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**Agency Name:** Lubbock County  
**Grant/App:** 4260502 **Start Date:** 10/1/2023 **End Date:** 9/30/2024

**Project Title:** Regional Bomb Squad - Bomb Suite Replacement  
**Status:** Application Pending Submission

### Eligibility Information

**Your organization's Texas Payee/Taxpayer ID Number:**  
17560010567016

### Application Eligibility Certify:

Created on:1/5/2023 8:12:45 AM By:Clinton Thetford

### Profile Information

**Applicant Agency Name:** Lubbock County  
**Project Title:** Regional Bomb Squad - Bomb Suite Replacement  
**Division or Unit to Administer the Project:** Lubbock County Sheriff's Office  
**Address Line 1:** P.O. Box 10536  
**Address Line 2:**  
**City/State/Zip:** Lubbock Texas 79408-0536  
**Start Date:** 10/1/2023  
**End Date:** 9/30/2024

**Regional Council of Governments(COG) within the Project's Impact Area:** South Plains Association of Governments

**Headquarter County:** Lubbock

**Counties within Project's Impact Area:**

Bailey,Cochran,Crosby,Dickens,Floyd,Garza,Hale,Hockley,King,Lamb,Lubbock,Lynn,Motley,Terry,Yoakum

### Grant Officials:

#### Authorized Official

**Name:** Curtis Parrish  
**Email:** cparrish@co.lubbock.tx.us  
**Address 1:** 904 Broadway  
**Address 1:**  
**City:** Lubbock, Texas 79401  
**Phone:** 806-775-1679 Other Phone:  
**Fax:**  
**Title:** The Honorable  
**Salutation:** Judge  
**Position:** Lubbock County Judge

#### Financial Official

**Name:** Kathy Williams  
**Email:** rwilmot@lubbockcounty.gov  
**Address 1:** P.O. Box 10536, Suite 700  
**Address 1:**  
**City:** Lubbock, Texas 79408  
**Phone:** 806-775-1087 Other Phone: 806-775-1098  
**Fax:** 806-775-7917  
**Title:** Ms.  
**Salutation:** Mr.  
**Position:** Lubbock County Auditor

#### Project Director

**Name:** Clinton Thetford  
**Email:** cthetford@lubbockcounty.gov  
**Address 1:** P.O. Box 10536  
**Address 1:**  
**City:** Lubbock, Texas 79408  
**Phone:** 806-775-7300 Other Phone: 806-786-8717

**Fax:** 806-775-7309

**Title:** Mr.

**Salutation:** Mr.

**Position:** Emergency Management Coordinator

### **Grant Writer**

**Name:** Clinton Thetford

**Email:** cthetford@lubbockcounty.gov

**Address 1:** P.O. Box 10536

**Address 1:**

**City:** Lubbock, Texas 79408

**Phone:** 806-775-7300 Other Phone: 806-786-8717

**Fax:** 806-775-7309

**Title:** Mr.

**Salutation:** Mr.

**Position:** Emergency Management Coordinator

### **Grant Vendor Information**

**Organization Type:** County

**Organization Option:** applying to provide homeland security services

**Applicant Agency's State Payee Identification Number (e.g., Federal Employer's Identification (FEI) Number or Vendor ID):** 17560010567016

**Unique Entity Identifier (UEI):** EMEVAQELZ7D7

### **Narrative Information**

#### **Overview**

The purpose of the Homeland Security Grant Program (HSGP) is to support state and local efforts to prevent terrorism and other catastrophic events and to prepare the Nation for the threats and hazards that pose the greatest risk to the security of the United States. HSGP provides funding to implement investments that build, sustain, and deliver the 32 core capabilities essential to achieving the National Preparedness Goal (the Goal) of a secure and resilient Nation. The building, sustainment, and delivery of these core capabilities are not exclusive to any single level of government, organization, or community, but rather, require the combined effort of the whole community. HSGP supports core capabilities across the five mission areas of Prevention, Protection, Mitigation, Response, and Recovery based on allowable costs.

The funding announcement, located on the [eGrants Calendar](#) page, describes the organization types, activities, and costs that are eligible under the announcement. The PSO's [eGrants User Guide to Creating an Application](#) guides applicants through the process of creating and submitting an application in eGrants. Information and guidance related to the management and use of grant funds can be found in the PSO's Guide to Grants, located on the [PSO Resource for Applicants and Grantees webpage](#).

