



Lubbock County, TX Commissioners Court Regular Meeting

September 09, 2024

10:00 AM

904 Broadway, Lubbock County Courthouse, 5th Floor

BE IT REMEMBERED that on 9/9/2024 at 10:00 AM there was held a Regular Meeting of the Lubbock County Commissioners' Court in and for the County of Lubbock, the following members present:

**Present:** County Judge Curtis Parrish  
 Commissioner Precinct 1 Terence Kovar  
 Commissioner Precinct 3 Gilbert Flores

**Absent:** Commissioner Precinct 2 Jason Corley  
 Commissioner Precinct 4 Jordan Rackler

Invocation and Pledges of Allegiance by Terence Kovar

**PUBLIC COMMENTS**

Upon a motion by Terence Kovar, seconded by Gilbert Flores, the court voted to allow all public speakers to address the court. The motion carried unanimously.

Gay Herrin, Cindi Acuff, David Acuff, Cary Shaw, Keri Thomas and John Thomas addressed the court.

- 1.00** Discuss, consider and/or take action to approve the Minutes from Regular Commissioner's Court dated August 26, 2024.

Upon a motion by Terence Kovar, seconded by Gilbert Flores, the court unanimously voted to approve the Minutes from Regular Commissioner's Court dated August 26, 2024. As presented by Kelly Pinion.

- 2.00** Discuss, consider and/or take action to approve the County Clerk Records Management and Archive Plan for FY 2025.

Upon a motion by Terence Kovar, seconded by Gilbert Flores, the court unanimously voted to approve the County Clerk Records Management and Archive Plan for FY 2025. As presented by Kelly Pinion.

- 3.00** Discuss, consider and/or take action to approve the County Clerk Technology Fund Plan for FY 2025.

Upon a motion by Terence Kovar, seconded by Gilbert Flores, the court unanimously voted to approve the County Clerk Technology Fund Plan for FY 2025. As presented by Kelly Pinion.

- 4.00** Discuss, consider and/or take action to approve the County Clerk Record Preservation Fund for FY 2025.

Upon a motion by Gilbert Flores, seconded by Terence Kovar, the court unanimously voted to approve the County Clerk Record Preservation Fund for FY 2025. As presented by Kelly Pinion.

- 5.00** Discuss, consider and/or take action regarding the Auditor and Financial Matters: Line Item Transfers and Budget Amendments.

Upon a motion by Terence Kovar, seconded by Gilbert Flores, the court unanimously voted to approve the Auditor and Financial Matters: Line Item Transfers of \$2,971,687.00 and Budget Amendments of \$191,000.00. As presented by Kathy Williams.

- 6.00** Discuss, consider and/or take action to Authorize Payment of Claims: General Accounts (Pooled Cash).

Upon a motion by Gilbert Flores, seconded by Terence Kovar, the court unanimously voted to Authorize Payment of Claims: General Accounts (Pooled Cash) of \$2,826,392.94. As presented by Kathy Williams.

- 7.00** Discuss, consider and/or take action to accept the Monthly Un-Audited Financial Report for July 2024.

Upon a motion by Terence Kovar, seconded by Gilbert Flores, the court unanimously voted to accept the Monthly Un-Audited Financial Report for July 2024. As presented by Kathy Williams.



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- 8.00 Presentation and update regarding the FY 2025 Proposed Budget by the Lubbock County Auditor.

**CONSENT AGENDA (ITEMS 9-17,19-20)**

Upon a motion by Terence Kovar, seconded by Gilbert Flores, the court unanimously voted to approve the Consent Agenda.

