



Lubbock County, TX Commissioners Court Regular Meeting

December 11, 2023

9:30 AM

904 Broadway, Lubbock County Courthouse, 5th Floor

BE IT REMEMBERED that on 12/11/2023 at 9:32 AM there was held a work session meeting of the Lubbock County Commissioners' Court in and for the County of Lubbock, the following members present:

**Present:** County Judge Curtis Parrish  
 Commissioner Precinct 1 Terence Kovar  
 Commissioner Precinct 2 Jason Corley  
 Commissioner Precinct 3 Gilbert Flores  
 Commissioner Precinct 4 Jordan Rackler

**1.00** 9:30 am-10:00 am - A work session will be held regarding repairs and the state of CR 3600 at Horseshoe Bend located in Precinct 2 prior to the Regular Commissioners Court meeting.

At this time, 9:52 AM, 12/11/2023, the work session of the Commissioner's Court was adjourned.

BE IT REMEMBERED that on 12/11/2023 at 10:03 AM there was held a Regular Meeting of the Lubbock County Commissioners' Court in and for the County of Lubbock, the following members present:

**Present:** County Judge Curtis Parrish  
 Commissioner Precinct 1 Terence Kovar  
 Commissioner Precinct 2 Jason Corley  
 Commissioner Precinct 3 Gilbert Flores  
 Commissioner Precinct 4 Jordan Rackler

Invocation and Pledges of Allegiance by Gilbert A. Flores.

**PUBLIC COMMENTS**

Upon a motion by Gilbert Flores seconded by Jason Corley the court unanimously voted to allow all persons signed up to address the court.

Michael Damron, Stephanie Jeffcoat, Maryann Loveless, Amber Davis, James C. Lemon, Clifton Shaw and Jim Baxa addressed the court.

**2.00** Discuss, consider and/or take action to approve the Minutes from Regular Commissioner's Court dated November 13, 2023.

Upon a motion by Terence Kovar, seconded by Jordan Rackler, the court unanimously voted to approve the Minutes from Regular Commissioner's Court dated November 13, 2023. As presented by Kelly Pinion.

**3.00** Discuss, consider and/or take action to approve the Minutes from Regular Commissioner's Court dated November 27, 2023.

Upon a motion by Gilbert Flores, seconded by Jordan Rackler, the court unanimously voted to Discuss, consider and/or take action to approve the Minutes from Regular Commissioner's Court dated November 27, 2023. As presented by Kelly Pinion.

**4.00** Discuss, consider and/or take action regarding the Auditor and Financial Matters: Line Item Transfers and Budget Amendments.

Upon a motion by Jordan Rackler, seconded by Terence Kovar, the court unanimously voted to approve the Auditor and Financial Matters: Line Item Transfers of \$48,614.00 and no Budget Amendments. As presented by Kathy Williams.

**5.00** Discuss, consider and/or take action to Authorize Payment of Claims: General Accounts (Pooled Cash).

Upon a motion by Gilbert Flores, seconded by Jason Corley, the court unanimously voted to Authorize Payment of Claims: General Accounts (Pooled Cash) of \$3,635,394.38. As presented by Kathy Williams.



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- 6.00** Discuss, consider and/or take action to approve the budgetary salary line items and allow for salary increases from a CL01 to a CL02 for \$20,200 hr., which exceeds the FY 2024 median pay band, with an effective date as of 12/19/2023 for department 010.

Upon a motion by Terence Kovar, seconded by Jason Corley, the court unanimously voted to approve the budgetary salary line items and allow for salary increases from a CL01 to a CL02 for \$20,200 hr., which exceeds the FY 2024 median pay band, with an effective date as of 12/19/2023 for department 010. As presented by Kathy Williams.

- 7.00** Discuss, consider and/or take action to approve the budgetary salary line item for department 046 - Fund 145 to allow for salary increase for PR01, Re-Entry Case Manager to \$47,496.80 effective date as of the 10/9/2023.

Upon a motion by Jordan Rackler, seconded by Jason Corley, the court unanimously voted to approve the budgetary salary line item for department 046 - Fund 145 to allow for salary increase for PR01, Re-Entry Case Manager to \$47,496.80 effective date as of the 10/9/2023. As presented by Kathy Williams.

**CONSENT AGENDA (ITEMS 8-10)**

Upon a motion by Gilbert Flores, seconded by Jason Corley, the court unanimously voted to approve the Consent Agenda.

- 8.00** Discuss, consider and/or take action to ratify the approval of the bond for Katlyn Longley, Assistant County Treasurer, beginning the 1st day of January, 2023 and ending the 31st day of December, 2024.
- 9.00** Discuss, consider and/or take action to approve the Medical Examiner's Office to purchase refreshments, meals and supplies for meetings, trainings and other appropriate functions for FY 2024.
- 10.00** Discuss, consider and/or take action to authorize the County Judge to sign an agreement with DK Daniel Services, LLC for alarm and camera system monitoring.