#### **Primary Mission and Purpose**

##### **State Homeland Security Program (SHSP) - Law Enforcement Terrorism Prevention Activities**

**(LETPA):** Supports state, tribal and local preparedness activities that continue to build law enforcement capabilities to prevent terrorist attacks and support critical prevention and protection activities. All LETPA investments must be consistent with capability targets set during the Threat and Hazard Identification and Risk Assessment (THIRA) process, and gaps identified in the State Preparedness Report (SPR).

Many activities which support the achievement of target capabilities related to terrorism preparedness may simultaneously support enhanced preparedness for other hazards unrelated to acts of terrorism. However, **all SHSP-LETPA projects must assist grantees in achieving target capabilities related to preventing, preparing for, or protecting against acts of terrorism.**

#### **Eligibility Requirements**

**Cybersecurity Training Requirement**

Local units of governments must comply with the Cybersecurity Training requirements described in Section 772.012 and Section 2054.5191 of the Texas Government Code. Local governments determined to not be in compliance with the cybersecurity requirements required by Section 2054.5191 of the Texas Government Code are ineligible for OOG grant funds until the second anniversary of the date the local government is determined ineligible. Government entities must annually certify their compliance with the training requirements using the [CCybersecurity Training Certification for State and Local Government](#). A copy of the Training Certification must be uploaded to your eGrants application. For more information or to access available training programs, visit the [Texas Department of Information Resources Statewide Cybersecurity Awareness Training](#) page.

**Criminal History Reporting**

Entities receiving funds from PSO must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the *Texas Code of Criminal Procedure, Chapter 66*. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90% of convictions within five business days to the Criminal Justice Information System at the Department of Public Safety.

**Uniform Crime Reporting (UCR)**

Eligible applicants operating a law enforcement agency must be current on reporting complete UCR data and the Texas specific reporting mandated by 411.042 TGC, to the Texas Department of Public Safety (DPS) for inclusion in the annual Crime in Texas (CIT) publication. To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year by the deadline(s) established by DPS. Due to the importance of timely reporting, applicants are required to submit complete and accurate UCR data, as well as the Texas-mandated reporting, on a no less than monthly basis and respond promptly to requests from DPS related to the data submitted.

**Entities That Collect Sexual Assault/Sex Offense Evidence or Investigate/Prosecute Sexual Assault or Other Sex Offenses**

In accordance with Texas Government Code, Section 420.034, any facility or entity that collects evidence for sexual assault or other sex offenses or investigates or prosecutes a sexual assault or other sex offense for which evidence has been collected, must participate in the statewide electronic tracking system developed and implemented by the Texas Department of Public Safety. Visit DPS's Sexual Assault Evidence Tracking Program website for more information or to set up an account to begin participating.

**National Incident Management System (NIMS) Implementation**

Grantees are required to implement NIMS. The NIMS uses a systematic approach to integrate the best existing processes and methods into a unified national framework for incident management across all homeland security activities including prevention, protection, response, mitigation, and recovery. Grantees must use standardized resource management concepts for resource typing, credentialing, and an inventory to facilitate the effective identification, dispatch, deployment, tracking and recovery of resources.

**Emergency Management Plans (Intermediate Level)**

Cities and counties must have a current emergency management plan or be a legally established member of an inter-jurisdictional emergency management program with a plan on file with the Texas Division of Emergency Management (TDEM). Plans must be maintained throughout the entire grant performance period. If you have questions concerning your Emergency Management Plan (preparedness) level, contact your Emergency Management Coordinator (EMC) or your regional Council of Governments (COG). For questions concerning plan deficiencies, contact TDEM at [tdem.plans@tdem.texas.gov](mailto:tdem.plans@tdem.texas.gov).

## **Program Income**

Applicant agrees to comply with all federal and state rules and regulations for program income and agrees to report all program income that is generated as a result of the project's activities. Applicant agrees to report program income through a formal grant adjustment and to secure PSO approval prior to use of the program income. Applicant agrees to use program income for allowable costs and agrees to expend program income immediately after PSO's approval of a grant adjustment and prior to requesting reimbursement of funds.

Deduction Method - Program income shall be deducted from total allowable costs to determine the net allowable costs. Program income shall be used for current costs unless PSO authorizes otherwise. Program income which the grantee did not anticipate at the time of the award shall be used to reduce the PSO award and grantee match rather than to increase the funds committed to the project.

