

Vendor# 16159

Return to: Bambi

GL# 01104530

**LUBBOCK COUNTY
TRAVEL AUTHORIZATION & PER DIEM REQUEST**

THE DEPARTMENT DIRECTOR IS RESPONSIBLE FOR SECURING ALL SIGNATURES PRIOR TO TRAVEL. **AN APPROVED TRAVEL AUTHORIZATION MUST BE SUBMITTED TO THE AUDITOR'S OFFICE ACCORDING TO THE ACCOUNTS PAYABLE PAYMENT SCHEDULE TO RECEIVE A TRAVEL ADVANCE.** AGENDAS, BROCHURES, FLYERS, OR OTHER SUPPORTING DOCUMENTS MUST BE ATTACHED.

NAME: Ellis Trina DATE: 07/17/2024
Last First

DESTINATION(CITY,STATE): Plantation Florida

PURPOSE: To Attend a Crime Scene Photography Training Course

TRAVEL DATE(S): 11/03/2024 to 11/09/2024

Per Diem requested by the 28th day of October, 2024.

<u>7</u>	# of Breakfasts	@ \$15.00	per meal	=	\$	<u>105.00</u>
<u>7</u>	# of Lunches	@ \$16.00	per meal	=	\$	<u>112.00</u>
<u>6</u>	# of Dinners	@ \$30.00	per meal	=	\$	<u>180.00</u>
					Total Advance	= \$ <u>397.00</u>

Org: 550300 Object: Travel and Training

I hereby request authorization to travel outside Lubbock County on official business as detailed above. I have read the Lubbock County Travel Policy and will follow that policy for travel and in making requests for advancement and reimbursement of expenses. I understand that I must submit a travel expense form within ten days of returning from this travel or the full advance will be deducted from my next paycheck.

Trina D. Ellis 07.17.24
EMPLOYEE SIGNATURE DATE

I hereby certify the above-requested travel for official Lubbock County business is directly related to this department's operations. There are sufficient unexpended funds in the current budget line item to cover all reimbursable expenses incurred. **Agendas, brochures, flyers, and supporting documents are attached and 8 meals are included in the registration fee and will not be reimbursed.** Please issue a travel expense advance if requested.

[Signature] 7/17/24
DEPARTMENT DIRECTOR DATE

APPROVAL FROM TWO (2) MEMBERS OF THE COMMISSIONERS' COURT:

SIGNATURE DATE

SIGNATURE DATE

NOTE: ALL SIGNATURES ARE REQUIRED FOR TRAVEL AND/OR PER DIEM ADVANCES. FAILURE TO FILL OUT THE FORM CORRECTLY OR PROVIDE PROPER DOCUMENTATION MAY CAUSE A DELAY IN TRAVEL AUTHORIZATION AND PER DIEM ADVANCES.



To register, visit tritechtraining.com or contact our Training Director Phil Sanfilippo at 800.438.7884 ext. 1025 or by email at phil@tritechusa.com.



Courses are presented in partnership with the International Association for Identification.

ADA / Special Accommodations

To ensure we can accommodate persons with special needs who wish to attend our courses, please be sure to identify the accommodation needed when you register, or if applicable, at the time you register by phone.

Host a course

By hosting one of our courses, you will be providing your agency's personnel and the forensic professionals in your area with a high-quality training opportunity, right in your local area. This means less cost to you or your agency for expenses such as travel, lodging, and meals, and less time away from home and family. Plus, hosts can qualify for tuition savings. For more information, visit tritechtraining.com.



Crime Scene Photography

Instructor: Tony Nguyen, CFPH

November 4 - 8, 2024

Hours: 8 am - 5 pm | Tuition: \$608

Location:

Plantation Police Department
451 NW 70th Terrace | Plantation, FL 33317

Lodging:

Residence Inn by Marriott – Plantation
130 N University Drive | Plantation, FL 33324
(954) 723-0300

Go to the course page at www.tritechtraining.com for hotel rate and booking info.