- 9.00 Discuss, consider and/or take action to approve out of state travel for Sheriff Kelly Rowe, Chief Mike Reed, Assistant Chief Joe Gilliam and Lieutenant Jordan Roberts to Durant, Oklahoma to attend the HIDTA (High Intensity Drug Trafficking Areas) awards ceremony and meeting.
- 10.00 Discuss, consider and/or take action to authorize out of state travel for Isaac Badu to attend the Tyler Courts & Justice 2024 Forum in Marana, Arizona.
- 11.00 Discuss, consider and/or take action to approve Woodrow Road right-of-way for Parcel 202, 202.1, 203, Glen Chisum, in the amount of \$21,690.00.
- 12.00 Discuss, consider and/or take action to authorize the County Judge to sign the first of four one-year renewals with Nardis Public Safety for Sheriff's Office Uniforms.
- 13.00 Discuss, consider and/or take action to authorize the County Judge to sign an agreement for Short-Term Detention of Juvenile Offenders with Youth Opportunity Investments, LLC dba Rockdale Youth Academy.
- 14.00 Discuss, consider and/or take action to authorize the County Judge to sign the second of four one-year renewals with Griffin Mortuary for pauper cremation services.
- 15.00 Discuss, consider and/or take action to increase the purchase card monthly credit limits for Clint Wehrman and Kristina Handley from \$2,500.00 to \$10,000.00 and Andrea Byrne from \$2,500.00 to \$5,000.00 for FY 2025.
- 16.00 Discuss, consider and/or take action to authorize the County Judge to sign the second lease extension agreement with Legal Aid Society of Lubbock, Inc. for lease of office space at 916 Main, Suite 301.
- 17.00 Discuss, consider and/or take action to authorize the County Judge to sign an agreement for Secure Long-Term Residential Service for Juvenile Offenders with Youth Opportunity Investments, LLC dba Rockdale Youth Academy.
- 19.00 Discuss, consider and/or take action for the Commissioners Court department to purchase refreshments, meals, and supplies with the County purchasing card for appropriate functions for the Lubbock County Expo Center Local Government Corporation Board of Directors and Historical Commission Meetings for FY 2025.
- 20.00 Discuss, consider and/or take action to increase Purchase Card limits for Lindsey Diaz from \$2,500.00 to \$5,000.00 for FY 2025.
- 18.00 Discuss, consider and/or take action to suspend, until further notice, the use of the county purchasing cards by Commissioner Jason Corley and Commissioner Jordan Rackler.

Upon a motion by Gilbert Flores, seconded by Terence Kovar, the court unanimously voted to table Consent Agenda Item #18 Discuss, consider and/or take action to suspend, until further notice, the use of the county purchasing cards by Commissioner Jason Corley and Commissioner Jordan Rackler to Regular Commissioners' Court meeting 9/23/24. As presented by Curtis Parrish.



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**REGULAR AGENDA**

- 21.00** Discuss, consider and/or take action to adopt the Lubbock County Tax Rate of \$0.358989 per \$100 of taxable value for the Tax Year of 2024. \$0.327613 is for the purpose of maintenance and operation and \$0.031376 is for the purpose of principal and interest on debt per Texas Tax Code section 26.05(a) and section 26.05 (b).

Item 21 postponed due to lack of quorum. As presented by Curtis Parrish.

- 22.00** 10:15 AM Public Hearing regarding the FY 2025 Lubbock County Hospital District Budget and Tax Rate.

No member of the public addressed the court.

- 23.00** Discuss, consider and/or take action to adopt the Lubbock County Hospital District tax rate of \$0.1031640 per \$100 of taxable value for the tax year of 2024.

Item 23 postponed due to lack of quorum. As presented by Curtis Parrish.

- 24.00** Discuss, consider and/or take action to approve the FY 2025 Budget for the Lubbock County Hospital District.

Upon a motion by Gilbert Flores, seconded by Terence Kovar, the court unanimously voted to approve the FY 2025 Budget for the Lubbock County Hospital District. As presented by Curtis Parrish.

- 25.00** 10:45 AM Public Hearing regarding the FY 2025 Lubbock County Budget.

No member of the public addressed the court.

- 26.00** Discuss, consider and/or take action to adopt the FY 2025 Budget for Lubbock County.

Upon a motion by Curtis Parrish, seconded by Terence Kovar, the court unanimously voted to postpone until 9/23/24 Item #26 Discuss, consider and/or take action to adopt the FY 2025 Budget for Lubbock County. As presented by Curtis Parrish.

- 27.00** Discuss, consider and/or take action regarding a request from the Caviel Museum of African American History for funding pursuant to Section 74.601 et seq. of the Texas Property Code and defined in the Texas Local Government Code Section 381.004.

Upon a motion by Gilbert Flores, seconded by Terence Kovar, the court unanimously voted to approve \$10,000.00 funding to Caviel Museum of African American History for funding pursuant to Section 74.601 et seq. of the Texas Property Code and defined in the Texas Local Government Code Section 381.004. As presented by Gilbert Flores.