Asset Seizures and Forfeitures - Program income from asset seizures and forfeitures is considered earned when the property has been adjudicated to the benefit of the plaintiff (e.g., law enforcement entity).

## **Program Requirements**

### **Building and Sustaining Core Capabilities**

1. All capabilities being built or sustained must have a clear link to one or more Core Capabilities in the National Preparedness Goal.
2. Many capabilities which support terrorism preparedness simultaneously support preparedness for other hazards. Grantees must demonstrate this dual-use quality for any activities implemented under this program that are not explicitly focused on terrorism preparedness. Activities implemented under SHSP must support terrorism preparedness by building or sustaining capabilities that relate to the prevention of, protection from, mitigation of, response to, and recovery from terrorism.
3. Funding should be used to sustain core capabilities. New capabilities should not be built at the expense of maintaining current and critically needed core capabilities. New capabilities must be aligned with capability targets and gaps identified through the THIRA/SPR process.

### **Mission Areas**

The National Preparedness Goal organizes the core capabilities into the five mission areas:

- Prevention. Prevent, avoid or stop an imminent, threatened or actual act of terrorism.
- Protection. Protect our citizens, residents, visitors, and assets against the greatest threats and hazards in a manner that allows our interests, aspirations, and way of life to thrive.
- Mitigation. Reduce the loss of life and property by lessening the impact of future disasters.
- Response. Respond quickly to save lives, protect property and the environment, and meet basic human needs in the aftermath of a catastrophic incident.
- Recovery. Recover through a focus on the timely restoration, strengthening and revitalization of infrastructure, housing and a sustainable economy, as well as the health, social, cultural, historic and environmental fabric of communities affected by a catastrophic incident.

### **Nationwide Cyber Security Review**

Grantees will be required to complete the Nationwide Cybersecurity Review (NCSR), enabling agencies to benchmark and measure progress of improving their cybersecurity posture. The Chief Information Officer (CIO), Chief Information Security Officer (CISO), or equivalent for each recipient agency should complete the NCSR. If there is no CIO or CISO, the most senior cybersecurity professional should complete the assessment. The NCSR is available at no cost to the user and takes approximately 2-3 hours to complete. For more information about the NCSR, visit: <https://www.cisecurity.org/ms-isac/services/ncsr/>.

### **LETPA**

### Law Enforcement Terrorism Prevention Activities (LETPA)

The state is responsible for ensuring that at least 30 percent (30%) of the combined HSGP funds allocated under SHSP and UASI are dedicated towards law enforcement terrorism prevention activities, as defined in 6 U.S.C. 607.

Grant projects must be consistent with the [Federal Emergency Management Agency \(FEMA\) Information Bulletin \(IB\) 412](#) which discusses eligible activities outlined in:

- a. The [National Prevention Framework](#);
- b. The [National Protection Framework](#) where capabilities are shared with the prevention mission area;
- c. Section 2006 of the [Homeland Security Act of 2002](#), as amended; and
- d. The [FY 2007 Homeland Security Grant Program Guidance and Application Kit](#).

Activities eligible for use of LETPA focused funds include but are not limited to: Maturation and enhancement of designated state and major Urban Area fusion centers, including information sharing and analysis, threat recognition, terrorist interdiction, and training/hiring of intelligence analysts. Coordination between fusion centers and other analytical and investigative efforts. Implementation and maintenance of the Nationwide Suspicious Activity Reporting (SAR) Initiative. Implementation of the "If You See Something, Say Something" campaign to raise public awareness of indicators of terrorism and terrorism-related crime and associated efforts to increase the sharing of information with public and private sector partners. Increased physical security, through law enforcement personnel and other protective measures, by implementing preventative and protective measures at critical infrastructure sites or at-risk nonprofit organizations.

### Overall Certification

Each applicant agency must certify to the specific requirements detailed above as well as to comply with all requirements within the PSO Funding Announcement, the *Guide to Grants*, the *Grantee Conditions and Responsibilities*, any authorizing or applicable state and federal statutes and regulations to be eligible for this program.

**\_\_ I certify to all of the application content and requirements.**

### Project Summary :

Briefly summarize the project, including proposed activities and intended impact.

