Time:	9:15 am	Return Date:	05/18/22	Return Time:	8:30pm

A. MEALS AND LODGING EXPENSE SUMMARY

Description of Expenditure	Month/Day 5/15/2022	Month/Day 5/16/2022	Month/Day 5/17/2022	Month/Day 5/18/2022	Month/Day 5/19/2022	Month/Day 5/20/2022	Month/Day 5/21/2022	TOTALS	
Breakfast-Per Diem $10		$10.00	$10.00	$10.00				$30.00	
Lunch-Per Diem $15	$15.00	provided	provided	$15.00				$30.00	
Dinner-Per Diem $21	$21.00	$21.00	provided	$21.00				$63.00	
Lodging	$229.00	$229.00	$229.00					$687.00	
Parking	$0.00	$0.00	$0.00					$0.00	
Other Taxi	$50.00			$50.00		Room Tax	$74.63	$174.63	
TOTAL: A	$315.00	$260.00	$239.00	$96.00	$0.00	$0.00	$74.63	$984.63	

NOTE: If meal was provided by the conference/seminar, please "provided" in the space designated for that meal.

B. TRAVEL, TRANSPORTATION AND OTHER EXPENSES

Registrations	(Attach copy of registration form and agenda)			$1,099.00
Mileage	Number of miles per randmcnally.com		$ 0.575 rate per mile	$0.00
Airline (describe)	Southwest Airlines (Roundtrip $513.97) Companion Pass			$11.00
Rental Car (describe)				$
Other (describe):				$
TOTAL: B				$1,110.00

ESTIMATED TOTALS (ALLOWABLE COSTS)		
A. Meals & Lodging Expenses Summary Total		$984.63
B. Travel, Transportation and Other Expense Total		$1,110.00
Total ESTIMATED Cost	=	$2,094.63

ATTACH WITH TRAVEL AUTHORIZATION

Tyler Connect 2022 "Forward Together"

Join us May 15-18, 2022, in Indianapolis, Indiana.

After being physically apart for two years, we are more than ready to shift gears, look ahead, and be together in person. We cannot wait to welcome you in person at **Connect 2022** where we will come together to share each other's energy and optimism as we move "**Forward Together.**"

Speaking of excitement, Tyler Connect is going to the Midwest for the first time. Known as the "Crossroads of America," Indianapolis is highly walkable and touts accolades such as "#1 Convention Center in North America," "Best Convention City," and one of the "Best Places to visit."

Why Attend Tyler Connect 2022

Let's Network Together

- Braindating for personalized meetups
- Connect with industry peers from across the country
- Opportunities to meet one-on-one with Tyler staff

Let's Learn Together

- Hundreds of classes, workshops, training sessions
- Taught by Tyler staff, industry experts, featured speakers, and your peers
- Many classes approved for continuing professional education (CPE)

Let's Have Fun Together

- Exciting client events
- Wellness, recharging activities
- Inspiring, engaging speakers

Full Conference Agenda

All times listed are Eastern Time.

Sunday, May 15

Registration Open
12:00 p.m.–8:00 p.m.

Solutions Hub Open
12:00 p.m.–8:00 p.m.

Workshops (additional cost)
1:00 p.m.–5:00 p.m.

Monday, May 16

Registration Open
6:30 a.m.–4:45 p.m.

Session 1 (Opening)
8:00 a.m.–9:15 a.m.

Networking Break
9:15 a.m.–9:45 a.m.

Solutions Hub Open
9:15 a.m.–4:45 p.m.

Session 2
9:45 a.m.–10:45 a.m.

Break
10:45 a.m.–11:00 a.m.

Session 3
11:00 a.m.–12:00 p.m.

Lunch ✓
12:00 p.m.–1:30 p.m.

Session 4
1:30 p.m.–2:00 p.m.

Break
2:00 p.m.–2:15 p.m.

Session 5
2:15 p.m.–3:15 p.m.

Networking Break
3:15 p.m.–3:45 p.m.

Session 6
3:45 p.m.–4:45 p.m.

On-Site Registration Hours

Registration is available at various times each day of the conference and is located at the Indiana Convention Center, Hall C.

