



Lubbock County, TX Commissioners Court Regular Meeting

September 23, 2024

10:00 AM

904 Broadway, Lubbock County Courthouse, 5th Floor

BE IT REMEMBERED that on 9/23/2024 at 10:00 AM there was held a Regular Meeting of the Lubbock County Commissioners' Court in and for the County of Lubbock, the following members present:

Present: County Judge Curtis Parrish
 Commissioner Precinct 1 Terence Kovar
 Commissioner Precinct 3 Gilbert Flores

Absent: Commissioner Precinct 2 Jason Corley
 Commissioner Precinct 4 Jordan Rackler

Invocation and Pledges of Allegiance by Gilbert A. Flores

PUBLIC COMMENTS

Upon a motion by Curtis Parrish, seconded by Gilbert Flores, the court voted to allow all persons signed up to address the court be allowed to speak.

Cary Shaw, Jim Baxa, John Thomas, Cindy Acuff and Kari Thomas addressed the court.

- 1.00** Discuss, consider and/or take action to approve the Minutes from Regular Commissioner's Court dated September 09, 2024.

Upon a motion by Gilbert Flores, seconded by Terence Kovar, the court unanimously voted to approve the Minutes from Regular Commissioner's Court dated September 09, 2024. As presented by Kelly Pinion.

- 2.00** Discuss, consider and/or take action regarding the Auditor and Financial Matters: Budget Transfers and Budget Amendments.

Upon a motion by Terence Kovar, seconded by Gilbert Flores, the court unanimously voted to approve the Auditor and Financial Matters: Budget Transfers of \$698,628.00 and Budget Amendments of \$8,423,800.00. As presented by Kathy Williams.

- 3.00** Discuss, consider and/or take action to Authorize Payment of Claims: General Accounts (Pooled Cash).

Upon a motion by Gilbert Flores, seconded by Terence Kovar, the court unanimously voted to Authorize Payment of Claims: General Accounts (Pooled Cash) of \$6,694,666.91. As presented by Kathy Williams.

- 4.00** Discuss, consider and/or take action to accept the Quarterly Investment Report for Quarter ending June 30, 2024.

Upon a motion by Terence Kovar, seconded by Gilbert Flores, the court unanimously voted to accept the Quarterly Investment Report for Quarter ending June 30, 2024. As presented by Kathy Williams.

- 5.00** Discuss, consider and/or take action to authorize the County Judge to sign the Travelers Insurance Crime Policy renewal for governmental entities, and the Excess Workers' Compensation Insurance renewal for 10/01/24-10/01/25.

Upon a motion by Terence Kovar, seconded by Gilbert Flores, the court unanimously voted to authorize the County Judge to sign the Travelers Insurance Crime Policy renewal for governmental entities, and the Excess Workers' Compensation Insurance renewal for 10/01/24-10/01/25. As presented by Kathy Williams.



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- 6.00 Discuss, consider and/or take action to authorize payment to the U.S. Bank National Association the first scheduled payment for FY 25 on October 1, 2024 and the 1st scheduled payment for each fiscal year thereafter on October 1st in accordance with lease schedule number 1 to the master lease purchase agreement dated October 1, 2019
- Upon a motion by Terence Kovar, seconded by Gilbert Flores, the court unanimously voted to authorize payment to the U.S. Bank National Association the first scheduled payment for FY 25 on October 1, 2024 and the 1st scheduled payment for each fiscal year thereafter on October 1st in accordance with lease schedule number 1 to the master lease purchase agreement dated October 1, 2019 As presented by Kathy Williams.
- 7.00 Discuss, consider and/or take action to approve the Lubbock County Fund Balance Policy.
- Upon a motion by Terence Kovar, seconded by Gilbert Flores, the court unanimously voted to approve the Lubbock County Fund Balance Policy. As presented by Kathy Williams.
- 9.00 Discuss, consider and/or take action to rescind Fund Balance Commitment dated September 11, 2023.
- Upon a motion by Gilbert Flores, seconded by Terence Kovar, the court unanimously voted to rescind Fund Balance Commitment dated September 11, 2023. As presented by Kathy Williams.
- 8.00 Discuss, consider and/or take action on Fund Balance Commitment effective September 23, 2024.
- Upon a motion by Terence Kovar, seconded by Gilbert Flores, the court unanimously voted to approve Fund Balance Commitment effective September 23, 2024. As presented by Kathy Williams.
- 10.00 Discuss, consider and/or take action to adopt the Lubbock County Debt Policy.
- Upon a motion by Gilbert Flores, seconded by Terence Kovar, the court unanimously voted to adopt the Lubbock County Debt Policy. As presented by Kathy Williams.

