



MEMORANDUM

TO: Ms. Jennifer Davidson, P.E.
FROM: John R. Polster 
DATE: October 18, 2024
RE: Discussion of BSRP Funding Transfers for the Woodrow Road Phase 2 Project

To manage the development of the BSRP projects, ITS recommends transferring funds from the CR 6900, CR 2500, CR 3300, and CR 1700 projects to the Woodrow Road Phase 2 project.

Transfers to Woodrow Road Phase 2 are recommended as follows:

\$70,913.00 to come from CR 6900, Auditor #B11006

To be transferred to:

\$70,913.00 to Woodrow Road Phase 2, Auditor #B11004

\$290,250.00 to come from CR 2500, Auditor #B21009

To be transferred to:

\$290,250.00 to Woodrow Road Phase 2, Auditor #B11004

\$7,093.00 to come from CR 3300, Auditor #B31015

To be transferred to:

\$7,093.00 to Woodrow Road Phase 2, Auditor #B11004

\$10,518,100.00 to come from CR 1700, Auditor #B41020

To be transferred to:

\$10,518,100.00 to Woodrow Road Phase 2, Auditor #B11004

Please include the following language in the agenda packet:

“Discussion/consideration of approval of BSRP funding transfers in the amount of \$10,886,356.00 to the Woodrow Road Phase 2 Project.”

It is ITS’s recommendation that the Lubbock County Commissioners Court consider approval of the recommended BSRP funding transfers. Please take the necessary steps to place this on the court’s agenda for consideration. If you have any questions, please call me at (972) 484-2525.

cc: Ms. Lisa Perkins, Administrative Assistant, Public Works Department
Ms. Catie Wall, Internal Audit Manager, County Auditor