Lubbock County



BUDGET AMENDMENTS JOURNAL ENTRY PROOF

LN ORG OBJECT PROJ ORG DESCRIPTION ACCOUNT	ACCOUNT DESCRIPTION LINE DESCRIPTION EFF DA	PREV FE BUDGET	BUDGET CHANGE	AMENDED BUDGET ERR
YEAR-PER JOURNAL EFF-DATE REF 1 REF 2	SRC JNL-DESC ENTITY AMEND			
2024 10 30 07/08/2024 BA#97 051-051	BUA BA#97 1 3			
1 051 480510 JUVENILE PROBATION 051 -000-480510-00-000-	N DISPOSAL OF PROPERTY Add funds for Insur P	.00 roceeds 07/08/2024	-9,310.00	-9,310.00
2 05105135 650110 Juvenile Probatior 051 -051-650110-35-000-	n CAPITAL OUTLAY Add funds for Insur P	35,000.00 roceeds 07/08/2024	9,310.00	44,310.00
	** JOURNAL TOT	AL.	0.00	
YEAR-PER JOURNAL EFF-DATE REF 1 REF 2	SRC JNL-DESC ENTITY AMEND			
2024 10 32 07/08/2024 BA#94 011-046	BUA BA#94 1 3			
1 01100710 599800 Non Departmental 011 -007-599800-10-000-	CONTINGENCY to add Insurance Proce	2,059,759.00 eeds 07/08/2024	-36,866.00	2,022,893.00
2 01104630 664600 Sheriff 011 -046-664600-30-000-	CAPITAL OUTLAY-SHERIFF to add Insurance Proce		36,866.00	1,747,416.00
	** JOURNAL TOT	AL.	0.00	
YEAR-PER JOURNAL EFF-DATE REF 1 REF 2	SRC JNL-DESC ENTITY AMEND			
2024 10 56 07/08/2024 BA#99 077-075	BUA BA#99 1 3			
1 077 438510 DOMESTIC RELATIONS 077 -000-438510-00-000-	S OFFICE SUPERVISED VISITATION to reflect actual inco	-21,600.00 ome 07/08/2024	-3,000.00	-24,600.00
2 077 438700 DOMESTIC RELATIONS 077 -000-438700-00-000-	S OFFICE COMMUNITY SUPERVISION to reflect actual inco	-60,000.00 ome 07/08/2024	-16,000.00	-76,000.00
3 07707525 500200 Domestic Relations 077 -075-500200-25-000-	s Office APPOINTED OFFICIALS adjust for income inc	.00 rease 07/08/2024	1,623.00	1,623.00
4 07707525 500600 Domestic Relations 077 -075-500600-25-000-	s Office STAFF EMPLOYEES adjust for income inc	49,688.00 rease 07/08/2024	2,000.00	51,688.00
5 07707525 500800 Domestic Relations 077 -075-500800-25-000-	s Office TEMPORARY adjust for income inc	20,440.00 rease 07/08/2024	15,377.00	35,817.00
	** JOURNAL TOT/	AL.	0.00	
YEAR-PER JOURNAL EFF-DATE REF 1 REF 2	SRC JNL-DESC ENTITY AMEND			