**REGULAR AGENDA**

- 11.00** Discuss, consider and/or take action to provide Specialized Public Finance Inc. with authorization to pursue the issuance of the General Obligation Bond Series 2024 for the Lubbock County Medical Examiner's Office.
- 12.00** Presentation and discussion on behalf of Ronnie Keister, Tax Assessor-Collector, regarding the Venue and Short Term Rental Tax collections.
- 13.00** Discuss, consider and/or take action to approve the use of Data services from the JP Technology Fund, 10900120-540100 for iPad usage in Justice of the Peace 2.

Upon a motion by Terence Kovar, seconded by Jason Corley, the court unanimously voted to approve the use of Data services from the JP Technology Fund, 10900120-540100 for iPad usage in Justice of the Peace 2. As presented by Susan Rowley.

- 14.00** Discuss, consider and/or take action to authorize the County Judge to sign a Cooperative Agreement between Texas A&M AgriLife Extension Service and Lubbock County.

Upon a motion by Jordan Rackler, seconded by Terence Kovar, the court unanimously voted to authorize the County Judge to sign a Cooperative Agreement between Texas A&M AgriLife Extension Service and Lubbock County. As presented by Ronda Alexander.



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- 15.00 Discuss, consider and/or take action to award ITB 241101 Class 7 Cab and Chassis Truck for the Lubbock County Sheriff's Office.  
Upon a motion by Jordan Rackler, seconded by Jason Corley, the court unanimously voted to award ITB 241101 Class 7 Cab and Chassis Truck for the Lubbock County Sheriff's Office to Industrial Power, L.L.C. As presented by Clint Wehrman.
- 16.00 Discuss, consider and/or take action to exempt from competition, per Local Government Code 262.024(a)(4) professional services, Terracon to provide Geotechnical Engineering Services for the Collaborative Law Enforcement Center.  
Upon a motion by Jordan Rackler, seconded by Jason Corley, the court unanimously voted to exempt from competition, per Local Government Code 262.024(a)(4) professional services, Terracon to provide Geotechnical Engineering Services for the Collaborative Law Enforcement Center. As presented by Clint Wehrman.
- 17.00 Discuss, consider and/or take action to authorize the County Judge to sign an Agreement and Addendum with Terracon Consultants, Inc. for geotechnical engineering services at the southeast corner of East Kent Street and North Holly Avenue.  
Upon a motion by Terence Kovar, seconded by Jordan Rackler, the court unanimously voted to authorize the County Judge to sign an Agreement and Addendum with Terracon Consultants, Inc. for geotechnical engineering services at the southeast corner of East Kent Street and North Holly Avenue. As presented by Natalie Harvill.
- 18.00 Discuss, consider and/or take action to authorize the County Judge to sign the 2023-2024 Agreement between Lubbock County and the Lubbock Private Defenders Office and authorize the Lubbock County Auditor's Office to make the first payment pursuant to Section 6.03(d) of the Agreement minus the three payments made under the month-to-month terms of the 2022-2023 Agreement for a total amount of \$885,985.25.  
Upon a motion by Jason Corley, seconded by Terence Kovar, the court unanimously voted to authorize the County Judge to sign the 2023-2024 Agreement between Lubbock County and the Lubbock Private Defenders Office and authorize the Lubbock County Auditor's Office to make the first payment pursuant to Section 6.03(d) of the Agreement minus the three payments made under the month-to-month terms of the 2022-2023 Agreement for a total amount of \$885,985.25. As presented by Dean Stanzione.
- 19.00 Discuss, consider and/or take action to approve Form FSA-338, Request for Obligation of Funds for FY 2024 Continuing Resolution 1 USDA Certified Mediation Program Grant.  
Upon a motion by Jordan Rackler, seconded by Gilbert Flores, the court unanimously voted to approve Form FSA-338, Request for Obligation of Funds for FY 2024 Continuing Resolution 1 USDA Certified Mediation Program Grant. As presented by Gene Valentini.
- 20.00 Discuss, consider and/or take action to approve the Department of Justice FY 2023 State Criminal Alien Assistance Program Award in the amount of \$86,094.00, along with all other requisite documentation, and for County Judge Curtis Parrish to sign and submit all necessary award documents.  
Upon a motion by Terence Kovar, seconded by Jordan Rackler, the court unanimously voted to approve the Department of Justice FY 2023 State Criminal Alien Assistance Program Award in the amount of \$86,094.00, along with all other requisite documentation, and for County Judge Curtis Parrish to sign and submit all necessary award documents. As presented by Chief Daniel Corbin.
- 21.00 Discuss, consider and/or take action to authorize the County Judge to sign the FY 2024 Supply Chain Assistance Grant application.  
Upon a motion by Jordan Rackler, seconded by Gilbert Flores, the court unanimously voted to authorize the County Judge to sign the FY 2024 Supply Chain Assistance Grant application. As presented by William Carter.