The Lubbock County Sheriff's Office host the Regional Bomb Squad, a FEMA Type I Bomb Squad which is available to respond and assist throughout the 15 county South Plains Region and an additional 7 counties in their assigned service area. This project will enhance officer safety and personal protection when responding to Terrorist related Incidents involving Chemical, Biological, Radiological and Nuclear threats. Lubbock County is the only Type I Bomb Squad within our region. This suit is required piece of PPE for Bomb Technicians. Bomb Suit replacement is now required at specific time intervals. This Ensures a safe and secure environment through law enforcement and related security and protection operations for people and communities located within affected areas and also for all traditional and atypical response personnel engaged in lifesaving and life-sustaining operations. This project will purchase and replace the expired EOD 9 with a new EOD 10.

### Problem Statement :

Provide a detailed account of the issues, threats or hazards that your project will target. For federal Homeland Security Grants, include specific references to the regional or state *Threat and Hazard Identification and Risk Assessment (THIRA)*, as applicable.

The threat of ongoing Terrorism, Trans-National Gangs and civil unrest as referenced in The South Plain Regional THIRA on pages 10, 20 and 38. This upgrade will allow the Bomb Squad Technician to maintain enhanced protection and officer safety. The South Plains Regional Bomb Squad responds to calls in both rural and urban environments to render safe devices and suspected devices due to criminal incidents as well as industrial situations such as oil-field related explosives throughout the region. The South Plains Regional Bomb Squad handles calls for service from the law enforcement agencies, emergency management personnel and industry within the South Plains. These calls can range from searching for firearms and improvised explosive devices, to handling commercial grade explosives. Numerous oil field related companies in the region are licensed to use explosives, and the Bomb Squad is called when that type of material is suspected to be unstable, accidentally abandoned, or lost. In addition some military grade explosive devices are handled by the Bomb Squad. (usually, when a family member finds a war relic)The South Plains Bomb Squad also provides assistance to the Texas Department of Public Safety, the FBI, and BATFE when requested.

### Existing Capability Levels :

Describe the existing capability levels, including resources that are currently in place to support this project prior to the use of grant funds.

The South Plains Regional Bomb Squad is currently a FEMA Type I Bomb Squad, that is capable of responding to more than one incident at the same time in both urban or rural environments. Our current EOD 9 Bomb suits are reaching end of life and need to be replaced and upgraded to the EOD 10 Bomb Suite for enhanced protection of our Bomb

Technicians.

**Capability Gaps:**

Describe the capability gaps which will be addressed by the project. For federal Homeland Security Grants, include specific references to the regional or statewide State Preparedness Report (SPR).

This upgrade provides a sustainment of response capability as referenced in The South Plain Regional SPR on pages 11, 13, 16 and 44 by providing provide protection to the Bomb Technicians, from a suspect package or device and provide enhanced safety of first responders and the public. Ability to respond throughout the region and surrounding region. We are the only FEMA Type I Bomb Squad within our region. This suit is required piece of PPE for Bomb Technicians. Provide response capabilities as a Type 1 Bomb Squad and provide protection to the Bomb Technician. A FEMA Type I Bomb Squad had the ability to respond to two (2) separate incidents at the same time with all of the required identification, communication, and remediation equipment.

**Impact Statement :**

Describe the project goals/objectives and how this project will maintain capabilities or reduce capability gaps.

Will provide the ability for the Regional Bomb Squad to maintain it's ability to respond to Critical Incidents involving Terrorist related Incidents involving Chemical, Biological, Radiological and Nuclear threats.

**Homeland Security Priority Actions:**

Identify the Texas Homeland Security Priority Action most closely aligned with this project. Each Priority Action is linked with an *Objective from the Texas Homeland Security Strategic Plan (HSSP)*. List the Priority Action by number and text (e.g. 1.2.3 Expand and enhance the network of human sources that can provide detailed and relevant information on known or suspected terrorist and criminal enterprises.)

2.2.1 Strengthen statewide capability to detect, confirm, analyze, and assess chemical, biological, radiological, and nuclear incidents.

**Target Group :**

Identify the target group and population expected to benefit from this project.

Regional Bomb Squad that serves a Regional Population Estimate of 420659.

**Long-Term Approach:**

Describe how the applicant agency will maintain the capabilities supported by this project without additional federal or state funds. If sustainment is dependent upon federal or state grants, describe the ongoing need for future grants, as applicable.

Local funds will be used to sustain this capability, but additional grant funding may be sought after as equipment technology enhancements become available.