2024 10 57 07/08/2024 BA#96 076-076 BUA BA#96 1 3



LN ORG OBJECT PROJ ORG DESCRIPTION	ACCOUNT DESCRIPTION LINE DESCRIPTION EFF DATE		BUDGET CHANGE	AMENDED BUDGET
YEAR-PER JOURNAL EFF-DATE REF 1 REF 2	SRC JNL-DESC ENTITY AMEND			
2024 10 57 07/08/2024 BA#96 076-076	BUA BA#96 1 1			
1 07607625 500600 USDA AG Mediation 076 -076-500600-25-000-	STAFF EMPLOYEES change in staff	123,185.00 07/08/2024	-21,000.00	102,185.00
2 07607625 500800 USDA AG Mediation 076 -076-500800-25-000-	TEMPORARY change in staff	.00 07/08/2024	21,000.00	21,000.00
	** JOURNAL TOTAL		0.00	
YEAR-PER JOURNAL EFF-DATE REF 1 REF 2	SRC JNL-DESC ENTITY AMEND			
2024 10 75 07/08/2024 BA#93 011-045	BUA BA#93 1 3			
1 01104530 562200 Medical Examiner 011 -045-562200-30-000-	CONTRACT SERVICES	300,160.00 07/08/2024	-177,140.00	123,020.00
2 01104530 664500 Medical Examiner 011 -045-664500-30-000-	CAPITAL OUTLAY-MEDICAL EXAMINE	.00 07/08/2024	177,140.00	177,140.00
	** JOURNAL TOTAL		0.00	
YEAR-PER JOURNAL EFF-DATE REF 1 REF 2	SRC JNL-DESC ENTITY AMEND			
2024 10 89 07/08/2024 BA#95 020-190	BUA BA#95 1 3			
1 02019090 640500 Consolidated Road 020 -190-640500-90-000-	and Bridge HEAVY EQUIPMENT Traffic Control Bed	3,192,686.00 07/08/2024	-7,000.00	3,185,686.00
2 02019090 640700 Consolidated Road 020 -190-640700-90-000-	and Bridge OTHER EQUIPMENT Traffic Control Bed	123,600.00 07/08/2024	7,000.00	130,600.00
	** JOURNAL TOTAL		0.00	
YEAR-PER JOURNAL EFF-DATE REF 1 REF 2	SRC JNL-DESC ENTITY AMEND			
2024 10 108 07/08/2024 BA#98 055-051	BUA BA#98 1 3			
1 055 420100 JUVENILE DETENTION 055 -000-420100-00-000-	GRANT REVENUE Substance Use Program	.00 07/08/2024	-45,000.00	-45,000.00
2 05505135 520100 Juvenile Detention 055 -051-520100-35-000-	SUPPLIES/OTH OPER EXP Substance Use Program	35,000.00 07/08/2024	45,000.00	80,000.00
	** JOURNAL TOTAL		0.00	

CLERK: RScott

YEAR PER JNL SRC ACCOUNT EFF DATE JNL DESC	REF 1	ref 2	ref 3	ACCOUNT DESC LINE DESC	т ов	DEBIT	CREDIT
2024 10 30 BUA 051-480510 07/08/2024 BA#97 BUA 05105135-650110 07/08/2024 BA#97		051-051 051-051	т	CAPITAL OUTLAY	5	9,310.00	9,310.00
BUA 051-360301 07/08/2024 BA#97 BUA 051-360302 07/08/2024 BA#97	ba#97 ba#97			APPROPRIATIONS BUDGETED REVENUES SYSTEM GENERATED ENTRIES TOTAL		9,310.00 9,310.00	9,310.00 9,310.00
2024 10 32				JOURNAL 2024/10/30 TOTAL		9,310.00	9,310.00
BUA 01100710-599800 07/08/2024 BA#94 BUA 01104630-664600 07/08/2024 BA#94	BA#94 BA#94	011-046 011-046	т	CAPITAL OUTLAY-SHERIFF	5 5	36,866.00 .00	36,866.00
2024 10 56 BUA 077-438510 07/08/2024 BA#99 BUA 077-438700 07/08/2024 BA#99 BUA 07707525-500200 07/08/2024 BA#99 BUA 07707525-500600 07/08/2024 BA#99 BUA 07707525-500800 07/08/2024 BA#99	BA#99 BA#99 BA#99 BA#99 BA#99	077-075 077-075	T T T T	COMMUNITY SUPERVISION to reflect actual income APPOINTED OFFICIALS adjust for income increase STAFF EMPLOYEES adjust for income increase TEMPORARY	5 5 5 5	1,623.00 2,000.00 15,377.00 .00	3,000.00 16,000.00 .00
BUA 077-360301 07/08/2024 BA#99 BUA 077-360302 07/08/2024 BA#99	ba#99 ba#99	077-075 077-075		APPROPRIATIONS BUDGETED REVENUES		19,000.00	19,000.00

