



Lubbock County, TX Commissioner's Court Regular Meeting

September 26, 2022

9:00 AM

904 Broadway, Lubbock County Courthouse, 5th Floor

BE IT REMEMBERED that on 9/26/2022 at 9:00 AM there was held a work session of the Lubbock County Commissioners' Court in and for the County of Lubbock, the following members present:

**Present:** County Judge Curtis Parrish  
 Commissioner Precinct 1 Terence Kovar  
 Commissioner Precinct 2 Jason Corley  
 Commissioner Precinct 3 Gilbert Flores  
 Commissioner Precinct 4 Chad Seay

- 1.00** 9:00 am-10:00 am -A work session will be held regarding the American Rescue Plan Act prior to the Regular Commissioners Court meeting.

At this time, 9:03 AM, 9/26/2022, the work session of the Commissioner's Court was adjourned.

BE IT REMEMBERED that on 9/26/2022 at 10:00 AM there was held a Regular Meeting of the Lubbock County Commissioners' Court in and for the County of Lubbock, the following members present:

**Present:** County Judge Curtis Parrish  
 Commissioner Precinct 1 Terence Kovar  
 Commissioner Precinct 2 Jason Corley  
 Commissioner Precinct 3 Gilbert Flores  
 Commissioner Precinct 4 Chad Seay

Invocation and Pledges of Allegiance by Jason Corley.

**PUBLIC COMMENTS**

No member of the public addressed the court.

- 2.00** Discuss, consider and/or take action regarding the Auditor and Financial Matters: Line Item Transfers and Budget Amendments.

Upon a motion by Chad Seay, seconded by Terence Kovar, the court unanimously voted to approve the Auditor and Financial Matters: Line Item Transfers of \$659,473.00 and Budget Amendments of \$840,443.00. As presented by Kathy Williams.

- 3.00** Discuss, consider and/or take action to Authorize Payment of Claims: General Accounts (Pooled Cash).

Upon a motion by Gilbert Flores, seconded by Terence Kovar, the court unanimously voted to Authorize Payment of Claims: General Accounts (Pooled Cash) of \$4,641,194.11. As presented by Kathy Williams.

- 4.00** Discuss, consider and/or take action to Authorize Payment of Claims: General Accounts (Pooled Cash) - ARPA Payments regarding Small Businesses and Non-Profits.

Upon a motion by Chad Seay, seconded by Jason Corley, the court unanimously voted to Authorize Payment of Claims: General Accounts (Pooled Cash) - ARPA Payments regarding Small Businesses and Non-Profits of \$1,104,553.89. As presented by Kathy Williams.

- 5.00** Discuss, consider and/or take action to accept the Monthly Unaudited Financial Report for July 2022.

Upon a motion by Chad Seay, seconded by Jason Corley, the court unanimously voted to accept the Monthly Unaudited Financial Report for July 2022. As presented by Kathy Williams.



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- 6.00 Discuss, consider and/or take action to authorize the County Judge to sign a Letter of Agreement with Bolinger, Segars, Gilbert & Moss, LLP for the FY22 audit.

Upon a motion by Terence Kovar, seconded by Gilbert Flores, the court unanimously voted to authorize the County Judge to sign a Letter of Agreement with Bolinger, Segars, Gilbert & Moss, LLP for the FY22 audit. As presented by Kathy Williams.

- 15.00 Discuss, consider and/or take action for Human Resources to purchase refreshments, meals, and supplies for training and other appropriate functions for FY2023.

Upon a motion by Chad Seay, seconded by Jason Corley, the court unanimously voted to table action for Human Resources to purchase refreshments, meals, and supplies for training and other appropriate functions for FY2023. As presented by Melanie Hall.

**CONSENT AGENDA (ITEMS 7-25)**

Upon a motion by Gilbert Flores, seconded by Jason Corley, the court unanimously voted to approve the Consent Agenda.

