



**Lubbock County, TX Commissioner's Court Regular Meeting**

**December 12, 2022**

**10:00 AM**

**904 Broadway, Lubbock County Courthouse, 5th Floor**

BE IT REMEMBERED that on 12/12/2022 at 10:00 AM there was held a Regular Meeting of the Lubbock County Commissioners' Court in and for the County of Lubbock, the following members present:

**Present:** County Judge Curtis Parrish  
 Commissioner Precinct 1 Terence Kovar  
 Commissioner Precinct 2 Jason Corley  
 Commissioner Precinct 3 Gilbert Flores  
 Commissioner Precinct 4 Chad Seay

Invocation and Pledges of Allegiance by Gilbert A. Flores

**PUBLIC COMMENTS**

No member of the Public addressed the Court.

**1.00** Discuss, consider and/or take action to approve the Minutes from Regular Commissioner's Court dated November 28, 2022.

Upon a motion by Terence Kovar, seconded by Jason Corley, the court unanimously voted to approve the Minutes from Regular Commissioner's Court dated November 28, 2022. As presented by Kelly Pinion.

**2.00** Discuss, consider and/or take action regarding the Auditor and Financial Matters: Line Item Transfers and Budget Amendments.

Upon a motion by Chad Seay, seconded by Jason Corley, the court unanimously voted to approve Auditor and Financial Matters: Line Item Transfers of \$ 11,659,186.00 and Budget Amendments of \$15,000.00. As presented by Kathy Williams.

**3.00** Discuss, consider and/or take action to Authorize Payment of Claims: General Accounts (Pooled Cash).

Upon a motion by Gilbert Flores, seconded by Chad Seay, the court unanimously voted to Authorize Payment of Claims: General Accounts (Pooled Cash) of \$1,624,941.83. As presented by Kathy Williams.

**4.00** Discuss, consider and/or take action to accept the Monthly Unaudited Financial Report for September 2022.

Upon a motion by Terence Kovar, seconded by Chad Seay, the court unanimously voted to accept the Monthly Unaudited Financial Report for September 2022. As presented by Kathy Williams.

**5.00** Discuss, consider and/or take action to authorize the County Judge to sign an Order Form with Fifth Asset, Inc. d/b/a DebtBook for software for the Auditor's Office.

Upon a motion by Chad Seay, seconded by Terence Kovar, the court unanimously voted to authorize the County Judge to sign an Order Form with Fifth Asset, Inc. d/b/a DebtBook for software for the Auditor's Office. As presented by Clint Wehrman.



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**CONSENT AGENDA (ITEMS 6 -9)**

Upon a motion by Gilbert Flores, seconded by Jason Corley, the court unanimously voted to approve the Consent Agenda.

- 6.00 Discuss, consider and/or take action to approve out of state travel for Larissa Ramos to attend the 2022 Medicolegal Death Investigation Conference in Daytona Beach Florida.
- 7.00 Discuss, consider and/or take action to approve out of state travel for Lori Takahashi to attend a Ritualistic & Occult Crime Scene Investigations Course in Boynton Beach Florida.
- 8.00 Discuss, consider and/or take action to approve the Bylaws of the Lubbock County Children's Protective Services Board.
- 9.00 Discuss, consider and/or take action to approve the re-appointments of Sandy Fortenberry, Deborah Bigness, Lacey Hoelting, Cindy Martin, Cameron Saffell, Carolyn Sowell, Robert Weaver, Sally Abbe, Kimberly Brown, Peter Laverty, Floyd Price, Gretchen Scott, David Lee Staggers, and Brooke Witcher and new appointments of Stacy Acevedo, Kayla Haygood, Rodney Thomas, Valorie Duvall, and David Lee Staggers to the Historical Commission for a two-year term beginning January 1, 2023.

**REGULAR AGENDA**

- 11.00 Presentation and discussion on behalf of Ronnie Keister, Tax Assessor-Collector, regarding the Venue and Short Term Rental Tax Collections
- 12.00 10:15 AM Receive comments regarding the closing of a portion of E CR 5640. The request is to close 3680 feet east of CR 2700 in Precinct 3.  
  
Amy Dawson addressed the Court.  
Public Hearing closed at 10:17 A.M.
- 13.00 Discuss, consider and/or take action to authorize the County Judge to sign an agreement with Erllys Janitorial Services for Landscaping Services.  
  
Upon a motion by Jason Corley, seconded by Terence Kovar, the court unanimously voted to authorize the County Judge to sign an agreement with Erllys Janitorial Services for Landscaping Services. As presented by Clint Wehrman.
- 14.00 Discuss, consider and/or take action to exempt from competition, per Local Government Code 262.024(a)(7), sole source with TheSheriffApp.Com for the Sheriff's office app.  
  
Upon a motion by Chad Seay, seconded by Jason Corley, the court unanimously voted to exempt from competition, per Local Government Code 262.024(a)(7), sole source with TheSheriffApp.Com for the Sheriff's office app. As presented by Clint Wehrman.
- 15.00 Discuss, consider and/or take action to accept a donation per Local Government Code 81.032 Acceptance of Donation and Bequests of eight tablets and eight keyboards from the American Valor Foundation for the Lubbock County Sheriff's Office.  
  
Upon a motion by Terence Kovar, seconded by Gilbert Flores, the court unanimously voted to accept a donation per Local Government Code 81.032 Acceptance of Donation and Bequests of eight tablets and eight keyboards from the American Valor Foundation for the Lubbock County Sheriff's Office. As presented by Clint Wehrman.