YEAR PER JNL SRC ACCOUNT EFF DATE JNL DESC	REF 1 REF 2	ACCOUNT DESC REF 3 LINE DESC	т ов	DEBIT	CREDIT
		SYSTEM GENERATED ENTRIES	S TOTAL	19,000.00	19,000.00
		JOURNAL 2024/10/56	TOTAL	19,000.00	19,000.00
2024 10 57 BUA 07607625-500600 07/08/2024 BA#96 BUA 07607625-500800 07/08/2024 BA#96	BA#96 076-076 BA#96 076-076	STAFF EMPLOYEES T change in staff TEMPORARY T change in staff JOURNAL 2024/10/57	5 5 TOTAL	21,000.00	21,000.00
2024 10 75 BUA 01104530-562200 07/08/2024 BA#93 BUA 01104530-664500 07/08/2024 BA#93	ва#93 011-045 ва#93 011-045	CONTRACT SERVICES T CAPITAL OUTLAY-MEDICAL T JOURNAL 2024/10/75	5 EXAMINE 5 TOTAL	177,140.00	.00
2024 10 89 BUA 02019090-640500 07/08/2024 BA#95 BUA 02019090-640700 07/08/2024 BA#95	BA#95 020-190 BA#95 020-190	HEAVY EQUIPMENT T Traffic Control Bed OTHER EQUIPMENT T Traffic Control Bed JOURNAL 2024/10/89	5 5 TOTAL	7,000.00	7,000.00
2024 10 108 BUA 055-420100 07/08/2024 BA#98 BUA 05505135-520100 07/08/2024 BA#98	BA#98 055-051 BA#98 055-051	GRANT REVENUE T Substance Use Program SUPPLIES/OTH OPER EXP T Substance Use Program	5	45,000.00	45,000.00
BUA 055-360301 07/08/2024 BA#98 BUA 055-360302 07/08/2024 BA#98	BA#98 055-051 BA#98 055-051	APPROPRIATIONS BUDGETED REVENUES SYSTEM GENERATED ENTRIES	S TOTAL	45,000.00 45,000.00	45,000.00 45,000.00



YEAR PER JNL SRC ACCOUNT EFF DATE JNL DESC	REF 1 REF 2	ref 3	ACCOUNT DESC LINE DESC	т ов	DEBIT	CREDIT
			JOURNAL 2024/10/108	TOTAL	45,000.00	45,000.00

FUND ACCOUNT	YEAR PER	JNL	EFF DATE ACCOUNT DESCRIPTION	N	DEBIT	CREDIT
051 JUVENILE PROBATION 051-360301 051-360302	2024 10	30	07/08/2024 APPROPRIATIONS BUDGETED REVENUES		9,310.00	9,310.00
				FUND TOTAL	9,310.00	9,310.00
077 DOMESTIC RELATIONS OFFICE 077-360301 077-360302	2024 10	56	07/08/2024 APPROPRIATIONS BUDGETED REVENUES	FUND TOTAL	19,000.00 19,000.00	19,000.00 19,000.00
055 JUVENILE DETENTION 055-360301 055-360302	2024 10	108	07/08/2024 APPROPRIATIONS BUDGETED REVENUES	FUND TOTAL	45,000.00 45,000.00	45,000.00 45,000.00

** END OF REPORT - Generated by Scott, Rhonda **

BUDGET ADJUSTMENT AUTHORIZATION

Commissioners' Court Action: Approved Denied Other

The Commissioners' Court of Lubbock County does hereby order the FY 2024 budget adjusted as presented and authorized by Local Government Code §111.010(d).

Passed this 8th day of July 2024, on a motion by _____

and seconded by _____.

Curtis Parrish, County Judge

REQUEST FOR BUDGET AMENDMENT/LINE ITEM TRANSFER

Fund Name/Dept: 011045/ME	Contact:	Bambi Trevino		Date:	6/27/2024
It is requested that a Budget Amendment		Line Item Transfer	xx		
be approved for the purpose of:	Transfer of funds to pure	chase new vehicles for LCME [Death Investigate	ors	1 9 LA 8 2 1

Move funds from:					
Fund/Account No.	Account Name	Amount	Fund/Account No.	Account Name	Amount
011-045-56200	Contract Services	\$177,140.00	011-045-664500	Capital Outlay	\$177,140.00
Section of the sector					
					a Ripelja