- 7.00 Discuss, consider and/or take action to approve Utility Permit Application #22-060 from Vexus for the installation of fiber optic cable along Woodrow Road from CR 2300 to CR 2330 in Precinct 1.
- 8.00 Discuss, consider and/or take action to approve Utility Permit Application # 22-061 from AT&T for the installation of fiber optic cable along Woodrow Road from CR 2040 to CR 2200 in Precinct 1.
- 9.00 Discuss, consider and/or take action for approval of a Possession and Use Agreement with JAN Development, LLC for Parcels 76 and 77 in the amount of \$38,248.00 in support of the Woodrow Road project.
- 10.00 Discuss, consider and/or take action to ratify the signing of the FY23 SAVNS Maintenance Grant Contract with the Office of the Attorney General.
- 11.00 Discuss, consider and/or take action to authorize the County Judge to sign a Participating Entity Services Agreement for the Statewide Automated Victim Notification Service (SAVNS) with Appriss Insights, LLC.
- 12.00 Discuss, consider and/or take action to authorize the County Judge to sign an agreement with GrayShift, LLC for GrayKey License.
- 13.00 Discuss, consider and/or take action to increase purchase card limits for Clint Wehrman, Kristina Handley, and Kailee Jarvis from \$2,500 to \$10,000 for FY 2023.
- 14.00 Discuss, consider and/or take action to authorize the County Judge to sign a Service Contract Agreement Renewal and addendum with MOTUS Space Solutions.
- 16.00 Discuss, consider and/or take action to use the Judicial Technology Fund for training, registration, and lodging to the Texas Justice Court Training Center for FY 2023 by use of Justice of the Peace #3 Aurora Chaides-Hernandez and Clerks.
- 17.00 Discuss, consider, and/or take action to allow the use of the FY23 JP3 Judicial Technology Fund to pay for communication data plan used by Aurora Chaides-Hernandez.
- 18.00 Discuss, consider and/or take action to authorize the County Judge to sign a Renewal Notice and End User License Agreement with Open Text, Inc. for XMedius fax services.
- 19.00 Discuss, consider and/or take action to authorize the County Judge to sign a Psychological Assessment and Counseling Services agreement with Driskill & Bates Psychology for FY23.



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- 20.00 Discuss, consider and/or take action to authorize the County Judge to sign the FY23 Agreement for Secure Short-Term Detention of Juvenile Offenders with Victoria County.
  - 21.00 Discuss, consider and/or take action to authorize the County Judge to sign the FY23 Secure Long-Term Residential Placement for Juvenile Offenders Agreement with Victoria County.
  - 22.00 Discuss, consider and/or take action to authorize the County Judge to sign a Residential Services Agreement with Grayson County for Post-Adjudication Secure Correctional Services & Pre-Adjudication Detention Services.
  - 23.00 Discuss, consider and/or take action to authorize the County Judge to sign a Johnson Controls Planned Service Proposal and Addendum for the chiller at the Central Plant.
  - 24.00 Discuss, consider and/or take action to authorize the County Judge to sign a Johnson Controls Planned Service Proposal and Addendum for the Lubbock County Jail HVAC Controls.
  - 25.00 Discuss, consider and/or take action to authorize the County Judge to sign a Johnson Controls Planned Service Proposal and Addendum for the chiller at 916 Main.

