

### **LUBBOCK COUNTY**

### TRAVEL AUTHORIZATION & TRAVEL ADVANCE REQUEST FORM TA507

Vendor #: 16409  Purpose of Travel:	7				0/1 4	011-045	550300	
Purpose of Travel.	Child Death In	vestigation 1	Fraining		G/L Account:	-	Tallahasse	s FI
Departure Date:	12/7/25	ivooligation	raming		Destination(Cit Return Date:	12/10/25		5,1 L
ESTIMATED TR		A STATE OF THE PARTY OF THE PAR	- tage - 100 - tested	EVE HOUSE ETICK	eceipts, exclud	ding meal r	eceipts)	
Dates of Travel	12/7/25	12/8/25	12/9/25	12/10/25				WEEKLY TOTALS
Breakfast-Per Diem	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00				\$ 80.00
Lunch-Per Diem	\$ 22.00	\$ 22.00	\$ 22.00	\$ 22.00				\$ 88.00
Dinner-Per Diem	\$ 33.00	\$ 33.00	\$ 33.00			10 mm		\$ 99.00
						TOTAL I	PER DIEM	\$ 267.00
EXPENSES P	AID BY PO OR PO	CARD (attach	supporting do	cuments and/	or receipts, exc	cluding mea	al receipts)	
odging	\$ 97.59	\$ 97.60	\$ 97.60					\$ 292.79
Parking								\$ 0.00
Airline (describe)	American Airl	ines			1 10			\$ 1,105.54
Rental Car (describe)	Hertz Car Rei	ntal						\$ 179.95
Registrations	Child Death In	nvestigations	Registration	Fee				\$ 389.00
011 /1 7 1								
Other (describe)						Carlo III	Well by State of the	\$ 0.00
	0.70	# of Miles						Ψ 0.00
Mileage Rate  I hereby request authfollow that policy for t	norization to travel o travel and in making	outside of Lubbo g requests for a	dvancement ar	fficial business	ent of expenses	ve. I have re	ead the Lubbock C	\$ 1,967.28 ounty Travel Policy and w
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### Trevino, Bambi

From: American Airlines <no-reply@info.email.aa.com>

Sent: Thursday, October 30, 2025 11:10 AM

To: Trevino, Bambi

**Subject:** Your trip confirmation (LBB - TLH)



Issued: October 30, 2025

# Your trip confirmation and receipt

You can check in via the American app 24 hours before your flight and get your mobile boarding pass.

Confirmation code: IVLWUA

Sunday, December 7, 2025

~

**LBB** 

**AA 4147** 

Lubbock 7:25 AM Operated by Envoy Air as American Eagle

0

**DFW** 

Seat: 3A

Class: Business (R)

Dallas/Fort Worth

Meals:

8:48 AM

**DFW** 

\_

ΔΔ 555

Dallas/Fort Worth 10:05 AM Operated by PSA Airlines as American Eagle

TLH

Seat: 3A

Class: Business (R)

Tallahassee

Meals:

1:16 PM

### Wednesday, December 10, 2025

~

**TLH** 

AA 5242

Tallahassee

Operated by PSA Airlines as American Eagle

7:14 AM

O

**DFW** 

Seat: 2A

Class: Business (R)

Dallas/Fort Worth

Meals:

8:59 AM

>

**DFW** 

AA 3637

Dallas/Fort Worth 10:32 AM

Operated by Envoy Air as American Eagle

0

**LBB** 

Seat: 2A

Class: Business (R)

Lubbock

Meals:

11:54 AM

Manage your trip

# Limited time: Earn up to 90,000 bonus miles\*

Find the Citi® / AAdvantage® card that's right for you. Terms Apply.

Learn more



### Your purchase

**Riley Sandersfield** 

Join the AAdvantage® Program

New ticket (0012286844627) [\$907.04 + Taxes & carrier-imposed fees \$118.03]

\$1,025.07

Total cost

\$1,025.07

### Your payment

MasterCard (ending 6925)

\$1,025.07

**Total paid** 

\$1,025.07

### Bag information

### Checked Bag (Airport)

1st bag

No charge

2<sup>nd</sup> bag

No charge

Taxes are included, when applicable.

Maximum dimensions: 62 inches or 158 centimeters calculated as (length +

width + height)

Maximum weight: 70 pounds or 32 kilograms

Bag fees apply at each Check-in location. Additional allowances and/or discounts may apply. For information regarding American Airlines checked baggage policies, please visit: Bag and optional fees

If your flight is operated by a partner airline, see the other airline's website for carry-on and checked bag policies.