177,140.00

177,140.00

QUOTI	E# 001-STOCK		CONTRACT PRICING WORKSHEET						
	Jser: LUBBOCK COUNTY		Contractor: CALDWELL COUNTRY						
Conta	ct Name: ANDREA BYRNI	C	CA	CALDWELL COUNTRY					
Email	: ABYRNE@LUBBOCKCOUN	TY.GOV	Pre	pared By: Averyt Knapp					
Phone	#: 806-775-1016		Ema	il: aknapp@caldwellcount	ry.com				
Fax #	l:		Pho	ne #: 979-567-6116					
Locat	ion City: LUBBOCK, T	K	Fax #: 979-567-4376						
	Prepared: JUNE 26, 20 cact Number: BUY BOARI		Cal	ress: P. O. Box 27, dwell, TX 77836 ID # 87-3266036					
2011	act Number: Bor Board								
		CHEVROLE	I IAHO						
A Base	e Price & Options:			\$58	,780				
B Fle	et Quote Option:				1977 (1945) 1				
Code	Description	Cost	Code	Description	Cost				
	10-SPD AUTOMATIC, LOCKING REAR AXLE DIFFERENTIAL, 18" ALUMINUM WHEELS, CLOTH FRONT SEATS, CENTER ROW SPLIT FOLDING SEAT, FULL RUBBER FLOOR, AIR CONDITION FRONT AND REAR, AMFM-STEREO W/BLUETOOTH, TILT, CRUISE, POWER								
	WINDOWS, POWER LOCKS, POWER MIRRORS, KEYLESS ENTRY, DEEP TINT GLASS, RUNNING BOARDS, TRAILER TOW HITCH, REAR VISION CAMERA, FRONT AND REAR PARK ASSIST GM WARRANTY	INCL		CALDWELL COUNTRY					
	5YR/100,000 MILES POWERTRAIN @ N/C	INCH		PO BOX 27 CALDWELL, TEXAS 77836					
	PRICES VALID FOR 30 DAYS BUT SUBJECT TO CHANGE DUE TO SUPPLY CHAIN CHALLENGES			REVERIFY PRICING BEFORE ISSUING PURCHASE ORDER. COMMODITY SURCHARGES MAY APPLY AFTER PO ISSUED					
		1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1			8-				
			1 Caller						
Subto	tal B			INC	L				
	tal B ublished Options				I.				
Subto C Unpu Code		Cost	Code	Description	L Cost				

Subtotal C					
D Other Price Adjustmer	nts (Installation, Delivery, Etc)				
Subtotal D		INCL			
E Unit Cost Before Fee	& Non-Equipment Charges (A+B+C+D)	\$58,780			
Quantity Ordered					
Subtotal E					
BUY BOARD FEE	s (Trade-In, Warranty, Etc)	\$400			
G. Color of Vehicle: W	WHITE				
	ce (E+F)	\$117,960			
H. Total Purchase Price					

From:	Contract Admin
To:	Byrne, Andrea
Subject:	RE: Quote Compliance / Caldwell Country Chevrolet Quote# 001-Stock
Date:	Wednesday, June 26, 2024 1:35:40 PM
Attachments:	image001.png
	Ouote Compliance Caldwell Country Chevrolet Ouote# 001-Stock.msg

Information provided is in accordance with vendors awarded BuyBoard contract.

Melonie Perry Contract Administrator



Due to the high volume of verification requests, members are asked to allow 2 business days for processing.

Trevino, Bambi

From:	Byrne, Andrea
Sent:	Wednesday, June 26, 2024 2:19 PM
То:	Trevino, Bambi
Cc:	Purchasing Department; Addington, Charles; Williams, Kathy; Wehrman, Clint; Gonzales, Marisol
Subject:	RE: New Vehicles for ME Office

Great, I will begin creating the Req for this quote. What GL account number shall I use?

Thank you, Andrea Byrne Purchasing Clerk Lubbock County Purchasing Ph: 806-775-1016

From: Trevino, Bambi <BTrevino@lubbockcounty.gov> Sent: Wednesday, June 26, 2024 2:10 PM To: Byrne, Andrea <AByrne@lubbockcounty.gov> Cc: Purchasing Department <purchasing@lubbockcounty.gov>; Addington, Charles <CAddington@lubbockcounty.gov>; Williams, Kathy <KWilliams@lubbockcounty.gov>; Wehrman, Clint <CWehrman@lubbockcounty.gov>; Gonzales, Marisol <MGonzales@lubbockcounty.gov> Subject: RE: New Vehicles for ME Office

Hello,

I spoke to Dr. Addington, and he is good with this quote. We would like to proceed with purchasing the two that are available now. He also stated when they have a third, white one available we would like that one as well.

Please let me know what you need from me. Thank you for all your help on this.

Respectfully,

OPERATIONS MANAGER LUBBOCK COUNTY MEDICAL EXAMINER'S OFFICE OFFICE: 806-775-1622 FAX: 806-775-7908

From: Byrne, Andrea <<u>AByrne@lubbockcounty.gov</u>> Sent: Wednesday, June 26, 2024 1:40 PM To: Trevino, Bambi <<u>BTrevino@lubbockcounty.gov</u>> Cc: Purchasing Department <<u>purchasing@lubbockcounty.gov</u>>; Addington, Charles <<u>CAddington@lubbockcounty.gov</u>>; Williams, Kathy <<u>KWilliams@lubbockcounty.gov</u>>; Wehrman, Clint <<u>CWehrman@lubbockcounty.gov</u>>; Gonzales, Marisol <<u>MGonzales@lubbockcounty.gov</u>> Subject: RE: New Vehicles for ME Office

Good Afternoon,

I have received the attached Quote# 001-Stock from Caldwell Country and added that BuyBoard has approved it is under contract compliance. Please read the below explanation from the vendor as well and let us know how you would like to proceed.

