

LUBBOCK COUNTY COMMISSIONERS COURT

Monday, October 13, 2025

COUNTY AUDITOR:

A. Budget Adjustments: Transfers & Amendments

BA# Budget Transfers

1	011-007 Non Departmental	7,000.00
2	011-039 Judicial	1.00

Line Item Transfers TOTAL \$	7,001.00
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BUDGET ADJUSTMENT AUTHORIZATION

Commissioners= Court Action: Approved Denied Other

The Commissioners= Court of Lubbock County does hereby order the FY 2026 budget adjusted as presented and authorized by Local Government Code '111.010(d).

Passed this 13th day of October 2025, on a motion by _____

and seconded by _____.

Curtis Parrish, County Judge

LUBBOCK COUNTY

REQUEST FOR BUDGET AMENDMENT/LINE ITEM TRANSFER

Department: 011-007 Non-Departmental

Contact: Kathy Williams

Date: 10/2/2025

It is requested that a Budget Amendment _____ Line Item Transfer _____ **XXX**
 be approved for the purpose of: Move funds for Legal Notices Required by Law

Move funds from:

Move funds to:

Fund/Account No.	Account Name	Amount	Fund/Account No.	Account Name	Amount
01100710-599800	CONTINGENCY	7,000.00	01100710-522900	PUBLICATIONS LEGAL NOTICES	7,000.00
		\$ 7,000.00			\$ 7,000.00

LUBBOCK COUNTY

REQUEST FOR BUDGET AMENDMENT/LINE ITEM TRANSFER

Fund Name/Dept: 70

Contact: Denise Smith

Date: 10/1/2025

It is requested that a Budget Amendment _____ Line Item Transfer _____ xxx
be approved for the purpose of: FY26 Judicial Support Payment

be approved for the purpose of: FY26 Judicial Support Payment

Move funds from:

Move funds to:

Fund/Account No.	Account Name	Amount	Fund/Account No.	Account Name	Amount
01103920 - 561100	Inmate Medical	\$1.00	01103920 - 599960	Judicial Support	\$1.00
		\$ 1.00			\$ 1.00

1. Must be on the County's approved form, found on the N Drive, in Excel format.
2. Must be typed.
3. Use whole dollars, NO cents
4. Include adequate description for the adjustment or it will not be submitted;
 - a. Phrases such as –"unanticipated expenses, to complete year or complete budget year"-do not provide sufficient information and should be avoided.
5. Funding in personnel line items cannot be transferred into operating line items and vice versa without prior consent from Commissioners' Court.
6. Line-item transfers/budget amendments must be approved prior to securing a purchase order that will place the expenditure line item into a deficit balance.
7. Budget adjustments-Line item transfers/Amendments will need to be entered in Munis, the LIT form along with any backup documentation must be attached in PDF format to your entry in Munis.