Sunday, May 15: 12:00 p.m.-8:00 p.m.

Monday, May 16: 6:30 a.m.-6:30 p.m.

Tuesday, May 17: 7:30 a.m.-5:00 p.m.

Wednesday, May 18: 7:30 a.m.-12:00 p.m.

Haven't Registered Yet?

Register today to join thousands of your peers at the best conference to learn all about your Tyler products to help you simplify processes, streamline workflows, increase efficiencies, and make your job easier. Reference our **ROI planning document** to help you with the costs and benefits of attending.

Register Now

Connect Questions

Event Detail

Social Updates

Copyright 2022 Tyler Technologies

Main Menu

We recommend you arrive 5 -10 minutes early for any scheduled sessions.

Monday, May 16

Tyler Connect 2022 Opening Session [2004]

> SCHEDULED | **Mon, May 16 | 8:00 AM - 9:00 AM EDT** | ICC-Hall A-Level 1

An Inside Look at Cook County's Innovative Open Budget Site [1186]

Todd Schuble , GIS Manager, Cook County, IL

Vince Patterson , Budget Office, Cook County

Melissa Bridges , Senior Client Success Manager, Tyler Technologies, Inc.

> SCHEDULED | **Mon, May 16 | 9:45 AM - 10:45 AM EDT** | ICC-123-Level 1

Employee Access - Will the new Self-Service please stand up? [1602]

Rafael Contreras , Sr. Product Analyst, Tyler Technologies, Inc.

> SCHEDULED | **Mon, May 16 | 11:00 AM - 12:00 PM EDT** | ICC-134-Level 1

> FAVORITED | **Tue, May 17 | 2:15 PM - 3:15 PM EDT** | ICC-134-Level 1

Munis (Enterprise ERP) Troubleshooting Tips and Tricks [1389]

Caroline Wine , Implementation Consultant, Tyler Technologies, Inc.

> SCHEDULED | **Mon, May 16 | 1:30 PM - 2:00 PM EDT** | ICC-Wabash Ballroom 1-Level 1

> SCHEDULE | **Tue, May 17 | 1:30 PM - 2:00 PM EDT** | ICC-Wabash Ballroom 1-Level 1

Budget & Planning Overview [1625]

Serena Messner , Senior Manager - Product Management, Tyler Technologies, Inc.

Alan Pavkovic , Senior Product Owner, Tyler Technologies, Inc.

> SCHEDULED | **Mon, May 16 | 2:15 PM - 3:15 PM EDT** | IMD-Marriott Ballroom 3-Level 2

Reporting with Excel Basics - Financials [1243]

John Jenusaitis , Senior Lead Software Engineer, Tyler Technologies, Inc.

> FAVORITED | **Mon, May 16 | 11:00 AM - 12:00 PM EDT** | ICC-108-Level 1

> SCHEDULED | **Mon, May 16 | 3:45 PM - 4:45 PM EDT** | ICC-108-Level 1

> FAVORITED | **Wed, May 18 | 9:45 AM - 10:45 AM EDT** | ICC-108-Level 1

> FAVORITED | **Tue, May 17 | 2:15 PM - 3:15 PM EDT** | ICC-108-Level 1

Tuesday, May 17

Scheduling Basics Tips and Tricks in ExecuTime (Time & Attendance) Advanced Scheduling [1240]

Mike Howell , Implementation Consultant, Tyler Technologies, Inc.

Jarrett Coffelt , Project Manager, Tyler Technologies

SCHEDULED   **Wed, May 18 | 9:45 AM - 10:45 AM EDT | ICC-120-Level 1**

Budget Preparation - Best practices throughout your budget process [1349]

Nick Coleman , Software Support Specialist, Tyler Technologies, Inc.

SCHEDULED   **Wed, May 18 | 11:00 AM - 12:00 PM EDT | ICC-Wabash Ballroom 3-Level 1**

What meals are included in conference registration?

Sunday: No meals or snacks

Monday: Lunch included

Tuesday: Lunch included, heavy hors d'oeuvres at client appreciation event

Wednesday: Snacks only