

**BUDGET AMENDMENTS JOURNAL ENTRY PROOF**

LN	ORG	OBJECT	PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET	ERR
ACCOUNT	ACCOUNT	ACCOUNT	ACCOUNT	DESCRIPTION	LINE DESCRIPTION	EFF DATE			
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND			
2023	03	214 12/27/2022	BA#29	011-032	BUA BA#29	1 1			
1	01103220 580100	Justice of the Peace 2			INSURANCE AND BONDS	110.00	68.00	178.00	
	011 -032-580100-20-000-				to pay bond	12/27/2022			
2	01103220 550300	Justice of the Peace 2			TRAVEL AND TRAINING	5,700.00	-68.00	5,632.00	
	011 -032-550300-20-000-				to move money	12/27/2022			
					** JOURNAL TOTAL		0.00		
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND			
2023	03	218 12/27/2022	BA#32	105-002	BUA BA#32	1 1			
1	10500210 520100	COMMUNITY/ECONOMIC DEV PRG			SUPPLIES/OTH OPER EXP	.00	20,000.00	20,000.00	
	105 -002-520100-10-000-				Host Court funding	12/27/2022			
2	10500210 562200	COMMUNITY/ECONOMIC DEV PRG			CONTRACT SERVICES	.00	40,000.00	40,000.00	
	105 -002-562200-10-000-				Host Court funding	12/27/2022			
					** JOURNAL TOTAL		60,000.00		Z
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND			
2023	03	289 12/27/2022	BA#28	011-023	BUA BA#28	1 1			
1	01102320 520100	District Clerk			SUPPLIES/OTH OPER EXP	92,040.00	-100.00	91,940.00	
	011 -023-520100-20-000-					12/27/2022			
2	01102320 580100	District Clerk			INSURANCE AND BONDS	4,350.00	100.00	4,450.00	
	011 -023-580100-20-000-					12/27/2022			
					** JOURNAL TOTAL		0.00		
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND			
2023	03	424 12/27/2022	BA#31	020-190	BUA BA#31	1 1			
1	02019090 650200	Consolidated Road and Bridge			VEHICLES - LIGHT TRUCKS	345,100.00	-17,000.00	328,100.00	
	020 -190-650200-90-000-				Utility Trucks Beds	12/27/2022			
2	02019090 562200	Consolidated Road and Bridge			CONTRACT SERVICES	200,000.00	-5,800.00	194,200.00	
	020 -190-562200-90-000-				Utility Trucks Beds	12/27/2022			
3	02019090 640700	Consolidated Road and Bridge			OTHER EQUIPMENT	26,500.00	22,800.00	49,300.00	
	020 -190-640700-90-000-				Utility Trucks Beds	12/27/2022			
					** JOURNAL TOTAL		0.00		

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YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND				
2023	03	465	12/27/2022	BA#30	011-039	BUA BA#30	1	1		
1	01100710	599800		Non Departmental	CONTINGENCY		2,629,708.00	-108,000.00	2,521,708.00	
	011	-007-599800-10-000-			Tyler GPS & Rentals		12/27/2022			
2	01103920	562200		Judicial	CONTRACT SERVICES		4,239,000.00	108,000.00	4,347,000.00	
	011	-039-562200-20-000-			Tyler GPS & Rentals		12/27/2022			
								** JOURNAL TOTAL	0.00	

**BUDGET AMENDMENT JOURNAL ENTRY PROOF**

CLERK: RScott

YEAR	PER	JNL	SRC	ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC	LINE DESC	T	OB	DEBIT	CREDIT	
2023	3	214	BUA	01103220-580100	12/27/2022	BA#29	BA#29	011-032		INSURANCE AND BONDS	to pay bond	T	5	68.00		
2023	3	214	BUA	01103220-550300	12/27/2022	BA#29	BA#29	011-032		TRAVEL AND TRAINING	to move money	T	5		68.00	
													JOURNAL 2023/03/214 TOTAL		.00	.00
2023	3	218	BUA	10500210-520100	12/27/2022	BA#32	BA#32	105-002		SUPPLIES/OTH OPER EXP	Host Court funding	T	5	20,000.00		
2023	3	218	BUA	10500210-562200	12/27/2022	BA#32	BA#32	105-002		CONTRACT SERVICES	Host Court funding	T	5	40,000.00		
													JOURNAL 2023/03/218 TOTAL		.00	.00
2023	3	218	BUA	105-360301	12/27/2022	BA#32	BA#32	105-002		APPROPRIATIONS					60,000.00	
2023	3	218	BUA	105-360300	12/27/2022	BA#32	BA#32	105-002		BUDGET FUND BAL UNRESERVED				60,000.00		
													SYSTEM GENERATED ENTRIES TOTAL		60,000.00	60,000.00
													JOURNAL 2023/03/218 TOTAL		60,000.00	60,000.00
2023	3	289	BUA	01102320-520100	12/27/2022	BA#28	BA#28	011-023		SUPPLIES/OTH OPER EXP		T	5		100.00	
2023	3	289	BUA	01102320-580100	12/27/2022	BA#28	BA#28	011-023		INSURANCE AND BONDS		T	5	100.00		
													JOURNAL 2023/03/289 TOTAL		.00	.00
2023	3	424	BUA	02019090-650200	12/27/2022	BA#31	BA#31	020-190		VEHICLES - LIGHT TRUCKS	Utility Trucks Beds	T	5		17,000.00	
2023	3	424	BUA	02019090-562200	12/27/2022	BA#31	BA#31	020-190		CONTRACT SERVICES	Utility Trucks Beds	T	5		5,800.00	
2023	3	424	BUA	02019090-640700	12/27/2022	BA#31	BA#31	020-190		OTHER EQUIPMENT	Utility Trucks Beds	T	5	22,800.00		
													JOURNAL 2023/03/424 TOTAL		.00	.00