**REGULAR AGENDA**

- 27.00 10:15 AM Receive comments regarding the closure of CR 5920 located in Liberty Acres (southwest corner of N FM 1294 and N CR 2800) in Precinct 3.  
Randy Nelson addressed the court.
- 26.00 Presentation for Texas A&M AgriLife Extension Serve Quarterly update by Robert Scott, CEA-Agriculture; Brant Baugh, CEA-Agriculture; and Amber Bozeman, EA-Better Living for Texans.
- 28.00 Discuss, consider and/or take action to award ITB 220701, Moving Truck Rental - FY 2023 Annual Pricing for the Office of Elections.  
Upon a motion by Terence Kovar, seconded by Chad Seay, the court unanimously voted to award ITB 220701, Moving Truck Rental - FY 2023 Annual Pricing for the Office of Elections to Penske. As presented by Clint Wehrman.
- 29.00 Discuss, consider and/or take action to award ITB 220801, Aggregate Road Material for Consolidated Road and Bridge.  
Upon a motion by Terence Kovar, seconded by Gilbert Flores, the court unanimously voted to award ITB 220801, Aggregate Road Material for Consolidated Road and Bridge to Vulcan Construction Materials, LLC. As presented by Clint Wehrman.
- 30.00 Discuss, consider and/or take action to award ITB 220802, Asphalt Materials for Consolidated Road and Bridge.  
Upon a motion by Terence Kovar, seconded by Chad Seay, the court unanimously voted to award ITB 220802, Asphalt Materials for Consolidated Road and Bridge as a multi award to P Squared Emulsion Plants, LLC, Ergon Asphalt & Emulsions, Inc. and Wright Asphalt Products Co. As presented by Clint Wehrman.
- 31.00 Discuss, consider and/or take action to award ITB 220803, Asphalt Mixes for Consolidated Road and Bridge.  
Upon a motion by Terence Kovar, seconded by Jason Corley, the court unanimously voted to award ITB 220803, Asphalt Mixes for Consolidated Road and Bridge to West Infrastructure and West Texas Paving for all items. As presented by Clint Wehrman.



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- 32.00** Discuss, consider and/or take action to award ITB 220804, Crushed Caliche for Consolidated Road and Bridge.  
 Upon a motion by Chad Seay, seconded by Gilbert Flores, the court unanimously voted to award ITB 220804, Crushed Caliche for Consolidated Road and Bridge as a multi award to Ronnie Zahn Paving, Inc., West-Texas Paving, Inc., C&D Waste Ltd. and West Infrastructure. As presented by Clint Wehrman.
- 33.00** Discuss, consider and/or take action to authorize the County Judge to sign an agreement with Waste Connection DBA Caprock Waste for dumpster services as awarded in ITB 220702.  
 Upon a motion by Terence Kovar, seconded by Chad Seay, the court unanimously voted to authorize the County Judge to sign an agreement with Waste Connection DBA Caprock Waste for dumpster services as awarded in ITB 220702. As presented by Clint Wehrman.
- 34.00** Discuss, consider and/or take action to authorize the County Judge to sign an agreement for grease trap pumping services with Grease Trapper Services as awarded in ITB 220703.  
 Upon a motion by Jason Corley, seconded by Terence Kovar, the court unanimously voted to authorize the County Judge to sign an agreement for grease trap pumping services with Grease Trapper Services as awarded in ITB 220703. As presented by Clint Wehrman.
- 35.00** Discuss, consider and/or take action to authorize the County Judge to sign a Paupers Cremation Service Agreement with Griffin Mortuary as authorized in ITB 220704.  
 Upon a motion by Gilbert Flores, seconded by Terence Kovar, the court unanimously voted to authorize the County Judge to sign a Paupers Cremation Service Agreement with Griffin Mortuary as authorized in ITB 220704. As presented by Clint Wehrman.
- 36.00** Discuss, consider and/or take action to authorize the County Judge to sign a Software Maintenance, Warranty, and Support Agreement and addendum with VOTEC for VoteSafe Software Support.  
 Upon a motion by Jason Corley, seconded by Terence Kovar, the court unanimously voted to authorize the County Judge to sign a Software Maintenance, Warranty, and Support Agreement and addendum with VOTEC for VoteSafe Software Support. As presented by Isaac Badu.
- 37.00** Discuss, consider and/or take action to authorize the County Judge to sign a Software Maintenance, Warranty, and Support Agreement and Addendum with VOTEC for VEMACS software.  
 Upon a motion by Gilbert Flores, seconded by Chad Seay, the court unanimously voted to authorize the County Judge to sign a Software Maintenance, Warranty, and Support Agreement and Addendum with VOTEC for VEMACS software. As presented by Isaac Badu.