This course has been approved for 40 hours of certification/re-certification training credit by the IAI Crime Scene Certification, Forensic Photography Certification, & Forensic Video Certification Boards. Please visit the IAI Certifications page at tritechtraining.com for additional information.



To register, visit tritechtraining.com or contact our Training Director Phil Sanfilippo at 800.438.7884 ext. 1025 or by email at phil@tritechusa.com.

ABOUT TRITECH

A leader in the forensics market, Tri-Tech Forensics provides evidence collection and crime scene investigation products and training to crime labs and crime scene investigators throughout the world. With over 30 years of experience, we are the nation's most proficient developer and manufacturer of forensic kits. We are committed to providing our customers with state-of-the-art forensics products and services at affordable prices. It is our goal, through our research and development program, to continue to develop superior products and training to aid in all aspects of crime scene investigation and crime lab analysis. We know how important our products and training are to the forensics community, from investigation to prosecution. Our mission is the same as our customers – *Identify. Protect. Preserve.*

COURSE DESCRIPTION

Crime Scene Photography

This 40-hour course teaches the techniques needed to successfully document evidence and scenes in a professional manner. The course begins with instruction of basic photographic techniques such as the mechanics of exposure, depth-of-field, and motion control. Camera handling and operation are stressed in all areas to include camera controls and how they work, electronic noise causes and controls, and much more. This course also includes instruction on basic electronic flash operation and techniques.

Course Topics

- Basic Photography
- Basic Electronic Flash
- Composition for the Crime Scene (How to photograph crime scenes)
- Photography of Chemoluminescent Blood Reagents
- Painting-with-Light Lighting Technique
- Fingerprint Photography and Specialized Evidence Lighting Techniques
- Photographic Documentation of Footwear and Tire Track Impressions
- Alternate Light Source Photography
- Legal Issues for Digital Photography

Practical Exercises

- Depth-of-Field and Exposure
- Motion Control
- Electronic Flash Operation
- Bluestar© Reagent Photography
- Low-Light Photography/Painting-with-Light
- Mock Crime Scene Photography
- Fingerprint Photography and Evidence Lighting
- Footwear Photography
- Alternate Light Source Photography

The results of all exercises are reviewed in class and are critiqued by the instructors and the students.

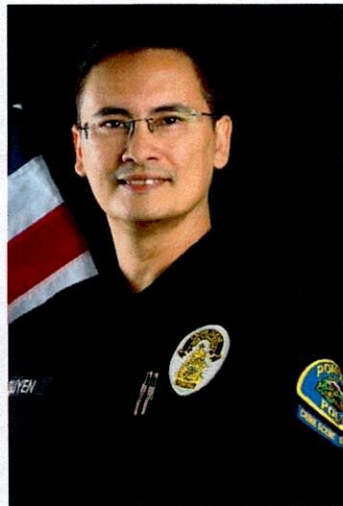
COURSE INSTRUCTOR

TONY NGUYEN, CFPH

Tony Nguyen has been a Crime Scene Investigator and Latent Print Examiner with the Pomona Police Department since 2005. He is a Certified Crime Scene Investigator and is further Certified in Forensic Photography & Imaging through the International Association for Identification (IAI).

Working for a very busy department, Tony has amassed over 11 years of extensive experience in the field of forensics and is involved with teaching, training and has been a guest speaker at several law enforcement agencies and forensics conferences. He is currently a part of Pomona Police Department Unmanned Aerial Vehicle Program assisting with FAA exemption requirements for aerial photography.

Tony is very active in the Los Angeles latent print and photography community and served as the 2015 President of the Southern California of Fingerprint Officers; is a member of the Los Angeles County Forensic Supervisor's Group; and is a current Board member of the IAI Forensic Photography & Imaging Certification Board.



He graduated from the Art Institute of Seattle in Commercial Photography and has worked as an editorial and studio photographer since 1989. He's had multiple photo exhibitions in California, Washington State, Victoria and Vancouver (British Columbia, Canada).

His interests and areas of expertise are in forensics, and UAV and VR 360 photography.