



## Lubbock County, TX Commissioners Court Regular Meeting

September 11, 2023

10:00 AM

904 Broadway, Lubbock County Courthouse, 5th Floor

BE IT REMEMBERED that on 9/11/2023 at 10:03 AM there was held a Regular Meeting of the Lubbock County Commissioners' Court in and for the County of Lubbock, the following members present:

**Present:** County Judge Curtis Parrish  
 Commissioner Precinct 1 Terence Kovar  
 Commissioner Precinct 2 Jason Corley  
 Commissioner Precinct 3 Gilbert Flores  
 Commissioner Precinct 4 Jordan Rackler

Invocation and Pledges of Allegiance by Terence Kovar

### PUBLIC COMMENTS

No member of the public addressed the court.

- 1.00 Discuss, consider and/or take action to approve the Minutes from Regular Commissioner's Court dated August 28, 2023.  
 Upon a motion by Jason Corley, seconded by Terence Kovar, the court unanimously voted to approve the Minutes from Regular Commissioner's Court dated August 28, 2023. As presented by Kelly Pinion.
- 2.00 Discuss, consider and/or take action to approve the County Clerk's Court Records Preservation Plan for FY 2023/2024.  
 Upon a motion by Terence Kovar, seconded by Jason Corley, the court unanimously voted to approve the County Clerk's Court Records Preservation Plan for FY 2023/2024. As presented by Kelly Pinion.
- 3.00 Discuss, consider and/or take action to approve the County Clerk's Records Preservation and Archives plan for FY 2023/2024.  
 Upon a motion by Terence Kovar, seconded by Gilbert Flores, the court unanimously voted to approve the County Clerk's Records Preservation and Archives plan for FY 2023/2024. As presented by Kelly Pinion.
- 4.00 Discuss, consider and/or take action to approve County Clerk's Technology Plan for FY 2023/2024.  
 Upon a motion by Terence Kovar, seconded by Jason Corley, the court unanimously voted to approve County Clerk's Technology Plan for FY 2023/2024. As presented by Kelly Pinion.
- 5.00 Discuss, consider and/or take action regarding the Auditor and Financial Matters: Line Item Transfers and Budget Amendments.  
 Upon a motion by Terence Kovar, seconded by Jordan Rackler, the court unanimously voted to approve the Auditor and Financial Matters: Line Item Transfers of \$128,267.00 and Budget Amendments of \$5,484,977.00. As presented by Kathy Williams.
- 6.00 Discuss, consider and/or take action to Authorize Payment of Claims: General Accounts (Pooled Cash).  
 Upon a motion by Gilbert Flores, seconded by Jordan Rackler, the court unanimously voted to Authorize Payment of Claims: General Accounts (Pooled Cash) of \$2,627,135.90. As presented by Kathy Williams.
- 7.00 Discuss, consider and/or take action to accept the Monthly Unaudited Financial Report for July 2023.  
 Upon a motion by Jason Corley, seconded by Terence Kovar, the court unanimously voted to accept the Monthly Unaudited Financial Report for July 2023. As presented by Kathy Williams.



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- 8.00** Discuss, consider and/or take action on Fund Balance Policy and Fund Balance Commitment effective September 11, 2023.

Upon a motion by Jason Corley, seconded by Terence Kovar, the court unanimously voted to accept Fund Balance Policy and Fund Balance Commitment effective September 11, 2023. As presented by Kathy Williams.

### **CONSENT AGENDA (ITEMS 9-21)**

Upon a motion by Gilbert Flores, seconded by Jason Corley, the court unanimously voted to approve the Consent Agenda.