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- 38.00** Discuss, consider and/or take action to authorize the County Judge to sign a commercial lease agreement and parking addendum with McCourt Place, L.C. for office space at 1001 Main Street, Suite 200, Lubbock, TX.

Upon a motion by Gilbert Flores, seconded by Curtis Parrish, the court voted to take from the table Discuss, consider and/or take action to authorize the County Judge to sign a commercial lease agreement and parking addendum with McCourt Place, L.C. for office space at 1001 Main Street, Suite 200, Lubbock, TX. As presented by Isaac Badu.

**Aye:** Curtis Parrish, Terence Kovar, Gilbert Flores, and Chad Seay

**Nay:** Jason Corley

Upon a motion by Gilbert Flores, seconded by Curtis Parrish, the court voted to authorize the County Judge to sign a commercial lease agreement and parking addendum with McCourt Place, L.C. for office space at 1001 Main Street, Suite 200, Lubbock, TX. As presented by Isaac Badu.

**Aye:** Curtis Parrish, Terence Kovar, and Gilbert Flores

**Nay:** Jason Corley, and Chad Seay

- 39.00** Discuss, consider and/or take action to authorize the County Judge to sign a Lexis Subscription Agreement for State/Local Governments for the Lubbock County Courts.

Upon a motion by Curtis Parrish, seconded by Jason Corley, the court unanimously voted to authorize the County Judge to sign a Lexis Subscription Agreement for State/Local Governments for the Lubbock County Courts. As presented by Crysta Spradley.

- 40.00** Discuss, consider and/or take action to authorize the County Judge to sign a Non-Terminal Agency Agreement to provide the City of Slaton with access to the Texas Law Enforcement Telecommunications System (TLETS), the Texas Crime Information Center (TCIC), and the National Crime Information Center (NCIC) and associated systems on a 24-hour 7 day a week basis.

Upon a motion by Jason Corley, seconded by Chad Seay, the court unanimously voted to authorize the County Judge to sign a Non-Terminal Agency Agreement to provide the City of Slaton with access to the Texas Law Enforcement Telecommunications System (TLETS), the Texas Crime Information Center (TCIC), and the National Crime Information Center (NCIC) and associated systems on a 24-hour 7 day a week basis. As presented by Jason Corley.

- 41.00** Discuss, consider and/or take action to authorize the County Judge to sign the FY 2023 Fire Suppression and Rescue Services Agreement with Woodrow Volunteer Fire Department.

Upon a motion by Terence Kovar, seconded by Jason Corley, the court unanimously voted to authorize the County Judge to sign the FY 2023 Fire Suppression and Rescue Services Agreement with Woodrow Volunteer Fire Department. As presented by Clinton Thetford.

- 42.00** Discuss, consider and/or take action to authorize the County Judge to sign the FY 2023 Fire Suppression and Rescue Agreement with the City of Slaton.

Upon a motion by Jason Corley, seconded by Chad Seay, the court unanimously voted to authorize the County Judge to sign the FY 2023 Fire Suppression and Rescue Agreement with the City of Slaton. As presented by Clinton Thetford.

- 43.00** Discuss, consider and/or take action to authorize the County Judge to sign the FY 2023 Fire Suppression and Rescue Agreement with the New Deal Volunteer Fire Department.

Upon a motion by Gilbert Flores, seconded by Chad Seay, the court unanimously voted to authorize the County Judge to sign the FY 2023 Fire Suppression and Rescue Agreement with the New Deal Volunteer Fire Department. As presented by Clinton Thetford.



