



**Lubbock County, TX Commissioners Court Regular Meeting**

**September 29, 2025**

**10:00 AM**

**904 Broadway, Lubbock County Courthouse, 5th Floor**

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BE IT REMEMBERED that on 9/29/2025 at 10:00 AM there was held a Regular Meeting of the Lubbock County Commissioners' Court in and for the County of Lubbock, the following members present:

**Present:** County Judge Curtis Parrish  
Commissioner Precinct 1 Mike Dalby  
Commissioner Precinct 2 Jason Corley  
Commissioner Precinct 3 Cary Shaw  
Commissioner Precinct 4 Jordan Rackler

Invocation and Pledges of Allegiance by Jordan Rackler.

**PUBLIC COMMENTS**

No member of the public addressed the court.

**1.00** Discuss, consider and/or take action regarding the Auditor and Financial Matters: Budget Transfers and Budget Amendments.

Upon a motion by Jordan Rackler, seconded by Cary Shaw, the court unanimously voted to approve the Auditor and Financial Matters: Budget Transfers of \$355,562.00 and Budget Amendments of \$380,000.00. As presented by Kathy Williams.

**2.00** Discuss, consider and/or take action to authorize the County Judge to sign the Travelers Insurance Crime Policy renewal for governmental entities, and the Excess Workers' Compensation Insurance renewal for October 1, 2025- October 1, 2026.

Upon a motion by Jordan Rackler, seconded by Mike Dalby, the court unanimously voted to authorize the County Judge to sign the Travelers Insurance Crime Policy renewal for governmental entities, and the Excess Workers' Compensation Insurance renewal for October 1, 2025 - October 1, 2026. As presented by Kathy Williams.

**3.00** Discuss, consider and/or take action to authorize payment to USI for the Crime & Excess Workers Compensation policy for the period of 10/01/25 - 10/01/26 outside of the AP process by October 10th.

Upon a motion by Jordan Rackler, seconded by Cary Shaw, the court unanimously voted to authorize payment to USI for the Crime & Excess Workers Compensation policy for the period of 10/01/25 - 10/01/26 outside of the AP process by October 10th. As presented by Kathy Williams.

**4.00** Discuss, consider and/or take action to accept the Investment Policy.

Upon a motion by Mike Dalby, seconded by Jordan Rackler, the court unanimously voted to accept the Investment Policy. As presented by Kathy Williams.

**5.00** Discuss, consider and/or take action to accept the Lubbock County Debt Management Policy.

Upon a motion by Jordan Rackler, seconded by Mike Dalby, the court unanimously voted to accept the Lubbock County Debt Management Policy. As presented by Kathy Williams.

**6.00** Discuss, consider and/or take action to accept the Lubbock County Fraud, Waste and Abuse Policy.

Upon a motion by Curtis Parrish, seconded by Jordan Rackler, the court unanimously voted to table Item #6 Discuss, consider and/or take action to accept the Lubbock County Fraud, Waste and Abuse Policy until regular Commissioners' Court meeting on 10/13/2025. As presented by Kathy Williams.



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- 7.00 Discuss, consider and/or take action to authorize payment to Lubbock Private Defenders Office outside of the AP process by September 30th.

Upon a motion by Jordan Rackler, seconded by Cary Shaw, the court unanimously voted to authorize payment to Lubbock Private Defenders Office outside of the AP process by September 30th. As presented by Kathy Williams.

**CONSENT AGENDA (ITEMS 8-12)**

Upon a motion by Mike Dalby, seconded by Jason Corley, the court unanimously voted to approve the Consent Agenda.

- 8.00 Discuss, consider and/or take action to authorize the County Judge to sign a Juvenile Services Agreement for Post-Adjudication Secure Correctional Services and Pre-Adjudication Detention Services with Grayson County.
- 9.00 Discuss, consider and/or take action to authorize the County Judge to sign the Third Lease Extension Renewal Agreement with Lubbock Metropolitan Planning Organization for the lease of office space at 916 Main, Suite 1210.
- 10.00 Discuss, consider and/or take action to authorize the County Judge to sign the Third Lease Extension Renewal Agreement with Family Legal Services of the South Plains for the lease of office space at 916 Main, Suite 301.
- 11.00 Discuss, consider and/or take action to authorize the continuation of \$15,000 credit card limit per month for FY 2026 for Scarlett R. Stinson.
- 12.00 Discuss, consider and/or take action to approve the use of departmental credit card for food purchases on election night during the FY 2026 elections.