Carry-on bags (American Airlines operated flights)

A small purse, briefcase, laptop bag, or similar item that Personal item must fit under the seat in front of you.

Maximum dimensions must not to exceed: 22" long x 14" Carry-on

wide x 9" tall (56 x 35 x 23 cm).









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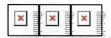
Vacations »

### Trevino, Bambi

From: Hertz <reservations@emails.hertz.com>
Sent: Thursday, October 30, 2025 11:14 AM

To: Trevino, Bambi

**Subject:** My Hertz Reservation L3921446203



Trouble Viewing? View in Browser



CONFIRMATION L3921446203

### Contact us

## Thanks, Riley Sandersfield!

Your vehicle has been reserved.

Please find information about your reservation below. We look forward to helping you get going quickly and easily.

Modify My Rental



Large Sedan
(F) Chevrolet Malibu or similar



### Your Trip Itinerary

PICKUP LOCATION

Tallahassee International Airport

DROP-OFF LOCATION
Tallahassee International Airport

3300 Capital Circle South West Tallahassee, FL US 32310

PICKUP DATE & TIME Sun, Dec 07, 2025 at 02:00 PM

LOCATION HOURS
Mon-Sun 8:00AM-12:00AM

Modify My Rental

3300 Capital Circle South West Tallahassee, FL US 32310

DROP-OFF DATE & TIME
Wed, Dec 10, 2025 at 05:00 AM

LOCATION HOURS
Mon-Sun 8:00AM-12:00AM

Documents you'll need to bring:







Add flight info & we'll hold your car
If your flight is delayed, we will hold your reservation up to 8 hours.

Add flight info

Your Reservation Estimate

**Total** 

\$179.95 USD

Additional fees, charges and taxes may apply if changes are made to your services, return date, time and/or location.

Large Sedan (F) Chevrolet Malibu or similar

\$139.08 USD 3 DAYS AT \$46.36 USD PER DAY Subtotal \$139.08 USD

Discount CDP: COUNTY OF LUBBOCK Official Travel

Contract Rate Applied

Included

**UNLIMITED MILES INCLUDED** 

Fees and Surcharges Charges Explained

LOSS DAMAGE WAIVER

**CUSTOMER FACILITY CHARGE** 

AIRPORT CONCESSION FEE \$16.13 USD

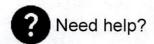
RENTAL SURCHARGE \$6.06 USD

VEHICLE LICENSING FEE RECOVERY \$6.13 USD

Taxes

Sales Tax \$12.55 USD

Due at Time of Rental: \$179.95 USD



**Chat with Hertz** 



# FY 2026 per diem rates for Tallahassee, Florida

Meals and incidental expenses (M&IE) rates and breakdown

Primary destination	County	M&IE total	Breakfast	Lunch	Dinner	Incidental expenses	First and lastday of travel
Tallahassee	Leon	\$80	\$20	\$22	\$33	\$5	\$60.00

### Trevino, Bambi

From:

Holiday Inn Hotels & Resorts < HolidayInn@tx.ihg.com>

Sent:

Thursday, October 30, 2025 10:45 AM

To:

Trevino, Bambi

Subject:

Your reservation at Holiday Inn & Suites Tallahassee Conference Ctr N is confirmed. #

21415888 - 7 Dec 2025

Web Version



Join IHG One Rewards for free today.

SIGN UP >

# Riley, your reservation is confirmed!

Confirmation #21415888



Holiday Inn & Suites Tallahassee Conference Ctr N

Address:

2725 Graves Road,

Tallahassee, FL 32303 United States

Front Desk:

18505362000

Email:

gs@hitallahasseefl.com

**Dates** 

7 Dec 2025 - 10 Dec 2025

Check in 3:00 pm / Check out 11:00 am

Reservation

1 Room, 1 Adult

Riley Sandersfield, Primary

Room details

1 King Bed Standard

Rate

**Destination Deals** 

Summary of charges

3 nights stay

260.25 USD

Taxes

32.54 USD

\*Total charges

292.79 USD

### Modify or cancel reservation

Cancellation Policy: Canceling your reservation before 6:00 PM (local hotel time) on Sunday, 30 November, 2025 will result in no charge. Canceling your reservation after 6:00 PM (local hotel time) on 30 November, 2025, or failing to show, will result in a charge equal to the first night's stay per room to your credit card or other guaranteed payment method. Taxes may apply. Failing to call or show before check-out time after the first night of a reservation will result in cancellation of the remainder of your reservation.