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- 44.00** Discuss, consider and/or take action to authorize the County Judge to sign the FY 2023 Fire Suppression and Rescue Agreement with the Town of Ransom Canyon.
- Upon a motion by Jason Corley, seconded by Terence Kovar, the court unanimously voted to authorize the County Judge to sign the FY 2023 Fire Suppression and Rescue Agreement with the Town of Ransom Canyon. As presented by Clinton Thetford.
- 45.00** Discuss, consider and/or take action to authorize the County Judge to sign a Master Customer Agreement and Addendum with Motorola for Constable 4 to purchase a VISTA Body Worn Camera.
- Upon a motion by Jason Corley, seconded by Chad Seay, the court unanimously voted to authorize the County Judge to sign a Master Customer Agreement and Addendum with Motorola for Constable 4 to purchase a VISTA Body Worn Camera. As presented by Tony Jackson.
- 46.00** Discuss, consider and/or take action to approve the Lubbock County Clerk's Technology Fund Plan for FY 2023.
- Upon a motion by Chad Seay, seconded by Jason Corley, the court unanimously voted to approve the Lubbock County Clerk's Technology Fund Plan for FY 2023. As presented by Kelly Pinion.
- 47.00** Discuss, consider and/or take action to authorize the County Judge to sign the FY23 Interlocal Agreement for Funding of DFPS Staff with the Texas Department of Family and Protective Services.
- Upon a motion by Terence Kovar, seconded by Jason Corley, the court unanimously voted to authorize the County Judge to sign the FY23 Interlocal Agreement for Funding of DFPS Staff with the Texas Department of Family and Protective Services. As presented by Neal Burt.
- 48.00** Discuss, consider and/or take action and designate the day of the week on which the Commissioners Court will convene in regular term per Local Government Code Section 81.005(a).
- Upon a motion by Terence Kovar, seconded by Chad Seay, the court unanimously voted to designate the day of the week on which the Commissioners Court will convene in regular term per Local Government Code Section 81.005(a).
- Noted that court will meet on Tuesday December 27, 2023 instead of Monday December 26, 2022 to accommodate holiday closure and there will be a special court on Monday January 2, 2023 to approve bonds for newly elected and re-elected officials. As presented by Curtis Parrish.
- 49.00** Discuss, consider and/or take action to approve the 2023 Lubbock County Holiday Calendar pursuant to the Lubbock County Employee Handbook, Section 7.03.
- Upon a motion by Terence Kovar, seconded by Gilbert Flores, the court unanimously voted to approve the 2023 Lubbock County Holiday Calendar pursuant to the Lubbock County Employee Handbook, Section 7.03. As presented by Curtis Parrish.
- 50.00** Report on the status of County Road Projects, Department Staffing, Training and Safety, unpaved and paved road maintenance, signs, parks, and fleet management report.



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**EXECUTIVE SESSION**

As authorized by the Texas Government Code, the Commissioners' Court of Lubbock County, Texas reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters, including but not limited to any of the matters listed above, as they may relate to Texas Government Code § 551.071(1) (Consultation with Attorney about pending or contemplated litigation or settlement offers); Texas Government Code § 551.071(2) (Consultation with Attorney when the Attorney's obligations under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflicts with Chapter 551 of the Texas Government Code); Texas Government Code § 551.072 (Deliberations About Real Property); Texas Government Code § 551.073 (Deliberations about Gifts and Donations); Texas Government Code § 551.074 (Personnel Matters); Texas Government Code § 551.0745 (Personnel Matters Affecting a County Advisory Body); Texas Government Code § 551.076 (Deliberations Regarding Security Devices or Security Audits); and Texas Government Code § 551.087 (Deliberations Regarding Economic Development Negotiations).

At this time 11:12 A.M. Commissioners' Court adjourned into executive session.

At this time 11:36 A.M. Executive session was adjourned and Commissioners' Court reconvened into regular session.

At this time, 11:36 AM, 9/26/2022, the Regular Meeting of the Commissioner's Court was adjourned.

THE FOREGOING MINUTES WERE READ AND APPROVED IN OPEN COURT ON THIS DAY 10/10/2022

Presiding Officer: \_\_\_\_\_ County Clerk: \_\_\_\_\_