**REGULAR AGENDA**

- 13.00 Discuss, consider and/or take action to authorize the County Judge to sign the Notice of Election for the November 4, 2025 Special Election.
- Upon a motion by Cary Shaw, seconded by Mike Dalby, the court unanimously voted to authorize the County Judge to sign the Notice of Election for the November 4, 2025 Special Election. As presented by Roxzine Stinson.
- 14.00 Discuss, consider and/or take action to approve the Early Voting dates, times and locations for the November 4, 2025 Special Election.
- Upon a motion by Jordan Rackler, seconded by Mike Dalby, the court unanimously voted to approve the Early Voting dates, times and locations for the November 4, 2025 Special Election. As presented by Roxzine Stinson.
- 15.00 Discuss, consider and/or take action to approve the Elections Office at 1308 Crickets Avenue as the Main Early Voting Polling Location for the November 4, 2025 Special Election pursuant to Texas Election Code 85.002.
- Upon a motion by Mike Dalby, seconded by Cary Shaw, the court unanimously voted to approve the Elections Office at 1308 Crickets Avenue as the Main Early Voting Polling Location for the November 4, 2025 Special Election pursuant to Texas Election Code 85.002. As presented by Roxzine Stinson.



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- 16.00** Discuss, consider and/or take action to approve the list of Early Voting Lead Clerks for the November 4, 2025 Special Election.

Upon a motion by Cary Shaw, seconded by Jordan Rackler, the court unanimously voted to approve the list of Early Voting Lead Clerks for the November 4, 2025 Special Election. As presented by Roxzine Stinson.

- 17.00** Discuss, consider and/or take action to approve Ronny Gallagher, Beth Shapiro, Barbara Sucsy, Patricia Page and Lisa Hiracheta as members of the Early Voting Ballot Board for the November 4, 2025 Special election pursuant to Texas Election Code Section 87.002.

Upon a motion by Mike Dalby, seconded by Jordan Rackler, the court unanimously voted to approve Ronny Gallagher, Beth Shapiro, Barbara Sucsy, Patricia Page and Lisa Hiracheta as members of the Early Voting Ballot Board for the November 4, 2025 Special election pursuant to Texas Election Code Section 87.002. As presented by Roxzine Stinson.

- 18.00** Discuss, consider and/or take action to approve Ronny Gallagher as Judge and Beth Shapiro as Alternate Judge of the Early Voting Ballot Board for the November 4, 2025 Special Election pursuant to Texas Election Code Section 87.002.

Upon a motion by Cary Shaw, seconded by Mike Dalby, the court unanimously voted to approve Ronny Gallagher as Judge and Beth Shapiro as Alternate Judge of the Early Voting Ballot Board for the November 4, 2025 Special Election pursuant to Texas Election Code Section 87.002. As presented by Roxzine Stinson.

- 19.00** Discuss, consider and/or take action to approve the Election Day Vote Centers for the November 4, 2025 Special Election.

Upon a motion by Jordan Rackler, seconded by Cary Shaw, the court unanimously voted to approve the Election Day Vote Centers for the November 4, 2025 Special Election. As presented by Roxzine Stinson.

- 20.00** Discuss, consider and/or take action to appoint the Presiding Judge and Alternate Presiding Judge for each Vote Center for the November 4, 2025 Special Election pursuant to Texas Election Code Section 32.001.

Upon a motion by Jordan Rackler, seconded by Mike Dalby, the court unanimously voted to appoint the Presiding Judge and Alternate Presiding Judge for each Vote Center for the November 4, 2025 Special Election pursuant to Texas Election Code Section 32.001. As presented by Roxzine Stinson.