**BUDGET AMENDMENT JOURNAL ENTRY PROOF**

YEAR	PER	JNL	SRC	ACCOUNT	JNL	DESC	REF	1	REF	2	REF	3	ACCOUNT	DESC	T	OB	DEBIT	CREDIT	
					EFF	DATE							LINE	DESC					
2023	3	465	BUA	01100710-599800															
					12/27/2022		BA#30	011-039	T				CONTINGENCY		5			108,000.00	
BUA	01103920-562200				12/27/2022		BA#30	011-039	T				CONTRACT SERVICES		5		108,000.00		
													JOURNAL 2023/03/465		TOTAL		.00		.00

**BUDGET AMENDMENT JOURNAL ENTRY PROOF**

FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
105	COMMUNITY/ECONOMIC DEV PRG	2023	3	218	12/27/2022	BUDGET FUND BAL UNRESERVED	60,000.00	
	105-360300					BUDGET FUND BAL UNRESERVED		
	105-360301					APPROPRIATIONS		60,000.00
						FUND TOTAL	60,000.00	60,000.00

\*\* END OF REPORT - Generated by Scott, Rhonda \*\*

**BUDGET ADJUSTMENT AUTHORIZATION**

Commissioners' Court Action: Approved   Denied   Other

The Commissioners' Court of Lubbock County does hereby order the FY2023 budget adjusted as presented and authorized by Local Government Code §111.010(d).

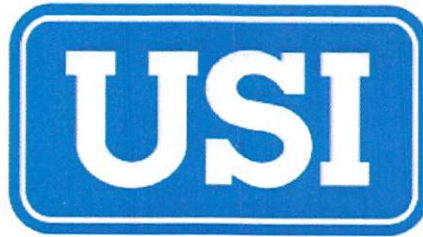
Passed this 27<sup>th</sup> day of December, 2022, on a motion by \_\_\_\_\_

and seconded by \_\_\_\_\_.

\_\_\_\_\_  
Curtis Parrish, County Judge



Thank you for submitting your payment. Please check your inbox for a copy of this receipt.



**Kailee Jarvis**

kjarvis@lubbockcounty.gov

**Receipt #10635704**

Payment on 12/12/2022

Client Code	LUBBOCOU2
Zip Code	79408

**Invoices**

4395283 <i>Due Date: 01-01-23</i>	\$3,077.00
Subtotal	\$3,077.00
Fee	\$100.00
<b>Total</b>	<b>\$3,177.00</b>

PAYMENT TYPE                      MASTERCARD (XXXXXXXXXXXX0629)

To reverse this payment, please contact USI Insurance Services, LLC using the information below. Sending an email or leaving a voicemail does not guarantee reversal of the payment.

**NOTES**

Pay Per Alexandra Gongora - Payment with card approved by Clint Wehrman

*Please Note: Our systems are down for maintenance between 10:00pm ET and 1:00am ET. This may prevent the invoice list or account from loading. If this happens please try again after the maintenance period.*





**LUBBOCK COUNTY**  
**REQUEST FOR BUDGET AMENDMENT/LINE ITEM TRANSFER**

**Fund Name/Dept:** 011-039 Judicial

**Contact:** Denise Smith

**Date:** 12/14/2022

**It is requested that a Budget Amendment** \_\_\_\_\_ **Line Item Transfer** XXX  
**be approved for the purpose of:** PAYMENT FOR TYLER TECH. GPS MONITORING & RENTALS

**Move funds from:**

**Move funds to:**

Fund/Account No.	Account Name	Amount	Fund/Account No.	Account Name	Amount
01100710-599800	Contingency	108,000.00	01103920-562200	Contract Services	108,000.00
		\$ <u>108,000.00</u>			\$ <u>108,000.00</u>

1. Must be on the County’s approved form, found on the N Drive, in Excel format.
2. Must be typed.
3. Use whole dollars, NO cents
4. Include adequate description for the adjustment or it will not be submitted;
  - a. Phrases such as –“unanticipated expenses, to complete year or complete budget year”-do not provide sufficient information and should be avoided.
5. Funding in personnel line items cannot be transferred into operating line items and vice versa without prior consent from Commissioners’ Court.
6. Line-item transfers/budget amendments must be approved prior to securing a purchase order that will place the expenditure line item into a deficit balance.
7. Budget adjustments-Line item transfers/Amendments will need to be entered in Munis, the LIT form along with any backup documentation must be attached in PDF format to your entry in Munis.