**Project Activities Information**

**HSGP Instructions for Project Activity Selection**

Homeland Security Grant Program (HSGP) applicants should only select one project activity. The eGrants system will allow multiple selections, but each HSGP subrecipient project must fit into one and only one of the Investment Categories that are listed as project activities under the "Activity List".

**Selected Project Activities:**

| ACTIVITY                                | PERCENTAGE: | DESCRIPTION  |
|---|-------------|--|
| Support of First Responder Capabilities | 100.00      | Purchase a bomb Suit for the Lubbock County Bomb Squad. This equipment will provide enhance Safety of the Officers and the Public while responding to CBRNE Incidents. |

**Measures Information**

Objective Output Measures

| OUTPUT MEASURE                                    | TARGET LEVEL |
|---|--------------|
| Number of exercises conducted.                    |              |
| Number of individuals participating in exercises. |              |

|   |   |
|---|---|
| Number of people trained.   |   |
| Number of Special Response Team personnel provided with new or updated equipment. |   |
| Number of Special Response Teams created, maintained or enhanced.                 | 1 |
| Number of trainings conducted.  |   |

Objective Outcome Measures

| OUTCOME MEASURE | TARGET LEVEL |
|-----------------|--------------|
|-----------------|--------------|

Custom Output Measures

| CUSTOM OUTPUT MEASURE | TARGET LEVEL |
|-----------------------|--------------|
|-----------------------|--------------|

Custom Outcome Measures

| CUSTOM OUTCOME MEASURE | TARGET LEVEL |
|------------------------|--------------|
|------------------------|--------------|

**Resolution from Governing Body**

Applications from nonprofit corporations, local units of governments, and other political subdivisions must include a [resolution](#) that contains the following:

1. Authorization by your governing body for the submission of the application to the Public Safety Office (PSO) that clearly identifies the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds;
3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is provided, you must update the PSO should the official change during the grant period.); and
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to PSO.

Upon approval from your agency's governing body, upload the [approved](#) resolution to eGrants by going to the **Upload.Files** tab and following the instructions on Uploading eGrants Files.

**Contract Compliance**

Will PSO grant funds be used to support any contracts for professional services?

Select the appropriate response:

Yes  
 No

For applicant agencies that selected **Yes** above, describe how you will monitor the activities of the sub-contractor(s) for compliance with the contract provisions (including equipment purchases), deliverables, and all applicable statutes, rules, regulations, and guidelines governing this project.

Enter a description for monitoring contract compliance:

N/A

### Lobbying

For applicant agencies requesting grant funds in excess of \$100,000, have any federally appropriated funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant loan, or cooperative agreement?

Select the appropriate response:

Yes  
 No  
 N/A

For applicant agencies that selected either **No** or **N/A** above, have any non-federal funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress in connection with this federal contract, loan, or cooperative agreement?

Yes  
 No  
 N/A

### Fiscal Year

Provide the begin and end date for the applicant agency's fiscal year (e.g., 09/01/20xx to 08/31/20xx).

Enter the Begin Date [mm/dd/yyyy]:

10/1/2022

Enter the End Date [mm/dd/yyyy]:

9/30/2023

### Sources of Financial Support

Each applicant must provide the amount of grant funds expended during the most recently completed fiscal year for the following sources:

Enter the amount (in Whole Dollars \$) of Federal Grant Funds expended:

2209199

Enter the amount (in Whole Dollars \$) of State Grant Funds expended:

4336468

### Single Audit

Applicants who expend less than \$750,000 in federal grant funding or less than \$750,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a PSO grant. However, PSO may require a limited scope audit as defined in 2 CFR Part 200, Subpart F - Audit Requirements.

Has the applicant agency expended federal grant funding of \$750,000 or more, or state grant funding of \$750,000 or more during the most recently completed fiscal year?

Select the appropriate response:

Yes  
 No

Applicant agencies that selected **Yes** above, provide the date of your organization's last annual single audit, performed by an independent auditor in accordance with the State of Texas Single Audit Circular; or CFR Part 200, Subpart F - Audit Requirements.