- 21.00** Discuss, consider and/or take action to approve Roxzine Stinson, in her capacity as Elections Administrator, as the Central Counting Station Manager, Karyn Cruz as the Tabulation Supervisor, Kristen Phelps as the Assistant Tabulation Supervisor, and Beth Bender as the Presiding Judge for the November 4, 2025, Special Election Central Count Station pursuant to Texas Election Code Chapter 127, Subchapter A. Establishment and Organization of Central Counting Station, Sections 127.002, 127.003, 127.004 and 127.005.

Upon a motion by Jordan Rackler, seconded by Cary Shaw, the court unanimously voted to approve Roxzine Stinson, in her capacity as Elections Administrator, as the Central Counting Station Manager, Karyn Cruz as the Tabulation Supervisor, Kristen Phelps as the Assistant Tabulation Supervisor, and Beth Bender as the Presiding Judge for the November 4, 2025, Special Election Central Count Station pursuant to Texas Election Code Chapter 127, Subchapter A. Establishment and Organization of Central Counting Station, Sections 127.002, 127.003, 127.004 and 127.005. As presented by Roxzine Stinson.

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- 22.00** Discuss, consider and/or take action to approve Joshua Lara and Penny Morin as Bilingual Election Clerks to serve at the Elections Office for the November 4, 2025 Special Election pursuant to Texas Election Code Section 272.009.
- Upon a motion by Mike Dalby, seconded by Cary Shaw, the court unanimously voted to approve Joshua Lara and Penny Morin as Bilingual Election Clerks to serve at the Elections Office for the November 4, 2025 Special Election pursuant to Texas Election Code Section 272.009. As presented by Roxzine Stinson.
- 23.00** Discuss, consider and/or take action Discuss, consider and/or take action to approve the dates and times pursuant to Section 65.0541 of the Texas Election Code for a voter who is accepted for provisional voting under Section 63.011 because the voter does not meet the identification requirements of Section 63.001(b) may, not later than the sixth day after the date of the election: (1) present a form of identification described by Section 63.0101 to the voter registrar; or (2) execute an affidavit described by Section 65.054(b)(2)(B) or (C) in the presence of the voter registrar for the November 4, 2025 Special Election.
- Upon a motion by Mike Dalby, seconded by Cary Shaw, the court unanimously voted to approve the dates and times pursuant to Section 65.0541 of the Texas Election Code for a voter who is accepted for provisional voting under Section 63.011 because the voter does not meet the identification requirements of Section 63.001(b) may, not later than the sixth day after the date of the election: (1) present a form of identification described by Section 63.0101 to the voter registrar; or (2) execute an affidavit described by Section 65.054(b)(2)(B) or (C) in the presence of the voter registrar for the November 4, 2025 Special Election. As presented by Roxzine Stinson.
- 24.00** Discuss, consider and/or take action to authorize the County Judge to sign the FY 2026-27 Interlocal Agreement with Regional Public Defender Office Local Government Corporation (RDPO) for defense services to indigent defendants.
- Upon a motion by Curtis Parrish, seconded by Cary Shaw, the court unanimously voted to authorize the County Judge to sign the FY 2026-27 Interlocal Agreement with Regional Public Defender Office Local Government Corporation (RDPO) for defense services to indigent defendants. As presented by Dean Stanzione.
- 25.00** Discuss, consider and/or take action to authorize the County Judge to sign an agreement with HCAA Medical Group, PA dba OccMed Associates, LP for Employment Physical Examinations & Drug/Alcohol Screenings as awarded in RFP 250602 on August 25, 2025.
- Upon a motion by Jordan Rackler, seconded by Mike Dalby, the court unanimously voted to authorize the County Judge to sign an agreement with HCAA Medical Group, PA dba OccMed Associates, LP for Employment Physical Examinations & Drug/Alcohol Screenings as awarded in RFP 250602 on August 25, 2025. As presented by Melanie Hall.
- 26.00** Discuss, consider and/or take action to authorize the County Judge to sign the FY 2026 Fire Suppression and Rescue Services Agreements.
- Upon a motion by Jordan Rackler, seconded by Mike Dalby, the court unanimously voted to authorize the County Judge to sign the FY 2026 Fire Suppression and Rescue Services Agreements. As presented by Clinton Thetford.
- 27.00** Discuss, consider and/or take action to approve Lubbock County Policy & Regulations regarding all Lubbock County Community Centers to be effective October 1, 2025.
- Upon a motion by Mike Dalby, seconded by Jordan Rackler, the court unanimously voted to approve Lubbock County Policy & Regulations regarding all Lubbock County Community Centers to be effective October 1, 2025. As presented by Commissioners Court.