- 9.00** Discuss, consider and/or take action to approve out of state travel for Rodshadi Moore, Michael Lee, and Lee Barkowsky to attend Elements Users Conference in Salt Lake City, Utah.
- 10.00** Discuss, consider and/or take action to approve out of state travel to Albuquerque, New Mexico for Melissa McNamara to attend the Courting Judicial Excellence Conference- A Juvenile Justice Judicial Training Institute.
- 11.00** Discuss, consider and/or take action to approve Woodrow Road right-of-way for Parcel 30, Mittal, in the amount of \$60,328.29.
- 12.00** Discuss, consider and/or take action for the Historical Commission to purchase refreshments, meals, and supplies with the County purchasing card for appropriate functions for FY 2024.
- 13.00** Discuss, consider and/or take action to increase Purchase Card limits for Lindsey Diaz from \$2,500.00 to \$5,000.00 for FY 2024.
- 14.00** Discuss, consider and/or take action for the Commissioners Court department to purchase refreshments, meals, and supplies with the County purchasing card for appropriate functions for the Lubbock County Expo Center Local Government Corporation Board of Directors Meetings for FY 2024.
- 15.00** Discuss, consider and/or take action to increase the purchase card monthly credit limits for Clint Wehrman, Kristina Handley, Kailee Jarvis from \$2,500.00 to \$10,000.00 and Andrea Byrne from \$2,500.00 to \$5,000.00 for FY 2024.
- 16.00** Discuss, consider and/or take action to authorize the County Judge to sign the third of four one-year renewals with OccMed Associates, LP for employment physical examination and drug/alcohol screening.
- 17.00** Discuss, consider and/or take action to authorize the continuation of a \$15,000.00 purchasing card limit per month for the FY 2024 for Scarlett R. Stinson.
- 18.00** Discuss, consider and/or take action to authorize the County Judge to sign the first lease extension with Lubbock Metropolitan Planning Organization for the lease of office space at 916 Main, Suite 1210.
- 19.00** Discuss, consider and/or take action to authorize the County Judge to sign a Renewal Notice with OpenText for XMedius Fax services.
- 20.00** Discuss, consider and/or take action to authorize the County Judge to sign a contract for secure long-term residential services for juvenile offenders with Youth Opportunity Investments, LLC Center for Success and Independence at Rockdale Academy.



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- 21.00** Discuss, consider and/or take action to approve the use of departmental purchasing card for food purchases on election night during the FY 2024 elections.

**REGULAR AGENDA**

- 22.00** Presentation and discussion on behalf of Ronnie Keister, Tax Assessor-Collector, regarding the Venue and Short Term tax collections.

- 23.00** Discuss, consider and/or take action to approve fees and plans for the District Clerk's Court Record Preservation (acct. 094) and Records Management and Archive Plan (acct. 102) for FY 2024.

Upon a motion by Jason Corley, seconded by Jordan Rackler, the court unanimously voted to approve fees and plans for the District Clerk's Court Record Preservation (acct. 094) and Records Management and Archive Plan (acct. 102) for FY 2024. As presented by Sara L. Smith.

- 24.00** (10:15AM) Public Hearing regarding the FY2024 Lubbock County Hospital District Budget and Tax Rate.

No member of the public addressed the court.

- 25.00** Discuss, consider and/or take action to approve the FY2024 Budget for the Lubbock County Hospital District.

Upon a motion by Terence Kovar, seconded by Jordan Rackler, the court unanimously voted to approve the FY2024 Budget for the Lubbock County Hospital District. As presented by Mark Funderburk.

- 26.00** Discuss, consider and/or take action to adopt the Lubbock County Hospital District tax rate of \$0.1031640 per \$100 of taxable value for the tax year of 2023.

Upon a motion by Terence Kovar, seconded by Gilbert Flores, the court voted to adopt the Lubbock County Hospital District tax rate of \$0.1031640 per \$100 of taxable value for the tax year of 2023. As presented by Mark Funderburk.

**Aye:** Curtis Parrish, Terence Kovar, Gilbert Flores, and Jordan Rackler

**Nay:** Jason Corley

- 27.00** Discuss, consider and/or take action to set salary, expenses, and other allowances of elected county or precinct officers for FY 2024, per Local Government Code 152.013(a).

Upon a motion by Curtis Parrish, seconded by Jason Corley, the court unanimously voted to set salary, expenses, and other allowances of elected county or precinct officers for FY 2024, per Local Government Code 152.013(a) as amended by court action of 8/28/2023 increasing the salary of Constable Pct. 2 to \$66,576.00. As presented by Kathy Williams.

- 28.00** (10:45 a.m.) Public Hearing regarding the FY 2024 Lubbock County Budget.

No member of the public addressed the court.

- 29.00** Discuss, consider and/or take action to adopt the FY 2024 Budget for Lubbock County.