## Scott, Rhonda

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**From:** Smith, Denise  
**Sent:** Wednesday, December 14, 2022 2:26 PM  
**To:** Williams, Kathy; Smith, Sammy; Scott, Rhonda  
**Subject:** RE: Follow-Up  
**Attachments:** Budget Adjustment or Amendment Request W Instructions.xlsx

Here you go. If you need anything else just let me know. Appreciate you all !!!

*Thank you,  
Denise Smith  
Administrative Coordinator  
P.O. Box 10536  
904 Broadway, Rm.325  
Lubbock, Tx. 79408  
(806)-775-1358  
[dssmith@lubbockcounty.gov](mailto:dssmith@lubbockcounty.gov)*

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**From:** Smith, Denise  
**Sent:** Wednesday, December 14, 2022 1:58 PM  
**To:** Williams, Kathy <[KWilliams@lubbockcounty.gov](mailto:KWilliams@lubbockcounty.gov)>; Smith, Sammy <[sasmith@lubbockcounty.gov](mailto:sasmith@lubbockcounty.gov)>; Scott, Rhonda <[RScott@lubbockcounty.gov](mailto:RScott@lubbockcounty.gov)>  
**Subject:** RE: Follow-Up

Hello all,  
I will do the LIT request into Rhonda right now.

*Thank you,  
Denise Smith  
Administrative Coordinator  
P.O. Box 10536  
904 Broadway, Rm.325  
Lubbock, Tx. 79408  
(806)-775-1358  
[dssmith@lubbockcounty.gov](mailto:dssmith@lubbockcounty.gov)*

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**From:** Williams, Kathy <[KWilliams@lubbockcounty.gov](mailto:KWilliams@lubbockcounty.gov)>  
**Sent:** Wednesday, December 14, 2022 1:53 PM  
**To:** Smith, Sammy <[sasmith@lubbockcounty.gov](mailto:sasmith@lubbockcounty.gov)>; Scott, Rhonda <[RScott@lubbockcounty.gov](mailto:RScott@lubbockcounty.gov)>  
**Cc:** Smith, Denise <[DSSmith@lubbockcounty.gov](mailto:DSSmith@lubbockcounty.gov)>  
**Subject:** RE: Follow-Up

*Sammy,*

*You will need to submit a paper LIT to Rhonda. The move funds from account will be 01100710-599800 Contingency. Since you don't have access to that line item, Rhonda will enter it into Munis.*

*Thanks,  
Kathy*

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**From:** Smith, Sammy <[sasmith@lubbockcounty.gov](mailto:sasmith@lubbockcounty.gov)>  
**Sent:** Wednesday, December 14, 2022 8:10 AM  
**To:** Williams, Kathy <[KWilliams@lubbockcounty.gov](mailto:KWilliams@lubbockcounty.gov)>  
**Cc:** Smith, Denise <[DSSmith@lubbockcounty.gov](mailto:DSSmith@lubbockcounty.gov)>  
**Subject:** Follow-Up

Hey Kathy – Denise and I were just following-up on the Tyler GPS situation we talked about last week with you. Were we able to work that out?

Thank you,

Sammy



**BUDGET AMENDMENT AUTHORIZATION**

Commissioners' Court Action: Approved   Denied   Other

The Commissioners' Court of Lubbock County does hereby authorize an emergency expenditure as an amendment to the original budget and order the FY2023 budget amended as presented and authorized by Local Government Code §111.010(c).

Passed this 27<sup>th</sup> day of December 2022, on a motion by \_\_\_\_\_

and seconded by \_\_\_\_\_.

\_\_\_\_\_  
Curtis Parrish, County Judge

# LUBBOCK COUNTY

## REQUEST FOR BUDGET AMENDMENT/LINE ITEM TRANSFER

Fund Name/Dept: 002-County Judge

Contact: Lindsey Diaz/Curtis Parrish



Date: 12/7/2022

It is requested that a Budget Amendment XXX

Line Item Transfer \_\_\_\_\_

be approved for the purpose of: For Host Court funding for the West TX Co Judge and Commissioner's Association per

LGC Sec. 381.004(b)(4) (4) to promote or advertise the county and its vicinity or conduct a solicitation program to attract conventions, visitors, and businesses

**Move funds from:**

**Move funds to:**

Fund/Account No.	Account Name	Amount	Fund/Account No.	Account Name	Amount
			10500210-520100	Supplies	20,000.00
			102500210-562200	Contract	40,000.00
		\$ <u>-</u>			\$ <u>60,000.00</u>

1. Must be on the County's approved form, found on the N Drive, in Excel format.
2. Must be typed.
3. Use whole dollars, NO cents
4. Include adequate description for the adjustment or it will not be submitted;
  - a. Phrases such as –"unanticipated expenses, to complete year or complete budget year"-do not provide sufficient information and should be avoided.
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