I checked and the dealership has two -2024 Chevrolet Tahoe's available (<u>VIN#RR249567</u>, <u>VIN#RR250087</u>). Currently, I don't have any other stock Tahoe's beside Police Package vehicles.

Let me know if Ben Laureano and me should tag these two for you. If a third Tahoe becomes available, we will send quote. Otherwise, would be 2025 model.

We can deliver these two now, immediately.

Thanks, Averyt

AVERYT KNAPP Caldwell Country Chevrolet Rockdale Country Ford averyt@caldwellcountry.com

Quotes & Order Status | Ben Laureano | <u>ben@caldwellcountry.com</u> | 979-567-6155

Thank you, Andrea Byrne Purchasing Clerk Lubbock County Purchasing Ph: 806-775-1016

From: Trevino, Bambi <<u>BTrevino@lubbockcounty.gov</u>> Sent: Monday, June 24, 2024 2:33 PM To: Purchasing Department <<u>purchasing@lubbockcounty.gov</u>> Cc: Addington, Charles <<u>CAddington@lubbockcounty.gov</u>>; Williams, Kathy <<u>KWilliams@lubbockcounty.gov</u>>; Wehrman, Clint <<u>CWehrman@lubbockcounty.gov</u>>; Gonzales, Marisol <<u>MGonzales@lubbockcounty.gov</u>> Subject: RE: New Vehicles for ME Office

Yes, absolutely. Also, we really need to replace all 5 Tahoe's, but if it's possible, would they be able to give a quote for 3? If not, that's ok. We are just happy to get anything new.

Respectfully,

Bampi Trevino

OPERATIONS MANAGER LUBBOCK COUNTY MEDICAL EXAMINER'S ÖFFICE OFFICE: 806-775-1622 FAX: 806-775-7908

From: Purchasing Department <<u>purchasing@lubbockcounty.gov</u>>
Sent: Monday, June 24, 2024 2:10 PM
To: Trevino, Bambi <<u>BTrevino@lubbockcounty.gov</u>>
Cc: Addington, Charles <<u>CAddington@lubbockcounty.gov</u>>; Williams, Kathy <<u>KWilliams@lubbockcounty.gov</u>>;
Wehrman, Clint <<u>CWehrman@lubbockcounty.gov</u>>; Gonzales, Marisol <<u>MGonzales@lubbockcounty.gov</u>>; Purchasing
Department <<u>purchasing@lubbockcounty.gov</u>>
Subject: RE: New Vehicles for ME Office

Sounds good. I just got the following response from a vendor, is not having a 3rd row bench okay?

We have a handful of Tahoe 4x4 in stock. They are not PPV. They are commercial type and do not have 3rd row bench.

**Team, please send quote for two of the white CK10706/5W4 in inventory. Delivery required prior to 9/30/24.

Thank you, Andrea Byrne Purchasing Clerk Lubbock County Purchasing Ph: 806-775-1016

From: Trevino, Bambi <<u>BTrevino@lubbockcounty.gov</u>>
Sent: Monday, June 24, 2024 11:02 AM
To: Purchasing Department <<u>purchasing@lubbockcounty.gov</u>>
Cc: Addington, Charles <<u>CAddington@lubbockcounty.gov</u>>; Williams, Kathy <<u>KWilliams@lubbockcounty.gov</u>>; Wehrman, Clint <<u>CWehrman@lubbockcounty.gov</u>>; Gonzales, Marisol <<u>MGonzales@lubbockcounty.gov</u>>;
Subject: RE: New Vehicles for ME Office

Dr. Addington would like this under the BuyBoard Coop. I have attached examples of the types of vehicles. We do not need them detailed like police agencies, just the standard vehicles.

Thank you.

Respectfully,

Bampi Trevino

OPERATIONS MANAGER LUBBOCK COUNTY MEDICAL EXAMINER'S ÖFFICE OFFICE: 806-775-1622 FAX: 806-775-7908

From: Purchasing Department <<u>purchasing@lubbockcounty.gov</u>> Sent: Monday, June 24, 2024 10:59 AM To: Trevino, Bambi <<u>BTrevino@lubbockcounty.gov</u>> Cc: Addington, Charles <<u>CAddington@lubbockcounty.gov</u>>; Purchasing Department <<u>purchasing@lubbockcounty.gov</u>>; Williams, Kathy <<u>KWilliams@lubbockcounty.gov</u>>; Wehrman, Clint <<u>CWehrman@lubbockcounty.gov</u>>; Gonzales, Marisol <<u>MGonzales@lubbockcounty.gov</u>> Subject: RE: New Vehicles for ME Office

Good Morning,

Thank you for the request, we would be happy to help. What type of vehicles are you looking for? We understand your timeframe, however, would you like us to obtain quotes under the BuyBoard Cooperative or would you prefer a formal bid process? Please list any additional features you require outside of the standard features.