- 28.00** Presentation and discussion on behalf of Ronnie Keister, Tax Assessor- Collector, regarding the Venue and Short-Term Rental Tax Collections.

At this time 11:05 AM Commissioners court recessed until 11:15 AM.

At this time 11:25 AM Commissioners court reconvened into regular session.

- 29.00** Discuss, consider and/or take action to approve fees and plans for the District Clerk's Court Record Preservation (acct. 094) and Records Management and Archive Plan (acct. 102) for FY 2025.

Upon a motion by Terence Kovar, seconded by Gilbert Flores, the court unanimously voted to approve fees and plans for the District Clerk's Court Record Preservation (acct. 094) and Records Management and Archive Plan (acct. 102) for FY 2025. As presented by Sara L. Smith.



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- 30.00** Discuss, consider and/or take action to approve the Lubbock County Constable Fees for FY 2025.  
Upon a motion by Gilbert Flores, seconded by Terence Kovar, the court unanimously voted to approve the Lubbock County Constable Fees for FY 2025. As presented by Constable Paul Hanna.
- 31.00** Discuss, consider and/or take action to approve the FY 2025 Lubbock County Sheriff Civil Fees.  
Upon a motion by Terence Kovar, seconded by Gilbert Flores, the court unanimously voted to approve the FY 2025 Lubbock County Sheriff Civil Fees. As presented by Chief Administrator Dan Corbin.
- 32.00** Discuss, consider and/or take action to award RFP 240702 for Micro-Surfacing for Lubbock County Public Works Department and authorize the County Judge to execute the agreement.  
Upon a motion by Terence Kovar, seconded by Gilbert Flores, the court unanimously voted to award RFP 240702 for Micro-Surfacing for Lubbock County Public Works Department to Intermountain Slurry Seal, Inc. and authorize the County Judge to execute the agreement. As presented by Clint Wehrman.
- 33.00** Discuss, consider and/or take action to adopt the use of KNOWiNK Poll Pads for the November 5, 2024, General Election.  
Upon a motion by Terence Kovar, seconded by Gilbert Flores, the court unanimously voted to adopt the use of KNOWiNK Poll Pads for the November 5, 2024, General Election. As presented by Roxzine Stinson.
- 34.00** Discuss, consider and/or take action to authorize the County Judge to sign the Notice of Election for the November 5, 2024, General Election.  
Upon a motion by Terence Kovar, seconded by Gilbert Flores, the court unanimously voted to authorize the County Judge to sign the Notice of Election for the November 5, 2024, General Election. As presented by Roxzine Stinson.
- 35.00** Discuss, consider and/or take action to approve the Joint Election Resolution to conduct the General Election on November 5, 2024, with the City of Lubbock, Frenship Independent School District, Roosevelt Independent School District and Lubbock County Water Control and Improvement District No. 1.  
Upon a motion by Terence Kovar, seconded by Gilbert Flores, the court unanimously voted to approve the Joint Election Resolution to conduct the General Election on November 5, 2024, with the City of Lubbock, Frenship Independent School District, Roosevelt Independent School District and Lubbock County Water Control and Improvement District No. 1. As presented by Roxzine Stinson.
- 36.00** Discuss, consider and/or take action to appoint Roxzine Stinson, in her capacity as Elections Administrator, as the Joint Elections Officer for the November 5, 2024, General Election.  
Upon a motion by Gilbert Flores, seconded by Terence Kovar, the court unanimously voted to appoint Roxzine Stinson, in her capacity as Elections Administrator, as the Joint Elections Officer for the November 5, 2024, General Election. As presented by Roxzine Stinson.
- 37.00** Discuss, consider and/or take action to appoint Roxzine Stinson, in her capacity as Elections Administrator, as the Joint Early Voting Clerk for the November 5, 2024, General Election.  
Upon a motion by Terence Kovar, seconded by Gilbert Flores, the court unanimously voted to appoint Roxzine Stinson, in her capacity as Elections Administrator, as the Joint Early Voting Clerk for the November 5, 2024, General Election. As presented by Roxzine Stinson.



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- 38.00** Discuss, consider and/or take action to approve the Early Voting dates, times and locations for the November 5, 2024, General Election.

Upon a motion by Terence Kovar, seconded by Gilbert Flores, the court unanimously voted to approve the Early Voting dates, times and locations for the November 5, 2024, General Election. As presented by Roxzine Stinson.