Enter the date of your last annual single audit:

9/30/2021

### Debarment



Each applicant agency will certify that it and its principals (as defined in 2 CFR Part 180.995):

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal Court, or voluntarily excluded from participation in this transaction by any federal department or agency;
- Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; or
- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in the above bullet; and have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

Select the appropriate response:

- I Certify
- Unable to Certify

Enter the debarment justification:

**FFATA Certification**

**Certification of Recipient Highly Compensated Officers** – The Federal Funding Accountability and Transparency Act (FFATA) requires Prime Recipients (HSGD) to report the names and total compensation of each of the five most highly compensated officers (a.k.a. positions) of each sub recipient organization for the most recently completed fiscal year preceding the year in which the grant is awarded if the subrecipient answers **YES** to the **FIRST** statement but **NO** to the **SECOND** statement listed below.

In the sub recipient’s preceding completed fiscal year, did the sub recipient receive: (1) 80 percent or more of its annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements; AND (2) \$25,000,000 or more in annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements?

- Yes
- No

Does the public have access to information about the compensation of the senior executives through periodic reports filed under Section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or Section 6104 of the Internal Revenue Code of 1986?

- Yes
- No

If you answered **YES** to the **FIRST** statement and **NO** to the **SECOND** statement, please provide the name and total compensation amount of each of the five most highly compensated officers (a.k.a. positions) within your agency for the current calendar year. If you answered NO to the first statement you are NOT required to provide the name and compensation amounts. NOTE: “Total compensation” means the complete pay package of each of the sub recipient’s compensated officers, including all forms of money, benefits, services, and in-kind payments (see SEC Regulations: 17 CCR 229.402).

- Position 1 - Name:
- Position 1 - Total Compensation (\$):  
0
- Position 2 - Name:
- Position 2 - Total Compensation (\$):  
0
- Position 3 - Name:
- Position 3 - Total Compensation (\$):  
0
- Position 4 - Name:
- Position 4 - Total Compensation (\$):  
0
- Position 5 - Name:
- Position 5 - Total Compensation (\$):  
0

**Homeland Security Information**

**FUND SOURCE INFORMATION AND REQUIREMENTS**

**DHS Project Type:** Establish/enhance explosive ordnance disposal units/bomb squads

### Capabilities

**Core Capability:** Interdiction and Disruption

**Identify if this investment focuses on building new capabilities or sustaining existing capabilities. :** Existing Capabilities (Sustain)

**Are the assets or activities Deployable or Shareable:** Deployable

\_\_\_ Check if this Investment requires new construction or renovation, retrofitting, or modification of existing structures

\_\_\_ Check if these funds will support a project that was previously funded with HSGP funding

### Project Management Step Involved:

Check the step that most closely resembles the phase of the project activities to be completed during the grant period.

#### **Step:**

#### **Description:**

#### **Process:**

#### Milestones

**Milestone:** Seek vendor for equipment purchase; **Completion Date:** 11-30-2023

**Milestone:** Issue PO and order equipment; **Completion Date:** 06-20-2024

**Milestone:** Receive equipment; **Completion Date:** 09-30-2024

#### NIMS Resources

\_\_\_ Check if this project supports a NIMS typed resource

**Enter the name of the typed resources from the Resource Type Library Tool:** Bomb Response Team; Bomb Technician

**Enter the ID of the typed resources from the Resource Type Library Tool:** 6-508-1176; 6-509-1207

### **Fiscal Capability Information**

#### **Section 1: Organizational Information**

\*\*\* FOR PROFIT CORPORATIONS ONLY \*\*\*

Enter the following values in order to submit the application

Enter the Year in which the Corporation was Founded: 0

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status: 01/01/1900

Enter the Employer Identification Number Assigned by the IRS: 0

Enter the Charter Number assigned by the Texas Secretary of State: 0

Enter the Year in which the Corporation was Founded:

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status:

Enter the Employer Identification Number Assigned by the IRS:

Enter the Charter Number assigned by the Texas Secretary of State:

#### **Section 2: Accounting System**

The grantee organization must incorporate an accounting system that will track direct and indirect costs for the organization (general ledger) as well as direct and indirect costs by project (project ledger). The grantee must establish a time and effort system to track personnel costs by project. This should be reported on an hourly basis, or in increments of an hour.

Is there a list of your organization's accounts identified by a specific number (i.e., a general ledger of accounts)?

Select the appropriate response:

- Yes
- No

Does the accounting system include a project ledger to record expenditures for each Program by required budget cost categories?

Select the appropriate response:

- Yes
- No

Is there a timekeeping system that allows for grant personnel to identify activity and requires signatures by the employee and his or her supervisor?