Upon a motion by Terence Kovar, seconded by Gilbert Flores, the court voted to adopt the FY 2024 Budget for Lubbock County. As presented by Kathy Williams.

**Aye:** Curtis Parrish, Terence Kovar, and Gilbert Flores

**Nay:** Jason Corley, and Jordan Rackler



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- 30.00** Discuss, consider and/or take action to authorize the County Judge to sign a Service Contract Agreement Renewal with MOTUS Space Solutions for Lubbock County's mobile shelving units.  
Upon a motion by Jordan Rackler, seconded by Terence Kovar, the court unanimously voted to authorize the County Judge to sign a Service Contract Agreement Renewal with MOTUS Space Solutions for Lubbock County's mobile shelving units. As presented by Kylie Lewis-Nolan.
- 31.00** Discuss, consider and/or take action to authorize the County Judge to sign a Software Hosting Agreement with Noble Software Group, LLC.  
Upon a motion by Jason Corley, seconded by Gilbert Flores, the court unanimously voted to authorize the County Judge to sign a Software Hosting Agreement with Noble Software Group, LLC. As presented by William Carter.
- 32.00** Discuss, consider and/or take action to authorize the County Judge to sign the FY 2024-25 interlocal agreement with the Regional Public Defender Office Local Government Corporation (RPDO) to provide defense services to indigent defendants.  
Upon a motion by Jason Corley, seconded by Gilbert Flores, the court unanimously voted to authorize the County Judge to sign the FY 2024-25 interlocal agreement with the Regional Public Defender Office Local Government Corporation (RPDO) to provide defense services to indigent defendants. As presented by Dean Stanzone.
- 33.00** Discuss, consider and/or take action to approve the sale of Lubbock County's surplus or salvage property through an online auction per Local Government Code §263.152(a)(1), the transfer of surplus property within the Lubbock County Departments per Local Government Code §262.011(j) and the disposal of property by trade-in per Local Government Code §263.152(a)(2).  
Upon a motion by Jason Corley, seconded by Terence Kovar, the court unanimously voted to approve the sale of Lubbock County's surplus or salvage property through an online auction per Local Government Code §263.152(a)(1), the transfer of surplus property within the Lubbock County Departments per Local Government Code §262.011(j) and the disposal of property by trade-in per Local Government Code §263.152(a)(2). As presented by Jacob Thomas.
- 34.00** Discuss, consider and/or take action to award ITB 230801 Water Treatment Services for Facility Maintenance.  
Upon a motion by Gilbert Flores, seconded by Jordan Rackler, the court unanimously voted to award ITB 230801 Water Treatment Services for Facility Maintenance to Zee Company. As presented by Clint Wehrman.
- 35.00** Discuss, consider and/or take action to award ITB 230802, 3D Laser Scanner for the Sheriff's Office.  
Upon a motion by Terence Kovar, seconded by Gilbert Flores, the court unanimously voted to take action to award ITB 230802, 3D Laser Scanner for the Sheriff's Office to Faro Technologies, Inc. As presented by Clint Wehrman.
- 36.00** Discuss, consider and/or take action on the acceptance of the Statewide Automated Victim Notification Service (SAVNS) Grant for the FY 2024.  
Upon a motion by Jason Corley, seconded by Terence Kovar, the court unanimously voted approval of the Statewide Automated Victim Notification Service (SAVNS) Grant for the FY 2024. As presented by Chief Administrator Dan Corbin.
- 37.00** Discuss, consider and/or take action to terminate the agreement with Galls, LLC for the Sheriff's Office Uniforms for Lubbock County and authorize the County Judge to give notice of the termination per the terms of the agreement.  
Upon a motion by Jordan Rackler, seconded by Terence Kovar, the court unanimously voted to terminate the agreement with Galls, LLC for the Sheriff's Office Uniforms for Lubbock County and authorize the County Judge to give notice of the termination per the terms of the agreement. As presented by Dan Corbin.