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- 22.00** Discuss, consider and/or take action to ratify the Criminal District Attorney's Office to hire an experienced PS05 investigator at a rate that exceeds the median starting salary for that position effective November 25, 2023.

Upon a motion by Jason Corley, seconded by Terence Kovar, the court unanimously voted to ratify the Criminal District Attorney's Office to hire an experienced PS05 investigator at a rate that exceeds the median starting salary for that position effective November 25, 2023. As presented by Eddie Wharff.

- 23.00** Discuss, consider and/or take action to ratify the Criminal District Attorney's Office to hire an experienced PR07 attorney at a rate that exceeds the current maximum pay band for that position effective November 25, 2023, up to the amount of \$130,000.00.

Upon a motion by Gilbert Flores, seconded by Terence Kovar, the court unanimously voted to ratify the Criminal District Attorney's Office to hire an experienced PR07 attorney at a rate that exceeds the current maximum pay band for that position effective November 25, 2023, up to the amount of \$130,000.00. As presented by Eddie Wharff.

- 24.00** Discuss, consider and/or take action to ratify the Criminal District Attorney's Office to hire an experienced PR06 attorney at a rate that exceeds the current maximum pay band for that position effective December 4, 2023, up to the amount of \$120,000.00.

Upon a motion by Terence Kovar, seconded by Jason Corley, the court unanimously voted to ratify the Criminal District Attorney's Office to hire an experienced PR06 attorney at a rate that exceeds the current maximum pay band for that position effective December 4, 2023, up to the amount of \$120,000.00. As presented by Eddie Wharff.

- 25.00** Discuss, consider and/or take action to approve the resolution and application for the FY 2025 Victim Advocacy Project grant through VOCA (Victims of Crime Act) and designation the County Judge, as the Authorized Official, to apply for, accept, reject, alter or terminate the grant on behalf of Lubbock County to the Office of the Governor.

Upon a motion by Jordan Rackler, seconded by Jason Corley, the court unanimously voted to approve the resolution and application for the FY 2025 Victim Advocacy Project grant through VOCA (Victims of Crime Act) and designation the County Judge, as the Authorized Official, to apply for, accept, reject, alter or terminate the grant on behalf of Lubbock County to the Office of the Governor. As presented by Jennifer Irlbeck.

- 26.00** Discuss, consider and/or take action to approve the Resolution authorizing the County Judge to enter into a multiple-use agreement with the Texas Department of Transportation to permit the installation and operation of automated license plate recognition cameras within North I-27, Exit 10 right-of-way, South I-27 and Woodrow Road right-of-way, U.S. 84 and North CR 1540 right-of-way, TX 114 and Research Blvd., Iola Avenue, Slide Road, Quaker Avenue, Indiana Avenue, University Avenue, Avenue Q, and West Loop 289, U.S. 84 and E. CR 7900, FM 40 and Niter Road right-of-way, and U.S. 62/82 and Walnut right-of-way.

Upon a motion by Jordan Rackler, seconded by Terence Kovar, the court voted to approve the Resolution authorizing the County Judge to enter into a multiple-use agreement with the Texas Department of Transportation to permit the installation and operation of automated license plate recognition cameras within North I-27, Exit 10 right-of-way, South I-27 and Woodrow Road right-of-way, U.S. 84 and North CR 1540 right-of-way, TX 114 and Research Blvd., Iola Avenue, Slide Road, Quaker Avenue, Indiana Avenue, University Avenue, Avenue Q, and West Loop 289, U.S. 84 and E. CR 7900, FM 40 and Niter Road right-of-way, and U.S. 62/82 and Walnut right-of-way. As presented by Doug Clements & Phillip Partain.