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- 16.00** Discuss, consider and/or take action on the acceptance of the FY 2023 Lubbock Emergency Communications District grant in the amount of \$11,798.10.
- Upon a motion by Gilbert Flores, seconded by Chad Seay, the court unanimously voted to accept the FY 2023 Lubbock Emergency Communications District grant in the amount of \$11,798.10. As presented by Dan Corbin.
- 17.00** Discuss, consider and/or take action to authorize the County Judge to sign a Modification of Intergovernmental Agreement with the Department of Justice United States Marshals Service.
- Upon a motion by Terence Kovar, seconded by Jason Corley, the court unanimously voted to authorize the County Judge to sign a Modification of Intergovernmental Agreement with the Department of Justice United States Marshals Service. As presented by Dan Corbin.
- 18.00** Discuss, consider and/or take action to authorize the County Judge to sign Change Order #1 with Armstrong Mechanical, Inc. for the I.T. Room HVAC System Modification at the Lubbock County Detention Center in the amount of \$12,457.00 and 8 additional days.
- Upon a motion by Chad Seay, seconded by Terence Kovar, the court unanimously voted to authorize the County Judge to sign Change Order #1 with Armstrong Mechanical, Inc. for the I.T. Room HVAC System Modification at the Lubbock County Detention Center in the amount of \$12,457.00 and 8 additional days. As presented by Natalie Harvill.
- 19.00** Discuss, consider and/or take action to authorize the County Judge to sign the second lease renewal with Regional Public Defender Office Local Government Corporation for the lease of office space at 916 Main, Suite 900.
- Upon a motion by Terence Kovar, seconded by Chad Seay, the court unanimously voted to authorize the County Judge to sign the second lease renewal with Regional Public Defender Office Local Government Corporation for the lease of office space at 916 Main, Suite 900. As presented by Natalie Harvill.
- 20.00** Discuss, consider and/or take action to authorize the County Judge to sign the 2023 stop-loss proposal and addendum with SunLife Assurance Company of Canada for medical stop-loss coverage.
- Upon a motion by Jason Corley, seconded by Gilbert Flores, the court unanimously voted to authorize the County Judge to sign the 2023 stop-loss proposal and addendum with SunLife Assurance Company of Canada for medical stop-loss coverage. As presented by Melanie Hall.
- 21.00** Discuss, consider and/or take action to authorize the County Judge to sign a Service Agreement For Administration of A Claims Program and addendum with Sedgwick Claims Management Services, Inc. for workers' compensation claims administration.
- Upon a motion by Terence Kovar, seconded by Jason Corley, the court unanimously voted to authorize the County Judge to sign a Service Agreement For Administration of A Claims Program and addendum with Sedgwick Claims Management Services, Inc. for workers' compensation claims administration. As presented by Melanie Hall.
- 22.00** Discuss, consider and/or take action to authorize the County Judge to sign an agreement with West Texas Paving, Inc. for CR 6900 (West 50th Street) from FM 179 to Upland Avenue as awarded in RFP 220902 and grant general authority to the Director of Public Works to sign change orders in the amount of \$50,000 or less as allowed in Local Government Code 262.031(b).
- Upon a motion by Terence Kovar, seconded by Curtis Parrish, the court unanimously voted to authorize the County Judge to sign an agreement with West Texas Paving, Inc. for CR 6900 (West 50th Street) from FM 179 to Upland Avenue as awarded in RFP 220902 and grant general authority to the Director of Public Works to sign change orders in the amount of \$50,000 or less as allowed in Local Government Code 262.031(b). As presented by Jennifer Davidson.



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- 23.00 Report on the status of County Road Projects, Department Staffing, Training and Safety, unpaved and paved road maintenance, signs, parks, and fleet management report.
- 10.00 Presentation for the Justice Court Judges for the National achievement award from the National Association of Counties.
- 24.00 Discuss, consider and/or take action to authorize the County Judge to sign all documents regarding the acquisition, purchase and financing and all other actions necessary regarding the property located at 1001 Texas Avenue, Lubbock, Texas.

Upon a motion by Gilbert Flores, seconded by Chad Seay, the court voted to authorize the County Judge to sign all documents regarding the acquisition, purchase and financing and all other actions necessary regarding the property located at 1001 Texas Avenue, Lubbock, Texas. As presented by Curtis Parrish.

**Aye:** Curtis Parrish, Terence Kovar, Gilbert Flores, and Chad Seay

**Nay:** Jason Corley

**NOTICE**

- 25.00 A quorum of the Commissioners Court may attend the following events: Lubbock County Expo Center Local Government Corporation Board of Directors meeting on December 14, 2022, at 12:00pm at 1500 Broadway, 5th Floor (LEDA Conference Room) Lubbock, Texas.

**EXECUTIVE SESSION**

As authorized by the Texas Government Code, the Commissioners' Court of Lubbock County, Texas reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters, including but not limited to any of the matters listed above, as they may relate to Texas Government Code § 551.071(1) (Consultation with Attorney about pending or contemplated litigation or settlement offers); Texas Government Code § 551.071(2) (Consultation with Attorney when the Attorney's obligations under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflicts with Chapter 551 of the Texas Government Code); Texas Government Code § 551.072 (Deliberations About Real Property); Texas Government Code § 551.073 (Deliberations about Gifts and Donations); Texas Government Code § 551.074 (Personnel Matters); Texas Government Code § 551.0745 (Personnel Matters Affecting a County Advisory Body); Texas Government Code § 551.076 (Deliberations Regarding Security Devices or Security Audits); and Texas Government Code § 551.087 (Deliberations Regarding Economic Development Negotiations).

At this time, 11:45 AM, 12/12/2022, the Regular Meeting of the Commissioner's Court was adjourned.

THE FOREGOING MINUTES WERE READ AND APPROVED IN OPEN COURT ON THIS DAY 12/27/2022.

Presiding Officer: \_\_\_\_\_ County Clerk: \_\_\_\_\_