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- 38.00** Discuss, consider and/or take action to authorize the County Judge to sign an agreement with Safe City Commission dba One Safe Place for the award of Project Safe Neighborhood grant funds.
- Upon a motion by Jason Corley, seconded by Jordan Rackler, the court unanimously voted to authorize the County Judge to sign an agreement with Safe City Commission dba One Safe Place for the award of Project Safe Neighborhood grant funds. As presented by Phil Partin.
- 39.00** Discuss, consider and/or take action to authorize the County Judge to sign an interlocal cooperation agreement with Fisher County for the housing of Lubbock County inmates.
- Upon a motion by Terence Kovar, seconded by Gilbert Flores, the court unanimously voted to authorize the County Judge to sign an interlocal cooperation agreement with Fisher County for the housing of Lubbock County inmates. As presented by Dan Corbin.
- 40.00** Discuss, consider and/or take action to authorize the County Judge to sign a Microsoft Enterprise Enrollment for Volume Licensing.
- Upon a motion by Jason Corley, seconded by Gilbert Flores, the court unanimously voted to authorize the County Judge to sign a Microsoft Enterprise Enrollment for Volume Licensing. As presented by Isaac Badu.
- 41.00** Discuss, consider and/or take action to authorize the County Judge to sign a Price Quotation and Addendum with Carahsoft Technology Corp to renew the Procore software license.
- Upon a motion by Jason Corley, seconded by Jordan Rackler, the court unanimously voted to authorize the County Judge to sign a Price Quotation and Addendum with Carahsoft Technology Corp to renew the Procore software license. As presented by Isaac Badu.
- 42.00** Discuss, consider and/or take action to authorize the County Judge to sign an Order Form and Addendum with GTY Software Inc. dba Bonfire Interactive Ltd.
- Upon a motion by Terence Kovar, seconded by Gilbert Flores, the court unanimously voted to authorize the County Judge to sign an Order Form and Addendum with GTY Software Inc. dba Bonfire Interactive Ltd. As presented by Isaac Badu.
- 43.00** Discuss, consider and/or take action to accept a resolution to Adopt the use of Hart InterCivic Verity Duo Controller 2.5.3, Hart Verity Duo Writer Version 2.5.3, the Hart Verity Scanner Version 2.5.2, and the Hart Verity Duo GO.
- Upon a motion by Terence Kovar, seconded by Jason Corley, the court unanimously voted to accept a resolution to Adopt the use of Hart InterCivic Verity Duo Controller 2.5.3, Hart Verity Duo Writer Version 2.5.3, the Hart Verity Scanner Version 2.5.2, and the Hart Verity Duo GO. As presented by Roxzine Stinson.
- 44.00** Discuss, consider and/or take action to authorize the County Judge to sign the Notice of Election for the November 7, 2023 Constitutional Amendments Special Election.
- Upon a motion by Jordan Rackler, seconded by Gilbert Flores, the court unanimously voted to authorize the County Judge to sign the Notice of Election for the November 7, 2023 Constitutional Amendments Special Election. As presented by Roxzine Stinson.
- 45.00** Discuss, consider and/or take action to approve the Joint Election Resolution to conduct a Special Election on November 7, 2023 with the City of Wolfforth, City of Abernathy and Abernathy Independent School District.
- Upon a motion by Gilbert Flores, seconded by Jason Corley, the court unanimously voted to approve the Joint Election Resolution to conduct a Special Election on November 7, 2023 with the City of Wolfforth, City of Abernathy and Abernathy Independent School District. As presented by Roxzine Stinson.