- 39.00** Discuss, consider and/or take action to approve the Elections Office at 1308 Crickets Avenue as the Main Early Voting polling location for the November 5, 2024, General Election pursuant to Texas Election Code Section 85.002.

Upon a motion by Terence Kovar, seconded by Gilbert Flores, the court unanimously voted to approve the Elections Office at 1308 Crickets Avenue as the Main Early Voting polling location for the November 5, 2024, General Election pursuant to Texas Election Code Section 85.002. As presented by Roxzine Stinson.

- 40.00** Discuss, consider and/or take action to approve the list of early voting Lead Clerks for the November 5, 2024, General Election.

Upon a motion by Gilbert Flores, seconded by Terence Kovar, the court unanimously voted to approve the list of early voting Lead Clerks for the November 5, 2024, General Election. As presented by Roxzine Stinson.

- 41.00** Discuss, consider and/or take action to approve Ronny Gallagher, Beth Shapiro, Nicky Anderson, Debbie Rowan, Kathleen Mawe, Robin Adams Parks, Veda Wright, Kristen Cooper, Barbara Sucsy, Lisa Hiracheta, and Carol Wargo as members of the Early Voting Ballot Board for the November 5, 2024, General Election pursuant to Texas Election Code Section 87.002.

Upon a motion by Gilbert Flores, seconded by Terence Kovar, the court unanimously voted to approve Ronny Gallagher, Beth Shapiro, Nicky Anderson, Debbie Rowan, Kathleen Mawe, Robin Adams Parks, Veda Wright, Kristen Cooper, Barbara Sucsy, Lisa Hiracheta, and Carol Wargo as members of the Early Voting Ballot Board for the November 5, 2024, General Election pursuant to Texas Election Code Section 87.002. As presented by Roxzine Stinson.

- 42.00** Discuss, consider and/or take action to approve Ronny Gallagher as Judge and Beth Shapiro as Alternate Judge of the Early Voting Ballot Board for the November 5, 2024, General Election pursuant to Texas Election Code Section 87.002.

Upon a motion by Terence Kovar, seconded by Gilbert Flores, the court unanimously voted to approve Ronny Gallagher as Judge and Beth Shapiro as Alternate Judge of the Early Voting Ballot Board for the November 5, 2024, General Election pursuant to Texas Election Code Section 87.002. As presented by Roxzine Stinson.

- 43.00** Discuss, consider and/or take action to approve the Election Day Vote Centers as presented for the November 5, 2024, General Election.

Upon a motion by Terence Kovar, seconded by Gilbert Flores, the court unanimously voted to approve the Election Day Vote Centers as presented for the November 5, 2024, General Election. As presented by Roxzine Stinson.

- 44.00** Discuss, consider and/or take action to approve the list of Election Day Judges and Alternate Judges for the November 5, 2024, General Election pursuant to Texas Election Code Section 32.002.

Upon a motion by Gilbert Flores, seconded by Terence Kovar, the court unanimously voted to approve the list of Election Day Judges and Alternate Judges for the November 5, 2024, General Election pursuant to Texas Election Code Section 32.002. As presented by Roxzine Stinson.



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- 45.00** Discuss, consider and/or take action to approve Roxzine Stinson, in her capacity as Elections Administrator, as the Central Counting Station Manager, Karyn Cruz as the Tabulation Supervisor, Kristen Phelps as the Assistant Tabulation Supervisor, Beth Bender as the Presiding Judge and Nellie Hopson as the Alternate Judge for the November 5, 2024, General Election Central Counting Station pursuant to Texas Election Code Section 127 Supchapter A, Establishment and Organization of Central Counting Station. (127.002, 127.003, 127.004, 32.002 and 127.005.)

Upon a motion by Gilbert Flores, seconded by Terence Kovar, the court unanimously voted to approve Roxzine Stinson, in her capacity as Elections Administrator, as the Central Counting Station Manager, Karyn Cruz as the Tabulation Supervisor, Kristen Phelps as the Assistant Tabulation Supervisor, Beth Bender as the Presiding Judge and Nellie Hopson as the Alternate Judge for the November 5, 2024, General Election Central Counting Station pursuant to Texas Election Code Section 127 Subchapter A, Establishment and Organization of Central Counting Station. (127.002, 127.003, 127.004, 32.002 and 127.005.) As presented by Roxzine Stinson.