CONSENT AGENDA (ITEMS 11-19)

Upon a motion by Gilbert Flores, seconded by Terence Kovar, the court unanimously voted to approve the Consent Agenda.

- 11.00 Discuss, consider and/or take action to approve out of state travel for Robert Valdez III and L. Tex Recter to Tampa, Florida to attend the Advanced Homicide and Violent Crimes Investigations course.
- 12.00 Discuss, consider and/or take action to approve Woodrow Road right-of-way for Parcel 207, Executive RV and Boat Condos, LLC, in the amount of \$15924.66.
- 13.00 Discuss, consider and/or take action for approval of a Possession and Use Agreement with JONATHAN THOMS AND SANDRA THOMS for Parcel 24 in the amount of \$3,000.00 in support of the Woodrow Road project.
- 14.00 Discuss, consider and/or take action to authorize the County Judge to sign Change Order #5 with Lee Lewis Construction, Inc. for the Court Residential Treatment Center-Phase IV in the amount of \$111824.77 and 38 additional days.
- 15.00 Discuss, consider and/or take action to authorize the County Judge to sign Change Order #6 with Henthorn Commercial Construction for the 916 Main 3rd Floor renovation in the amount of \$3,837.90 and five additional days.



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- 16.00 Discuss, consider and/or take action to authorize the County Judge to sign the second lease extension with Lubbock Metropolitan Planning Organization for office space at 916 Main, Suite 1210.
 - 17.00 Discuss, consider and/or take action to approve the use of departmental credit card for food purchases on election night during the FY2025 elections.
 - 18.00 Discuss, consider and/or take action to authorize the continuation of \$15,000 credit card limit per month for FY2025 for Scarlett R. Stinson.
 - 19.00 Discuss, consider and/or take action to approve the new appointment of Christopher Dean and Wayne Blount to serve on the South Plains Workforce Area for a two-year term ending August 31, 2026.

REGULAR AGENDA

- 20.00 Presentation and update regarding the FY 2025 Proposed Budget by the Lubbock County Auditor.
- 21.00 Discuss, consider and/or take action to adopt the FY 2025 Budget for Lubbock County.
Upon a motion by Terence Kovar, seconded by Gilbert Flores, the court unanimously voted to adopt the FY 2025 Budget for Lubbock County. As presented by Curtis Parrish.
- 22.00 Discuss, consider and/or take action to adopt the Lubbock County Tax Rate of \$0.358989 per \$100 of taxable value for the Tax Year of 2024. \$0.327613 is for the purpose of maintenance and operation and \$0.031376 is for the purpose of principal and interest on debt per Texas Tax Code section 26.05(a) and section 26.05 (b).
- 23.00 Discuss, consider and/or take action to adopt the Lubbock County Hospital District tax rate of \$0.1031640 per \$100 of taxable value for the tax year of 2024.
- 24.00 Presentation for Texas A&M AgriLife Extension Service Quarterly update by Robert Scott, CEA-Agriculture and Brant Baugh, CEA-Agriculture.
- 25.00 Discuss, consider and/or take action to authorize the County Judge to sign an agreement with Lubbock Private Defenders Office for FY 2025 indigent defense services.
Upon a motion by Terence Kovar, seconded by Gilbert Flores, the court unanimously voted to authorize the County Judge to sign an agreement with Lubbock Private Defenders Office for FY 2025 indigent defense services. As presented by Dean Stanzione.
- 26.00 Discuss, consider and/or take action to appoint Lynda Hogue, Debra Spencer, Patricia Page, Billie Russell, Stephanie Smith, Linda Wheeler, Elizabeth C. Blaney, Donette Sabins, Jerry Webb, Gale Webb, Bobby Hiracheta, and Robbi Crumpler as members of the Signature Verification Committee for the November 5, 2024, General Election pursuant to Texas Election Code Section 87.027.
Upon a motion by Terence Kovar, seconded by Gilbert Flores, the court unanimously voted to appoint Lynda Hogue, Debra Spencer, Patricia Page, Billie Russell, Stephanie Smith, Linda Wheeler, Elizabeth C. Blaney, Donette Sabins, Jerry Webb, Gale Webb, Bobby Hiracheta, and Robbi Crumpler as members of the Signature Verification Committee for the November 5, 2024, General Election pursuant to Texas Election Code Section 87.027. As presented by Roxzine Stinson.