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- 46.00** Discuss, consider and/or take action to appoint Roxzine Stinson, in her capacity as Elections Administrator, as the Joint Elections Officer for the November 7, 2023 Special Elections.  
Upon a motion by Gilbert Flores, seconded by Terence Kovar, the court unanimously voted to appoint Roxzine Stinson, in her capacity as Elections Administrator, as the Joint Elections Officer for the November 7, 2023 Special Elections. As presented by Roxzine Stinson.
- 47.00** Discuss, consider and/or take action to appoint Roxzine Stinson, in her capacity as Elections Administrator, as the Joint Early Voting Clerk for the November 7, 2023 Special Elections.  
Upon a motion by Jordan Rackler, seconded by Terence Kovar, the court unanimously voted to appoint Roxzine Stinson, in her capacity as Elections Administrator, as the Joint Early Voting Clerk for the November 7, 2023 Special Elections. As presented by Roxzine Stinson.
- 48.00** Discuss, consider and/or take action to approve the Early Voting dates, times and locations for the November 7, 2023 Special Elections.  
Upon a motion by Jordan Rackler, seconded by Jason Corley, the court unanimously voted to approve the Early Voting dates, times and locations for the November 7, 2023 Special Elections. As presented by Roxzine Stinson.
- 49.00** Discuss, consider and/or take action to approve the Elections Office located at 1308 Crickets Avenue as the Main Early Voting Polling Location for the November 7, 2023 Special Elections pursuant to Texas Election Code Section 85.002.  
Upon a motion by Jordan Rackler, seconded by Gilbert Flores, the court unanimously voted to approve the Elections Office located at 1308 Crickets Avenue as the Main Early Voting Polling Location for the November 7, 2023 Special Elections pursuant to Texas Election Code Section 85.002. As presented by Roxzine Stinson.
- 50.00** Discuss, consider and/or take action to approve the list of early voting Lead Clerks for the November 7, 2023 Special Elections.  
Upon a motion by Jordan Rackler, seconded by Gilbert Flores, the court unanimously voted to approve the list of early voting Lead Clerks for the November 7, 2023 Special Elections. As presented by Roxzine Stinson.
- 51.00** Discuss, consider and/or take action to approve Beth Shapiro, Nicky Anderson, Billy Martinez, Ruth Martinez, Debbie Rowan, Barbara Sucsy, Anita Neff and Billie Russell as members of the Early Voting Ballot Board for the November 7, 2023 Special Elections pursuant to Texas Election Code Section 87.002.  
Upon a motion by Gilbert Flores, seconded by Jason Corley, the court unanimously voted to approve Beth Shapiro, Nicky Anderson, Billy Martinez, Ruth Martinez, Debbie Rowan, Barbara Sucsy, Anita Neff and Billie Russell as members of the Early Voting Ballot Board for the November 7, 2023 Special Elections pursuant to Texas Election Code Section 87.002. As presented by Roxzine Stinson.
- 52.00** Discuss, consider and/or take action to appoint Beth Shapiro as Judge and Nicky Anderson as Alternate Judge of the Early Voting Ballot Board for the November 7, 2023 Special Elections.  
Upon a motion by Jordan Rackler, seconded by Terence Kovar, the court unanimously voted to appoint Beth Shapiro as Judge and Nicky Anderson as Alternate Judge of the Early Voting Ballot Board for the November 7, 2023 Special Elections. As presented by Roxzine Stinson.
- 53.00** Discuss, consider and/or take action to approve the Election Day Vote Centers as presented for the November 7, 2023 Special Elections.  
Upon a motion by Jordan Rackler, seconded by Terence Kovar, the court unanimously voted to approve the Election Day Vote Centers as presented for the November 7, 2023 Special Elections. As presented by Roxzine Stinson.



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- 54.00** Discuss, consider and/or take action to approve the list of Election Day Judges (Supervisors) and Alternate Judges (Rovers) for the November 7, 2023 Special Elections.

Upon a motion by Jordan Rackler, seconded by Jason Corley, the court unanimously voted to approve the list of Election Day Judges (Supervisors) and Alternate Judges (Rovers) for the November 7, 2023 Special Elections. As presented by Roxzine Stinson.

- 55.00** Discuss, consider and/or take action to approve Roxzine Stinson, in her capacity as Elections Administrator, as the Central Counting Station Manager, Karyn Cruz as the Tabulation Supervisor, Charla Carpenter as the Assistant Tabulation Supervisor, Beth Bender as the Central Counting Station Judge and Nellie Hopson as Central Counting Station Alternate Judge for the November 7, 2023 Special Elections pursuant to Texas Election Code Chapter 127, Subchapter A. Establishment and Organization of Central Counting Station.

Upon a motion by Jordan Rackler, seconded by Jason Corley, the court unanimously voted to approve Roxzine Stinson, in her capacity as Elections Administrator, as the Central Counting Station Manager, Karyn Cruz as the Tabulation Supervisor, Charla Carpenter as the Assistant Tabulation Supervisor, Beth Bender as the Central Counting Station Judge and Nellie Hopson as Central Counting Station Alternate Judge for the November 7, 2023 Special Elections pursuant to Texas Election Code Chapter 127, Subchapter A. Establishment and Organization of Central Counting Station. As presented by Roxzine Stinson.