- 46.00** Discuss, consider and/or take action to approve the dates and times for a Provisional Voter that did not have one of the seven acceptable forms of photo ID at the time of voting to come into the Elections Office to cure their Provisional Ballot for the November 5, 2024 General Election pursuant to the Texas Election Code Section 81.42(h)

Upon a motion by Terence Kovar, seconded by Gilbert Flores, the court unanimously voted to approve the dates and times for a Provisional Voter that did not have one of the seven acceptable forms of photo ID at the time of voting to come into the Elections Office to cure their Provisional Ballot for the November 5, 2024 General Election pursuant to the Texas Election Code Section 81.42(h) As presented by Roxzine Stinson.

- 47.00** Discuss, consider and/or take action to authorize the County Judge to sign an agreement with Special Waste Management, Inc. for medical waste disposal at the Lubbock County Detention Center.

Upon a motion by Terence Kovar, seconded by Gilbert Flores, the court unanimously voted to authorize the County Judge to sign an agreement with Special Waste Management, Inc. for medical waste disposal at the Lubbock County Detention Center. As presented by Dan Corbin.

- 48.00** Discuss, consider and/or take action to authorize the County Judge to sign a Letter of Agreement to amend and extend the current Mental Health Services for Lubbock County Detention Center with StarCare Specialty Health System.

Upon a motion by Terence Kovar, seconded by Gilbert Flores, the court unanimously voted to authorize the County Judge to sign a Letter of Agreement to amend and extend the current Mental Health Services for Lubbock County Detention Center with StarCare Specialty Health System. As presented by Dan Corbin.

- 49.00** Discuss, consider and/or take action to authorize the County Judge to sign an Interlocal Cooperation Agreement with the City of Lubbock for the funding of the Intermediary Care Clinic at the Lubbock Health Department.

Upon a motion by Curtis Parrish, seconded by Gilbert Flores, the court unanimously voted to authorize the County Judge to sign an Interlocal Cooperation Agreement with the City of Lubbock for the funding of the Intermediary Care Clinic at the Lubbock Health Department. As presented by Curtis Parrish.

- 50.00** Discuss, consider and/or take action to authorize the County Judge to sign a Sales Agreement and Addendum with Warren Cat for the purchase of a 2024 Belshe Trailer.

Upon a motion by Terence Kovar, seconded by Gilbert Flores, the court unanimously voted to authorize the County Judge to sign a Sales Agreement and Addendum with Warren Cat for the purchase of a 2024 Belshe Trailer. As presented by Rodshadi Moore.



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- 51.00 Report on the status of County Road Projects, Department Staffing, Training and Safety, unpaved and paved road maintenance, signs, parks, and fleet management report.

**NOTICE**

- 52.00 A quorum of the Commissioners Court may attend the following events:  
The Lubbock County Expo Center Local Government Corporation Board of Directors meeting on  
Wednesday, September 11, 2024, at 12:00pm at 1500 Broadway (LEDA Conference Room)  
Lubbock, Texas.

**EXECUTIVE SESSION**

As authorized by the Texas Government Code, the Commissioners' Court of Lubbock County, Texas reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters, including but not limited to any of the matters listed above, as they may relate to Texas Government Code § 551.071(1) (Consultation with Attorney about pending or contemplated litigation or settlement offers); Texas Government Code § 551.071(2) (Consultation with Attorney when the Attorney's obligations under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflicts with Chapter 551 of the Texas Government Code); Texas Government Code § 551.072 (Deliberations About Real Property); Texas Government Code § 551.073 (Deliberations about Gifts and Donations); Texas Government Code § 551.074 (Personnel Matters); Texas Government Code § 551.0745 (Personnel Matters Affecting a County Advisory Body); Texas Government Code § 551.076 (Deliberations Regarding Security Devices or Security Audits); and Texas Government Code § 551.087 (Deliberations Regarding Economic Development Negotiations).

No Executive session held.

At this time, 11:50 AM, 9/9/2024, the Regular Meeting of the Commissioner's Court was adjourned.

THE FOREGOING MINUTES WERE READ AND APPROVED IN OPEN COURT ON THIS DAY 9/23/2024.

Presiding Officer: \_\_\_\_\_ County Clerk: \_\_\_\_\_