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- 27.00 Discuss, consider and/or take action to appoint Lynda Hogue as Chair and Debra Spencer as Vice-Chair of the Signature Verification Committee for the November 5, 2024, General Election pursuant to Texas Election Code Section 87.027(d).

Upon a motion by Terence Kovar, seconded by Gilbert Flores, the court unanimously voted to appoint Lynda Hogue as Chair and Debra Spencer as Vice-Chair of the Signature Verification Committee for the November 5, 2024, General Election pursuant to Texas Election Code Section 87.027(d). As presented by Roxzine Stinson.

- 28.00 Discuss, consider and/or take action to approve Kevin Duarte, Sandy Salazar and Penny Morin as Bilingual Election Clerks to serve at the Elections Office for the November 5, 2024, General Election pursuant to Texas Election Code Section 272.009.

Upon a motion by Gilbert Flores, seconded by Terence Kovar, the court unanimously voted to approve Kevin Duarte, Sandy Salazar and Penny Morin as Bilingual Election Clerks to serve at the Elections Office for the November 5, 2024, General Election pursuant to Texas Election Code Section 272.009. As presented by Roxzine Stinson.

- 29.00 Discuss, consider and/or take action to approve the updated list of Election Day Judges and Alternate Judges for the November 5, 2024, General Election pursuant to Texas Election Code Section 32.002

Upon a motion by Gilbert Flores, seconded by Terence Kovar, the court unanimously voted to approve the updated list of Election Day Judges and Alternate Judges for the November 5, 2024, General Election pursuant to Texas Election Code Section 32.002 As presented by Roxzine Stinson.

- 30.00 Discuss, consider and/or take action to authorize the County Judge to approve the SFA Equipment Assistance Grant Application for FY 2025 for the Juvenile Justice Center.

Upon a motion by Terence Kovar, seconded by Gilbert Flores, the court unanimously voted to authorize the County Judge to approve the SFA Equipment Assistance Grant Application for FY 2025 for the Juvenile Justice Center. As presented by William Carter.

- 31.00 Discuss, consider and/or take action to authorize the County Judge to sign a Post-Adjudication Secure Correctional Facility Residential Treatment Services agreement with El Paso County Juvenile Probation Department.

Upon a motion by Terence Kovar, seconded by Gilbert Flores, the court unanimously voted to authorize the County Judge to sign a Post-Adjudication Secure Correctional Facility Residential Treatment Services agreement with El Paso County Juvenile Probation Department. As presented by William Carter.

- 32.00 Discuss, consider and/or take action to authorize the County Judge to sign any and all documentation for Lubbock County Human Resources to access the Texas Department of Public Safety Criminal History Searches.