Thank you, Andrea Byrne Purchasing Clerk Lubbock County Purchasing Ph: 806-775-1016

From: Trevino, Bambi <<u>BTrevino@lubbockcounty.gov</u>> Sent: Monday, June 24, 2024 10:49 AM To: Purchasing Department <<u>purchasing@lubbockcounty.gov</u>> Cc: Addington, Charles <<u>CAddington@lubbockcounty.gov</u>> Subject: New Vehicles for ME Office

Good morning,

After the ME budget hearing on Friday, I have been tasked to reach out to you all to get started on the process of procuring brand new vehicles for the ME's office with the funds that we have available. We are wanting to have these vehicles before September 30, 2024.

Please get in touch with me so I can detail the exact amount that we have and what we are looking for. I spoke with Kathy this morning and she stated I need to get this going asap.

Thank you.

Respectfully,

Bampi Trevino

OPERATIONS MANAGER LUBBOCK COUNTY MEDICAL EXAMINERS OFFICE OFFICE: 806-775-1622 FAX: 806-775-7908

REQUEST FOR BUDGET AMENDMENT/LINE ITEM TRANSFER

Department: 011-046 Sheriff	Contact:	Dan Corbin		Date:	6/26/2024
		rs			
It is requested that a Budget Amendment	Liı	ie Item Transfer	XXX		
be approved for the purpose of:]	nsurance Proceeds for T	otal Loss Vehicle			

Move funds from:			Move funds to:		
Fund/Account No.	Account Name	Amount	Fund/Account No.	Account Name	Amount
01100710-5998000	CONTINGENCY	36,866.00	01104630-664600	CAPITAL OUTLAY-SHERIFF	36,866.00
		\$ 36,866.00			\$ 36,866.00

36,866.00

36,866.00



Funds Remittance Form

Due to the Lubbock County Treasurer's Office

Date: 05	5/09/2024			Fiscal Year: FY24
Departme	ent: Auditor	's Office		
Remittan	ce Total: \$3	36,865.94		
Check Tot	tal: \$36,8	65.94	Cash Total:	6 0.00
Check Amount	Check Number	Cash Amount	Line Item	Description of Funds
\$ 36,865.94	1-08-13283 1-J	\$ 0.00	01104630-664600	STATE FARM PAYMENT FOR UNIT 6640

Email Receipts To: CSTAATS@LUBBOCKCOUNTY.GOV AMARTINEZ@LUBBOCKCOUNTY.GOV

Scott, Rhonda

From:Corbin, DanielSent:Wednesday, June 26, 2024 8:42 AMTo:Wilmot, Robin; Carter, William; Saddler, VickieCc:Scott, RhondaSubject:RE: Budget Amendments Submitted

We have already received ours.

Dan Corbin Chief Administrator Lubbock County Sheriff's Office

From: Wilmot, Robin <RWilmot@lubbockcounty.gov>
Sent: Tuesday, June 25, 2024 4:44 PM
To: Corbin, Daniel <DCorbin@lubbockcounty.gov>; Carter, William <WCarter@lubbockcounty.gov>; Saddler@lubbockcounty.gov>
Cc: Scott, Rhonda <RScott@lubbockcounty.gov>
Subject: FW: Budget Amendments Submitted

Dan/William,

Would you please verify, per Rhonda's email below, that you are going to be able to receive your replacement vehicle which is being purchased with insurance proceeds by September 30, 2024, the end of our fiscal year?

If it's not possible to receive the replacement vehicles by the end of the fiscal year, they will need to be budgeted in the FY25 budget.

Thanks, Robin

From: Scott, Rhonda <<u>RScott@lubbockcounty.gov</u>>
Sent: Tuesday, June 25, 2024 4:35 PM
To: Wilmot, Robin <<u>RWilmot@lubbockcounty.gov</u>>
Cc: Williams, Kathy <<u>KWilliams@lubbockcounty.gov</u>>
Subject: Budget Amendments Submitted

Hey Robin,

Please reach out to Dan and William and see if they are going to be able to replace and receive the vehicles by September 30th. If they are, we will do a LIT to GF for Dan's, and we will do an amendment to 051 for William's. If they will not be able to receive them by September 30th they will need to add the purchase of the vehicle to the FY25 budget request. Please let me know what you find out so we can make the adjustments needed, thanks!

