

Return to: ANGELA MARTINEZ

Vendor# 7418
GL# 01104630-550300

**LUBBOCK COUNTY
TRAVEL AUTHORIZATION & PER DIEM REQUEST**

THE DEPARTMENT DIRECTOR IS RESPONSIBLE FOR SECURING ALL SIGNATURES PRIOR TO TRAVEL. **AN APPROVED TRAVEL AUTHORIZATION MUST BE SUBMITTED TO THE AUDITOR'S OFFICE ACCORDING TO THE ACCOUNTS PAYABLE PAYMENT SCHEDULE TO RECEIVE A TRAVEL ADVANCE.** AGENDAS, BROCHURES, FLYERS, OR OTHER SUPPORTING DOCUMENTS MUST BE ATTACHED.

NAME: Thieme Brian DATE: 1/16/25
Last First

DESTINATION(CITY,STATE): Decatur, Illinois

PURPOSE: ICAT De-Escalation Train the Trainer (Integrating Communications, Assessment, and Tactics)

TRAVEL DATE(S): April 7-10, 2025

Per Diem requested by the _____ day of _____, _____.

<u>4</u>	# of Breakfasts	@ \$15.00	per meal	=	\$ <u>60.00</u>
<u>4</u>	# of Lunches	@ \$16.00	per meal	=	\$ <u>64.00</u>
<u>3</u>	# of Dinners	@ \$30.00	per meal	=	\$ <u>90.00</u>
				Total Advance	= \$ <u>214.00</u>

Org: 01104630-550300 Object: 01104630-550300

I hereby request authorization to travel outside Lubbock County on official business as detailed above. I have read the Lubbock County Travel Policy and will follow that policy for travel and in making requests for advancement and reimbursement of expenses. I understand that I must submit a travel expense form within ten days of returning from this travel or the full advance will be deducted from my next paycheck.

[Signature] 8828 DATE: 1/16/25
EMPLOYEE SIGNATURE

I hereby certify the above-requested travel for official Lubbock County business is directly related to this department's operations. There are sufficient unexpended funds in the current budget line item to cover all reimbursable expenses incurred. **Agendas, brochures, flyers, and supporting documents are attached and 0 meals are included in the registration fee and will not be reimbursed.** Please issue a travel expense advance if requested.

[Signature] DATE: 1-30-25
DEPARTMENT DIRECTOR

APPROVAL FROM TWO (2) MEMBERS OF THE COMMISSIONERS' COURT:

SIGNATURE DATE

SIGNATURE DATE

NOTE: ALL SIGNATURES ARE REQUIRED FOR TRAVEL AND/OR PER DIEM ADVANCES. FAILURE TO FILL OUT THE FORM CORRECTLY OR PROVIDE PROPER DOCUMENTATION MAY CAUSE A DELAY IN TRAVEL AUTHORIZATION AND PER DIEM ADVANCES.

Vendor# 14453

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NAME: Warwick Christopher DATE: _____
Last First

DESTINATION(CITY,STATE): Decatur, Illinois

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Sgt. [Signature]
EMPLOYEE SIGNATURE

1-16-25
DATE

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DEPARTMENT DIRECTOR

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DATE

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April 8-9, 2025: ICAT Train-the-Trainer in Decatur, Illinois



Law Enforcement Training for Defusing Critical Incidents

An innovative, evidence-based approach to use-of-force training, ICAT provides first responding police officers with the tools, skills, and options they need to defuse a range of critical incidents successfully and safely.

ICAT was developed by the Police Executive Research Forum (PERF) with input from hundreds of law enforcement professionals nationwide. It is currently being taught in police agencies of all sizes and in all parts of the country. The training focuses on situations involving persons in crisis and those who are unarmed or armed with weapons other than firearms.

Research confirms the effectiveness of ICAT training in several areas of officer performance. See the study [HERE](#). PERF is offering train-the-trainer sessions to law enforcement agencies interested in implementing ICAT for their officers.

About the Train-the-Trainer Sessions



POLICE EXECUTIVE RESEARCH FORUM

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ICAT Train-the-Trainer - April 8-9, 2025

Tuesday, April 08, 2025
 8:00 AM
 to Wednesday, April 09, 2025
 1:00 PM CST
 Category: Events

Announcements

[Training and technical assistance opportunity: Community-based strategies to reduce violent crime](#)

Upcoming Events

February 4-5, 2025: [ICAT Train-the-Trainer in Decatur, Illinois](#)

February 18-19, 2025: [National ICAT Conference in Clearwater, Florida](#)

March 4-5, 2025: [ICAT Train-the-Trainer in Decatur, Illinois](#)

- A 1½-day, hands-on exploration of all ICAT modules, including a new module on handling Suicide-by-Cop situations, and a new “Step Up and Step In” module that trains officers to exercise leadership and identify best tactics and communications in dynamic situations.
- Led by experienced trainers who have taught ICAT in their own agencies and others.
- Following the course, participants will be prepared to train their agency’s personnel in ICAT and facilitate scenarios that develop officer competency using these principles in action.