**Aye:** Curtis Parrish, Terence Kovar, Gilbert Flores, and Jordan Rackler

**Nay:** Jason Corley

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- 27.00** Discuss, consider and/or take action to approve the FY 2024 critical needs funding application for Buffalo Springs Volunteer Fire Department.  
Upon a motion by Jason Corley, seconded by Terence Kovar, the court unanimously voted to approve the FY 2024 critical needs funding application for Buffalo Springs Volunteer Fire Department. As presented by Terrance Kovar.
- 28.00** Discuss, consider and/or take action to approve the FY 2024 critical needs funding application for Shallowater Volunteer Fire Department.  
Upon a motion by Jordan Rackler, seconded by Gilbert Flores, the court unanimously voted to approve the FY 2024 critical needs funding application for Shallowater Volunteer Fire Department. As presented by Terrance Kovar.
- 29.00** Discuss, consider and/or take action to approve a resolution in support of the West Texas County Judges and Commissioners Association Conference being held in Lubbock in 2026.  
Upon a motion by Terence Kovar, seconded by Jason Corley, the court unanimously voted to approve a resolution in support of the West Texas County Judges and Commissioners Association Conference being held in Lubbock in 2026. As presented by Curtis Parrish.
- 30.00** Discuss, consider and/or take action to exempt from competition, per Local Government Code 262.024(a)(4) Professional Services, Freese & Nichols, Inc., for services related to Lubbock County Road 3600 at Horseshoe Bend.  
Upon a motion by Jason Corley, seconded by Jordan Rackler, the court unanimously voted to exempt from competition, per Local Government Code 262.024(a)(4) Professional Services, Freese & Nichols, Inc., for services related to Lubbock County Road 3600 at Horseshoe Bend. As presented by Clint Wehrman.
- 31.00** Discuss, consider and/or take action to authorize the County Judge to sign a Professional Services Agreement with Freese and Nichols, Inc. for professional services in connection with CR 3600 at Horseshoe Bend.  
Upon a motion by Curtis Parrish, seconded by Terence Kovar, the court unanimously voted to authorize the County Judge to sign a Professional Services Agreement with Freese and Nichols, Inc. for \$94,022.00 for professional services in connection with CR 3600 at Horseshoe Bend to be taken from Bond Funds for Pct. 2 discretionary fund. As presented by Jennifer Davidson.
- 32.00** Discuss, consider and/or take action to approve the FY 2024 Annual Maintenance Programs for the Public Works Department including: Seal Coat, Pavement Resurfacing, and Caliche Resurfacing.  
Upon a motion by Terence Kovar, seconded by Jason Corley, the court unanimously voted to table item #32, Discuss, consider and/or take action to approve the FY 2024 Annual Maintenance Programs for the Public Works Department including: Seal Coat, Pavement Resurfacing, and Caliche Resurfacing to regular court meeting Friday December 22, 2023. As presented by Jennifer Davidson.
- 33.00** Report on the status of County Road Projects, Department Staffing, Training and Safety, unpaved and paved road maintenance, signs, parks, and fleet management report.
- 34.00** Discuss, consider and/or take action to approve the Bond of Michael Joseph Pinson, appointed to the office of Constable, Precinct 4, for a term commencing on the 4th day of December 2023 and expiring on the 31st day of December 2024.  
Upon a motion by Jordan Rackler, seconded by Jason Corley, the court unanimously voted to approve the Bond of Michael Joseph Pinson, appointed to the office of Constable, Precinct 4, for a term commencing on the 4th day of December 2023 and expiring on the 31st day of December 2024. As presented by Kelly Pinion.



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**EXECUTIVE SESSION**

As authorized by the Texas Government Code, the Commissioners' Court of Lubbock County, Texas reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters, including but not limited to any of the matters listed above, as they may relate to Texas Government Code § 551.071(1) (Consultation with Attorney about pending or contemplated litigation or settlement offers); Texas Government Code § 551.071(2) (Consultation with Attorney when the Attorney's obligations under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflicts with Chapter 551 of the Texas Government Code); Texas Government Code § 551.072 (Deliberations About Real Property); Texas Government Code § 551.073 (Deliberations about Gifts and Donations); Texas Government Code § 551.074 (Personnel Matters); Texas Government Code § 551.0745 (Personnel Matters Affecting a County Advisory Body); Texas Government Code § 551.076 (Deliberations Regarding Security Devices or Security Audits); and Texas Government Code § 551.087 (Deliberations Regarding Economic Development Negotiations).

At this time 11:26 A.M. Commissioners' Court adjourned into executive session.

At this time 11:45 P.M. Executive session was adjourned and Commissioners' Court reconvened into regular session.

At this time, 11:45 AM 12/11/23, the Regular Meeting of the Commissioner's Court was adjourned.

BE IT REMEMBERED that on 12/11/2023<sup>1</sup> at 1:33 PM there was held a work session of the Lubbock County Commissioners' Court in and for the County of Lubbock, the following members present:

- Present:** County Judge Curtis Parrish
- Commissioner Precinct 1 Terence Kovar
- Commissioner Precinct 2 Jason Corley
- Commissioner Precinct 3 Gilbert Flores
- Commissioner Precinct 4 Jordan Rackler

35.00 1:30 pm - A work session will be held to discuss the Lubbock County Employee Handbook.

At this time, 4:36 PM, 12/11/2023, the work session of the Commissioner's Court was adjourned.

THE FOREGOING MINUTES WERE READ AND APPROVED IN OPEN COURT ON THIS DAY 1/8/2024

Presiding Officer: \_\_\_\_\_ County Clerk: \_\_\_\_\_