Upon a motion by Curtis Parrish, seconded by Terence Kovar, the court unanimously voted to authorize the County Judge to sign any and all documentation for Lubbock County Human Resources to access the Texas Department of Public Safety Criminal History Searches. As presented by Melanie Hall.

- 33.00 Discuss, consider and/or take action to authorize the County Judge to sign any and all documents related to employee benefits.

Upon a motion by Terence Kovar, seconded by Gilbert Flores, the court unanimously voted to authorize the County Judge to sign any and all documents related to employee benefits. As presented by Melanie Hall.



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- 34.00** Discuss, consider and/or take action to authorize the County Judge to sign the FY 2025 Fire Suppression and Rescue Services Agreements.
 Upon a motion by Terence Kovar, seconded by Gilbert Flores, the court unanimously voted to authorize the County Judge to sign the FY 2025 Fire Suppression and Rescue Services Agreements. As presented by Clinton Thetford.
- 35.00** Discuss, consider and/or take action to approve the FY 2025 critical needs funding applications for all Volunteer Fire Departments.
 Upon a motion by Terence Kovar, seconded by Gilbert Flores, the court unanimously voted to approve the FY 2025 critical needs funding applications for all Volunteer Fire Departments. As presented by Clinton Thetford.
- 36.00** Discuss, consider and/or take action to authorize the County Judge to sign a GSA CivicPlus Statement of Work and Addendum with CivicPlus for CivicRec reservation system.
 Upon a motion by Terence Kovar, seconded by Gilbert Flores, the court unanimously voted to authorize the County Judge to sign a GSA CivicPlus Statement of Work and Addendum with CivicPlus for CivicRec reservation system. As presented by Terence Kovar.
- 37.00** Discuss, consider and/or take action to designate the day of the week on which the Commissioners Court will convene in regular term for FY 2025 per Local Government Code Section 81.005(a).
 Upon a motion by Terence Kovar, seconded by Gilbert Flores, the court unanimously voted to designate the day of the week on which the Commissioners Court will convene in regular term for FY 2025 per Local Government Code Section 81.005(a). As presented by Curtis Parrish.
- 38.00** Discuss, consider and/or take action to approve the 2025 Lubbock County Holiday Calendar pursuant to the Lubbock County Employee Handbook, Section 7.03.
 Upon a motion by Terence Kovar, seconded by Gilbert Flores, the court unanimously voted to approve the 2025 Lubbock County Holiday Calendar pursuant to the Lubbock County Employee Handbook, Section 7.03. As presented by Curtis Parrish.
- 39.00** Report on the status of County Road Projects, Department Staffing, Training and Safety, unpaved and paved road maintenance, signs, parks, and fleet management report.



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EXECUTIVE SESSION

As authorized by the Texas Government Code, the Commissioners' Court of Lubbock County, Texas reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters, including but not limited to any of the matters listed above, as they may relate to Texas Government Code § 551.071(1) (Consultation with Attorney about pending or contemplated litigation or settlement offers); Texas Government Code § 551.071(2) (Consultation with Attorney when the Attorney's obligations under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflicts with Chapter 551 of the Texas Government Code); Texas Government Code § 551.072 (Deliberations About Real Property); Texas Government Code § 551.073 (Deliberations about Gifts and Donations); Texas Government Code § 551.074 (Personnel Matters); Texas Government Code § 551.0745 (Personnel Matters Affecting a County Advisory Body); Texas Government Code § 551.076 (Deliberations Regarding Security Devices or Security Audits); and Texas Government Code § 551.087 (Deliberations Regarding Economic Development Negotiations).

At this time 11:22 A.M. Commissioners' Court adjourned into executive session.

At this time 11:51 P.M. Executive session was adjourned and Commissioners' Court reconvened into regular session.

At this time, 11:51 AM, 9/23/2024, the Regular Meeting of the Commissioner's Court was adjourned.

THE FOREGOING MINUTES WERE READ AND APPROVED IN OPEN COURT ON THIS DAY 10/14/2024

Presiding Officer:  County Clerk: 