REQUEST FOR BUDGET AMENDMENT/LINE ITEM TRANSFER

Fund Name/Dept: 020 / Roads	Contact:	Rodshadi Moore		Date:	6/28/2024
It is requested that a Budget Amendment		Line Item Transfer	xxxx		
be approved for the purpose of:	This request is to make	funds available to purchase th	ne traffic control l	oed.	

Move funds from:		Move funds to:				
Fund/Account No.	Account Name	Amount	Fund/Account No.	Account Name		Amount
020190-640500-90	HEAVY EQUIPMENT	7,000.00	020190-640700-90	OTHER EQUIPMENT	\$	7,000.00
	\$	7,000.00			\$	7,000.0

1. Must be on the County's approved form, found on the N Drive, in Excel format.

2. Must be typed.

3. Use whole dollars, NO cents

4. Include adequate description for the adjustment or it will not be submitted;

a. Phrases such as -- "unanticipated expenses, to complete year or complete budget year"-do not provide sufficient information and should be avoided.

5. Funding in personnel line items cannot be transferred into operating line items and vice versa without prior consent from Commissioners' Court.

6. Line-item transfers/budget amendments must be approved prior to securing a purchase order that will place the expenditure line item into a deficit balance.

7. Budget adjustments-Line item transfers/Amendments will need to be entered in Munis, the LIT form along with any backup documentation must be attached in PDF format to your entry in Munis.

REQUEST FOR BUDGET AMENDMENT/LINE ITEM TRANSFER

Fund Name/Dept: 076 / USDA Grant	Contact:	Kristi Thompson		Date:	6/25/2024
It is requested that a Budget Amendment		Line Item Transfer	x		
be approved for the purpose of:	adjusting for lost full-time pers	sonnel and utilizing	temp/seasonal for tasks		

Move funds from:			Move funds to	:	
Fund/Account No.	Account Name	Amount	Fund/Account No.	Account Name	Amount
07607625-500600	Staff Employees	21,000.00	07607625-500800	Temp/Seasonal	21,000.00
	ç	21,000.00			\$ 21,000.00

1. Must be on the County's approved form, found on the N Drive, in Excel format.

2. Must be typed.

3. Use whole dollars, NO cents

4. Include adequate description for the adjustment or it will not be submitted;

a. Phrases such as -- "unanticipated expenses, to complete year or complete budget year"-do not provide sufficient information and should be avoided.

5. Funding in personnel line items cannot be transferred into operating line items and vice versa without prior consent from Commissioners' Court.

6. Line-item transfers/budget amendments must be approved prior to securing a purchase order that will place the expenditure line item into a deficit balance.

7. Budget adjustments-Line item transfers/Amendments will need to be entered in Munis, the LIT form along with any backup documentation must be attached in PDF format to your entry in Munis.

BUDGET AMENDMENT AUTHORIZATION

Commissioners' Court Action: Approved Denied Other

The Commissioners' Court of Lubbock County does hereby authorize an emergency expenditure as an amendment to the original budget and order the FY 2024 budget amended as presented and authorized by Local Government Code §111.010(c).

Passed this 8th day of July 2024, on a motion by _____

and seconded by _____.

Curtis Parrish, County Judge

REQUEST FOR BUDGET AMENDMENT/LINE ITEM TRANSFER

Department: 051-051 JJC	Contact:	William Carter	Date:	6/26/2024
It is requested that a Budget Amendment	xxx	rs Line Item Transfer		
be approved for the purpose of:]	Insurance Proceeds	for Total Loss Vehicle		

Move funds from:			Move funds to:		
Fund/Account No.	Account Name	Amount	Fund/Account No.	Account Name	Amount
			051-480510	Disposal of Property	9,310.00
			05105135-650110	Capital Outlay	9,310.00
·		\$ -			\$ 18,620.00

18,620.00

Scott, Rhonda

From:	Carter, William
Sent:	Tuesday, June 25, 2024 10:34 PM
То:	Wilmot, Robin; Corbin, Daniel; Saddler, Vickie
Cc:	Scott, Rhonda
Subject:	Re: Budget Amendments Submitted

Purchasing tells me we will get ours within next few weeks

Get Outlook for iOS

From: Wilmot, Robin <RWilmot@lubbockcounty.gov>
Sent: Tuesday, June 25, 2024 4:44:27 PM
To: Corbin, Daniel <DCorbin@lubbockcounty.gov>; Carter, William <WCarter@lubbockcounty.gov>; Saddler@lubbockcounty.gov>
Cc: Scott, Rhonda <RScott@lubbockcounty.gov>
Subject: FW: Budget Amendments Submitted



Would you please verify, per Rhonda's email below, that you are going to be able to receive your replacement vehicle which is being purchased with insurance proceeds by September 30, 2024, the end of our fiscal year?