- 56.00** Discuss, consider and/or take action to approve the dates and times for a Provisional Voter that did not have a valid ID at the time of voting to come into the main office to Cure their Provisional Ballot for the November 7, 2023 Special Elections.

Upon a motion by Terence Kovar, seconded by Jason Corley, the court unanimously voted to approve the dates and times for a Provisional Voter that did not have a valid ID at the time of voting to come into the main office to Cure their Provisional Ballot for the November 7, 2023 Special Elections. As presented by Roxzine Stinson.

- 57.00** Discuss, consider and/or take action to authorize the County Judge to sign the FY 2024 Texas Department of Family and Protective Services Interlocal Agreement for funding of additional DFPS staff.

Upon a motion by Curtis Parrish, seconded by Jason Corley, the court unanimously voted to authorize the County Judge to sign the FY 2024 Texas Department of Family and Protective Services Interlocal Agreement for funding of additional DFPS staff. As presented by Lindsey Diaz.

- 58.00** Discuss, consider and/or take action to approve and execute for filing purposes the plat regarding Cooper West High School, Tract A-1 in Precinct 1.

Upon a motion by Terence Kovar, seconded by Jason Corley, the court unanimously voted to approve and execute for filing purposes the plat regarding Cooper West High School, Tract A-1 in Precinct 1. As presented by Jennifer Davidson.

- 59.00** Discuss, consider and/or take action to authorize the County Judge to sign a modification with Halff Associates, Inc. for transportation program planning & development services.

Upon a motion by Terence Kovar, seconded by Jordan Rackler, the court unanimously voted to authorize the County Judge to sign a modification with Halff Associates, Inc. for transportation program planning & development services. As presented by Jennifer Davidson.

- 60.00** Report on the status of County Road Projects, Department Staffing, Training and Safety, unpaved and paved road maintenance, signs, parks, and fleet management report.

- 61.00** Discuss, consider and/or take action to authorize the County Judge to sign a professional services agreement with Forensic Pathology Staffing.

Upon a motion by Terence Kovar, seconded by Jordan Rackler, the court unanimously voted to authorize the County Judge to sign a professional services agreement with Forensic Pathology Staffing. As presented by Dr. Addington.



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**NOTICE**

- 62.00** A quorum of the Commissioners Court may attend the following events: Lubbock County Expo Center Local Government Corporation Board of Directors meeting on Wednesday, September 13, 2023, at 12:00pm at 1500 Broadway, 5th Floor (LEDA Conference Room) Lubbock, Texas.
- 63.00** SPAG Annual General Assembly meeting on Wednesday, September 13, 2023, from 6:00pm to 8:00pm at the Lubbock Women's Club located at 2020 Broadway, Lubbock.

**EXECUTIVE SESSION**

As authorized by the Texas Government Code, the Commissioners' Court of Lubbock County, Texas reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters, including but not limited to any of the matters listed above, as they may relate to Texas Government Code § 551.071(1) (Consultation with Attorney about pending or contemplated litigation or settlement offers); Texas Government Code § 551.071(2) (Consultation with Attorney when the Attorney's obligations under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflicts with Chapter 551 of the Texas Government Code); Texas Government Code § 551.072 (Deliberations About Real Property); Texas Government Code § 551.073 (Deliberations about Gifts and Donations); Texas Government Code § 551.074 (Personnel Matters); Texas Government Code § 551.0745 (Personnel Matters Affecting a County Advisory Body); Texas Government Code § 551.076 (Deliberations Regarding Security Devices or Security Audits); and Texas Government Code § 551.087 (Deliberations Regarding Economic Development Negotiations).

No Executive session held.

At this time, 10:56 AM, 9/11/2023, the Regular Meeting of the Commissioner's Court was adjourned.

THE FOREGOING MINUTES WERE READ AND APPROVED IN OPEN COURT ON THIS DAY 9/25/2023

Presiding Officer: \_\_\_\_\_

County Clerk: \_\_\_\_\_