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- 28.00** Discuss, consider and/or take action to adopt local rules and decorum of the Commissioners Court in accordance with the provisions of the Texas Open Meetings Act, Chapter 551, Government Code.

Upon a motion by Jordan Rackler, seconded by Mike Dalby, the court unanimously voted to adopt local rules and decorum of the Commissioners Court in accordance with the provisions of the Texas Open Meetings Act, Chapter 551, Government Code. As presented by Curtis Parrish.

- 29.00** Discuss, consider and/or take action to appoint a presiding officer in the absence of the County Judge, in accordance with the Rules of Procedure, Conduct and Decorum of the Lubbock County Commissioners Court for FY 2026.

Upon a motion by Jason Corley, to appoint himself as presiding officer in the absence of the County Judge, in accordance with the Rules of Procedure, Conduct and Decorum of the Lubbock County Commissioners Court for FY 2026. Motion failed for lack of second. As presented by Curtis Parrish.

Upon a motion by Curtis Parrish, seconded by Cary Shaw, the court unanimously voted to appoint Mike Dalby as presiding officer in the absence of the County Judge, in accordance with the Rules of Procedure, Conduct and Decorum of the Lubbock County Commissioners Court for FY 2026. As presented by Curtis Parrish.

**EXECUTIVE SESSION**

As authorized by the Texas Government Code, the Commissioners' Court of Lubbock County, Texas reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters, including but not limited to any of the matters listed above, as they may relate to Texas Government Code § 551.071(1) (Consultation with Attorney about pending or contemplated litigation or settlement offers); Texas Government Code § 551.071(2) (Consultation with Attorney when the Attorney's obligations under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflicts with Chapter 551 of the Texas Government Code); Texas Government Code § 551.072 (Deliberations About Real Property); Texas Government Code § 551.073 (Deliberations about Gifts and Donations); Texas Government Code § 551.074 (Personnel Matters); Texas Government Code § 551.0745 (Personnel Matters Affecting a County Advisory Body); Texas Government Code § 551.076 (Deliberations Regarding Security Devices or Security Audits); and Texas Government Code § 551.087 (Deliberations Regarding Economic Development Negotiations).

Interview candidates for the Director of Public Works position.

At this time 10:26 A.M. Commissioners' Court adjourned into executive session.

At this time 12:30 P.M. Executive session was adjourned and Commissioners' Court reconvened into regular session.



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30.00 Discuss, consider and/or take action to appoint a Facilities Maintenance Director for Lubbock County.

Upon a motion by Curtis Parrish, seconded by Mike Dalby, the court voted two for and three against to postpone Item #30 Discuss, consider and/or take action to appoint a Facilities Maintenance Director for Lubbock County to regular Commissioners' Court meeting on 10/13/2025. The motion failed.

Aye: Curtis Parrish, and Mike Dalby

Nay: Jason Corley, Cary Shaw, and Jordan Rackler

Upon a motion by Jordan Rackler, seconded by Jason Corley, the court voted four for and one against, to appoint Nick Hill as Facilities Maintenance Director for Lubbock County.

Aye: Mike Dalby, Jason Corley, Cary Shaw, and Jordan Rackler

Nay: Curtis Parrish

At this time, 12:32 PM, 9/29/2025, the Regular Meeting of the Commissioner's Court was adjourned.

THE FOREGOING MINUTES WERE READ AND APPROVED IN OPEN COURT ON THIS DAY 10/27/2025.

Presiding Officer:

A handwritten signature in blue ink, appearing to read "Curtis Parrish".

County Clerk:

A handwritten signature in blue ink, appearing to read "Karyn P. Shaw".