If it's not possible to receive the replacement vehicles by the end of the fiscal year, they will need to be budgeted in the FY25 budget.

Thanks, Robin

From: Scott, Rhonda <RScott@lubbockcounty.gov>
Sent: Tuesday, June 25, 2024 4:35 PM
To: Wilmot, Robin <RWilmot@lubbockcounty.gov>
Cc: Williams, Kathy <KWilliams@lubbockcounty.gov>
Subject: Budget Amendments Submitted

Hey Robin,

Please reach out to Dan and William and see if they are going to be able to replace and receive the vehicles by September 30th. If they are, we will do a LIT to GF for Dan's, and we will do an amendment to 051 for William's. If they will not be able to receive them by September 30th they will need to add the purchase of the vehicle to

CERTIFICATION OF REVENUE RECEIVED AFTER START OF FISCAL YEAR LOCAL GOVERNMENT CODE § 111.0106

In accordance with Local Government Code § 111.0106:

The county auditor or the county judge in a county that does not have a county auditor shall certify to the commissioners' court the receipt of revenue from a new source not anticipated before the adoption of the budget and not included in the budget for that fiscal year. On certification, the court may adopt a special budget for the limited purpose of spending the revenue for general purposes or for any of its intended purposes.

I, Kathy Williams, County Auditor of Lubbock County certify to the Lubbock County Commissioners' Court the receipt of \$45,000 for TJJD Substance Use Program Grant Award, in the 2024 fiscal year.

CERTIFIED BY:

Kathy Williams

April 8, 2024

Date

REQUEST FOR BUDGET AMENDMENT/LINE ITEM TRANSFER

Fund Name/Dept: Juvenile Justice Center	Contact:	Vickie Saddler	Date: 7/1/2024
It is requested that a Budget Amendment	x	Line Item Transfer	
be approved for the purpose of: add	ding TJJD State Aid	d start up funds to pay for supplies for	the new Substance Use Program.

Move funds from:			Move funds to:		
Fund/Account No.	Account Name	Amount	Fund/Account No.	Account Name	Amount
			05505135-420100	Grant Revenue	45,000.0
			05505135-520100	Supplies	45,000.C
	Ś	-	I I	\$	90,000.

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6. Line-item transfers/budget amendments must be approved prior to securing a purchase order that will place the expenditure line item into a deficit balance.

7. Budget adjustments-Line item transfers/Amendments will need to be entered in Munis, the LIT form along with any backup documentation must be attached in PDF format to your entry in Munis.

LUBBOCK COUNTY REQUEST FOR BUDGET AMENDMENT/LINE ITEM TRANSFER

Fund Name/Dept: 077 / Domestic Relations	Contact:	Kristi Thompson		Date:	6/25/2024
It is requested that a Budget Amendment		Line Item Transfer	x		
be approved for the purpose of: incr	reasing revenue ba	sed on actual incoming and inc	creasing the co	prresponding	a expenses.

Move funds to:

Account Name

Supervised Vistiation

Community Supervision

Appointed Officials

Staff Employees

Temp/Seasonal

Amount

3,000.00

16,000.00

1,623.00

2,000.00

15,377.00

38,000.00

Ś

Fund/Account No.

077-4385100

077-438700

07707525-500200

07707525-500600

07707525-500800

1. Must be on the County's approved form, found on the N Drive, in Excel format.

Account Name

2. Must be typed.

3. Use whole dollars, NO cents

Move funds from:

Fund/Account No.

4. Include adequate description for the adjustment or it will not be submitted;

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5. Funding in personnel line items cannot be transferred into operating line items and vice versa without prior consent from Commissioners' Court.

Ś

Amount

6. Line-item transfers/budget amendments must be approved prior to securing a purchase order that will place the expenditure line item into a deficit balance.

7. Budget adjustments-Line item transfers/Amendments will need to be entered in Munis, the LIT form along with any backup documentation must be attached in PDF format to your entry in Munis.