Who Should Attend?

Because ICAT presents entirely new ways of handling many types of situations, participants should:

- Be well-respected informal leaders in your department, with credibility among line officers.
- Be receptive to implementing new ideas.
- Be currently working as trainers or able to assist in training for as long as it will take to train your department on ICAT.

Upcoming ICAT Train-the-Trainer Session

Tuesday, April 8, 2025

8:00 am–5:00 pm

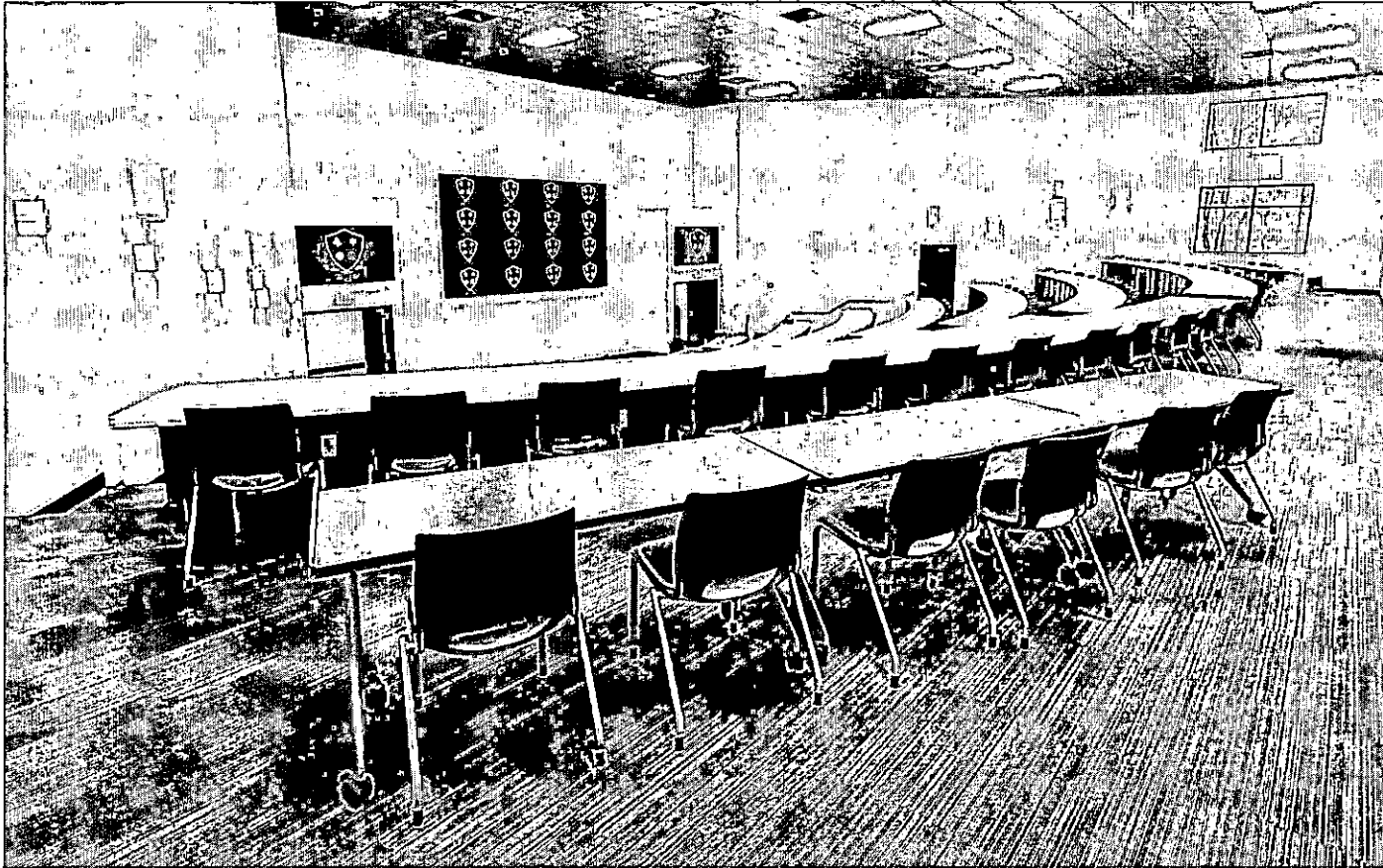
Wednesday, April 9, 2025

8:00 am–1:00 pm

ICAT Training Facility

3120 S. Business Route 51

Decatur, IL



PERF's new ICAT Training Facility opened in 2023.

This training is open to all sworn law enforcement. The training is free, but attendees are responsible for their own travel costs. For travel information to plan your trip, click [HERE](#).

All participants must register prior to the training date. [Click here to register.](#)

Additional available training dates:

- [February 4-5](#)
- [March 4-5](#)

If you have any issues registering, please contact Jason Cheney at jcheney@policeforum.org.