Select the appropriate response:

- Yes
- No

If you answered 'No' to any question above in the Accounting System section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

### **Section 3: Financial Capability**

Grant agencies should prepare annual financial statements. At a minimum, current internal balance sheet and income statements are required. A balance sheet is a statement of financial position for a grant agency disclosing assets, liabilities, and retained earnings at a given point in time. An income statement is a summary of revenue and expenses for a grant agency during a fiscal year.

Has the grant agency undergone an independent audit?

Select the appropriate response:

- Yes
- No

Does the organization prepare financial statements at least annually?

Select the appropriate response:

- Yes
- No

According to the organization's most recent Audit or Balance Sheet, are the current total assets greater than the liabilities?

Select the appropriate response:

- Yes
- No

If you selected 'No' to any question above under the Financial Capability section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

### **Section 4: Budgetary Controls**

Grant agencies should establish a system to track expenditures against budget and / or funded amounts. Are there budgetary controls in effect (e.g., comparison of budget with actual expenditures on a monthly basis) to include drawing down grant funds in excess of:

a) Total funds authorized on the Statement of Grant Award?

- Yes
- No

b) Total funds available for any budget category as stipulated on the Statement of Grant Award?

- Yes
- No

If you selected 'No' to any question above under the Budgetary Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

**Section 5: Internal Controls**

Grant agencies must safeguard cash receipts, disbursements, and ensure a segregation of duties exist. For example, one person should not have authorization to sign checks and make deposits.

Are accounting entries supported by appropriate documentation (e.g., purchase orders, vouchers, receipts, invoices)?

Select the appropriate response:

- Yes
- No

Is there separation of responsibility in the receipt, payment, and recording of costs?

Select the appropriate response:

- Yes
- No

If you selected 'No' to any question above under the Internal Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

**Budget Details Information**

**Budget Information by Budget Line Item:**

| CATEGORY  | SUB CATEGORY   | DESCRIPTION  | OOG         | CASH MATCH | IN-KIND MATCH | GPI    | TOTAL       | UNIT/% |
|-----------|--|--|-------------|------------|---------------|--------|-------------|--------|
| Equipment | 02PE-01-BSUT Suit, Improvised Explosive Device/Explosive Ordnance Disposal (IED/EOD) Protective Ensemble | MED-ENG - EOD-10E - Suit -Equipment to be used by our Bomb Technicians of the Regional Bomb Squad: Description: Protective ensemble designed to provide protection from detonation, including fragmentation, blast overpressure, impact, and thermal effects. The ensemble must be designated by the manufacturer as a full coverage bomb suit.. Protective ensemble designed to | \$40,000.00 | \$0.00     | \$0.00        | \$0.00 | \$40,000.00 | 1      |

|  |  |   |  |  |  |  |  |  |
|--|--|---|--|--|--|--|--|--|
|  |  | provide protection from detonation, including fragmentation, blast overpressure, impact, and thermal effects. |  |  |  |  |  |  |
|--|--|---|--|--|--|--|--|--|

**Source of Match Information**

**Detail Source of Match/GPI:**

| DESCRIPTION | MATCH TYPE | AMOUNT |
|-------------|------------|--------|
|-------------|------------|--------|

**Summary Source of Match/GPI:**

| Total Report | Cash Match | In Kind | GPI Federal Share | GPI State Share |
|--------------|------------|---------|-------------------|-----------------|
| \$0.00       | \$0.00     | \$0.00  | \$0.00            | \$0.00          |

**Budget Summary Information**

**Budget Summary Information by Budget Category:**

| CATEGORY  | OOG         | CASH MATCH | IN-KIND MATCH | GPI    | TOTAL       |
|-----------|-------------|------------|---------------|--------|-------------|
| Equipment | \$40,000.00 | \$0.00     | \$0.00        | \$0.00 | \$40,000.00 |

**Budget Grand Total Information:**

| OOG         | CASH MATCH | IN-KIND MATCH | GPI    | TOTAL       |
|-------------|------------|---------------|--------|-------------|
| \$40,000.00 | \$0.00     | \$0.00        | \$0.00 | \$40,000.00 |

**Condition Of Fundings Information**

| Condition of Funding / Project Requirement | Date Created | Date Met | Hold Funds | Hold Line Item Funds |
|--|--------------|----------|------------|----------------------|
|--|--------------|----------|------------|----------------------|

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